



**CITY OF CLAREMONT
CITY COUNCIL MEETING**

Regular Meeting

March 2, 2015

7:00 PM

City Hall Council Chambers

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. INVOCATION & PLEDGE OF ALLEGIANCE

4. MAYOR'S REPORT

5. CONSENT AGENDA

A. Regular Meeting Minutes – February 2, 2015

B. Closed Session Minutes- February 2, 2015

C. Resolution 18-14 Adopt the 2015 Action Plan

D. Municipal Retention Schedule Amendment to Standard 9 & 12

E. Municipal Retention Amendment to Standard 4 & 12

6. CITIZEN'S CONCERNS AND COMMENTS

7. PROCLAMATION

A. National Nutrition Month

8. OLD BUSINESS

A. Budget Transfer

9. NEW BUSINESS

A. Ordinance 18-14 Budget Amendment

10. DEPARTMENT & COMMITTEE REPORTS

A. Department Dashboard Report

B. Minutes- Recreation Committee

11. CITY MANAGER'S REPORT

12.CLOSED SESSION

- A. Potential Economic Development - G.S. 143-318.11 (4)
- B. Personnel – G.S. 143-318.11 (6)

13.ADJOURN



Request for Council Action

To: Mayor and City Council

From: Catherine Renbarger, City Manager

Action Requested: Consent Agenda

- A. Minutes- Regular Session, February 2, 2015
- B. Minutes- Closed Session, February 2, 2015
- C. Resolution 18-14 Adopt the 2015 Action Plan
- D. Records Retention Schedule Amendment- Standard 9 & 12
- E. Records Retention Schedule Amendment- Standard 4 & 12

Recommendations: Approve as presented.



City of Claremont Regular Meeting Minutes Monday, February 2, 2015

The regular City Council meeting of the City of Claremont was held in the council chambers located at Claremont City Hall at 7:00 p.m. on Monday, February 2, 2015.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, City Attorney Bob Grant, Finance Officer Stephanie Corn, City Clerk Wendy Helms, Rick Damron, Lieutenant Allen Long, Fire Chief Bart Travis, Melinda Bumgarner, Police Chief Gary Bost, and Public Works Director Tom Winkler, Recreation Coordinator Michael Orders, Police Officer Bryan Martin, Lieutenant David Clark and Police Officer Stephen Bumgarner.

Others in attendance were: Robert Smith, Shelly Stevens, Jason Lowrance, Katana DeMauro, Cheyanne DeMauro, Zack Gardner, Crystal Clark, Lisa Travis, Cole Travis, Cheyanne DeMauro, Cassie Morgan, Lillian Ly, Stephanie Zepp, Angela Frye, Savannah Frye, Ashley Wike, Mike Hathaway, Charles Helms, Allie Hedrick, Lorie Hedrick, Sandy Auton, Ben Auton, Andrea Ramsey, Megan Lowman and Gene Monday.

1. CALL TO ORDER

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Before the agenda was approved, motion was made by Councilmember Nicky Setzer to remove Item 8A, Ordinance 14-14 Amend the Code of Ordinances- Title 3 Public Safety, Chapter 2 Fire Protection. Second was made by Councilmember Dale Sherrill. Motion passed unanimously. The agenda was approved with this correction.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Reverend Dennis Marshall from Bethlehem United Methodist Church.

4. MAYOR'S REPORT

Mayor Brown gave a brief report about the fire at Claremont Hardware and Farm Supply. He then gave

the floor to Assistant Chief, Jason Lowrance to speak more in depth about the subject.

5. CONSENT AGENDA

A. January 5, 2015, Regular Meeting Minutes – Councilmember Timothy Lowrance made a motion to accept January 5, 2015 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

B. January 5, 2015 Closed Session Minutes- Councilmember Timothy Lowrance made a motion to accept January 5, 2015 closed session minutes. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERN'S & COMMENTS-

none

7. PRESENTATIONS-

A. Youth Council- Mayor Brown and City Manager Catherine Renbarger swore in the Claremont Youth Council. Afterwards, Megan Lowman gave a report for the group.

B. Intermediate Law Enforcement- David Clark- Police Chief Gary Bost and Mayor Brown presented Lieutenant David Clark with his Intermediate Law Enforcement Certificate. David was congratulated on his dedication and hard work.

C. 2015 "Draft" Action Plan- City Planner, Shelley Stevens presented the "Draft" 2015 Action Plan. Discussion of where the city plans to go in the near future is addressed in the plan. After her presentation there were no questions from Council.

8. OLD BUSINESS- none

9. NEW BUSINESS-

A. Ordinance 15-14 Budget Amendment – Ordinance 15-14 amended the current year budget to account for monies received that were not budgeted. Motion was made by Councilmember Nicky Setzer to accept Ordinance 15-14 as presented. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

B. Ordinance 16-14 Establish Speed Limit on Kelly Blvd. - Ordinance 16-14 establishes the speed limit for Kelly Blvd. Currently the speed limit is 55 mph; this Ordinance would change the speed limit to 45 mph. This change is needed for NC DOT to approve a driveway permit for the Apple Solar Farm. Motion was made by Councilmember Timothy Lowrance to accept Ordinance 16-14 as recommended. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

C. Ordinance 17-14 Budget Amendment – Ordinance 17-14 amended the current year budget to clean up lines items for auditing purposes. This Ordinance will zero out a closed out grant. Motion was made by Councilmember Dale Sherrill to approve the Ordinance as presented. Motion was made by Councilmember Nicky Setzer. Motion passed unanimously.

D. Resolution 17-14 Approving Financing Terms-Fire Engine- Resolution 17-14 is a declaration of the city's official intent to reimburse BB &T for financing of Smeal fire apparatus in the amount of \$264,000 at an interest rate of 2.48%. The financing will not exceed 10 years. Motion was made by Councilmember Dale Sherrill. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

E. Resolution 18-14 Declaring Surplus Property- Resolution 18-14 declares the city's desire to dispose of property. City Staff recommend placing these items on Gov Deals for public auction.

1. Motorola Radius M120- Mobile
Model # M44GMC20A3AA
Serial # 799TVA3555
2. Motorola Radius M120- Mobile
Model # M44GMC20A3AA
Serial # 799TVA8808
3. Motorola Radius M120- Mobile
Model # M44GMC20A3AA
Serial # 799TVA8807
4. Motorola Radius M120- Mobile
Model # M44GMC20A3AA
Serial # 799TVA8801
5. Motorola Max Trac
Model #D44MJA73A5CK
Serial # 428TYE3165
6. Motorola Max Trac
Model # D44MJA73A5CK
Serial # 428TYE3163
7. Motorola Max Trac
Model # D44MJA73A5CK
Serial # 428TYE3166
8. Motorola Radius P200
Model # H44RFU7120bn
Serial # 792TRGC460
9. Motorola Radius P200
Model #
Serial #
10. Motorola Radius P1225
Model# P94ZPC90A2AA
Serial # 475FYG6442
11. Motorola Radius P1225
Model# P94ZPC90A2AA
Serial # 475FYG6432
12. Motorola Radius P1225
Model# P94ZPC90A2AA
Serial # 475FYG6438
13. Motorola CT250
Model# AH34KDC9AA1AN
Serial # 422HCJR968
14. Motorola Battery Charger
Model# NTN538C
15. Motorola Battery Charger
Model# NTN5538C
16. Motorola Battery Charger
Model# NTN5538C
17. Motorola Battery Charger
Model# NTN4633B

Motion was made by Councilmember Nicky Setzer to approve Resolution 18-14 surplusing the afore mentioned property. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

10. DEPARTMENT & COMMITTEE REPORTS

A. Monthly Department Dashboard Report- The monthly dashboard was presented. Chief Bost addressed Council to discuss the recent police action at the Rodeway Inn. The Inn has been open for 3 months and the police have been called for a shooting, drugs and underage drinking. City Manager Renbarger also addressed council about the occupancy tax which has yet to be paid. Chief Bost and Manager Renbarger will visit the Rodeway Inn in the next week to discuss these issues.

Fire Chief Bart Travis again briefed Council about the fire at Claremont Hardware and Farm Supply. Parks and Recreation Coordinator Michael Orders reminded everyone of the Easter egg hunt scheduled for March 28th. He also informed Council that the current monument at the Veteran's memorial has limited spots left.

11. CITY MANAGER REPORT

City Manager Renbarger gave an update on the Public Works Master Plan, mowing of DOT right of ways and design glitches with the CMAQ Sidewalk Project. She also informed Council she would be attending the Winter City County Manager's Conference, February 3, 4 and 5.

12. CLOSED SESSION

Motion was made by Councilmember Dayne Miller to go into a closed session in reference to G.S. 143-318.11(a) (4) at 7:38 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Motion was made by Councilmember Timothy Lowrance to recess the closed session at 8:20 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

13. ADJOURN

Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 8:21 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,
Wendy L. Helms, City Clerk

Shawn R. Brown, Mayor

Attested:

Wendy Helms, City Clerk



**CITY OF CLAREMONT
NORTH CAROLINA
RESOLUTION # 18-14**

A RESOLUTION TO ADOPT THE 2015 ACTION PLAN

WHEREAS, the City of Claremont has specific goals to guide the city; and

WHEREAS, The City of Claremont has developed a plan to establish the City's priorities as it undertakes new ideas and/or amends existing programs ; and

WHEREAS, the City of Claremont wants to be proactive in determining the City's needs;

NOW, THEREFORE, BE IT RESOLVED that the City of Claremont adopts the 2015 Action Plan.

Adopted this 2nd day of March 2015.

Shawn R. Brown, Mayor

ATTEST:

Wendy Helms, City Clerk



Request for Council Action

To: Mayor and City Council

From: Catherine Renbarger, City Manager

Consent Agenda Item 5D

**Municipal
Records Retention Schedule Amendment**

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

STANDARD 9. LAW ENFORCEMENT RECORDS

Adding Item 136, Law Enforcement Audio and Video Recordings, as shown on substitute page 90.

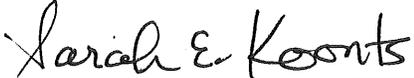
STANDARD 12. PERSONNEL RECORDS

Amending Item 19, Employee Eligibility Records, as shown on substitute page 105.

APPROVAL RECOMMENDED

City/Town Clerk

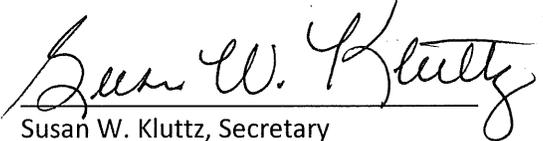
Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Susan W. Kluttz, Secretary
Department of Cultural Resources

January 5, 2015

ITEM #	STANDARD-9: LAW ENFORCEMENT RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
134.	WORK RELEASE EARNINGS REPORTS Inmates' work release earnings reports submitted either to the N.C. Department of Corrections or the Clerk of Superior Court.	Destroy in office after 3 years.*	G.S. §148-32.1
135.	WRECKER SERVICE RECORDS Records concerning wrecker requests or calls. May include lists of wrecker company's towing and storage rates, rotation lists, notification records when vehicles are towed from private property, and other related records.	a) Destroy in office after 1 year if not made part of a case file. b) If record is made part of a case file follow disposition instructions for CASE HISTORY FILE: FELONIES item 17, page 64; or CASE HISTORY FILE: MISDEMEANORS item 18, page 64.	
136.	LAW ENFORCEMENT AUDIO AND VIDEO RECORDINGS Tapes and digital recordings generated by mobile and fixed audio and video recording devices. Does not include ELECTRONIC/VIDEO RECORDINGS OF INTERROGATIONS (HOMICIDE) item 44, page 71. See also MOBILE UNIT VIDEO TAPES item 81, page 80.	a) Destroy in office after 30 days if not made part of a case file. b) If record is made part of a case file follow disposition instructions for CASE HISTORY FILE: FELONIES item 17, page 64; or CASE HISTORY FILE: MISDEMEANORS item 18, page 64. c) If record is made part of a citizen complaint follow disposition instructions for CITIZEN COMPLAINTS/ ADMINISTRATIVE INVESTIGATION RECORDS item 21, page 65. d) If record is made part of an internal investigation follow disposition instructions for INTERNAL AFFAIRS CASE RECORDS item 76, page 78.	Comply with applicable provisions of G.S. § 132-1.4 regarding confidentiality of criminal investigation records and G.S. §160a-168 regarding confidentiality of personnel records.

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-12. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	<p>EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records.</p> <p>See also PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.</p>	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
19.	<p>EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.</p>	Mandatory retention throughout the duration of an individual's employment. After separation, destroy records in office 3 years from date of hire or 1 year from separation, whichever occurs later.	8 USC 1324a(b)(3)
20.	<p>EMPLOYEE EXIT INTERVIEW RECORDS</p> <p>See also PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.</p>	Destroy in office after 1 year.	
21.	<p>EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).</p>	<p>a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.</p> <p>b) Destroy in office all other records 2 years after resolution of all actions.</p>	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

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**Municipal
Records Retention Schedule Amendment**

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

STANDARD 4. BUDGET, FISCAL AND PAYROLL RECORDS

Amending item 32 Escheat and Unclaimed Property File as shown on substitute page 29.

STANDARD 12. PERSONNEL RECORDS

Adding item 1-A Accreditation Records as shown on substitute page 101.

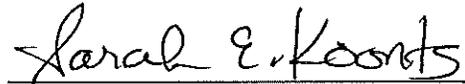
~~Amending item 19 Employee Eligibility Records as shown on substitute page 105.~~ **Superseded January 5, 2015**

Amending items 36 Family Medical Leave Act (FMLA) Records, 42 Leave File, and 43 Leave Without Pay File as shown on substitute pages 110-111.

APPROVAL RECOMMENDED

City/Town Clerk

Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Susan W. Kluttz, Secretary
Department of Cultural Resources

August 29, 2013

Municipality

ITEM #	STANDARD-4: BUDGET, FISCAL AND PAYROLL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
27.	DAILY DETAIL REPORTS	Destroy in office after 1 year.*	
28.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
29.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
30.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
31.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
32.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.
33.	EXPENDITURE REPORTS	Destroy in office after 3 years.*	
34.	FACILITY SERVICE AND MAINTENANCE AGREEMENTS See also GRANTS: FINANCIAL item 36, page 30.	a) Destroy in office depreciation schedules 3 years after asset is fully depreciated or disposed. b) Destroy in office remaining records after 3 years.*	

*See AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-12. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	ABOLISHED POSITION FILE	Destroy in office when administrative value ends.† Agency Policy: Destroy in office after _____	
1-A.	ACCREDITATION RECORDS Records concerning compliance with those standards outlined by professional accreditation programs.	Destroy in office 1 year after accreditation is obtained, renewed, or no longer valid.*	
2.	ADDRESS FILE	Destroy in office when superseded or obsolete.	
3.	ADS AND NOTICES OF OVERTIME, PROMOTION, AND TRAINING OPPORTUNITIES	Destroy in office 1 year from date record was made.	29 CFR 1627.3
4.	AFFIRMATIVE ACTION FILE	a) Destroy in office all reports, analyses, and statistical data after 5 years. b) Destroy in office affirmative action plans 5 years from date superseded.	29 CFR 30.8(b)(e) 29 CFR 1608.4
5.	APPRENTICESHIP PROGRAM RECORDS	Destroy in office 5 years from the date of enrollment.	29 CFR 30.8(e)
6.	APTITUDE AND SKILLS TESTING RECORDS Records concerning aptitude and skills tests required of job applicants or of current employees to qualify for promotion or transfer. May include civil service examinations. See also EMPLOYMENT SELECTION RECORDS item 32, page 109.	a) Destroy in office applicant and employee test papers 2 years from date record was created. b) Destroy in office validation studies and copies of tests 2 years after no longer in use. c) Destroy in office records relating to the planning and administration of tests in office after 2 years.	29 CFR 1602.31 29 CFR 1602.40 29 CFR 1602.49

*See *AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS*, page vi.

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ITEM #	STANDARD-12. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
35.	EQUAL PAY RECORDS Includes reports, studies, aggregated or summarized data, and similar documentation compiled to comply with the Equal Pay Act.	Destroy in office after 2 years.	29 CFR 1620.32
36.	FAMILY MEDICAL LEAVE ACT (FMLA) RECORDS Records concerning leave taken, premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over FMLA and other related records.	Item discontinued. See LEAVE FILE , item 42, page 111.	
37.	FRINGE BENEFITS FILE	Destroy in office when administrative value ends.† Agency Policy: Destroy in office after _____	
38.	GRIEVANCE FILE Includes initial complaint, investigations, actions, summary, and disposition. May include disciplinary correspondence, including email. See also DISCIPLINARY FILE item 11, page 102 and PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.	Destroy in office after 2 years.	
39.	HEALTH INSURANCE FILE Completed claim forms and other records concerning employees covered by health plans.	Destroy in office after 2 years.*	
40.	INCREMENTS FILE	Destroy in office when released from all audits.	
41.	INTERNSHIP PROGRAM FILE Records concerning interns and students.	Destroy in office after 3 years.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

ITEM #	STANDARD-12. PERSONNEL RECORDS		
	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
42.	LEAVE FILE Records concerning employee leave, including requests for and approval of sick, vacation, overtime, buy-back, shared, donated, military, etc. Includes premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over the Family Medical Leave Act (FMLA), and other related records.	Destroy in office 3 years after return of employee or termination of employment.*	29 CFR 825.110(b)(2)(i) 29 CFR 825.500(b)
43.	LEAVE WITHOUT PAY FILE	Item discontinued. See LEAVE FILE , item 42, page 111.	
44.	LONGEVITY PAY REQUESTS	Destroy in office when released from all audits.	
45.	MERIT AND SENIORITY SYSTEM RECORDS	a) Destroy in office employee-specific records after 3 years. b) Destroy in office system and plan records 1 year after no longer in effect.	29 CFR 1627.3
46.	PERSONNEL ACTION NOTICES Records used to create or change information in the personnel records of individual employees concerning such issues as hiring, termination, transfer, pay grade, position or job title, name change and leave.	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112. b) Destroy in office all remaining records 2 years from date record was created, received, or the personnel action involved.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

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Request for Council Action

To: Mayor and City Council

From: Catherine Renbarger, City Manager

Action Requested: Proclamation- National Nutrition Month

Catawba County Health Partners ask for the City's support for National Nutrition Month.

Recommendations: Approve as presented.

City of Claremont
Mayor's Proclamation
Give Healthy & National Nutrition Month
Proclamation

WHEREAS, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health; and

WHEREAS, in today's economic climate more and more families use food pantries and soup kitchens on a regular basis to supplement monthly food shortfalls, it is vital that pantries offer healthy options for their clients; and

WHEREAS, 1 in 6 people and over 1 in 4 children in Catawba County are at risk of hunger, and there is evidence that hunger and obesity are linked: if an individual is food insecure, meaning they have limited or uncertain availability of nutritionally adequate and safe foods, they are at a much higher risk of becoming obese; and

WHEREAS, 38.1% of Catawba County's children and 72% of Catawba County's adults are overweight or obese; and

WHEREAS, a local movement called "Give Healthy" has been launched to encourage the donation of foods filled with the nutrients adults and children need for healthy living in partnership with food collection agencies across our county, including Eastern Catawba Cooperative Christian Ministries; Greater Hickory Cooperative Christian Ministries; Hickory Soup Kitchen; and The Corner Table.

NOW, THEREFORE, I, Shawn R. Brown, Mayor of the City of Claremont, North Carolina

DO HEREBY PROCLAIM the month of March as National Nutrition Month in Claremont, North Carolina and I encourage all citizens to join the Catawba County Health Partners "Give Healthy" Campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

IN WITNESS WHEREOF, I have hereto set my hand and caused the Great Seal of the City of Claremont to be affixed.

Done at the City Council meeting held on this Second day of March, Two thousand and fifteen.

Shawn R. Brown, Mayor

Attested:

Wendy L. Helms, City Clerk



Request for Council Action

To: Mayor and City Council

From: Catherine Renbarger, City Manager

Action Requested: Budget Transfer

This budget transfer was made to account for additional legal fees.

Recommendations: No Action needed



City Of Claremont
Budget Transfer

January 30, 2015

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2015 budget.

Administration/Council

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4100.0430 Legal Fees	\$337.50	
10.4200.2600 Advertising		\$337.50

These transfers do not increase or decrease the Fiscal Year 2015 budget.

Stephanie Corn, Finance Officer

Catherine Renbarger, City Manager



Request for Council Action

To: Mayor and City Council

From: Catherine Renbarger, City Manager

Action Requested: Ordinance 18-14

Budget Amendment 18-14 reflects funds that were reimbursed to the City as part of a Department of Public Safety Grant, for cameras at Bunker Hill High School.

This was originally brought to council in September 2014.

Recommendations: Approve the Budget Amendment



City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 18-14

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2015

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS FOLLOWS:

General Fund

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Miscellaneous Revenue 10.3350.0000	\$9,120	
<hr/>		
Total	\$9,120	
<u>Expenditures</u>		
Capital Outlay 10.5100.7400	9,120	
<hr/>		
Total	\$9,120	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on
March 2, 2015.

ADOPTED at the regular meeting of the City Council of the City of Claremont on
March 2, 2015.

Shawn R. Brown, Mayor

ATTEST:

Wendy Helms, City Clerk

Claremont February 2015 Dashboard Report

Police Dept.			Fire Dept.			Financials			
		Month	YTD			Month	YTD	% In	% Out
Calls Answered	783	1519	Calls for Service	25	55	General Fund	81%	66%	
Citations Served	133	284	Working Fires	5	8	Water/Sewer Fund	61%	56%	
Warnings	76	148	Training Hours	243	505	Rescue Squad			
Number of Arrests	13	22	Prevention Programs	12	29			Month	YTD
Accidents	6	14	False Alarms	2	5	Calls for Service	63	156	
Warrants	15	29	EMS Calls	4	8	Training Hours	30	66	
Open Cases	12	18	Other Activities & Announcements		Other Activities & Announcements		Other Activities & Announcements		
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements			
Lt. Clark heard an explosion at Claremont Elementary, quick action saved the school several hundred dollars in food. Officers made several narcotics arrest and DWI's.			Station was staffed 24-7 for 3 weather days. Members participated in a multi department training critique of the Hardware store fire..			15th Annual Pig Picking and Poker Run is April 18th. We have started our 20 guns for 20 bucks raffle. We are having a work day at the Rescue Squad on March 14th.			
Public Works			Utility Dept.			Planning & Zoning Dept.			
		Month	YTD			Month	YTD	Month	YTD
Vehicles Serviced	8	21	Water Turned Off	19	26	Zoning Permits	4	10	
Recycling %- Jan 2015	65%		Water Taps	4	4	Residential Permits	0	1	
Solid Waste Tonnage	34.74	75.94	Water Purchased		\$ 9,335.49	Commercial Permits	4	9	
Street Lights Replaced	4	13	Water Sold	5,789,118	11,864,546	Enforcement Cases	4	6	
Work Orders	21	59	McLin WWTP Avg.		138,000	Planning Board Work	2	4	
Sewer Line Jetted	1709+9	3,237	North WWTP Avg.		63,000	Safety Permits	0	0	
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements			
New salt spreader used on snow removal worked excellently. New water line on Kelly Blvd is being installed. Recycling percentages of people participating has dropped significantly.						worked w/ Apple Project on floodplain permits & no-rise certification. Meet with Oxford Crossing, Core3, Market Basket, pharmacy & Wooten Co. to continue moving plans forward; Updated Planning Board.			

Recreation Committee Meeting Minutes

February 9th 2015

Who attended: Danny Hedrick, Kendra Hedrick, Thad Sparkman, Gary Bost, Duane Cozzen, Lisa Travis, Michael Orders, Tim Lowrance, Shawn Brown, Rick Sigmon, Angie Sigmon.

- Monday February 9th Michael Orders called to meeting order. Talked about how Michael will take minutes and send out to committee.
- Discussed the Easter egg hunt in the park. Eggs are stuff by Youth Council and time and date are set. Will break the kids up by age groups and will block the creek off.
- 1st Saturday in may will be City wide Yard Sale, Fire Dept. Pancake breakfast, and Angie Sigmon's Hope 5k. Michael will get with Gary Bost on traffic.
- Discussed How PJ Stanley run needs more attendance- Looked at moving date to join other events.
- Tailgate Market didn't have enough vendors last year. Need to explore more vendor options, locally grown produce, handmade crafts, Possible 1 time charge for vendors and different times.
- We talked about a summer music festival and BBQ/Chili cook-off
- Planned for the Memorial Day service at the park 11 a.m. Also Michael will Get with Duane cozen for ROTC groups performance
- Too Much Silvia is Booked and vendor Applications are available. Higher entry fee next year
- Discussed having 2nd stage in St. Mark's parking lot. Traffic issues.
- Kendra will check on price for 30x 30 tents for Claremont Daze.
- Talked about Different sponsorship opportunities and will send out to the group.
- Gathered names for Saturday night Claremont Daze performances: Catalina's, Extordinares, and Country Music
- Discussed renovating stage at the park.
- Planned to meet w Roger Shook about Scaremont Park
- Planned to join BHHS for prayer at the pole.
- Possibly set PJ Stanley on September 11th
- Looked at some advertising options: Logan Sherrill, Wells Fargo,
- BHHS Pep rally- Homecoming week.