



City of Claremont



Budget for the Fiscal Year Ending June 30, 2014

Approved by the Claremont City Council on June 3, 2013

"A progressive City dedicated to preserving small town values while planning for the future"

City of Claremont
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City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 14-12

AN ORDINANCE OF THE CITY OF CLAREMONT ADOPTING THE CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2014

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2013 and ending June 30th 2014.

Ad Valorem Taxes	\$1,932,378
Occupancy Tax	\$8,500
Grants & Investments	\$2,000
Utility Franchise Fees	\$217,000
Sales Tax	\$235,100
Fund Balance	\$48,000
State Shared Revenues	\$29,700
Fees	\$13,900
Miscellaneous	\$10,000
Total	\$2,496,578

Section 2: The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the Fiscal Year beginning July 1st 2013, and ending June 30th 2014, in accordance with the chart of accounts heretofore established for the City.

City Council	\$68,970
Economic Development	\$30,000
Administration	\$422,199
Police	\$825,279
Fire	\$318,269
Public Works	\$541,641
Recreation	\$93,250
Planning	\$29,150
Library	\$20,300
Debt Service	\$147,520
Total	\$2,496,578

Section 3: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year Beginning July 1st 2013 and ending June 30th 2014:

Charges for Utilities	\$1,057,987
Other Charges	\$111,900
Capital Reserve Fund Balance	\$175,000
Total	\$1,334,887

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the Fiscal Year beginning July 1st 2013 and ending June 30th 2014, in accordance with the chart of accounts heretofore established for this city.

Water Treatment	\$210,475
Water Maintenance	\$321,690
Waste Water Treatment	\$537,764
Waste Water Maintenance	\$122,500
Debt Service	\$152,458
Total	\$1,334,887

Section 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1st 2013 and ending June 30th 2014:

Powell Bill Distribution	\$43,000
Total	\$43,000

Section 6: The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of city streets for the Fiscal Year beginning July 1st 2013 and ending June 30th 2014, in accordance with the chart of accounts heretofore established for this city.

Powell Bill Operations	\$43,000
Total	\$43,000

Section 7: It is estimated that the following revenues will be available in the PJ Stanley Fund for the Fiscal Year Beginning July 1st 2013 and ending June 30th 2014:

Contributions	\$2,500
Transfer from General Fund	\$4,200
Total	\$6,700

Section 8: The following amounts are hereby appropriated in the PJ Stanley Fund for the memorial scholarships and fundraising for the Fiscal Year beginning July 1st 2013 and ending June 30th 2014, in accordance with the chart of accounts heretofore established for this city.

Scholarships	\$2,500
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Department Supplies	\$4,200
Total	\$6,700

Section 9: The operating funds encumbered on the financial records of June 30th 2013 are hereby re-appropriated into this budget.

Section 10: There is hereby levied a tax at the rate of forty six cents (\$.46) per one hundred (\$100) valuation of property as listed for taxes as of January 1st 2013, for the purpose of raising the revenue listed as “Ad Valorem Taxes” in the General Fund in Section 1 of this ordinance.

Section 11: The corresponding FY 2013-2014-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2014 Schedule of Fees is attached as Attachment A to this Ordinance.

Section 12: The City Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$5,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

Section 13: Copies of the Annual Budget ordinance shall be furnished to the City Clerk, to the Governing Board and to the City Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on June 3, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on June 3, 2013.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

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Manager's Message



**To: The Honorable Mayor Morrow
Members of the Claremont City Council
Citizens of Claremont**

From: Doug Barrick, City Manager

Re: Transmittal of the Fiscal Year 2014 City of Claremont Manager's Recommended Budget

Date: May 6, 2013

I am honored to present the City of Claremont Manager's Recommended Budget for Fiscal Year 2014. This budget proposal represents the ongoing financial stability of the City in a financially difficult time as the City deals with the effects of the recession and challenging economy. This budget has been prepared in accordance with the North Carolina General Statutes, and as such is balanced. This budget follows the City Council directives to provide excellent and cost effective services while providing long-term financial stability. The Manager's Recommended General Fund Budget totals \$2,496,578 which represents an increase of 5.3% from the Fiscal Year 2013 budget.

Generally, most revenue sources are projected to increase, to reflect the uptick in economy as seen in the FY12 and FY 13 budget numbers. It is important to note that given the current economic climate all revenue projections even those with growth have been estimated conservatively to ensure stability during the fiscal year. Utility and sales taxes are on the rise but have not reached levels from prior to 2007. Even though the City had lost tax base in the FY12 reevaluation process, we have seen growth in personal and business property as our businesses begin to recover and expand operations. The City has also been fortunate to fill some vacant buildings and add residential units over the last year. The City has also landed a major client for the business park in Bed Bath & Beyond. The successes are a direct result of our ability to invest in the City and EDC activities.

We continue to monitor the direct impact of other governments on our budget, such as the State's possible withholding of shared revenues and talks of tax reform. As a result of prior legislation the transitional hold harmless distribution from the state expired this fiscal year. The continued low interest rates and increase in retirees has forced an increased contribution to the Local Government Employees' Retirement System.

Manager's Message

Significant changes in the proposed budget for Fiscal Year 2014 include an increase in local economic development spending that focuses on small business growth, launching a mobile application for Citizen interaction, developing a Master Plan for the City Parks, and offering a 3% raise pool for all full time employees. The proposed budget accounts for an increase in personnel costs by 4.1%, an increase in operating costs by 2.8%, capital spending is also up by 44.4%. While this budget represents an increase in expenditures it balances those expenses by the expansion of revenues. This budget is also back in line with previous budgets of roughly 2.5 million, as the fiscal year 13 budget was down to account for some revenue losses and conservative estimates. The Fiscal Year 12 budget included for the first time a 5 year capital improvement plan for both the general and utility fund and this budget has updated that plan. In doing so the City is able to evaluate and plan for future needs.

Goals for Fiscal Year 2014

In order to align City operations with City Council directives the City Manager and Department Heads submitted detailed goals for the coming year. The City Council also adopted the 2012 Action plan that incorporates many overlapping goals from the staff but also provided detailed initiatives to guide the City. This year's budget will revisit that planning process to continue an aligned strategy moving forward. Together these goals represent critical success factors for each department, as the City strives to deliver continued excellent, cost effective services to the Citizens of this community.

Specific initiatives funded in the FY 2014 Manager's Recommended Budget while controlling costs include:

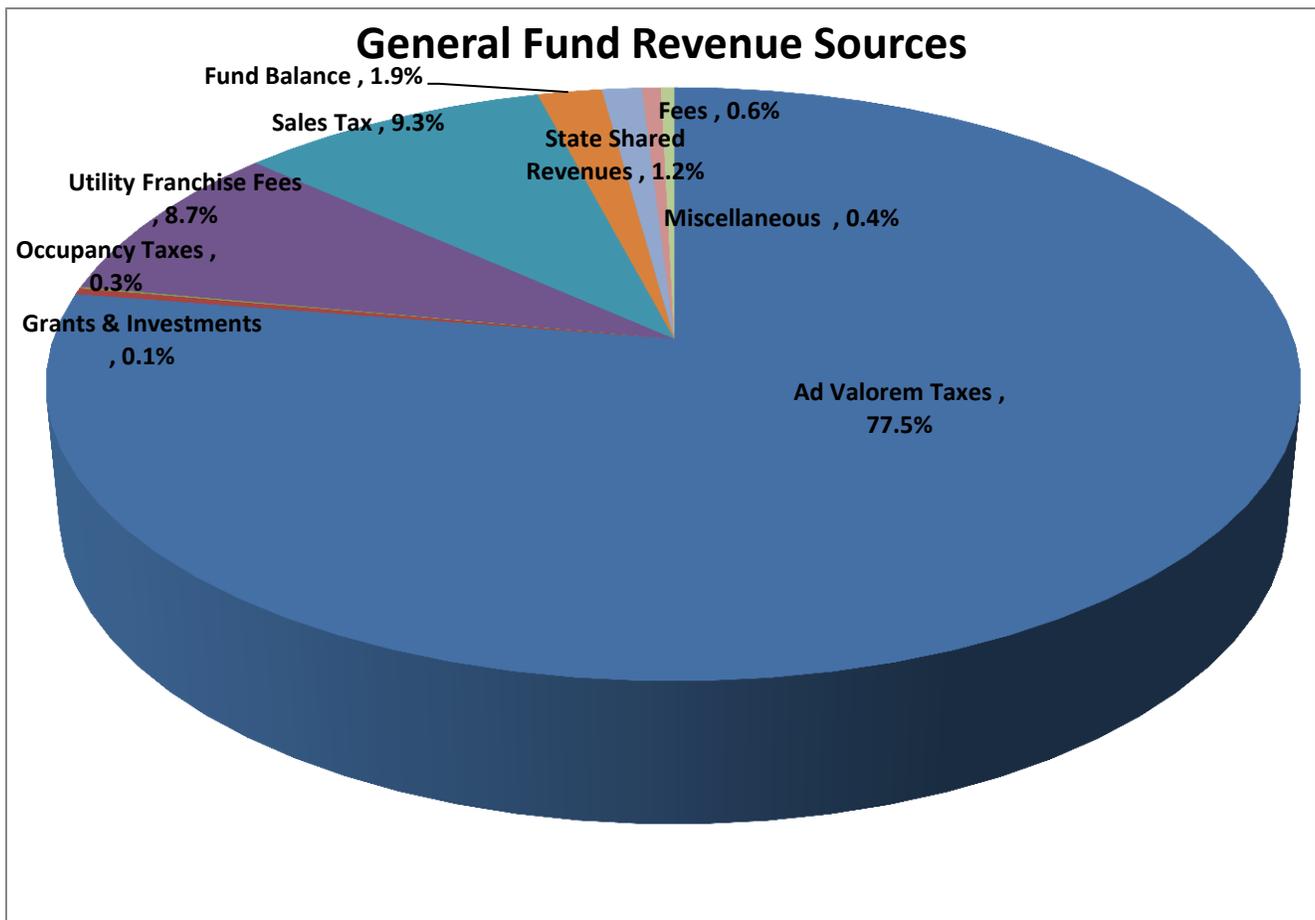
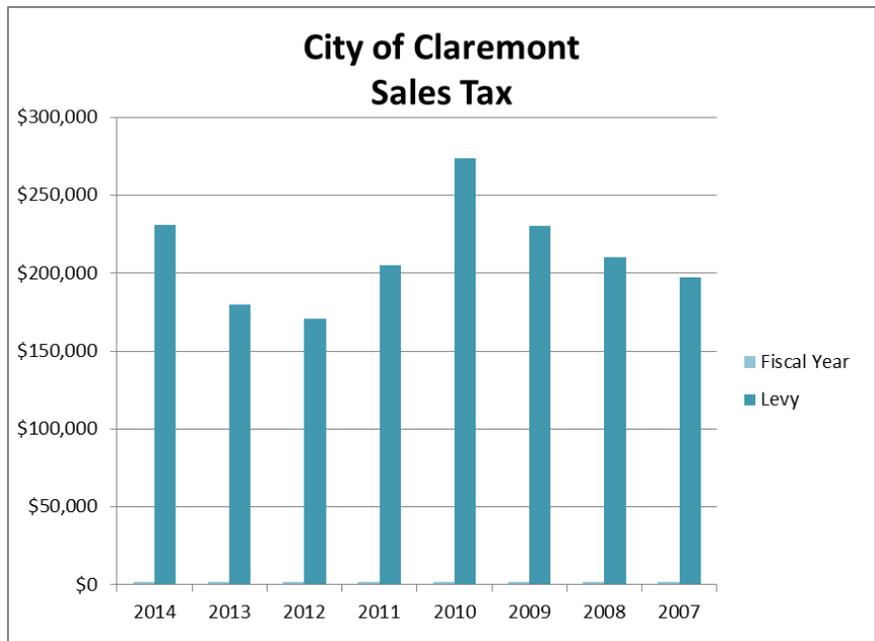
- ✓ Improve staff opportunities for professional development
- ✓ Launch of a mobile application called See Click Fix
- ✓ Expand planning services
- ✓ Replace two patrol cars in the Police Department
- ✓ Increase funding to support growth in the business park both current park and Phase II
- ✓ Increase the marketing of Claremont through various economic channels to help diversify the tax base
- ✓ Begin a Master Plan process for City Parks
- ✓ Begin the transition to radio read water meters with all residential accounts

General Fund Revenue Highlights

The FY 2014 Manager's Recommended Budget proposes a continuation of the \$0.46 tax rate per \$100 of assessed valuation for the eighth year in a row. Ad valorem taxes remain the City's largest revenue source, providing more than 77% of the City's annual operating budget. As the chart depicts, the City's tax levy has begun to rebound as result of the growth in personal and business property as our businesses begin to recover and expand operations. This trend can be seen statewide as the economy crawls its way back from the depths of the 2008 recession. The City and the region are far from rebounding job numbers from pre 2008 however the unemployment rate continues to slowly tick down.

Manager's Message

Other revenues such as Sales Tax and State Shared Revenues while expected to be lower than 2010 levels are forecasted to have a higher than anticipated return as these distributions are based on the City's population and consumer spending. As housing units fill and development increases the population has risen to an estimated 1,356. The Utility Franchise Tax distribution is also expected to rise in FY 2014 as utility rates increase and utility companies begin to invest in the Claremont system. This is also coupled with a decrease in commercial vacancy rates and new business in the City. All General fund fees and rates are proposed to remain flat for this fiscal year as well.



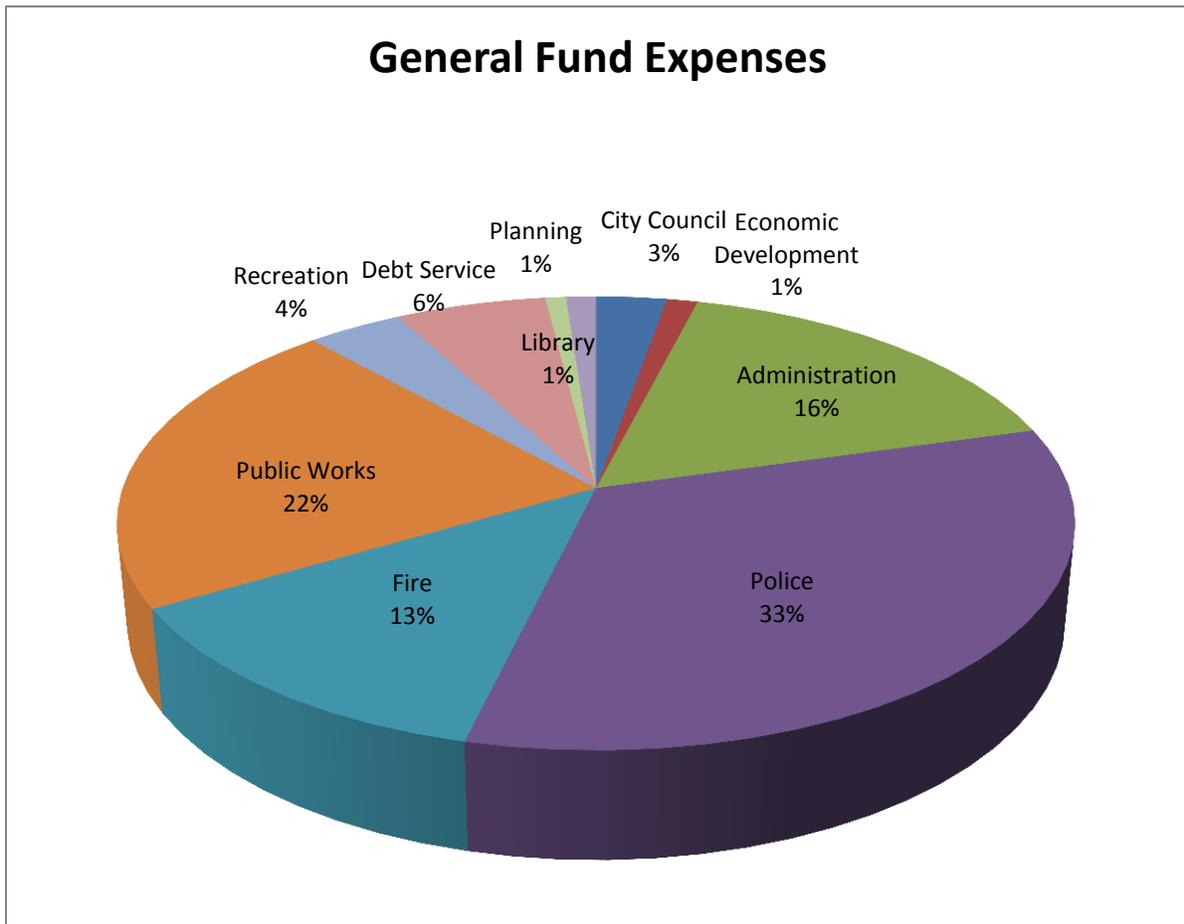
Manager's Message

Overall, the City has seen changes in our revenue streams, however through careful planning and ensuring a diverse tax base the City has been able to successfully navigate these fluctuations. Our strong fund balance has also ensured a stable tax rate as the City has leaned on its savings to ensure stability for our Citizens and Businesses'. It has also been common practice for the City to only use the need allocation of the appropriated fund balance to continue its strong position. In order to remain stable year after year the proposed budget uses \$48,000 of the Fund Balance. In doing so this budget becomes more in line with a true balanced state. This overall reduction coupled with the conservative forecast for revenues will help build our fund balance to allow the City to ride out future down turns and to handle future capital and infrastructure needs.

General Fund Expenditure Highlights

In an effort to ensure public participation in City functions the City will be launching a new mobile application called See Click Fix. This new application will allow Citizens to interact with the City for issues and concerns and allow the City to communicate more effectively. The City will also begin a Master Plan process for the City Park and will rely heavily on citizen input for this process. These initiatives are a part of the cities strive to include you as a citizen as valued stakeholder in how the City operates and plans for the future.

In order to deliver services to the Community the City relies solely on the shoulders of the City Staff. These employees have a strong commitment to customer service and professionalism. This budget does look to provide merit based raises as in 2012. These raises will be based on



Manager's Message

annual evaluations. The City is also focused on increasing professional development through new managerial and teamwork trainings incorporating all staff. Another key feature this year will be some expanded funds for real world trainings through acquired structure for police and fire training, along with some new training props to allow continued reinforcement of essential roles.

Other changes in spending include budgeting for the rising cost of operations that are unfortunately beyond the control of the City. These items include the rising fuel prices, increases in insurance rates, power costs, mainly in the delivery of street lighting. Operationally while costs are on the rise to do business the City has evaluated our contracted services and reduced in some areas and expanded in others for the same or less cost. However, overall operation costs for the City have been contained to a 2.8% growth as compared to last year even given these outside rate increases.

The City has not taken on any additional debt during the current year nor does it propose to do so in Fiscal Year 2014. Rather the City paid off two of the three outstanding loan balances early for net savings of \$9,000 in interest payments to the General Fund in the FY 12 budget. In doing so the City has been able to take on larger capital needs in the five year capital improvement plan. This plan takes a holistic approach to evaluating future needs of the City and allows us to budget out costs over a five-year plan, rather than on a year to year basis.

Overall, the expenses are up from last year, however the overall budget is more in line with years prior as the economy rebounds and local growth occurs. The City has also maintained our regional partnerships to ensure that we are providing and securing the most cost effective means of service to the City. We have also kept our commitment to economic development to ensure a diverse and stable tax base and business community.

Water & Sewer Fund

Historically the water and sewer fund rates have not truly offset the expenses of the system. The City Council has taken a proactive approach over the past four years to make this fund self-sufficient. Currently this is the third fiscal year that the General Fund has not helped fund the Water and Sewer Fund. In response to added pressure from State regulations, system maintenance, increases in operational costs, and taking on capital expenses the Water and Sewer system rates are proposed to increase in FY 14 by 3%. This rate increase upon its onset was formulated to allow for capital spending through a reinvestment in the City's system thru the deployment of automatic radio read meters for all customers. This will be a two year project with FY 14 focusing on residential meters and FY 15 for commercial meters. The rate increase also accounts for increases in the operations contracts of the City's Sewer system. One key feature of the system meter upgrades is the ability for total revenue capture with new metering technology and the expanded information provided by the meters. This new information will assist with leak detection and water conservation. The City also remains focusing on the need to expand its sewer infrastructure, it will become likely that some additional debt will be taken on in the coming fiscal year to cover this initiative. However at this point staff remains committed to keeping rates as competitive as possible.

In the coming year the water and sewer fund will be replacing an aging mower, removing roots in the sewer lines, replacing pumps in the pump stations, adding an outfall maintenance vehicle

Manager's Message

and continue engineering for solutions to tackle an aging sewer plant and increase the systems sewer capacity

Conclusion

The City of Claremont remains in a strong financial shape and stays committed to ensuring long-term success. The City will continue to look for ways to cut expenses and explore new revenue streams, while keeping the costs to the citizens and businesses as low as possible. This budget represents the most comprehensive annually updated financial guide for the services provided to the citizens of Claremont. However, the budget process does not conclude with the approval of this document. It is not placed on a shelf and merely opened once a year during budget season. The Budget is a constantly evolving document that is examined throughout the year and carefully managed by the City staff and serves as a gateway to keep the citizens informed. City Management recognizes and thanks the Staff, Department Heads, City Council and citizens who participated in the budget process and looks forward to another successful year for the City of Claremont.

Respectfully submitted,

Doug Barrick

Doug Barrick
City Manager

Stephanie Corn

Stephanie Corn
Finance Officer

City Information

Incorporated 1893

Settlers came to the part of Catawba County known now as Claremont in the early 1800s. It has been reported that the land sold for fifty cents an acre. The area became a settlement in 1801.



The Settlement was first called "Charlotte Crossing". The Federal Post Office Department did not approve of the similarity with the Town of Charlotte, so the village's name was shortened to just "Crossing". Some people called the village "Setzer's Depot". The Southern Railroad urged the people of the village to give their village a name.

The men agreed and took the name of "Clare" and added, "mount" to it. The "mount" was added because the village from the old Catawba Road side looked high as a mountain. On August 8, 1892 the town was officially called Claremont and listed this way by the United States Post Office Department and also by Southern Railroad.

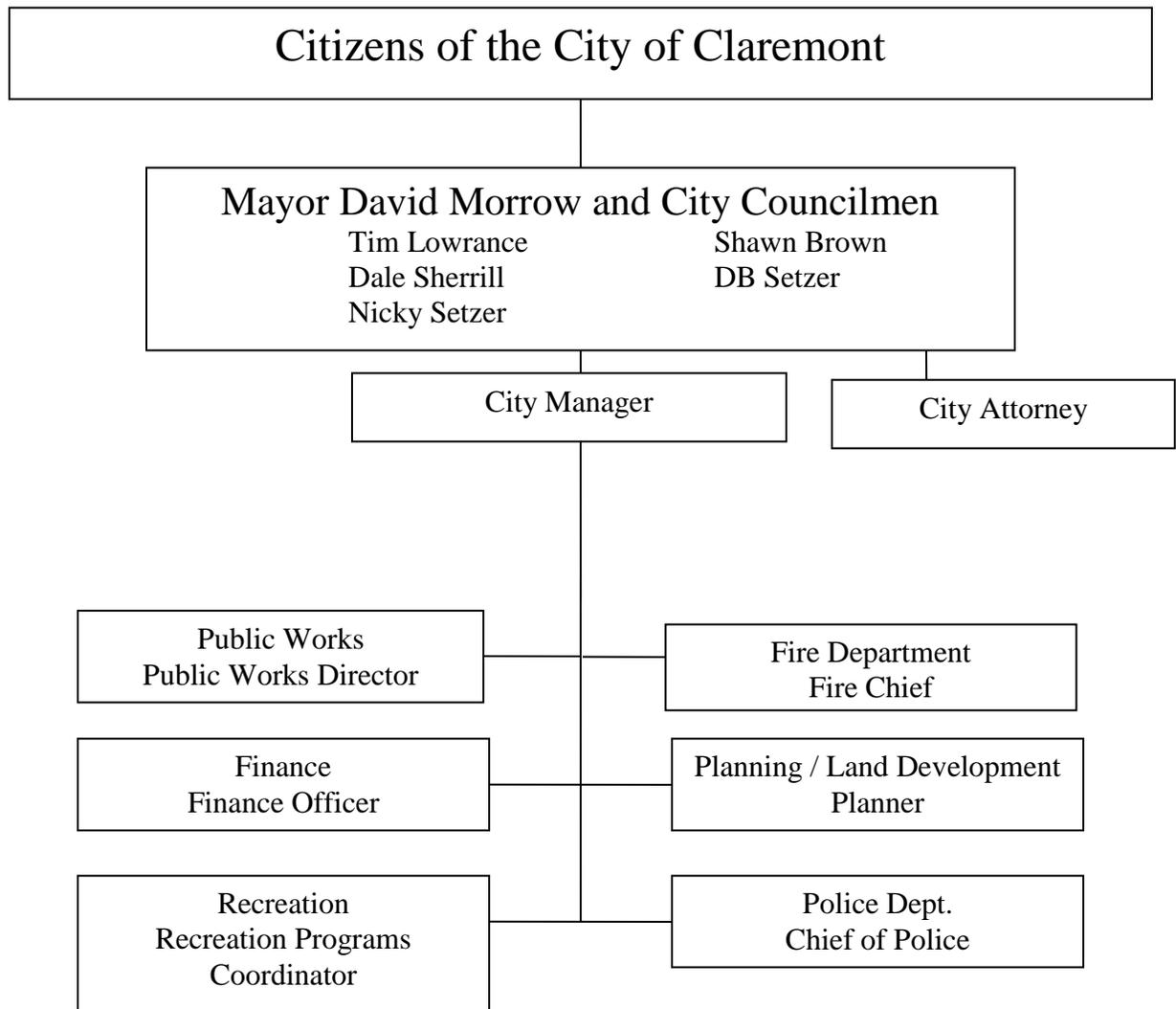
Today, Claremont is a highly diverse community with three public parks, a wide variety of housing opportunities, retail and office buildings and a multinational industrial park. The City has one interchange on Interstate 40, and is transected by US Highway 70, and a main branch of Norfolk Southern rail line giving the city multiple transportation outlets.

The corporate limits of Claremont currently encompass 2.6 square miles with a total planning jurisdiction of 6.8 square miles. In 2010, the City had a growing population of 1,352 residents. The City operates under the Council- Manager form of government. The City Manager oversees the daily operations of the City under the policy direction of a Mayor and five Councilmen who are elected to serve four-year terms.



Appointed citizen boards, Planning Board, the Appearance Committee, the Recreation Committee, the Youth Council, and the Friends of the Library, assist the City Council in formulating policies for the future governance of the City.

City of Claremont Organizational Chart



Citizen's Budget Guide

State law defines an annual budget as “a proposed *plan* for raising and spending money for specified programs, functions, activities or objectives during a fiscal year.”

While this definition may seem simple, budgets usually contain a considerable amount of detailed information. The fact remains, however, that a budget exists as the single most comprehensive annually updated financial guide for the services provided to the citizens of a community.

Understanding how a budget is created and adopted and recognizing the key components of the budget document itself is paramount to a citizen's understanding of the local government's goals and objectives. The purpose of this guide is to provide you, the citizen, with that information.

MUNICIPAL BUDGETS IN NORTH CAROLINA

The City of Claremont, like all local governments throughout North Carolina, prepares, adopts, and administers its budget in accordance with the Local Government Budget and Fiscal Control Act (LGBFCA).

This Act establishes responsibilities in the adoption of the budget and most importantly, requires that the budget be *balanced*. In other words, the estimated revenues must equal the proposed spending.

North Carolina local governments operate under a July 1 - June 30 fiscal year. A budget must be adopted by June 30th of each year, or interim provisions must occur.

The spending for the coming year is authorized through the City Council adoption of a *budget ordinance*. This action authorizes the spending, assures that the budget is balanced, levies the property tax for that budget year, and formally authorizes an annual fee schedule. Under North Carolina law, local property taxes may not be changed at any point in the year once adopted without input from the State government.

By law, each year, a public hearing is held by the City Council to receive comments from citizens and taxpayers on the recommended budget. That hearing is usually held after the City Manager formally presents his recommended budget to the governing body. Throughout the budget review period, copies of the recommended budget are kept on file for public review in the City Finance Officer's office and with the City Clerk and available on the Cities website.

This document contains a wealth of information regarding the City and its fiscal priorities for the year. The Manager's Budget Message outlines in narrative form the Cities mission for the year and how necessary funding levels have changed from the previous year. The remaining sections outline in detail the amounts of revenues and expenditures anticipated for the following year.

City staff also maintains a five-year capital plan, which expresses a long-term vision of the City's priorities and funding requirements necessitated by those needs as outlined by the City Council.

We urge you to take the time to review this budget.

If you have questions, please call:

**Doug Barrick, City Manager
Or
Stephanie Corn, Finance Officer
At
828-466-7255**

BUDGET FORMAT

The accounts of the City of Claremont are organized on the basis of funds of which each is considered a separate accounting entity. Government resources are allocated in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. This segregation of revenues and costs allows close monitoring of attributable accounts to provide insurability that certain funds are self-supporting and that revenues which are required by law for specific purposes are identifiable. The City of Claremont's Operating Budget consists of three primary funds: General Fund, Utility Enterprise Fund and Powell Bill Fund.

- **General Fund** City Council, Administration, Library, Planning & Zoning, Police, Fire, Public Works, Recreation Transfers, and Debt Service, are all funded through the General Fund.
- **Water & Sewer Fund** All water and waste water operations, maintenance, and capital improvements are funded through this fund which is also known as an "Enterprise Fund". The Fund has been managed since 2009 under a contract with the City of Hickory for collections and distribution operations, while the City of Claremont handles all maintenance, billing and system expansion.
- **Powell Bill Fund** By NC Statute, the City also uses a separate annually budgeted special revenue fund to account for state distributions of the gasoline tax

and any expenses deemed eligible by the State to be paid from such revenues.

REVENUES

Revenues are shown by sources and by funds. Revenue projections can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

- **Ad Valorem Taxes**

Also known as property taxes, these include the collection of current year as well as prior year levies and potentially interest and penalties on delinquent taxes. Property subject to ad valorem taxes include real property, vehicles, business personal property (equipment, lease upgrades, and fixtures), and certain personal property such as watercraft (boat and jet skis). Property owners are required to list property annually with the Catawba County Tax Assessor's Office. Some nonprofit organizations, such as religious groups may not be subject to such property taxes; additional information regarding exemptions may be obtained from the Catawba County Tax Assessor's Office.
- **Unrestricted Intergovernmental**

NC General Statutes allow the City to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure including the Utility Franchise Tax, Beer and Wine Tax, and Local Option Sales Tax. The distribution basis for these revenues can be found in the Revenue Assumptions section of this budget document. The City relies upon the state for these distributions which generally occur quarterly (Beer and Wine Tax distribution occurs in a single annual payment).
- **Restricted Intergovernmental**

This revenue type consists of both taxes and fees which are collected by other federal, state, and local governmental units and passed along to Claremont. These revenues are restricted to

be spent exclusively for specific purposes. Examples of restricted intergovernmental revenues include specific federal public safety grants, specific PARTF state parks and recreation grants, and occupancy Tax.

- **Permits and Fees**

Permit and fee revenue is derived from charges in return for specific services rendered included in the schedule of fees. Other such permits and fees include planning and zoning fees, parks fees and white good pickups. Civil penalties, such as parking, moving violations, and nuisances are also accounted for within permit and fee revenue.
- **Sales**

Revenue received from the sale of property or other merchandise comprises this category of revenue. This revenue stream is non-cyclical and infrequent in nature. Examples include sale of surplus equipment.
- **Investment Earnings**

Revenue derived from the investment of idle cash results in investment earnings. For clarity purposes, the City segregates interest received on unrestricted revenue from certain restricted revenue sources.
- **Miscellaneous**

Miscellaneous revenues include nonrecurring and minor revenue sources such as refunds affecting prior year expenses, gas tax refunds, nonsufficient funds fees.
- **Debt Issued**

While separate capital project ordinances are used to account for debt issued to construct capital assets for construction periods exceeding one year, the annually budgeted general fund is also subject to issuing debt.
- **Appropriated Fund Balance**

Fund balance is the amount available to appropriate from the previous year-end revenues exceeding budgeted expenditures or prior year revenues exceeding expenditures. As with investment earnings, certain restricted revenues are indicated separately from the overall general fund appropriated fund balance.

EXPENDITURES

Expenditures are shown in the budget classified by funds from which they are paid, by departments spending the money, by the functions for which the expenditures are made and by the object of expenditures which provides greater detail for controlling expenditures. Funds are appropriated at adequate levels in order to maintain or improve the quality and the level of service that has been provided historically.

The major expenditures by function are shown as follows:

- City Council
- Administration
- Library
- Planning & Zoning
- Police
- Fire
- Public Works
- Recreation
- Debt Service

- The Cities' Enterprise operation of the Utility Enterprise Fund is maintained in its own fund and department.

- The City also uses a separate annually budgeted special revenue fund to account for state distributions of gasoline tax.

- Expenditures by object are divided into five major categories - personnel services, operating expenditures, transfers to other funds, debt service and capital outlays.

These categories are summarized below:

- **Personnel Services** Expenses which can be directly attributed to the individual employee. These expenses include salaries, insurance benefits, retirement, 401k, and FICA. The costs of such expenditures have been budgeted within each operating department to give a more accurate cost of departmental operations.

- **Operating Expenses** Costs other than personnel and capital outlay that are required for the operations of the City. Operational line item expenditures are directly affected by inflationary trends, increased service demands and enforcement of

government regulations. Examples of operating expenses include departmental supplies, motor fuels, utilities, and equipment or vehicle maintenance. Operating expenses also include contracts with outside agencies.

- **Transfers**

The general fund budget may require that money be set aside to be used at a future date or used in conjunction with additional capital sources. The City currently operates a capital reserve fund to provide for future capital needs.

- **Debt Service**

North Carolina General Statutes also require that provisions be made to meet annual payments on debt issued within prior years and commitments of the current year's budget.

- **Capital Outlay**

Capital outlay includes expenditures for the purchase of land, construction of buildings, vehicles, equipment, fixtures and other infrastructure (including roads, sidewalks, greenway and public easements) which are too permanent in nature to be considered expendable at the time of purchase. The capital items should have a value of \$5,000 or more with an expendable life of more than one year. Budgeting of capital equipment and capital improvements over \$50,000 will be addressed separately in accordance with the City's Capital Improvement Program and contingent on availability of funds. Frequently, grant funded items are also budgeted within capital accounts.

THE BUDGET PROCESS

The annual budget is the single most important document presented to the City Council. The annual budget ordinance sets the tax rate to be levied upon property for the year and describes how such taxes and other revenues will be spent. The budget is primarily intended to establish policy direction but it also serves the citizens by providing an understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving quality of service and keeping the impact of taxes to the citizens at a reasonable level.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act (LGBFCA). The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed

expenditures are measured. The balanced budget ordinance is adopted annually prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenues equal appropriations. Changes to the budget ordinance (increases or decreases) occur only by formal Council action and cannot affect the tax rate once adopted.

Government-wide financial statements are produced at year-end using the economic resources measurement focus and reported using the accrual basis of accounting. However, the annual budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time the liability is incurred. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year lapse.

The City adheres to generally accepted accounting principles (GAAP) including implementation of accounting standard GASB #34. Under GAAP, the Town's annual financial statements present three components: government-wide financial statements, fund financial statements and notes to the financial statements. A thorough understanding of the financial condition of the City requires consideration of not only the annual budget, but also the yearly financial statements, which describe the actual results of the year, including budget verses actual data within those financial statements.

The City Manager is authorized to transfer budgeted amounts within the departments. However, General Statutes require Council notification and record in minutes to transfer from one department to another. Also, any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes as required by North Carolina General Statutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events. The following summarized budget cycle is followed by the City in the formulation of the budget.

- **Formulate Historical Data** During the first phase of the budget process the accumulation of past financial information is prepared by staff. The data concerning expenditures is used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.
- **Preparation of Departmental Request** Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental

goals and objectives. City Staff is also directed to request funding of new goals to be considered by City Management and the City Council for inclusion in the upcoming budget cycle.

- **Consolidate Preliminary Budget**

The departmental requests are submitted to the City Manager in order to consolidate the individual departmental requests and the revenue projections into an overall budget. At this point the focus of attention shifts from the departmental basis to the fund basis. Departmental requests are analyzed and the formal budget review begins.

- **Evaluate Service Priorities and Objectives**

The evaluation of service priorities and objectives is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document aligns the service priorities of the Citizens of Claremont through the City Council. The service needs of the community are determined through public hearings and feedback through the City Council and Staff. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the City Manager and departmental staff.

- **Balanced Proposed Budget**

After the City's program of service priorities have been established, a funding plan must be formulated which ultimately must balance revenue sources and expenditure objectives. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into final format and submitted to the City Council in the form of the Manager's Recommended Budget for the year. In compliance with North Carolina General Statutes, such presentation occurs prior to June 1.

- **Legislative Review**

The City Council reviews the budget thoroughly, department by department, with the City Manager and his staff during budget work sessions. Departmental requests and proposed revenue sources are reviewed by the City Council at this time to ensure their adherence to the Council and Citizens' goals and objectives. A copy of the proposed budget with recommended legislative changes is filed with the City Clerk and electronically via internet for public inspection and a public hearing is scheduled

prior to the formal adoption of the budget.

- **Budget Adoption**

The adoption of the annual operating budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Administration, and the City Council. Adoption of the budget by the City Council establishes the legal authority to incur expenditures in the ensuing fiscal year. The budget adoption process typically spans a seven to eight month process, and must be adopted by June 30 unless interim provisions are made.



*City of Claremont
Budget Calendar
For Fiscal Year 2013-2014*

Date	Description
January 7, 2013	City Council receives Budget calendar
January 14, 2013	Department heads submit CIP requests
February 4, 2013	Department heads submit proposed FY 13 goals
February 6, 2013	Department head meeting to review/revise goals
February 18, 2013	Manager finalizes Recommended CIP
February 20, 2013	Departments submit line item budget requests to Finance Director
February 20, 2013	Finance Officer submits revenue estimates
March 2, 2013	Council, Manager, and Staff workshop to discuss FY 2013 Budget, Goals and CIP
March 4-8, 2013	Manager and departments hold budget meetings
April 19, 2013	Staff finalizes, prints and prepares budget for distribution
May 6, 2013	Manager submits recommended FY 2013 Budget to Council and Citizens
May 13-24, 2013	Additional budget workshops, if needed
June 3, 2013	Public Hearing on FY 13 Budget & City Council adopts budget

Bold = Council Action

General Fund Expenditure Summary

City Council						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$51,659	\$16,113	\$12,146	\$10,670	-\$1,476	-12.2%
Operating	\$136,912	\$59,050	\$60,000	\$58,300	-\$1,700	-2.8%
Total	\$188,571	\$75,163	\$72,146	\$68,970	-\$3,176	-4.4%

Administration						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$208,380	\$211,154	\$232,802	\$245,625	\$12,823	5.5%
Operating	\$167,200	\$166,650	\$164,923	\$181,074	\$16,151	9.8%
Capital	\$0	\$0	\$0	\$25,500	\$25,500	0.0%
Total	\$375,580	\$377,804	\$397,725	\$452,199	\$54,474	13.7%

Library						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%
Total	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%

Planning						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%
Total	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%

Police						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$552,378	\$546,369	\$554,198	\$562,105	\$7,907	1.4%
Operating	\$139,250	\$145,750	\$149,200	\$164,200	\$15,000	10.1%
Capital	\$76,000	\$77,000	\$68,800	\$98,974	\$30,174	43.9%
Total	\$767,628	\$769,119	\$772,198	\$825,279	\$53,081	6.9%

Fire						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$166,039	\$160,910	\$136,930	\$147,874	\$10,944	8.0%
Operating	\$134,080	\$141,473	\$161,196	\$153,520	-\$7,676	-4.8%
Capital	\$13,000	\$6,900	\$40,000	\$16,875	-\$23,125	-57.8%
Total	\$313,119	\$309,283	\$338,126	\$318,269	-\$19,857	-5.9%

General Fund Expenditure Summary

Public Works						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$269,645	\$263,305	\$279,828	\$296,861	\$17,033	6.1%
Operating	\$240,900	\$241,900	\$239,250	\$239,780	\$530	0.2%
Capital	\$37,825	\$5,000	\$5,000	\$5,000	\$0	0.0%
Total	\$548,370	\$510,205	\$524,078	\$541,641	\$17,563	3.4%

Recreation						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$0	\$10,000	\$10,450	\$13,000	\$2,550	24.4%
Operating	\$68,723	\$57,560	\$59,500	\$62,250	\$2,750	4.6%
Capital	\$0	\$0	\$0	\$18,000		
Total	\$68,723	\$67,560	\$69,950	\$93,250	\$23,300	33.3%

Debt Service						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Operating	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%
Total	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%

General Fund Totals						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	2014 Budget Difference	Percent Difference
Personnel	\$1,248,101	\$1,207,851	\$1,226,354	\$1,276,135	\$49,781	4.1%
Operating	\$1,248,101	\$862,713	\$883,824	\$908,574	\$24,750	2.8%
Capital	\$126,825	\$88,900	\$113,800	\$164,349	\$50,549	44.4%
Debt	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%
Total	\$2,989,068	\$2,514,357	\$2,371,499	\$2,496,578	\$125,079	5.3%

2,496,578.00	Revenue
2,496,578.00	Expense
0.00	Difference

Revenue
General Fund
Fund 10

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY 14 vs FY13	Percent Change
3010-2005	2005 Property Taxes	\$100	\$100	\$0	\$0	\$0	0.0%
3010-2006	2006 Property Taxes	\$100	\$200	\$100	\$0	-\$100	-100.0%
3010-2007	2007 Property Taxes	\$500	\$300	\$200	\$100	-\$100	-50.0%
3010-2008	2008 Property Taxes	\$500	\$500	\$300	\$200	-\$100	-33.3%
3010-2009	2009 Property Taxes	\$9,500	\$3,000	\$500	\$300	-\$200	-40.0%
3010-2010	2010 Property Taxes	\$1,555,000	\$13,500	\$2,000	\$500	-\$1,500	-75.0%
3010-2011	2011 Property Taxes	\$0	\$1,638,339	\$5,000	\$3,000	-\$2,000	-40.0%
3010-2012	2012 Property Taxes	\$0	\$0	\$1,654,920	\$8,500	-\$1,646,420	-99.5%
3010-2013	2013 Property Taxes	\$0	\$0	\$1,654,920	\$1,688,542	\$33,622	2.0%
3170-0000	Tax Penalties	\$1,300	\$1,800	\$1,200	\$3,000	\$1,800	150.0%
3200-0000	Occupancy Tax	\$15,000	\$15,000	\$8,500	\$8,500	\$0	0.0%
3280-0000	Cable Franchise Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3290-0000	Investment Earnings	\$8,000	\$3,000	\$3,000	\$2,000	-\$1,000	-33.3%
3329-0000	State Hold Harmless	\$90,000	\$95,000	\$5,000	\$0	-\$5,000	-100.0%
3350-0000	Miscellaneous Revenues	\$1,800	\$1,800	\$2,000	\$3,000	\$1,000	50.0%
3350-0100	Youth Council	\$0	\$1,000	\$1,000	\$1,000	\$0	0.0%
3360-0200	Claremont Day	\$9,000	\$9,000	\$9,500	\$9,500	\$0	0.0%
3360-0202	Christmas Parade	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3360-0300	Senior Citizen Programs	\$1,800	\$1,000	\$1,000	\$1,000	\$0	0.0%
3370-0000	Utility Franchise Tax	\$170,000	\$175,000	\$180,000	\$210,000	\$30,000	16.7%
3380-0000	Natural Gas Tax	\$11,000	\$5,000	\$7,000	\$7,000	\$0	0.0%
3400-000	Video Tax	\$0	\$22,000	\$24,000	\$25,000	\$1,000	4.2%
3410-0000	Beer & Wine Tax	\$0	\$1,000	\$1,000	\$3,000	\$2,000	200.0%
3450-0000	Local Option Sales Tax 39	\$120,000	\$95,000	\$112,000	\$120,000	\$8,000	7.1%
3450-0099	City Hold Harmless Sales	\$0	\$0	\$0	\$30,000	\$30,000	28000.0%
3451-0000	Local Option Sales Tax 40	\$35,000	\$35,500	\$38,000	\$40,000	\$2,000	5.3%
3452-0000	Local Option Sales Tax 42	\$34,000	\$40,000	\$42,000	\$45,000	\$3,000	7.1%
3453-0000	Local Option Sales Tax 44	\$16,000	\$0	\$0	\$100	\$100	100.0%
3456-0000	Solid Waste Disposal Tax	\$0	\$500	\$650	\$700	\$50	7.7%
3483-0000	Economic Development Fees	\$0	\$0	\$0	\$0	\$0	0.0%
3510-0000	Arrest Fees	\$1,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
3580-0000	Mutual Aid Fees	\$2,400	\$2,400	\$0	\$0	\$0	0.0%
3590-0100	Refuse Collection	\$1,000	\$1,000	\$500	\$500	\$0	0.0%
3830-0000	Surplus Property Sales	\$1,500	\$3,000	\$6,000	\$6,000	\$0	0.0%
3850-0100	Refund Insurance Proceeds	\$0	\$0	\$0	\$0	\$0	0.0%
3930-0000	Fire District Fees	\$221,056	\$224,743	\$227,230	\$228,236	\$1,006	0.4%
3360-0203	Veterans Memorial	\$0	\$400	\$400	\$400	\$0	0.0%
3990-0000	Appropriated Fund Balance	\$224,776	\$120,775	\$35,000	\$48,000	\$13,000	37.1%
	Totals	\$2,533,332	\$2,513,357	\$2,371,500	\$2,496,578	\$125,078	5.3%

Consider Connecting with Claremont

We've Already Considered You.

WWW.CITYOFCLAREMONT.ORG

Check Out The City of Claremont's New Website

•More Content •Timely Updates •Informative •Events Calendar

Please check out the Citizen's Voice! It's another way for Citizens to communicate with the City.



Claremont
1893

"A progressive city dedicated to preserving small town values while planning for the future."





Home
City Government
City Departments
Visitors
Community Links
Contact Us
Newsletter
City Ordinances

March 2013						
Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Citizen's Voice

If you have a question, concern or comment you are encouraged to let us know!!

[CLICK ME!](#)

Seniors Morning Out

NEWSLETTER/MENUS

CLAYAWA COUNTY SOCIAL SERVICES



www.MansuetiandC.com

Welcome to the City of Claremont, North Carolina!

Situated in the beautiful rolling hills of western North Carolina, Claremont is a progressive City dedicated to preserving small town values while planning for the future. Our City offers excellent recreational opportunities, shopping, dining, and a full service international industrial park. You will find out that Claremont is a great place to live, work and play.

Thank you for visiting the City of Claremont website. It is truly exciting to be a part of our community. The City of Claremont is proud to provide these excellent and cost effective services—police, fire, rescue, garbage, water & sewer, street maintenance, recreation, and beautification. We strive hard to provide long term financial stability through local, regional and state partnerships. Claremont has been fortunate to see economic growth and is blessed with large and small business that provide a good tax base for our city. We are grateful for the many citizens that volunteer and participate in the various city functions and we encourage others to get involved. You are invited to be a part of our family and we welcome any questions you may have regarding our city.

Greetings from Mayor David Morrow!





« | »

Keep up with what's taking place in Claremont. Sign up for City emails.

* To unsubscribe please enter your first & last name and email address and press unsubscribe.

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City News & Events

ROADSIDE EATS

Claremont Cafe has been voted one of the top 70 places to eat just off the road by "Our State Magazine".

Roadside Eats Our State Magazine

Read More City News & Events

James "PJ" Stanley (1950-2011)

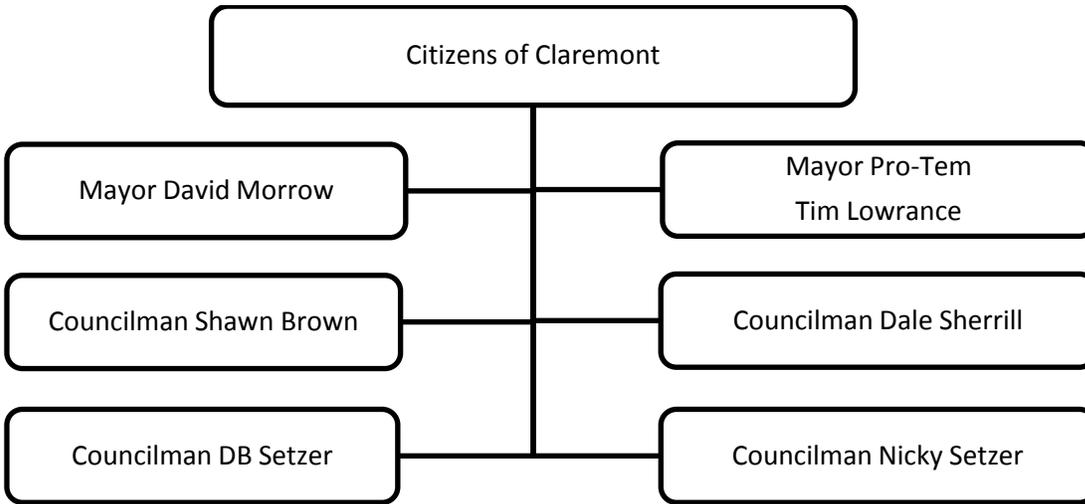


In honor of P.J. Stanley the City of Claremont has created a P.J. Stanley Memorial Scholarship Fund. The Scholarship fund provides tuition assistance to graduating high school students and community college students pursuing careers in the Police, EMS, Rescue and Fire fields at either Catawba Valley Community College or Mitchell Community College. [CLICK FOR MORE INFO](#)

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WWW.CITYOFCLAREMONT.ORG

City Council



Description

The City Council serves as the board of directors for the City of Claremont and adopts ordinances, rules, and regulations as may be necessary or appropriate to protect the health, life, or property, or to preserve or promote the comfort, convenience, security, better government, or general welfare of the City and its residents and merchants.

Mission

A progressive city dedicated to preserving small town values while planning for the future.

City Council Core Values:

- ✓ Effective local, regional and state partnerships
- ✓ Excellent and cost effective services including police, fire, rescue, and public works.
- ✓ Long term financial stability
- ✓ Planned growth and economic development
- ✓ Fiscal accountability
- ✓ Leisure and cultural activities
- ✓ Environmentally sensible practices
- ✓ Citizen Involvement

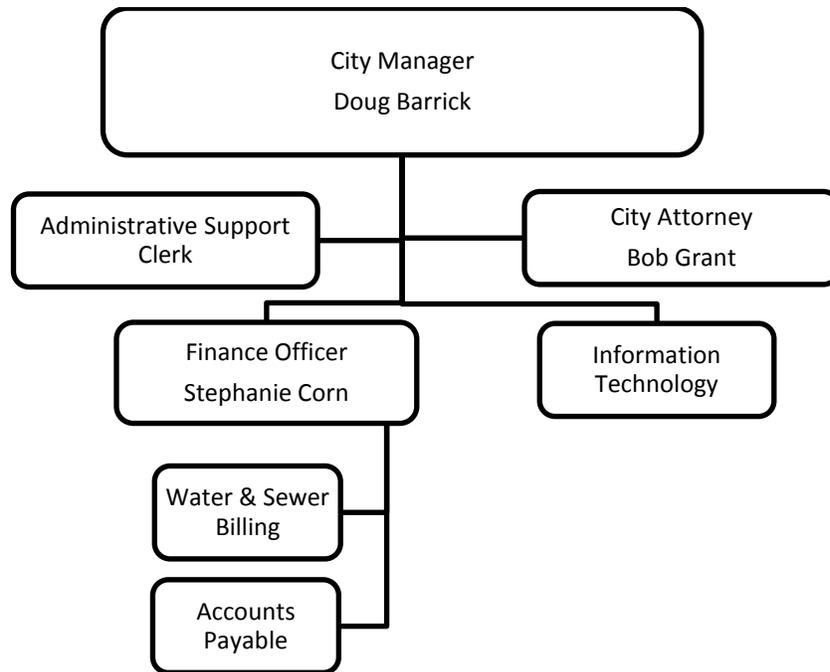
FY 2014 Goals and Objectives

- ✓ Revisit Action Planning process
- ✓ Expand on the promotion and support for local businesses and non-profits
- ✓ Foster community input, involvement and transparency

City Council
104100

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0100	Elected Officials Fee	\$7,800	\$7,800	\$7,800	\$7,800	\$0	0.0%
0110	Appointed Board Fees	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%
0410	Attorney Retainage	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
0430	Legal Fees	\$25,000	\$20,000	\$15,000	\$13,000	-\$2,000	-13.3%
0460	Emergency Action Plan	\$1,500	\$1,500	\$1,250	\$750	-\$500	-40.0%
0500	FICA	\$650	\$650	\$650	\$650	\$0	0.0%
0600	Group Insurance	\$32,880	\$7,663	\$1,896	\$420	-\$1,476	-77.8%
0800	Employee Relations	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
0820	Municipal Elections	\$0	\$4,000	\$0	\$3,000	\$3,000	4000.0%
9100	Youth Council	\$3,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1200	Printing	\$250	\$250	\$250	\$250	\$0	0.0%
1400	Travel & Training	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.0%
2600	Advertising	\$500	\$500	\$3,000	\$2,800	-\$200	-6.7%
3300	Departmental Supplies	\$0	\$0	\$500	\$500	\$0	0.0%
5700	Misc. Expenses	\$2,500	\$2,000	\$4,000	\$4,000	\$0	0.0%
8900	EDC Incentives	\$0	\$0	\$5,000	\$5,000	\$0	0.0%
9100	Contributions	\$3,000	\$8,000	\$10,000	\$8,000	-\$2,000	-20.0%
9200	Transfer to W/S Fund	\$0	\$0	\$0	\$0	\$0	0.0%
9300	Transfer to Rail Fund	\$89,691	\$0	\$0	\$0	\$0	0.0%
	Totals	\$188,571	\$75,163	\$72,146	\$68,970	-\$3,176	-4.4%

Administration



Description

The City Manager who serves as the Chief Administrative Officer for the City handles the administrative operations of the City of Claremont. The City Manager directs the implementation of policy directives by the City Council and oversees all other departments and functions. Administration functions include budgeting and finance, tax collections, water & sewer billing, contract administration, information technology, project management, legal services, custodial services, human resources, and customer service. The City seeks to guarantee long-term financial stability while maintaining an organizational environment that fosters professionalism, efficiency, and a strong commitment to customer service.

FY 2014 Goals and Objectives

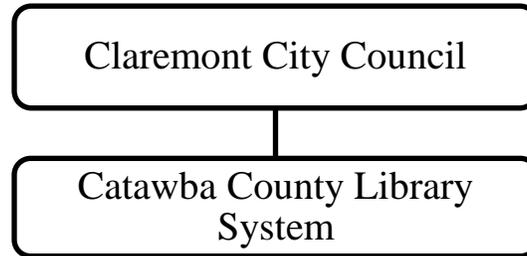
- ✓ Expand the Cities E- Profile
- ✓ Seek ways to expand community engagement and information delivery
- ✓ Begin renovations to City Hall
- ✓ Improve staff opportunities for professional development in all departments
- ✓ Expand business recruitment and retention practices for all areas of the City

Administration

104200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$160,000	\$160,000	\$167,692	\$176,573	\$8,881	5.3%
0300	Part Time Salaries	\$0	\$0	\$4,184	\$4,184	\$0	0.0%
0400	Audit Fees	\$15,000	\$16,000	\$16,000	\$16,000	\$0	0.0%
0450	Engineering	\$12,000	\$8,500	\$7,500	\$12,500	\$5,000	66.7%
0470	OSHA Mandates	\$1,000	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$12,500	\$12,500	\$12,850	\$13,216	\$366	2.8%
0600	Group Insurance	\$32,880	\$28,654	\$29,232	\$31,200	\$1,968	6.7%
0700	Retirement	\$3,000	\$10,000	\$18,844	\$20,451	\$1,607	8.5%
0800	Employee Relations	\$0	\$2,500	\$2,500	\$2,500	\$0	0.0%
1100	Postage	\$3,000	\$2,000	\$1,500	\$1,000	-\$500	-33.3%
1110	Telephone	\$3,000	\$3,200	\$4,000	\$4,000	\$0	0.0%
1200	Printing	\$2,000	\$1,800	\$1,800	\$1,800	\$0	0.0%
1310	Electricity	\$10,500	\$10,500	\$10,500	\$11,000	\$500	4.8%
1400	Travel & Training	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
1500	Maint. Buildings	\$1,000	\$1,000	\$1,923	\$2,000	\$77	4.0%
1600	Maint. Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$500	-\$500	-50.0%
1710	Auto Supplies/Tires	\$600	\$450	\$400	\$200	-\$200	-50.0%
2600	Advertising	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	100.0%
3100	Gas, Oil, Grease	\$1,800	\$2,200	\$2,000	\$2,200	\$200	10.0%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$2,000	\$1,500	\$1,500	\$1,500	\$0	0.0%
3310	Small Tools/Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3400	Expendable Supplies	\$1,000	\$800	\$800	\$800	\$0	0.0%
4500	Contracted Services	\$84,700	\$86,700	\$84,000	\$87,000	\$3,000	3.6%
5300	Dues & Subscriptions	\$4,000	\$3,500	\$2,500	\$2,000	-\$500	-20.0%
5400	Insurance & Bonds	\$3,500	\$4,000	\$4,000	\$4,700	\$700	17.5%
5410	Unemployment Insurance	\$10,000	\$8,500	\$9,000	\$9,424	\$424	4.7%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous Expenses	\$2,100	\$2,000	\$4,500	\$8,250	\$3,750	83.3%
7400	Capital Outlay	\$0	\$0	\$0	\$25,500	\$25,500	25000.0%
9100	Contributions	\$0	\$0	\$0	\$0	\$0	0.0%
9600	Transfer to PJ Fund	\$0	\$1,000	\$2,435	\$4,200	\$1,765	72.5%
	Totals	\$375,580	\$377,804	\$400,160	\$452,199	\$52,039	13.0%

Library



Description

The Claremont City Council contracts with the Catawba County Library system for a local library branch to serve the Citizens of Claremont. The branch library is located in the same building as City Hall as is open Tuesday through Friday from noon to 6 p.m. and on Saturday from 9 a.m. to 2p.m.

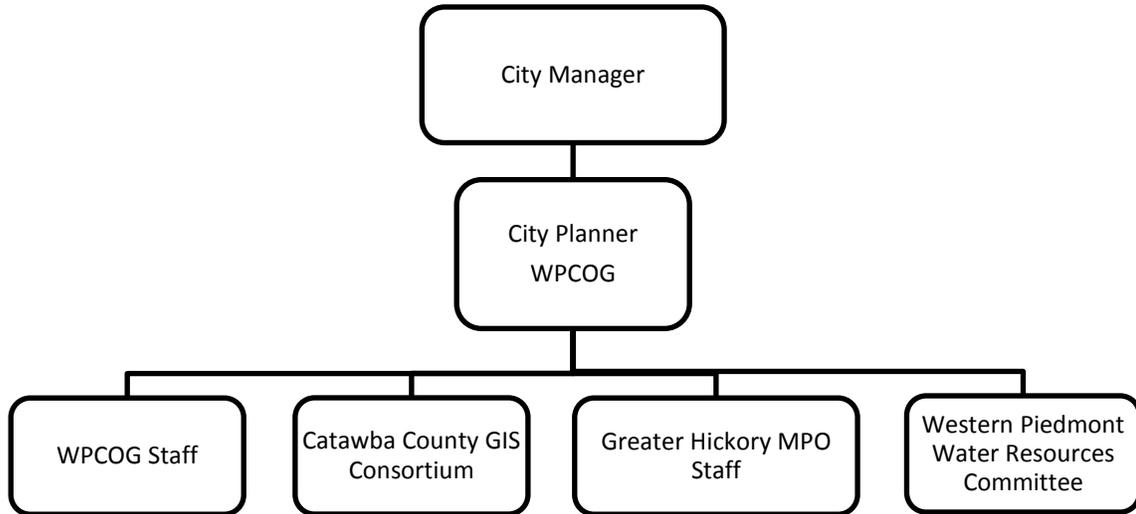
FY 2014 Goals and Objectives

- ✓ Continue to expand offerings that reach Claremont residents

Library
104300

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0290	Yount Fund	\$4,868	\$3,755	\$3,755	\$3,000	-\$755	-20.1%
1110	Telephone	\$800	\$325	\$300	\$300	\$0	0.0%
4501	County Contract	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
	Totals	\$22,668	\$21,080	\$21,055	\$20,300	-\$755	-3.6%

Planning Department



Mission Statement

Utilize state of the art planning techniques for effectively communicating with citizens, developers, and the general public thereby making Claremont a great place to live, work, and play.

Planning and Land Development Services

Development Plan Review and Processing
Geographic Information Systems
Land Development Code Maintenance
Planning Board Support Staff

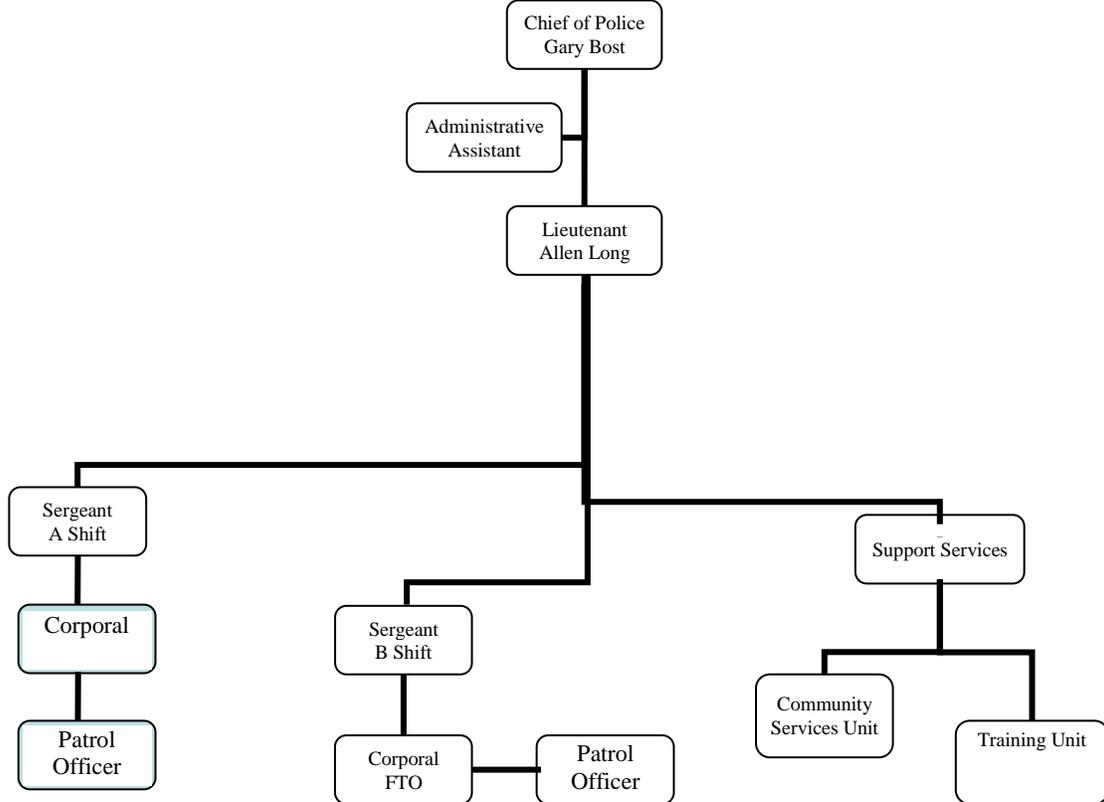
FY 2014 Goals and Objectives

- ✓ Review and revise zoning and development ordinances
- ✓ Expand onsite hours in Claremont
- ✓ Increase availability of planning services and information to City residents

Planning
104400

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0401	Professional Services	\$25,000	\$26,500	\$27,000	\$27,800	\$800	3.0%
0402	Stormwater Phase II	\$1,000	\$1,000	\$1,000	\$500	-\$500	-50.0%
1400	Training	\$200	\$500	\$250	\$250	\$0	0.0%
2600	Advertising	\$500	\$500	\$250	\$400	\$150	60.0%
3300	Departmental Supplies	\$100	\$750	\$200	\$200	\$0	0.0%
	Totals	\$26,800	\$29,250	\$28,700	\$29,150	\$450	1.6%

Police Department



Mission Statement

The mission of the Claremont Police department is to be a community oriented Law Enforcement Agency that enables and empowers its Police Officers to function as community workers. Organizing and working alongside residents to help them Prevent, Resist and Eliminate criminal and other disorder in their neighborhoods. Furthermore to be a Law Enforcement Agency with Officers adhering always to our Constitution and the Rules of Law.

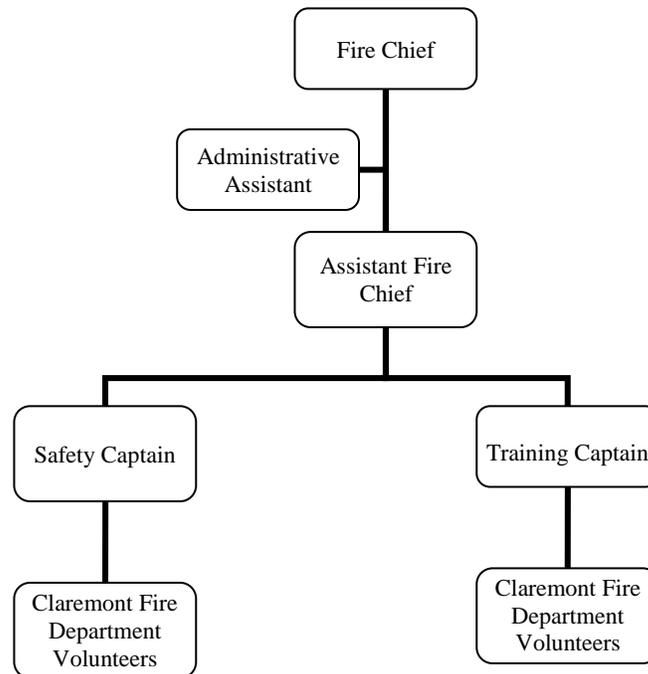
FY 2014 Goals and Objectives

- ✓ Update Employee Files
- ✓ Audit Evidence Room
- ✓ Begin a Police 101 class
- ✓ Continue the county-wide transition to the 800Mhz radio system
- ✓ Replace two patrol vehicles
- ✓ Begin plans for Police Department building renovation plans

Police
105100

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0132	Separation Allowance	\$15,000	\$15,000	\$11,750	\$11,750	\$0	0.0%
0200	Full Time Salaries	\$344,617	\$344,617	\$350,181	\$345,538	-\$4,643	-1.3%
0300	Part Time Salaries	\$53,181	\$53,181	\$55,365	\$55,365	\$0	0.0%
0470	OSHA Mandates	\$500	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$33,600	\$33,600	\$30,824	\$30,105	-\$719	-2.3%
0600	Group Insurance	\$73,980	\$64,471	\$65,772	\$78,200	\$12,428	18.9%
0700	Retirement	\$32,000	\$35,500	\$40,306	\$41,147	\$841	2.1%
0900	Medical Physical's	\$3,000	\$3,000	\$2,500	\$2,500	\$0	0.0%
1100	Postage	\$400	\$400	\$300	\$300	\$0	0.0%
1110	Telephone	\$9,000	\$9,000	\$7,500	\$7,500	\$0	0.0%
1200	Printing	\$300	\$300	\$300	\$300	\$0	0.0%
1300	Natural Gas	\$2,000	\$2,000	\$1,750	\$1,000	-\$750	-42.9%
1310	Electricity	\$5,000	\$5,000	\$5,000	\$5,750	\$750	15.0%
1400	Travel & Training	\$7,500	\$7,500	\$7,500	\$10,500	\$3,000	40.0%
1500	Maint. Building	\$3,500	\$3,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$1,800	\$1,800	\$1,500	\$1,500	\$0	0.0%
1700	Maint. Vehicles	\$6,500	\$8,500	\$7,850	\$7,850	\$0	0.0%
1710	Auto Supplies/ Tires	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
2600	Advertising	\$250	\$250	\$250	\$250	\$0	0.0%
3100	Gas, Oil & Grease	\$26,000	\$30,000	\$35,000	\$35,000	\$0	0.0%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$6,000	\$5,000	\$5,000	\$17,500	\$12,500	250.0%
3310	Small Tools & Equip.	\$10,000	\$10,000	\$8,500	\$8,500	\$0	0.0%
3600	Uniforms	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
4500	Contracted Services	\$17,000	\$17,000	\$21,500	\$22,000	\$500	2.3%
5300	Dues & Subscriptions	\$2,000	\$2,000	\$2,000	\$1,750	-\$250	-12.5%
5400	Insurance	\$22,000	\$25,000	\$24,750	\$25,000	\$250	1.0%
5420	Insurance Deductions	\$1,500	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$76,000	\$77,000	\$68,800	\$98,974	\$30,174	43.9%
	Totals	\$767,628	\$769,119	\$772,198	\$825,279	\$53,081	6.9%

Fire Department



Mission Statement

The mission of the Claremont Fire Department is to protect life and property from fire and other emergencies through incident response, public education, and code enforcement. It's the departments endeavor to deliver the highest level of care, to our residents. As a customer driven organization, it is our mission and number one priority to deliver the best possible service to our customers.

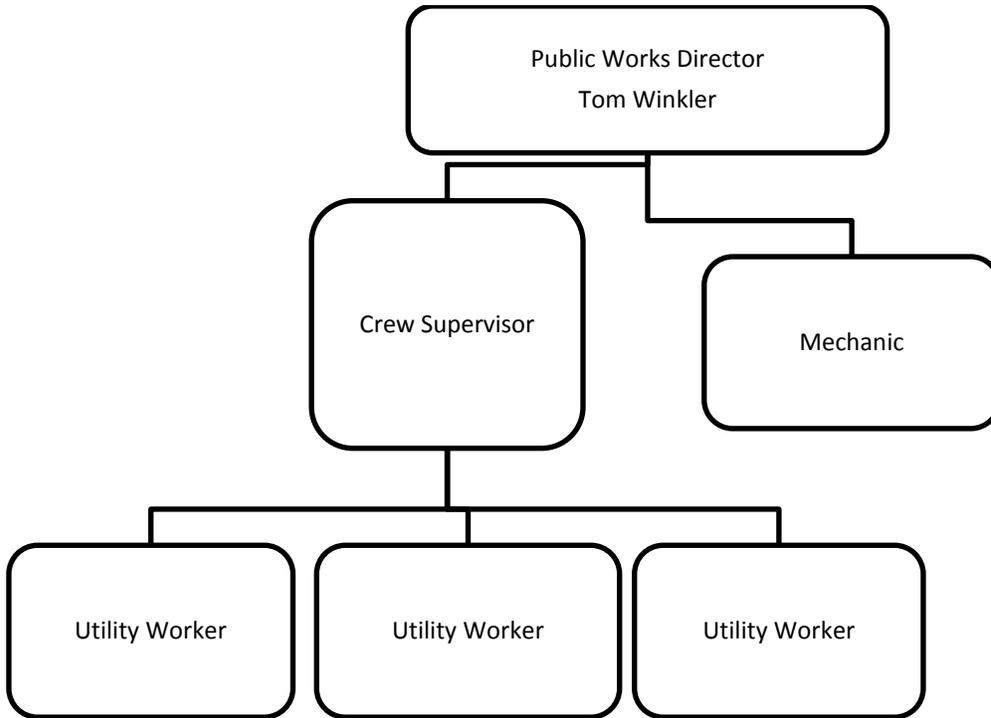
FY 2014 Goals and Objectives

- ✓ Preplan the remaining 50% of the commercial and industrial occupancies in the district
- ✓ Inventory and service all Knox boxes
- ✓ Complete Fire Department 501(C)(3)
- ✓ Bring all members up to NFPA 1403 standards
- ✓ Replace 8 SCBA Bottles
- ✓ Begin planning and specifications for the replacement of Engine 71 & Truck 78 utilizing one recuse engine company

**Fire
105300**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$91,362	\$84,000	\$56,838	\$56,838	\$0	0.0%
0300	Part Time Salaries	\$42,432	\$42,432	\$52,416	\$54,664	\$2,248	4.3%
0400	Pay Per Call Incentives	\$0	\$0	\$22,750	\$22,750	\$0	0.0%
0430	Legal Services	\$500	\$0	\$0	\$0	\$0	#DIV/0!
0500	FICA	\$9,665	\$9,665	\$7,646	\$8,846	\$1,200	15.7%
0600	Group Insurance	\$16,440	\$15,827	\$8,808	\$16,800	\$7,992	90.7%
0700	Retirement	\$6,140	\$8,986	\$11,222	\$10,726	-\$496	-4.4%
0900	Medical Physicals	\$8,450	\$10,520	\$10,520	\$10,520	\$0	0.0%
1100	Postage	\$250	\$300	\$250	\$250	\$0	0.0%
1110	Telephone	\$5,100	\$5,100	\$3,200	\$3,200	\$0	0.0%
1300	Natural Gas	\$3,480	\$3,480	\$3,100	\$3,100	\$0	0.0%
1310	Electricity	\$6,900	\$8,000	\$8,000	\$8,400	\$400	5.0%
1400	Travel & Training	\$11,210	\$11,210	\$11,000	\$11,000	\$0	0.0%
1500	Maint. Buildings	\$5,000	\$6,100	\$6,100	\$6,000	-\$100	-1.6%
1600	Maint. Equipment	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
1700	Maint. Vehicles	\$11,000	\$9,500	\$8,500	\$1,000	-\$7,500	-88.2%
1710	Auto Supplies/Tires	\$4,200	\$4,560	\$3,000	\$3,000	\$0	0.0%
3100	Gas, Oil, Grease	\$7,950	\$8,450	\$10,000	\$10,000	\$0	0.0%
3200	Office Supplies	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3300	Departmental Supplies	\$5,000	\$4,000	\$3,000	\$6,000	\$3,000	100.0%
3310	Small Tools/Equipment	\$10,025	\$12,310	\$12,000	\$9,000	-\$3,000	-25.0%
3600	Uniforms	\$13,310	\$13,310	\$13,310	\$12,000	-\$1,310	-9.8%
4400	Fire Prevention	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.0%
4500	Contracted Services	\$9,381	\$9,866	\$11,500	\$12,000	\$500	4.3%
5300	Dues & Subscriptions	\$2,766	\$2,766	\$2,766	\$2,600	-\$166	-6.0%
5400	Insurance & Bonds	\$10,158	\$13,601	\$15,000	\$16,500	\$1,500	10.0%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous Expenses	\$500	\$500	\$500	\$500	\$0	0.0%
7400	Capital Outlay	\$13,000	\$6,900	\$40,000	\$16,875	-\$23,125	-57.8%
9100	Contributions	\$6,200	\$6,200	\$5,000	\$5,000	\$0	0.0%
	Totals	\$313,119	\$309,283	\$338,126	\$318,269	-\$19,857	-5.9%

Public Works Department



Mission Statement

The mission of the Public Works Department of the City of Claremont is to maintain the public property of the City, including street rights-of-way, public easements, and other public property in a manner that is aesthetically pleasing and functional for all of our citizens. Maintain all vehicles and equipment of the City and functions as the maintenance arm of the water and sewer department.

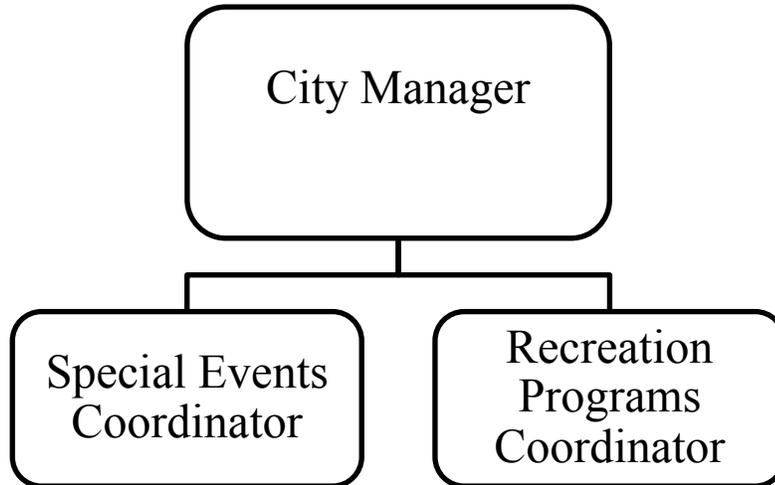
FY 2014 Goals and Objectives

- ✓ Have all needed employees complete OSHA trainings
- ✓ Continue ASE certification training for the City Mechanic
- ✓ Complete the replacement of street signs in the City to meet Federal MUTCD regulations

Public Works
105450

Acct	Description	FY 11 Budget	FY 12 Budget	FY13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0200	Full Time Salaries	\$185,000	\$185,000	\$191,775	\$203,011	\$11,236	5.9%
0300	Part Time Salaries	\$8,000	\$8,000	\$8,000	\$8,250	\$250	3.1%
0450	Engineering Services	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
0500	FICA	\$15,625	\$15,625	\$15,053	\$16,142	\$1,089	7.2%
0600	Group Insurance	\$49,320	\$42,980	\$43,848	\$46,800	\$2,952	6.7%
0700	Retirement	\$11,700	\$11,700	\$21,152	\$22,658	\$1,506	7.1%
0900	Medical Physicals	\$0	\$2,000	\$1,750	\$1,750	\$0	0.0%
1110	Telephone	\$3,000	\$3,000	\$2,000	\$2,000	\$0	0.0%
1300	Natural Gas	\$3,500	\$3,500	\$3,200	\$2,800	-\$400	-12.5%
1310	Electricity	\$42,000	\$42,000	\$56,000	\$59,980	\$3,980	7.1%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
1500	Maint. Buildings	\$7,500	\$7,500	\$7,500	\$7,000	-\$500	-6.7%
1600	Maint. Equipment	\$10,000	\$10,000	\$10,000	\$8,500	-\$1,500	-15.0%
1610	Maint. Streets	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
1700	Maint. Vehicles	\$7,000	\$8,000	\$6,500	\$5,500	-\$1,000	-15.4%
1710	Auto Supplies/Tires	\$4,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
2600	Advertising	\$300	\$300	\$300	\$300	\$0	0.0%
3100	Gas, Oil, Grease	\$16,000	\$17,500	\$10,000	\$10,000	\$0	0.0%
3200	Office Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$8,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
3310	Small Tools/Equipment	\$4,500	\$3,000	\$1,500	\$1,500	\$0	0.0%
3400	Expendable Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3600	Uniforms	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
4500	Contracted Services	\$85,000	\$85,000	\$85,000	\$86,000	\$1,000	1.2%
4800	Leaf Bags	\$2,500	\$2,500	\$1,000	\$1,000	\$0	0.0%
4900	Landfill Fees	\$3,000	\$3,000	\$1,000	\$1,000	\$0	0.0%
5300	Dues & Subscriptions	\$600	\$600	\$500	\$450	-\$50	-10.0%
5400	Insurance	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$0	-\$1,000	-100.0%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$37,825	\$5,000	\$5,000	\$5,000	\$0	0.0%
	Totals	\$548,370	\$510,205	\$524,078	\$541,641	\$17,563	3.4%

Recreation Department



Mission

The Recreation department's mission is to provide great parks, natural areas, and recreational experiences.

FY 2014 Goals and Objectives

- ✓ Continue to expand recreation programs
- ✓ Revamp and expand Claremont Daze
- ✓ Increase advertising and outreach for programs
- ✓ See ways to increase historical documents for the History Wall in City Hall
- ✓ Begin a master plan for the City Park

Parks & Recreation
106200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0300	Part Time Salaries	\$0.00	\$8,000	\$9,500	\$12,000	\$2,500	26.3%
0500	FICA	\$0.00	\$2,000	\$950	\$1,000	\$50	5.3%
1310	Electricity	\$2,500	\$2,500	\$2,500	\$2,950	\$450	18.0%
1500	Maint. Buildings	\$5,000	\$4,500	\$7,500	\$6,000	-\$1,500	-20.0%
2600	Advertising	\$0	\$250	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
3400	Appearance	\$3,000	\$4,000	\$3,000	\$3,000	\$0	0.0%
4500	Contracted Services	\$8,000	\$8,000	\$2,500	\$2,500	\$0	0.0%
5150	Recreation Programs	\$252	\$3,500	\$4,800	\$5,200	\$400	8.3%
5100	Marathon	\$11,152	\$0	\$0	\$0	\$0	0.0%
4700	Senior Citizens	\$4,340	\$4,000	\$3,700	\$3,600	-\$100	-2.7%
5700	Misc. Expenses	\$27	\$0	\$0	\$0	\$0	0.0%
7300	Claremont Day	\$24,662	\$21,510	\$26,500	\$30,000	\$3,500	13.2%
7400	Capital Outlay	\$0	\$0	\$0	\$18,000	\$18,000	30000.0%
8200	Christmas Parade	\$6,290	\$5,800	\$5,000	\$5,000	\$0	0.0%
	Totals	\$68,723	\$67,560	\$69,950	\$93,250	\$23,300	33.3%

Debt Service

Description

Debt Service expenditures serve to make payments on the principal and interest on various financing instruments the City utilizes to purchase capital assets including land and equipment, and construct capital improvements such as new buildings or facilities.

Long-Term Debt Payment Summary

- ✓ Principal Payment 4 of 15 for a railroad spur to service Poppelman Plastics, \$1,500,000, 3.96% fixed , 15 year, annual principal payments of \$100,000 plus accrued interest.

Debt Service
107200

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change	Payoff Date
4100	Rail Spur Principle	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.0%	2024
4150	Rail Spur Interest	\$55,440	\$51,480	\$47,521	\$47,520	-\$1	0.0%	
4200	City Hall Principle	\$79,791	\$79,790	\$0	\$0	\$0	0.0%	2014
4250	City Hall Interest	\$8,125	\$5,125	\$0	\$0	\$0	0.0%	
5300	Fire Dept. Principle	\$111,346	\$111,346	\$0	\$0	\$0	0.0%	2014
5350	Fire Dept. Interest	\$11,339	\$7,152	\$0	\$0	\$0	0.0%	
	Totals	\$366,041	\$354,893	\$147,521	\$147,520	-\$1	0.0%	

Powell Bill Fund

Description

Street improvements for the City of Claremont are funded primarily through a state-shared gasoline tax known as “Powell Bill” funds. The City utilizes these funds to maintain our street resurfacing program, construct new streets, repair existing sidewalks, and improve existing streets and sidewalks.

FY 2014 Work Program

- ✓ Replace aged and broken sidewalks throughout the city
- ✓ Proactively monitor the City street system for issues

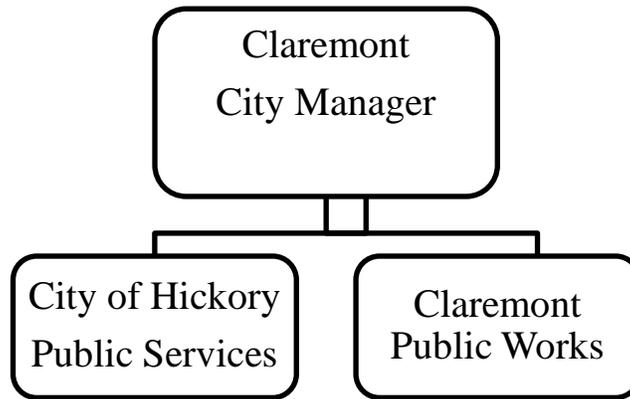
Revenue
Powell Bill Fund
Fund 11

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY 14 vs FY 13	Percent Change
2990.0000	Powell Bill Fund Balance	\$0	\$0	\$125,000	\$0	-\$125,000	-100.0%
3430.0000	Powell Bill Distribution	\$35,845	\$20,000	\$41,000	\$43,000	\$2,000	4.9%
	Totals	\$35,845	\$20,000	\$166,000	\$43,000	-\$123,000	-74.1%

Powell Bill
115700

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$2,000	\$2,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$300	\$400	\$500	\$500	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1710	Auto Supplies/Tires	\$300	\$0	\$0	\$0	\$0	#DIV/0!
2600	Advertising	\$100	\$0	\$0	\$0	\$0	#DIV/0!
3300	Departmental Supplies	\$6,000	\$7,600	\$7,500	\$7,500	\$0	0.0%
3310	Small Tools/Equipment	\$500	\$500	\$500	\$500	\$0	0.0%
4500	Contracted Services	\$90,100	\$8,000	\$154,000	\$31,000	-\$123,000	-79.9%
	Totals	\$100,300	\$20,000	\$166,000	\$43,000	-\$123,000	-74.1%

Water & Sewer Enterprise Fund



Description

The City of Claremont Operates a Water and Sewer Enterprise Fund that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of wastewater per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. On average, the system serves 789 residential users and 135 commercial and industrial users. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the wastewater treatment plants with the City of Hickory. The City of Claremont provides all of the billing, collection & distribution system maintenance and expansion as well as system wide reporting.

FY 2014 Goals and Objectives

- ✓ Continue in house certifications for distribution and collection systems
- ✓ Expand proactive inspections of water and sewer services
 - Begin sewer camera logging
 - Begin in house smoke testing
 - Begin yearly valve cleaning and exercise program
- ✓ Replace a mower that services the Water and Sewer system
- ✓ Continue the replacement of pumps in the Cities five sewage pump stations
- ✓ Purchase additional sewer inspection equipment
- ✓ Purchase an outfall maintenance vehicle

Water Sewer Fund Expenditure Summary

Water & Sewer Fund Totals						
	2011 Budget	2012 Budget	2013 Budget	2014 Proposed	FY 14 vs F13	Percent Difference
Operating	\$671,807	\$718,382	\$816,450	\$1,125,929	\$309,479	37.9%
Capital	\$0	\$125,500	\$105,070	\$66,500	-\$38,570	-36.7%
Debt	\$208,534	\$200,611	\$162,212	\$152,458	-\$9,754	-6.0%
Total	\$880,341	\$1,044,493	\$1,083,732	\$1,344,887	\$261,155	24.1%

<p style="margin: 0;">\$1,344,887.00 Revenue</p> <p style="margin: 0;">\$1,344,887.00 Expense</p> <p style="margin: 0;">\$0.00 Difference</p>
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Revenues
Fund 30

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Bugdet	FY 14 Proposed	FY14 vs FY13	Percent Change
3290	Investment Earnings	\$20	\$1,000	\$200	\$200	\$0	0.0%
3350	Miscellaneous Revenues	\$400	\$450	\$450	\$200	-\$250	-55.6%
3351	Lease Revenues	\$0	\$0	\$0	\$25,200	\$25,200	25200.0%
37110	Utility Fees	\$822,905	\$1,000,693	\$1,003,432	\$1,057,987	\$54,555	5.4%
3730	Tap & Capacity Fees	\$1,500	\$10,000	\$5,500	\$5,500	\$0	0.0%
3750	Utility Penalties	\$10,000	\$7,500	\$8,800	\$8,800	\$0	0.0%
3760	Hydrant Fees	\$23,350	\$23,350	\$23,350	\$25,000	\$1,650	7.1%
3790	Reconnect Fees	\$2,000	\$1,500	\$2,000	\$2,000	\$0	0.0%
3990	Appropriated Fund Balance	\$0	\$0	\$40,000	\$45,000	\$5,000	12.5%
3980	Transfer from Other Funds				\$175,000		
9790	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0	0.0%
	Totals	\$860,175	\$1,044,493	\$1,083,732	\$1,344,887	\$261,155	24.1%

Water Treatment
308100

Acct	Description	FY 11 Budget	FY 12 Budget	FY13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$1,500	\$1,500	\$1,000	\$3,250	\$2,250	225.0%
1100	Postage	\$2,500	\$2,500	\$2,500	\$2,750	\$250	10.0%
1200	Printing	\$1,000	\$1,250	\$1,250	\$1,000	-\$250	-20.0%
1310	Electricity	\$1,500	\$1,800	\$1,200	\$2,000	\$800	66.7%
1600	Maint. Equipment	\$2,057	\$1,500	\$1,500	\$1,500	\$0	0.0%
2950	Contribution to Capital Reserve	\$0	\$28,778	\$5,000	\$0	-\$5,000	-100.0%
3300	Dept Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$27,000	\$58,354	\$32,000	\$34,000	\$2,000	6.3%
4800	Purchase for Resale	\$130,000	\$130,000	\$150,000	\$161,000	\$11,000	7.3%
5400	Insurance	\$2,000	\$2,000	\$1,750	\$1,975	\$225	12.9%
	Totals	\$170,557	\$230,682	\$199,200	\$210,475	\$11,275	5.7%

Water Maintenance
308150

Acct	Description	FY 11 Budget	FY12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0%
1600	Maint. Equipment	\$8,000	\$8,000	\$8,000	\$241,940	\$233,940	2924%
3100	Gas, Oil, Grease	\$0	\$0	\$4,000	\$4,000	\$0	0%
3300	Department Supplies	\$30,000	\$20,000	\$18,750	\$25,750	\$7,000	37%
3310	Small Tools & Equipment	\$2,500	\$2,500	\$2,500	\$2,250	-\$250	-10%
4500	Contracted Services	\$0	\$0	\$28,500	\$36,450	\$7,950	28%
7400	Capital Outaly	\$0	\$75,000	\$16,325	\$9,800	-\$6,525	-40%
	Totals	\$42,000	\$107,000	\$79,575	\$321,690	\$242,115	304%

Waste Water Treatment
308220

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0450	Engineering Services	\$20,000	\$10,000	\$55,000	\$85,000	\$30,000	54.5%
0480	Monitoring Fees	\$500	\$1,000	\$1,000	\$1,000	\$0	0.0%
0490	NCDENR Fees	\$1,000	\$6,500	\$5,000	\$5,000	\$0	0.0%
1100	Postage	\$2,000	\$2,200	\$2,200	\$2,500	\$300	13.6%
1200	Printing	\$2,500	\$1,500	\$1,500	\$1,000	-\$500	-33.3%
1500	Maint. Buildings	\$1,000	\$1,000	\$1,000	\$4,000	\$3,000	300.0%
1600	Maint. Equipment	\$25,000	\$20,000	\$19,000	\$19,000	\$0	0.0%
3300	Department Supplies	\$3,500	\$3,500	\$3,500	\$3,514	\$14	0.4%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$332,500	\$377,000	\$400,000	\$412,000	\$12,000	3.0%
4600	Contract Termination	\$36,000	\$0	\$0	\$0	\$0	0.0%
5400	Insurance	\$3,250	\$4,000	\$3,500	\$3,750	\$250	7.1%
	Totals	\$428,250	\$427,700	\$492,700	\$537,764	\$45,064	9.1%

**Waste Water Maintenance
308250**

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs. FY13	Percent Change
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
1600	Maint. Equipment	\$15,000	\$12,500	\$12,500	\$15,000	\$2,500	20.0%
3000	Department Supplies	\$9,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
3100	Gas, Oil, Grease	\$0	\$0	\$8,500	\$8,500	\$0	0.0%
3310	Small Tools & Equipment	\$2,000	\$2,000	\$1,200	\$1,200	\$0	0.0%
4500	Contracted Services	\$2,500	\$3,000	\$28,600	\$30,600	\$2,000	7.0%
7400	Capital Outlay	\$0	\$50,500	\$88,745	\$56,700	-\$32,045	-36.1%
	Totals	\$31,000	\$78,500	\$150,045	\$122,500	-\$27,545	-18.4%

Debt Service
Fund 30

Acct	Description	FY 11 Budget	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY13 vs FY12	Percent Change
8100-8100	Water Bond Principle	\$32,923	\$34,853	\$0	\$0	\$0	0.0%
8100-8200	Water Bond Interest	\$3,353	\$3,500	\$0	\$0	\$0	0.0%
8220-8100-	Mclin Principle	\$147,258	\$147,258	\$147,258	\$147,258	\$0	0.0%
8220-8200	Mclin Interest	\$25,000	\$15,000	\$14,954	\$5,200	-\$9,754	-65.2%
	Totals	\$208,534	\$200,611	\$162,212	\$152,458	-\$9,754	-6.0%

Long- Term Debt Payment Summary

- ✓ Principal Payment 20 of 20 for the construction of the McLin wastewater plant
,\$2,945,176, 3.385% fixed , 20 year, annual principal payments of \$147,258 plus
accrued interest.

PJ Stanley Scholarship Fund

Description

The PJ Stanley Memorial Scholarship Fund provides tuition assistance to graduating high school students and community college students pursuing careers in the Police, EMS, Rescue and Fire fields at either Catawba Valley Community College or Mitchell Community College. PJ Stanley was a leader in the Claremont community and worked throughout his life to make a positive difference through his service to these fields and teaching those who wished to join the ranks with him.

FY 2014 Work Program

- ✓ Continue to build on the scholarship fund through, outreach, fundraising, and scholarship support.

Revenue

PJ Stanley Scholarship Fund

Fund 15

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY 14 vs FY 13	Percent Change
3360.0000	Contributions	\$5,000	\$2,565	\$2,500	-\$65	-2.5%
3970.0700	Transfer from G/F	\$1,000	\$2,435	\$4,200	\$1,765	72.5%
	Totals	\$6,000	\$5,000	\$6,700	\$1,700	34.0%

Expenses
PJ Stanley Scholarship Fund
Fund 15

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Proposed	FY14 vs FY13	Percent Change
0000	Scholarships	\$4,500	\$2,000	\$2,500	\$500	0.0%
0100	Departmental Supplies	\$500	\$3,000	\$4,200	\$1,200	40.0%
	Totals	\$5,000	\$5,000	\$6,700	\$1,700	34.0%

City of Claremont Schedule of Fees

Description

The schedule of fees, lists fees charged for conducting business with the City of Claremont- including planning and zoning development fees, building & sign permit fees, fire service and inspection charges, water and sewer deposits, and tap fees, along other various public works offerings and city services.

City Fees	
Return Check	\$25.00
Bank Fee	\$7.00
Tax Rate	.46/100
	valuation
Copies of Ordinance/Policies/etc.	\$.15/page
Research, Retrieval, & Assembling of Documents	\$10.00/hour employee
Accident Reports Police/Fire	\$3.00
A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.	
Hazardous Materials Emergency Response Fee:	
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour
Personnel on Scene (per person)	\$20.00 hour
Supplies and Materials	Cost +15%
Fire Inspection Fee	\$25.00
Safety Inspection Fee	\$25.00
Use of Fire Department Facilities	\$25.00
(per hour, two hour minimum)	per hour

Planning & Zoning	
Rezoning Application	
Residential	\$500.00
Mixed use	\$800.00
Commercial & Industrial	\$800.00
<i>(variance, inspection, special use permit)</i>	
Subdivision Approval Application	
Major Subdivision	\$100 + \$5/Lot Prelim
All Over 5 Lots	\$100 + \$3/Lot Final
Minor Subdivision (5 Lots Max)	\$75.00
Landlocked Subdivision Plat	\$100 + \$10/Lot
Administrative Review	\$50.00
Copy of Subdivision Regulations	\$15.00
Zoning Compliance Letter	\$25.00
Zoning Permits	\$25.00
Zoning Map	\$5.00
Copy of Zoning Ordinance	\$20.00
Street Closing Petition	\$100.00
Petition for Text Amendment	\$200.00
Voluntary Annexation Petition	\$100.00
New Development Street Signs	\$100.00
Road Name Change	\$350 + \$50 for each sign
Ordinance Violations	
1st Offense	\$50 a day
2nd Offense	\$100 a day
3rd and subsequent Offenses	\$200 a day
<i>(each day violation exists)</i>	

Public Works	
Lot Cleaning	
Charge per Working Hour	\$25.00
Charge per Dump Truck Hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per backhoe/bobcat hour	\$50.00
<i>(minimum of 3 hours)</i>	
Lot Mowing	
Charge for tractor/bushhog per hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per Employee Hour	\$25.00
<i>(minimum of 3 hours)</i>	
Sale of Leaf Bags	10/\$ 2.00
The charge of leaf bags is subject to change due to circumstances at the landfill and cost associates with this service.	
Collection of White goods	
	\$10/each
Signs For Insurance Reimbursement/Replacement	
STOP sign	\$75.00
<i>(with 2 hours cost for replacement)</i>	
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$40.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	\$10.00

Water & Sewer	
Utility Fees	
Late Penalty	\$10.00
Relocation Fee	\$100.00
Reconnect Fee	\$30.00
Reconnect Fee w/ Meter Removed	\$125.00
Meter Tampering Fee	
	\$200.00

Deposits	
Water/ Sewer	
Residential	\$125.00
Commercial	\$150.00
Industrial	\$250.00
Sprinkler Fees - Section- Annual Fees	
Each Hydrant	\$150.00
Each Sprinkler Connection	
12 Inch	\$500.00
10 Inch	\$400.00
8 Inch	\$300.00
6 Inch	\$300.00
Meter Testing Fees	
3/4"-2" inch Meters	\$100.00
3" - 6" Meters	\$330.00
Water Tap Fees	
3/4" Meter and tap	\$750.00
1" Meter and tap	\$950.00
1 1/2 " Meter and tap	\$2,600.00
2" Meter and tap	\$3,000.00
3" Meter and tap	\$10,000.00
4" Meter and tap	\$12,000.00
6" Meter and tap	\$14,000.00
Outside rates will be double the inside rates for all meter sizes	
Proper Backflow Prevention Devices are required on all connections prior to use	
Maintenance and testing of the devices are the responsibility of the customer	

Water Capacity Fees	
3/4" Meter	\$250.00
1" Meter	\$700.00
1 1/2 " Meter	\$1,200.00
2" Meter	\$1,700.00
3" Meter	\$5,000.00
4" Meter	\$8,500.00
6" Meter	\$15,000.00
Outside rates will be double the inside rates for all meter sizes	

Sewer Tap Fees	
4" Tap	\$750.00

6" Tap	\$900.00
8" Tap	\$1,200.00
10" Tap	\$1,400.00
12" Tap	\$1,800.00
Multiple Dwelling add per unit	\$150.00
Outside rates will be double the inside rates for all tap sizes	

Sewer Capacity Fees	
3/4" Meter	\$500.00
1" Meter	\$950.00
1 1/2 " Meter	\$1,800.00
2" Meter	\$3,000.00
3" Meter	\$6,000.00
4" Meter	\$9,500.00
6" Meter	\$18,000.00
Outside rates will be double the inside rates for all meter sizes	

Wastewater Treatment Plant	
Pretreatment Permits	\$1,500.00
Compliance Permitting	\$150.00
Compliance Monitoring <i>(2 times per year)</i>	\$500.00
Inspection Monitoring	\$250.00
Flow	\$0.00
Ammonia Monitoring	\$250.00
BOD Excess Surcharge	Cost +25%
TSS Excess Surcharge	Cost +25%

Punch Under Driveways/Mole	
Inside	\$30/ft
Outside	\$60/ft

Water/Sewer Extension	
Water Pipe below 1 inch pipe	\$40/ft
Water Pipe above 1 inch pipe	Cost + 25 %
Hydrants	Cost
Valve and Box	\$1,000.00

Water & Sewer Availability Survey	\$0.00
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 City of Claremont Water & Sewer Usage Rates	Current Base	Current Per 1000	New Base	New Per 1000
Residential Water Rates				
3/4" Meter	\$10.00	\$2.80	\$12.00	\$2.88
3/4" Meter Outside	\$20.00	\$5.60	\$24.00	\$5.77
Residential Sewer Rates				
3/4" Meter	\$17.00	\$4.20	\$18.00	\$4.33
3/4" Meter Outside	\$34.00	\$8.40	\$36.00	\$8.65
Inside Commercial & Industrial Water Rates				
3/4 " Meter	\$12.00	\$3.70	\$13.00	\$3.85
1" Meter	\$18.00	\$3.70	\$19.00	\$3.85
1 1/2" Meter	\$36.00	\$3.70	\$38.00	\$3.85
2" Meter	\$60.00	\$3.70	\$62.00	\$3.85
3" Meter	\$108.00	\$3.70	\$110.00	\$3.85
4" Meter	\$204.00	\$3.70	\$206.00	\$3.85
6" Meter	\$252.00	\$3.70	\$260.00	\$3.85
Outside Commercial & Industrial Water Rates				
3/4 " Meter	\$24.00	\$7.40	\$26.00	\$7.70
1" Meter	\$36.00	\$7.40	\$38.00	\$7.70
1 1/2" Meter	\$72.00	\$7.40	\$76.00	\$7.70
2" Meter	\$120.00	\$7.40	\$124.00	\$7.70
3" Meter	\$216.00	\$7.40	\$220.00	\$7.70
4" Meter	\$408.00	\$7.40	\$412.00	\$7.70
6" Meter	\$504.00	\$7.40	\$520.00	\$7.70
Inside Commercial & Industrial Sewer Rates				
3/4 " Meter	\$19.00	\$6.00	\$20.00	\$6.25
1" Meter	\$28.50	\$6.00	\$30.00	\$6.25
1 1/2" Meter	\$57.00	\$6.00	\$58.00	\$6.25
2" Meter	\$76.00	\$6.00	\$78.00	\$6.25
3" Meter	\$95.00	\$6.00	\$98.00	\$6.25
4" Meter	\$114.00	\$6.00	\$120.00	\$6.25
6" Meter	\$133.00	\$6.00	\$138.00	\$6.25
Outside Commercial & Industrial Sewer Rates				
1" Meter	\$57.00	\$12.00	\$60.00	\$12.50
2" Meter	\$152.00	\$12.00	\$156.00	\$12.50
4" Meter	\$228.00	\$12.00	\$240.00	\$12.50



CITY OF CLAREMONT GENERAL FUND CAPITAL IMPROVEMENT PLAN 2014-2018



City of Claremont
General Fund
2014-2018 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2014	Fund Balance	Debt	2015	2016	2017	2018	Future	Total
Police	Radar Replacement	3,600			2,400	2,400	2,400	2,400		13,200
Pub Works	Signs	5,000								5,000
Police	800 MHz Radio Upgrades	6,400	-		12,000	12,000	6,000			36,400
Fire	SCBA Bottle Replacement	7,200								7,200
Fire	800 MHz Radio Upgrades	9,675								9,675
Parks	Tables & Master Plan	18,000			35,050					53,050
Admin	City Hall Renovations	25,500								25,500
Police	Vehicle Replacement	88,974				80,318	36,759	73,518		279,569
Police	Digital Ally Camera Systems				6,500			5,000		11,500
Pub Works	Mowers				9,800		9,800			19,600
Pub Works	Vehicle Replacement				25,000	65,000				90,000
Police	Building Project Phase 3				75,000	25,000				100,000
Fire	Rescue Engine Replacement				475,000					475,000
Pub Works	Chipper Replacement					30,000				30,000
Fire	Resurface Bay Floors					42,000				42,000
Fire	Vehicle Replacement					45,000				45,000
Admin	Laserfiche Software						9,000			9,000
Admin	Fleet Vehicle Replacement							20,000		20,000
Parks	Greenway Trail							87,500		87,500
Parks	Francis Sigman Park Improvements							145,000		145,000
Fire	District Station #2							350,000		350,000
Pub Works	Public Works Facility Expansion							650,000		650,000
		164,349	-	-	640,750	301,718	63,959	78,518	1,252,500	2,504,194



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Street Sign Replacement	Department : Public Works
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Description: In order to comply with the recent changes to the Federal Manual on Uniform Traffic Control Devices all City owned streets signs must be replaced with high reflectivity signs by the end of 2015. These new signs are made with high reflective tape that drastically increases the visibility of the signs. This project will be the final of a three year replacement project.	Total Project Cost: <p style="text-align: center;">\$5,000</p> Estimated Impact on Operating Budget:
---	--

Project Status	
Total Appropriations	\$10,000
Total Expenditures	\$10,000
Project Balance	\$5,000

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$5,000						\$5,000
TOTAL	\$5,000						\$5,000



City of Claremont Capital Improvement

FY 2014-Future Capital Project Detail

Project Title: 800 MHz Radio Upgrades	Department : Police Department
---	--

Description: Catawba County and the Municipalities will be converting to an 800 MHz Radio System. The City of Claremont Police Department will need 17 Handheld Walkies to complete the change from 155 MHz to 800 MHz equipment. The cost of the 800 MHz Walkies are quoted at \$3,000.00 for each Walkie. The Claremont Police Department will apply to grants as they come available and the total overall cost in the 4 year period may be reduced. The Radio System change is mandatory and needed to be complete within the next 4 years.	Total Project Cost: <p style="text-align: center;">\$36,400</p>
	Estimated Impact on Operating Budget:

Project Status as of December 31, 2014	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses	2	4	4	2			14
Plan/design	800 MHz	800 MHz	800 MHz	800 MHz			800 MHz
Materials/ Labor	Walkies \$3,000	Walkies \$3,000	Walkies \$3,000	Walkies \$3,000			Walkies
TOTAL	\$6,400	\$12,000	\$12,000	\$6,000			\$36,400



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: SCBA Bottle Replacement	Department : Fire
Description: Replace (8) SCBA bottles that have reached the end of their useful life and must be removed from service. These bottles are used on SCBA air packs and have a maximum life of 15 years. Each bottle cost is \$900.	Total Project Cost: <p style="text-align: center;">\$7,200</p> Estimated Impact on Operating Budget:

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
X	New
	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$7,200						\$7,200
TOTAL	\$7,200						\$7,200



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: 800 MHz Radios	Department : Fire
Description: We would like to continue to acquire additional 800 MHz radios. We plan to pursue grants for a portion of the costs; however we should set aside funds to purchase annually as we pursue grants. (3) Walkie-talkies with speaker mic's \$3,225 each.	
Total Project Cost: <p style="text-align: center;">\$9,675</p>	
Estimated Impact on Operating Budget:	

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$9,675						\$9,675
TOTAL	\$9,675						\$9,675



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: City Hall Renovations	Department : Administration
--	---------------------------------------

Description: The City Hall building was completed in 2000 and is now 12 years old. This project would replace some high traffic doors, carpet in the office areas, repaint all interior walls, and rework the payment window and entrance to the office area. In addition to the interior up fits the exterior drop roof will need to have new shingles installed.	Total Project Cost: <p style="text-align: center;">\$25,500</p> Estimated Impact on Operating Budget:
---	---

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$25,500						\$25,500
TOTAL	\$25,500						\$25,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Digital Ally Camera Systems	Department : Police Department
--	--

<p>Description:</p> <p>The Claremont Police Department will need to continue the purchase of Digital Ally Camera Systems. The Police Department has purchased 9 Camera Systems as of December 2012. The Police Department needs 10 Camera Systems total to complete all the patrol vehicles including Chief, Captain, Fulltime and Part-time vehicles. The Digital Ally Camera Systems are the DVM-500+'s which are priced at \$5,000.00 each. The wireless up loader would be purchased after the replacement of all Camera Systems which make it easier to up load the video into the computer for storage. The price of the wireless up loader is \$500.00 per each vehicle and \$1,000.00 for the system connection inside the Police Department Building. The Camera Systems are needed for all Police Department Patrol Units to assist with investigation and liabilities which would save the City of Claremont with time and money in the long run.</p>	<p>Total Project Cost:</p> <p style="text-align: center;">\$16,500</p>
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses		1 Wireless	None	None	1 Camera		2 Cameras
Plan/design		\$1000			System		1 Wireless
Materials/		Cars			\$5,000		Cars
Labor		\$5,500					
TOTAL		\$6,500	\$0	\$0	\$5,000		\$16,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Mowers	Department : Public Works
---------------------------------	-------------------------------------

Description: The Public Works Department currently operates a fleet of four zero turn lawn mowers to maintain all City property and rights of ways. Two of these mowers are 2011 models while the other two mowers are 2006 and 2007 models. These mowers are operated over 40 hours a week thru the mowing season and wear out after 6-7 years of service. This project sets a replacement program for these mowers to keep the City maintenance costs low and operations moving.	Total Project Cost: <p style="text-align: center;">\$19,600</p> Estimated Impact on Operating Budget:
---	---

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor		\$9,800		\$9,800			\$19,600
TOTAL		\$9,800		\$9,800			\$19,600



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Fleet Vehicle Replacement	Department : Public Works
--	-------------------------------------

<p>Description:</p> <p>The Public Works Department currently operates five vehicles; this project would replace two of the older more heavily used pickup trucks and the dump truck used for street maintenance. The pickup trucks are a 2000 model Ford F-150 with over 100,000 miles and a 2002 model Chevy 6500 dump truck with over 25,000 miles. The replacement pickup trucks will both be smaller trucks suited for in town, on road use and the dump truck will be a smaller truck on a 4500 or 5500 chassis with an interchangeable bed system to increase productivity. This project includes outfitting the vehicles and spreads the cost over two budget years.</p>	<p>Total Project Cost: \$90,000</p> <p>Estimated Impact on Operating Budget:</p>
---	---

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2017	Future	Total
Expenses							
Plan/design							
Materials/ Labor		\$25,000	\$65,000				\$90,000
TOTAL		\$25,000	\$65,000				\$90,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Rescue Engine Replacement	Department : Fire Department
--	--

Description: This project would replace a 1987 Ford Service Truck and 1991 Pumper with one new piece of apparatus. The fire department won the service truck at no cost to the city in 1987. This truck has functioned as a support vehicle which supplied scene lighting, breathing air refill station and carries multiple equipment items that cannot be carried on an engine. With the systems and equipment that is carried on this vehicle it is over the weight limit (GVW) of 10,000. The air conditioner has been inoperable for five years. The gas generator at times is hard to start and has been repaired several times. The 1991 pumper is now 22 years old and has served its useful life as a front line pumper for the department. This new apparatus will feature a pump layout identical to the other two pumpers and the ladder truck for ease of training and familiarly for members. The new apparatus will also combine the functions found on the service truck and a traditional pumper into one unit. This will allow easier fire ground operations and ensure that vital fire needs such as lights and air refilling are carried on a front line pumper.	Total Project Cost: <p style="text-align: center;">475,000</p>
	Estimated Impact on Operating Budget:

Project Status as of	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor		\$475,000					\$475,000
TOTAL		\$475,000					\$475,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Chipper Replacement	Department : Public Works
--	-------------------------------------

Description: The Public Works Department currently operates a 1997 Altec limb chipper to pick up limbs in the City. This trailer mounted limb chipper has been used twice a week since it was purchased in 1997. The chipper is beginning to have maintenance and reliability issues. The City only owns one chipper and when the chipper is down for maintenance the limb collection service is hampered. This project would purchase a new safer limb chipper and keep the old chipper for a backup or for assistance on larger jobs or heavy service days.	Total Project Cost: <p style="text-align: center;">\$30,000</p> Estimated Impact on Operating Budget:
--	---

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor			\$30,000				\$30,000
TOTAL			\$30,000				\$30,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Resurface Bay Floor	Department : Fire Department
--	--

Description: When the station was built the architect stated the floor would need to be recoated every 3 years. The floor is 13 years old and has had no maintenance, the product we are considering would last an additional 10 years with no maintenance.	Total Project Cost: <p style="text-align: center;">\$42,000</p> Estimated Impact on Operating Budget:
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Project Status as of	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor			\$42,000				\$42,000
TOTAL			\$42,000				\$42,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Replacement of Fire Chief's Vehicle	Department : Fire Department
--	--

Description: During this budget year we would like to replace the fire chief's vehicle, which should have approximately 100,000 miles based on the past history. When a vehicle is drove routinely in a small city there is frequently stop and go, as well as more wear on the chassis from constantly turning. We believe this would be the useful life of this type of vehicle. Normally as the mileage and age increase the maintenance cost outweigh replacement.	Total Project Cost: <p style="text-align: center;">\$45,000</p> Estimated Impact on Operating Budget:
---	---

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor			\$45,000				
TOTAL			\$45,000				\$45,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Laserfiche Scanning Software	Department : Administration
---	---------------------------------------

Description: This software package will comply with all state and federal public records laws for the electronic filing of archive documents and all future documents. The software package will allow the City to archive all documents in a searchable database and have the ability to send specific documents files to the website for public searches, like minutes, and meeting agendas.	Total Project Cost: <p style="text-align: center;">\$9,000</p> Estimated Impact on Operating Budget:
---	--

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor				\$9,000			\$9,000
TOTAL				\$9,000			\$9,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Fleet Vehicle Replacement	Department : Administration
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Description: The City Hall currently operates two fleet vehicles. One for the City Manager and one for general use. This project would surplus the City Van and apply the earnings towards a more fuel-efficient vehicle that will be better used for City business.	Total Project Cost: <p style="text-align: center;">\$20,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor						\$20,000	\$20,000
TOTAL						\$20,000	\$20,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Greenway Trail	Department : Parks
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Description: This project would construct a greenway trail along one of the City owned sewer outfall lines and connect two pieces of City sidewalk to create a looped walking path on the South side of the City.	Total Project Cost: <p style="text-align: center;">\$87,500</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor						\$87,500	\$87,500
TOTAL						\$87,500	\$87,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Francis Sigman Park Improvements	Department : Parks
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Description: This project would allow for the construction of an additional baseball field, restrooms, football field upgrades, parking lot upgrades, signage, walk trails, sidewalks, stairs and a green way trail at Francis Sigman Park. The City hopes to secure grant funds to help with this project.	Total Project Cost: <p style="text-align: center;">\$145,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor						\$145,000	\$145,000
TOTAL						\$145,000	\$145,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: District Station	Department : Fire Department
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<p>Description:</p> <p>As the district population expands we need to plan on an out station to serve this area in the future. The city can only expand to the east and south as the boundaries are now. Ten years ago the area to the south near Highway 10 was designated as the best location. Another factor to consider would be if Catawba County locates a new EMS base in this area this could be a joint venture as they have done with other fire stations. This station would cover an area of our district that is five to six miles from our present location. There is a potential for growth in this are due the large open agriculture spaces.</p> <p>This item will be listed in the future column for this year.</p>	<p>Total Project Cost: \$350,000</p> <p>Estimated Impact on Operating Budget:</p>
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor							
TOTAL						\$350,000	\$350,000



CITY OF CLAREMONT WATER & SEWER FUND CAPITAL IMPROVEMENT PLAN 2014-2018



City of Claremont
Water & Sewer Fund
2014-2018 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2014	2015	2016	2017	2018	Future	Total
Water/Sewer	Root Control Program	8,000	8,000	8,000	8,000	8,000		40,000
Water/Sewer	Right of Way Mower	9,800				9,800		19,600
Water/Sewer	Sewer Inspection Equipment	14,700						14,700
Water/Sewer	Outfall Maintenance Vehicle	15,500						15,500
Water/Sewer	Spare Pumps for Lift Stations	18,500			18,500			37,000
Water/Sewer	Mclin Sand Filter Media		125,000					125,000
Water/Sewer	McLin Barscreen Replacement		10,000					10,000
Water/Sewer	Lift Station Portable Generator			52,000				52,000
Water/Sewer	Mclin SCADA Upgrade			25,000				25,000
Water/Sewer	Mclin Paving				32,500			32,500
Water/Sewer	Sewer Vacuum Truck						325,000	325,000
Water/Sewer	McLin Outfall						3,424,304	3,424,304
Water/Sewer	North WWTP Transfer to Pump Station						597,500	597,500
Water/Sewer	South WWTP Removal						175,000	175,000
		66,500	143,000	85,000	59,000	17,800	4,521,804	4,893,104



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Right of Way Mower	Department : Water & Sewer Fund
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Description: Public Works currently operates four zero turn mowers to keep all city rights of way mowed and clear. This mower is responsible for mainly water and sewer right of way finish mowing. Our sewer operations permit requires that the City keep all outfall lines passible by truck for routine maintenance and without this mower this would not be feasible. This project sets a replacement schedule for this mower.	Total Project Cost: <p style="text-align: center;">\$ 19,600</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
X	New
	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$9,800				\$9,800		\$19,600
TOTAL	\$9,800				\$9,800		\$19,600



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Sewer Inspection Equipment	Department : Water & Sewer Fund
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Description: This project would replace our current sewer inspection camera, with a new model that is capable of digital recording for future use and the ability to track the camera head. This tracking feature allows the crews to pin point the exact location of sewer issues. The project would also replace our sewer locating equipment. This equipment is used for both internal and external locating requests through the NC One Call System. Lastly this project would fund the purchase of a smoke machine for the City, we currently contract this machine through the NC rural water association, however it is better suited to begin a more proactive and routine schedule for testing to locate inflow problems.	Total Project Cost: <p style="text-align: center;">\$ 14,700</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
X	New
	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$14,700						\$14,700
TOTAL	\$14,700						\$14,700



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Outfall Maintenance Vehicle	Department : Water & Sewer Fund
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Description: This vehicle will be used throughout the fleet for various purposes that require off road access. The City owns and maintains over 23 miles of sewer rights of way that require monthly inspections and maintenance. The use of an all terrain vehicle will reduce wear and tear on other trucks as well as increase ease of access for public works. This vehicle will be equipped with emergency lights and a radio and be ready for use day or night.	Total Project Cost: \$ 15,500
	Estimated Impact on Operating Budget: \$200

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$15,500						\$15,500
TOTAL	\$15,500						\$15,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Spare Pumps for Lift Stations	Department : Water & Sewer Fund
Description: Some of the lift stations have no spare pumps. NC 2T Rules require spare pumps for all lift stations to minimize downtime in the event of necessary repairs. The Pumps are German pumps and the parts are hard to acquire so spare pumps would greatly help in times of repair. Pumps Needed: Rest Area: \$12,000 Mom & Pops: \$10,000 School: \$10,000 Cargo: \$6,000	
Total Project Cost: \$37,000 Estimated Impact on Operating Budget:	

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor	\$18,500			\$18,500			\$37,000
TOTAL	\$18,500			\$18,500			\$37,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: McLin WWTP Sand Filter Media	Department : Water & Sewer Fund
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Description: The project will consist of removal of the old filter media and replacing it with new media. This must be done on regular intervals to ensure proper operation of sand filters. Media becomes worn and consumed over time.	Total Project Cost: <p style="text-align: center;">\$125,000</p>
	Estimated Impact on Operating Budget:

Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor		\$125,000					\$125,000
TOTAL		\$125,000					\$125,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: McLin WWTP Barscreen Chain	Department : Water & Sewer Fund
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Description: The Barscreen chain is developing holes on the back side of the chain which is creating weak spots in the chain.	Total Project Cost: <p style="text-align: center;">\$10,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor		\$10,000					
TOTAL		\$10,000					



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Portable Emergency Generator	Department : Water & Sewer Fund
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Description: Some of the Lift Stations would greatly benefit from a Portable Emergency Generator that could be moved from station to station in the event of power failure to help avoid overflows. Portable Generator: \$40,000 Manual Transfer Switch & Plug for 3 Lift Stations:\$12,000	Total Project Cost: <p style="text-align: center;">\$52,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor				\$52,000			\$52,000
TOTAL				\$52,000			\$52,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: McLin WWTP SCADA and Computer upgrade	Department : Water & Sewer Fund
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Description: The plant would greatly benefit from some SCADA additions to help improve plant performance.	Total Project Cost: <p style="text-align: center;">\$25,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor			\$25,000				\$25,000
TOTAL			\$25,000				\$25,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: McLin Paving	Department : Water & Sewer Fund
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Description: The asphalt has large cracks in different sections. The cracks will begin breaking up into chunks due to freezing and thawing out during the winter months. The project would consist of resurfacing approximately 24,032 square feet of asphalt at the plant.	Total Project Cost: <p style="text-align: center;">\$ 32,500</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor				\$32,500			\$32,500
TOTAL				\$32,500			\$32,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: Sewer Vacuum Truck	Department : Water & Sewer Fund
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Description: The Public Works department currently operates a 1997 model year trailer mounted sewer jetter. This jetter while still in good working order is limited in its capacity to fully clean sewer lines. This new truck will be capable of both sewer jetting and sewer vacuum work. The vacuum is essential for the full removal of blockages and grit after the jetting process. It will also provide the capability to vacuum out the Cities pump stations for maintenance and cleaning. Overall this truck will expand the Cities capability to maintain its 25 miles of sewer collection lines and 5 pump stations.	Total Project Cost: \$325,000 Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
X	New
	Continuation

Project	2013	2014	2015	2016	2017	Future	Total
Expenses							
Plan/design							
Materials/ Labor						\$325,000	\$325,000
TOTAL						\$325,000	\$325,000



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: McLin Outfall Line	Department : Water & Sewer Fund
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Description: Currently the City operates two wastewater treatment plants capable of treating 400,000 gallons of waste water per day. As the City expands and grows this capacity will need to be increased to handle future growth and industry. The City has begun working with Catawba County and the City of Hickory on plans to build an outfall line from the McLin Waste Water Treatment plant to a new wastewater treatment plant in the Town of Catawba that would be capable of treating 3 million gallons of wastewater per day. In order for the City to expand treatment capacity this new outfall line would provide the highest return on investment when compared to building a new waste water plant or expanding one of the current facilities.	Total Project Cost: \$ 3,424,304 Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor							
TOTAL						\$3,424,304	\$3,424,304



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: North WWTP transfer to a pump station	Department : Water & Sewer Fund
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Description: Currently the North plant is capable of treating 100,000 gallons of waste water per day in two separate facilities. One side of the plant can handle 40,000 gallons per day while the other side can handle 60,000 gallons per day. As the City expands and grows this capacity will need to be increased to handle future growth and industry. The City has begun working with Catawba County and the City of Hickory on plans to build an outfall line from the McLin Waste Water Treatment plant to a new wastewater treatment plant in the Town of Catawba that would be capable of treating 3 million gallons of wastewater per day. In order for the City to expand treatment capacity this new outfall line would provide the highest return on investment when compared to building a new waste water plant or expanding one of the current facilities. This project would close the North plant and pump the flow from the current site and tie into the current outfall line to the McLin Plant and then through the new outfall line to the new plant in the Town of Catawba.	Total Project Cost: <p style="text-align: center;">\$ 597,500</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor							
TOTAL						\$597,500	\$597,500



City of Claremont Capital Improvements

FY 2014-Future Capital Projects Detail

Project Title: South WWTP Removal	Department : Water & Sewer Fund
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Description: The City still owns an old wastewater treatment plant that has not been in use since the early 1990's. This plant served the South side of the City until the Mclin WWTP was constructed. A permit to operate the plant has not been kept active and the plant is in a high state of disrepair. This project would remove the old plant and remove the liability of the plant from the City. The property could then be sold or reused for other city business.	Total Project Cost: <p style="text-align: center;">\$ 175,000</p> Estimated Impact on Operating Budget:
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Project Status	
Total Appropriations	
Total Expenditures	
Project Balance	

Request Type	
	New
X	Continuation

Project	2014	2015	2016	2017	2018	Future	Total
Expenses							
Plan/design							
Materials/ Labor							
TOTAL						\$175,000	\$175,000