

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**December 2, 2013
Claremont City Hall
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING**

Regular Meeting

December 2, 2013

7:00 PM

Claremont City Hall, Council Chambers

AGENDA

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. INVOCATION & PLEDGE OF ALLEGIANCE

4. MAYOR'S REPORT

5. CONSENT AGENDA

A. Regular Meeting- November 4,2013

B. Closed Session – November 4, 2013

C. Consideration to Accept Abstract of Votes Received During the November 5, 2013 Election

D. Resolution 10-13 Designation of FEMA Applicants Agent

6. CITIZEN'S CONCERNS AND COMMENTS

7. OLD BUSINESS

A. Presentation of the Fiscal Year 2013 Audit

B. BGA Shell Building Agreement

8. RECESS MEETING OF PRESENT CITY COUNCIL

9. OATH OF OFFICE AND SEATING OF CITY COUNCIL

10. ORGANIZATION OF CITY COUNCIL

A. Recess

B. Election of Mayor Pro Tempore & Committee Appointments

11. NEW BUSINESS

A. Claremont Fire Chief

B. Resolution 08-13 Western Piedmont Council of Government Delegate

C. Resolution 09-13 Travel Policy Updates

D. 2014 City Council Meeting Calendar

12. DEPARTMENT & COMMITTEE REPORTS

- A. Youth Council Report
- B. Fire Department
- C. Police Department
- D. Public Works
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

13. CITY MANAGER'S REPORT

14. CLOSED SESSION

15. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	January 6 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	December 9 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 4 th Monday of each month	December 23 rd	O' Cup Bean & Bakery 6:00 pm
<u>Parks & Recreation</u> 4 th Monday of each month	December 23 rd	Claremont City Offices 7:00 pm
<u>Youth Council</u> 1 st Sunday of each month	January 4 th	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	December 24 th	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	December 18 th	1 st Baptist Fellowship Hall 8:30 am
<u>Claremont Christmas Parade</u> 1 st Saturday in December	December 7 th	Main Street 3pm

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular City Council meeting held on November 4, 2013.

Recommendation: Approve the Minutes



City of Claremont Regular Meeting Minutes
Monday, November 4, 2013

The regular City Council meeting of the City of Claremont was held in the PJ Stanley Memorial Training Room in the Tolbert Building of Justice at 7:00 p.m. on Monday, November 4, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Administrative Support Clerk Wendy Helms, Lieutenant Allen Long, Public Works Director Tom Winkler, City Planner Laurie LoCicero and Police Chief Gary Bost.

Others in attendance were: Henry Helton, Brian Helms, Melinda Bumgarner, Rebecca Rhodes, Angela Brown, Dayne Miller, Erin Mohl, Linh Deneault, Nick Deneault, Bob Squire, Jeff Barkley, Les Morrow, Cheyanne DeMauro, Robert Smith, Rupert Little, Gene Monday, Susan Tucker, Andrea Ramsey, Macon Monday, Sarah Monday, Jessalyn Johnson, Scott Ramsey, Connie Monday and Dennis Marshall.

1. CALL TO ORDER

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as amended.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Dennis Marshall from Bethlehem United Methodist Church. Councilmember Nicky Setzer led the Pledge of Allegiance.

4. MAYOR'S REPORT

Mayor David Morrow, City Manager Doug Barrick, Councilmember's Shawn Brown and Timothy Lowrance attended the NCLM Conference held in Hickory during the week of October 12-15, 2013. Mayor Morrow also announces that there were 52 runners who participated in the 2nd Annual PJ Stanley Memorial 5K. There have also been additions made to the history wall in City Hall.

5. CONSENT AGENDA

A. October 7, 2013 Regular Meeting Minutes – Mayor Pro Tem Timothy Lowrance made a motion to accept October 7, 2013 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

B. October 7, 2013 Closed Session Meeting Minutes- Mayor Pro Tem Timothy Lowrance made a motion to accept October 7, 2013 closed session meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERN'S & COMMENTS

Robert Smith with New Life Fellowship Church addressed council, thanking them for the support given to their church during their Halloween celebration in the park.

7. PRESENTATION

A. Communities of Distinction- City Manager, Doug Barrick gave a brief presentation of the Communities of Distinction. Claremont will be featured on a television show as a hidden gem of America. This program will air on Sunday, November 11, 2013 at 4:00 p.m. on Fox Business Network.

B. Hickory Jaycees- Rebecca Rhodes with the Hickory Jaycees presented council with a check for \$1,000 as a donation to the PJ Stanley Memorial.

8. PUBLIC HEARING-

A. Voluntary Annexation- Motion was made by Councilmember Timothy Lowrance to recess the open session and go into a Public Hearing, at 7:22 p.m., to discuss voluntary annexation. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

The property owners at 2992 West Main Street have requested voluntary annexation into the Corporate Limits of the City of Claremont. This property was previously stated for Annexation in 1985, however due to errors the annexation was never made official. The Clerk certifies the sufficiency of the request as the City tries to honor the voluntary annexation request.

Motion was made by Councilmember Shawn Brown to close the Public Hearing at 7:24 p.m., and to go back into regular session. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

9. OLD BUSINESS- none

10. NEW BUSINESS-

A. Resolution 06-13 Appointment of Planning Board ETJ Members- Motion was made by Councilmember Timothy Lowrance to re-appoint Robert Smith and to appoint Todd Setzer to the Claremont Planning Board. Second was made by Councilmember Shawn Brown. Motion passed unanimously.

B. Resolution 07-13 Local Water Supply Plan- The City of Claremont has submitted a Local Water Supply to NCDENR for both the City System and Shamrock Park System. These plans have been reviewed and accepted by NCDENR. In order to complete the submittal process and receive final compliance these plans must be approved by council. Motion was made by Councilmember Nicky Setzer to approve the Local Water Supply Plans. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

C. Ordinance 05-13 Tobacco Free- The City of Claremont recognizes that smoking and tobacco are health, safety and environmental hazards for employees and visitors. Claremont recognizes its obligation to promote a healthy environment, free from unwanted smoke and tobacco usage for everyone within its facilities and on its grounds.

Claremont recognizes that adopting a 100% smoke and tobacco-free campus policy is an effective way to help protect its employees and visitors from the harmful effects of smoke and tobacco. As a government entity and employer, Claremont is on the forefront of promoting healthy behaviors. A major benefit of adopting a smoke and tobacco-free policy is a healthier workforce. In fact, the #1 reason why most people quit smoking and using tobacco is because their workplace has gone smoke and tobacco-free.

In coordination with other municipalities in the County and in support of the great American smoke out the City of Claremont proposes to transition to a tobacco free campus for all city buildings and grounds for both employees and visitors alike.

Motion was made by Councilmember Shawn Brown to approve the Ordinance 05-13. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

D. Ordinance 06-13 Annexation 13-02- The owners of 2992 West Main Street are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 1.23 acre tract is currently in the ETJ of the City of Claremont and is contiguous to current Corporate Limits, served by city utilities, and is served by all other city services. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

A Public Hearing has been held and all requirements to annex this contiguous parcel have been fulfilled. Motion was made by Councilmember Timothy Lowrance to accept Ordinance 06-13. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

E. Ordinance 07-13 Fire Department Updates- This ordinance updates the operational procedures of the Claremont Fire Department and transitions the administrative duties of the department to the Fire Chief and the officers of the department. These changes also establish the duties of the chief to issue standard operating guidelines for the department and align the membership requirements of the department to North Carolina Standards. It furthermore establishes the Standard Operating Guidelines as the basis of operations for the department.

The highlighted sections of the ordinance reflect updates and or revisions from the current ordinance. This Ordinance was tabled until the December meeting due to the absence of Fire Chief, Bill Bump.

F. Approve Agreement for Bunker Hill Water Line Extension- Catawba County has obtained grant funding to assist with fire protection and the initial development of a county park at the Bunker Hill Covered Bridge site. In doing so the county proposes to extend the City water line at their cost. The line would become property of the City and the City would in turn share water sales revenue with the County for any connections on that portion of the line for the next 40 years. Motion was made by Councilmember Shawn Brown to approve for the City Attorney and City Manager to execute the agreement pending final wording. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

11. DEPARTMENT & COMMITTEE REPORTS

A. Youth Council – Cheyanne DeMauro reported for the Youth Council. She announced that the Youth Council will serve as waiters and waitresses for the December 14th Senior Dinner. The Youth Council is also taking up food and toys for Christmas.

B. Police Department – Chief Gary Bost gave the Police Department report. Highlights included 4 DWI arrests.

C. Fire Department – Assistant Chief, Brian Helms gave the Fire Department report.

D. Public Works – Public Works Director, Tom Winkler gave the Public Works report. Public Works employees installed 100 AMR water meters this month.

E. Rescue Squad – Jessalyn Johnson spoke on behalf of the Rescue Squad.

F. Utilities Department – City Manager, Doug Barrick reported on the Utilities Department. The Maintenance Department rebuilt the pumps at the Mom n Pops Lift Station. Also they are working with FEMA and NCEM on the remaining cleanup needed along Lyle and McLin Creeks.

G. Planning and Zoning – City Planner, Laurie LoCicero reported that the Planning Board met in October to discuss potential subdivision revisions.

H. Parks and Recreation Committee- City Councilmember Timothy Lowrance spoke about the Park Survey. It has been completed and community meetings will follow.

I. Appearance Committee- City Councilmember Nicky Setzer spoke on behalf of the Appearance Committee. They would like to purchase 2 more memorial benches.

12. CITY MANAGER'S REPORT- City Manager, Doug Barrick invited everyone to City Hall on November 14th, 2013. There will be two public input sessions about the Recreation Master Plan. The first session will be held at 12:00 – 1:30 p.m. and the other will be held at 6:00 – 7:30 p.m. He also announced that renovations will begin at City Hall On Wednesday, November 5th.

13. CLOSED SESSION- The City of Claremont City Council under attorney Client privileges and General Statues held a Closed Session to discuss the following matters

- A Potential EDC Contract (General Statue 143-318.11(4))
- A Personnel Matter (General Statue 143-318.11(6))

Motion was made by Councilmember Shawn Brown to go into closed session at 8:05 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

Motion was made by Councilmember Timothy Lowrance to reconvene the regular session at 9:25 p.m. Second was made by Councilmember Shawn Brown. Motion passed unanimously.

14. ADJOURN- Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 9:26 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,
Wendy L. Helms, Administrative Support Clerk

David B. Morrow, Mayor

Attested:

Douglas L. Barrick, City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the City Council Closed Session meeting held on November 4, 2013.

Recommendation: Approve the Minutes

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Acceptance of Abstract of Votes Received During the November 5, 2013 Elections

A general election for the office of Mayor and two City Council Seats took place on November 5, 2013. The final vote results have been tallied by the Catawba County Board of Elections and are shown in the attached abstract. The abstract of votes shows that Shawn Brown as won the Mayoral Seat, Dayne Miller and Tim Lowrance have won the City Council seats. by accepting this abstract you are validating these results.

Recommendation: Accept the Votes

MUNICIPAL GENERAL ELECTION

November 5, 2013

ABSTRACT OF VOTES

FOR

STATE OF NORTH CAROLINA

INSTRUCTIONS

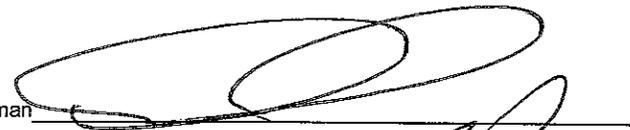
THREE COPIES are to be made. One copy is to be signed by the County Board of Elections and delivered by them, when the canvass is concluded, to the City Clerk (GS 163-300). One copy is to be retained by the County Board of Elections. One copy is to be mailed on canvass day to the Chairman of the State Board of Elections, Raleigh, North Carolina (GS 163-182.6).

**STATE OF NORTH CAROLINA
COUNTY OF CATAWBA**

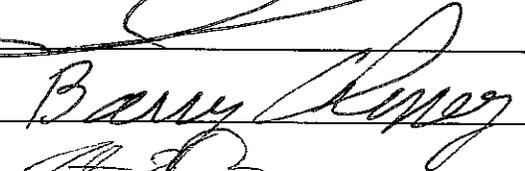
The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the above is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office or referendum named, the name of each person or choice voted for, their party affiliation (where applicable), and the number of votes cast for each person or choice for the item named.

This is the 12th day of November 2013

David W. Hood, Chairman



Barry R. Cheney, Secretary



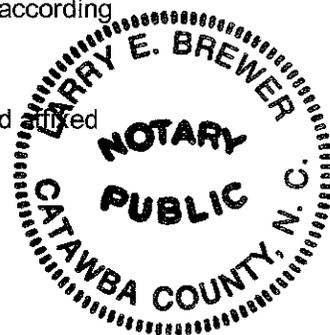
Stephen L. Palmer, Member



This day personally appeared before me, **DAVID W. HOOD** Chairman of the County Board of Elections, who being duly sworn, says the abstract of votes herein contained is true and correct, according to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed My notarial seal this the 12TH day of November, 2013.

Larry E. Brewer 
(Seal)



My Commission (if any) Expires: 1-19-2018

MUNICIPAL ELECTION
November 5th, 2013
ABSTRACT OF WRITE-IN VOTES
STATE OF NORTH CAROLINA

INSTRUCTIONS

THREE COPIES are to be made. One copy is to be signed by the County Board of Elections and delivered by them, when the canvass is concluded, to the City Clerk (GS 163-300). One copy is to be retained by the County Board of Elections. One copy is to be mailed on canvass day to the Chairman of the State Board of Elections, Raleigh, North Carolina (GS 163-182.6).

STATE OF NORTH CAROLINA
COUNTY OF CATAWBA

Write-in votes must be accounted for if an individual receives 5 or more votes. All other write-in votes shall be accumulated and placed under Miscellaneous

BROOKFORD ALDERMAN:	TOTAL WRITE-IN VOTES: 42
NAME: WRITE-IN VOTES:	
Bill McGregor: 31	
Harry Wallace: 8	
MISCELLANEOUS VOTES: 3	

CATAWBA COUNCILMAN:	TOTAL WRITE-IN VOTES: 17
Ryan Kormanik: 5	
MISCELLANEOUS VOTES: 12	

CLAREMONT MAYOR:	TOTAL WRITE-IN VOTES: 83
Colby Bolick: 75	
MISCELLANEOUS VOTES: 8	

HICKORY ALDERMAN WARD 5:	TOTAL WRITE-IN VOTES: 39
Mike Huttman: 9	
MISCELLANEOUS VOTES: 30	

HICKORY ALDERMAN WARD 6:

Mike Huttman: 237

MISCELLANEOUS VOTES: 188

TOTAL WRITE-IN VOTES: 425

CATAWBA COUNTY, NC
November Municipal Election

STATISTICS	BROOKFORD MAYOR				BROOKFORD ALDERMAN							CATAWBA COUNCILMEN			CLAREMONT MAYOR		
	VOTERS	CASST	Randy	Schro nce	WRITEN	Barg sley	Eric D. Biter	Lloyd G. Fox	Lutz M. Frantz	L. Schronce	James Weaver	WRITEN	W. Jeffrey	H. Patrick	WRITEN	Shawn R. Brown	WRITEN
CURBSIDE HICKORY	0	24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	48325	7628	42	66	2	17	44	41	6	10	50	42	66	62	17	180	83

CATAWBA COUNTY, NC
November Municipal Election

	CLAREMONT COUNCILMEN				CONOVER MAYOR			CONOVER COUNCILMEN				HICKORY MAYOR			HICKORY ALDERMAN WARD 4			
	Jeff Bar kley	H. R u p e r t e	(T i m) L o w r a n c e	D a y n e L . M i l l e r	W R I T E - I N	D o n A d r i a n B e a l	E . M o r i t z . L e e	W R I T E - I N	M a r k C a n r o b e r t	J o i e F u l b r i g h t	J a n H e r m a n	W R I T E - I N	J o s e p h (J o d y)	I n g l e f f i e l d	R u d y W r i g h t	W R I T E - I N	H a n k . L . G u e s s	R a m s e u r A w r i g h t
04 BROOKFORD													49	13	1	15	47	1
06 CLAREMONT	78	89	129	198	1	13	30	0	25	21	20	0						
07 CONOVER WEST						70	299	1	239	217	187	3	1	0	0	0	1	0
08 CONOVER EAST						123	455	6	389	324	321	2						
11 COLLEGE PARK																		
12 KENWORTH													73	132	1	124	61	1
13 GREENMONT													279	57	1	51	285	0
14 OAKWOOD													107	56	0	67	93	1
15 RIDGEVIEW													151	310	5	305	122	0
16 HIGHLAND													191	10	0	1	201	0
17 LONGVIEW NORTH													145	165	2	163	137	0
19 LONGVIEW SOUTH													3	2	0	3	2	0
22 MOUNT OLIVE													1	14	0	10	3	0
23 MOUNTAIN VIEW #1						0	1	0	1	0	1	0						
24 MOUNTAIN VIEW #2													13	38	0	42	10	0
26 OAKLAND HEIGHTS													1	6	0	6	1	0
27 OXFORD													178	267	3	278	144	1
28 ST STEPHENS #1						2	1	0	2	1	2	0						
29 ST STEPHENS #2						0	1	0	0	1	1	0	21	20	0	27	16	0
30 SANDY RIDGE													3	2	0	2	3	0
33 SPRINGS													119	168	1	166	100	0
34 STARTOWN						3	14	0	11	10	4	0	36	111	1	102	31	0
35 SWEETWATER													0	2	0	2	0	0
36 VIEWMONT #1													24	41	1	41	21	0
37 VIEWMONT #2													172	363	0	343	130	0
38 FALLING CREEK													152	237	4	232	135	2
39 NORTHWEST													205	287	3	329	140	1
ABSENTEE	1	0	0	1	0	0	4	0	2	3	3	0	19	8	1	5	20	0
PROVISIONAL	0	0	1	1	0	1	3	0	3	3	2	0	5	2	0	1	6	0
CURBSIDE NEWTON	0	0	0	0	0	0	5	0	4	3	2	0	0	0	0	0	0	0
CURBSIDE HICKORY	0	0	0	0	0	0	0	0	0	0	0	0	20	4	0	7	16	0
TOTALS	79	89	130	200	1	212	813	7	676	583	543	5	2121	2635	27	2656	1828	7

CATAWBA COUNTY, NC
November Municipal Election

	HICKORY ALDERMAN WARD 5			HICKORY ALDERMAN WARD 6		LONG VIEW MAYOR 2		LONG VIEW ALDERMAN WARD			LONG VIEW ALDERMAN WARD 5		MAIDEN MAYOR	
	J B r a n n o c k	P Z a r d i	W R I T E - I N	J i l l P a t t o n	W R I T E - I N	L B o w m a n	W R I T E - I N	L e e L i t t l e	H M c D a r i s J o h n	W R I T E - I N	B u m g a r n e r	W R I T E - I N	L B o b R o b e r t	W R I T E - I N
04 BROOKFORD	20	25	2	34	9									
07 CONOVER WEST	0	1	0	1	0									
09 EAST MAIDEN													47	3
11 COLLEGE PARK	28	160	2	156	5									
12 KENWORTH	91	163	8	155	85									
13 GREENMONT	48	85	2	86	46									
14 OAKWOOD	42	413	3	359	9									
15 RIDGEVIEW	81	44	7	57	40									
16 HIGHLAND	64	219	3	206	34									
17 LONGVIEW NORTH	2	3	0	3	1	92	13	24	15	0	7	1		
19 LONGVIEW SOUTH	2	11	0	12	0	41	8							
20 MAIDEN													275	17
23 MOUNTAIN VIEW #1	5	39	1	39	3									
24 MOUNTAIN VIEW #2	1	5	0	6	1									
26 OAKLAND HEIGHTS	57	374	2	343	43									
28 ST STEPHENS #1	6	33	0	29	3									
29 ST STEPHENS #2	1	4	0	4	0									
30 SANDY RIDGE	49	204	1	216	23									
32 SOUTH NEWTON													5	0
33 SPRINGS	18	117	0	120	5									
34 STARTOWN	0	2	0	2	0								0	0
35 SWEETWATER	13	44	0	47	0									
36 VIEWMONT #1	60	437	1	441	21									
37 VIEWMONT #2	87	276	3	283	42									
38 FALLING CREEK	75	381	3	380	23									
39 NORTHWEST	69	378	0	374	18									
LINCOLN HG17 HICKORYGRO													0	0
ABSENTEE	13	8	0	12	9	0	0	0	0	0	0	0	1	0
PROVISIONAL	3	3	0	4	1	0	0	0	0	0	0	0	0	0
CURBSIDE NEWTON	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CURBSIDE HICKORY	7	8	1	11	4	0	0	0	0	0	0	0	0	0
TOTALS	842	3437	39	3380	425	133	21	24	15	0	7	1	328	20

CATAWBA COUNTY, NC
November Municipal Election

	MAIDEN COUNCILMEN							MAIDEN COUNCILMEN (UNEX)				NEWTON COUNCIL					HICKORY BD OF EDUCATION WARD 1	
	Bryan Long	Scott McClellan	C. M. Madgett	Mike Moore	Fore Rembert	Derek Rogers	K. Williams	WRITEN	Trina Michael	Von Wilfong	WRITEN	Abernetty, Jr.	Luther Ray	John Stiver	Wees Weaver	WRITEN	Sutton Correll	WRITEN
09 EAST MAIDEN	21	12	33	13	31	17	24	2	34	22	0							
10 EAST NEWTON												46	17	25	48	0		
20 MAIDEN	123	68	161	51	177	83	152	2	162	136	0							
22 MOUNT OLIVE												23	5	22	19	0		
25 NORTH NEWTON												91	47	87	92	2		
32 SOUTH NEWTON	5	0	0	5	1	2	0	2	4	1	0	146	71	136	149	9		
34 STARTOWN	0	0	0	0	0	0	0	0	0	0	0	65	46	89	84	0		
37 VIEWMONT #2																	220	4
38 FALLING CREEK																	79	1
39 NORTHWEST																	274	7
40 WEST NEWTON												109	46	123	122	1		
LINCOLN HG17 HICKORYGRO	0	0	0	0	0	0	0	0	0	0	0							
ABSENTEE	1	0	1	0	1	0	0	0	1	0	0	4	2	1	2	0	2	1
PROVISIONAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CURBSIDE NEWTON	0	0	0	0	0	0	0	0	0	0	0	1	2	3	1	1	0	0
CURBSIDE HICKORY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	150	80	195	69	210	102	176	6	201	159	0	485	236	486	517	13	575	13

CATAWBA COUNTY, NC
November Municipal Election

	HICKORY BD OF EDUCATION WARD 2		HICKORY BD OF EDUCATION WARD 3		HICKORY BD OF EDUCATION WARD 5		NEW-CON BD OF EDUCATION CONOVER DIST			NEW-CON BD OF EDUCATION NEWTON DIST				
	Daniel	JR	W	S	W	R	K	S	B	W	H	T	C	W
	Salmon	RIE	Ap	h	RIE	RIE	im	eth	ever	RIE	arris	im	ystal	RIE
	en	N	yn	om	IN	IN	ne	M	ly	TI	Ram	H	Spe	IN
			104		2									
04 BROOKFORD														
06 CLAREMONT							32	7	15	2				
07 CONOVER WEST							139	26	197	4	1	1	0	0
08 CONOVER EAST							220	62	195	1	36	43	23	7
10 EAST NEWTON											36	32	27	0
11 COLLEGE PARK	158	3												
12 KENWORTH			65	1										
13 GREENMONT			35	3	20	0								
14 OAKWOOD	389	5												
16 HIGHLAND	66	3												
17 LONGVIEW NORTH					88	10								
19 LONGVIEW SOUTH			67	2										
22 MOUNT OLIVE											1	3	4	0
25 NORTH NEWTON							0	0	2	0	67	77	44	3
26 OAKLAND HEIGHTS					153	2								
32 SOUTH NEWTON											95	158	68	5
33 SPRINGS							3	1	2	0				
35 SWEETWATER			12	0										
40 WEST NEWTON											79	81	52	0
ABSENTEE	2	0	3	0	0	0	3	0	0	0	0	4	1	0
PROVISIONAL	1	0	1	0	0	0	1	0	0	0	1	1	0	1
CURBSIDE NEWTON	0	0	0	0	0	0	2	1	1	0	0	1	0	0
CURBSIDE HICKORY	0	0	3	0	0	0	0	0	0	0	0	0	0	0
TOTALS	616	11	290	8	261	12	400	97	412	7	316	401	219	16

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: City of Claremont Fiscal Year 2013 Audit Presentation

Martin Starnes & Associates, CPAs, P.A. will present the findings of the Fiscal Year 2013 Audit.

Recommendation: Hear the Presentation and Ask Questions

MARTIN · STARNES
& ASSOCIATES, CPAs, P.A.

CITY OF CLAREMONT
2013 AUDITED FINANCIAL STATEMENTS



Audit Process

- Planning and risk assessment
- Interim procedures
- Final procedures
- Year-round process



Audit Highlights

- Unmodified opinion
- Cooperative staff



Audit Highlights-General Fund

□ General Fund cash	\$ 1,697,262
□ General Fund revenues	\$ 2,703,520
□ General Fund expenditures	\$ 2,939,263

Fund Balance

- Serves as a measure of the Town's financial resources available.
 - $\text{Assets} - (\text{Liabilities} - \text{Deferred Inflows of Resources}) = \text{Fund Balance}$

5 Classifications:

- **Non spendable** - not in cash form
- **Restricted** - external restrictions (laws, grantors)
- **Committed** - internal constraints at the highest (Board) level-do not expire, require Board action to undo
- **Assigned** - internal constraints, lower level than committed
- **Unassigned** - no external or internal constraints



Fund Balance

Available fund balance as defined by the Local Government Commission (LGC) is calculated as follows:

Total Fund Balance

Less: Non spendable (not in cash form, not available)

Less: Stabilization by State Statute (by state law, not available)

Available Fund Balance

This is the calculation utilized as the basis for comparing you to other units and calculating your fund balance percentages.

Fund Balance – General Fund

- Decrease in fund balance \$ (232,320)
- Fund balance - General Fund \$ 1,756,558
- Available fund balance \$ 1,626,345
- Available fund balance is 55% of General Fund expenditures

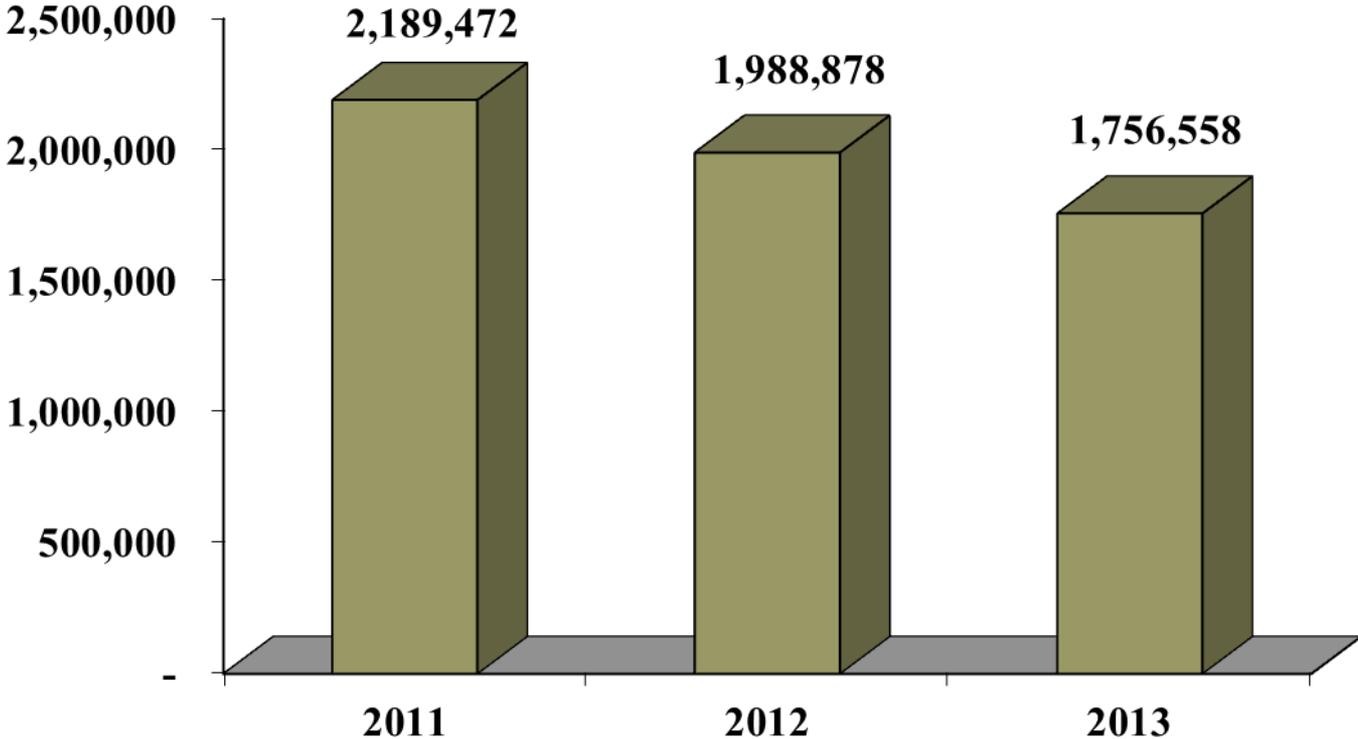


Audit Highlights

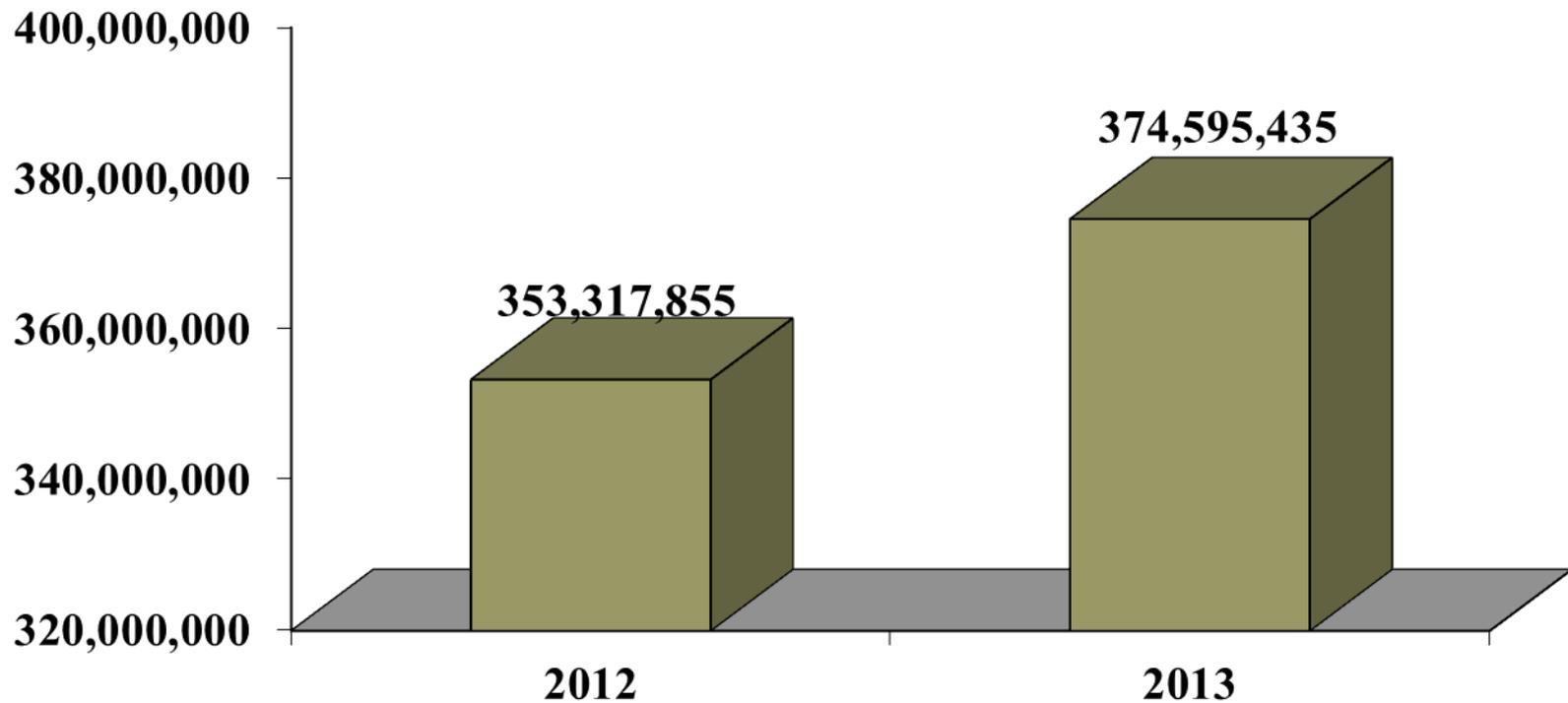
- 2013 property tax revenues \$ 1,720,717
- 2012 property tax revenues \$ 1,623,616

- 2013 collection rate 97.82%
- 2012 collection rate 98.22 %

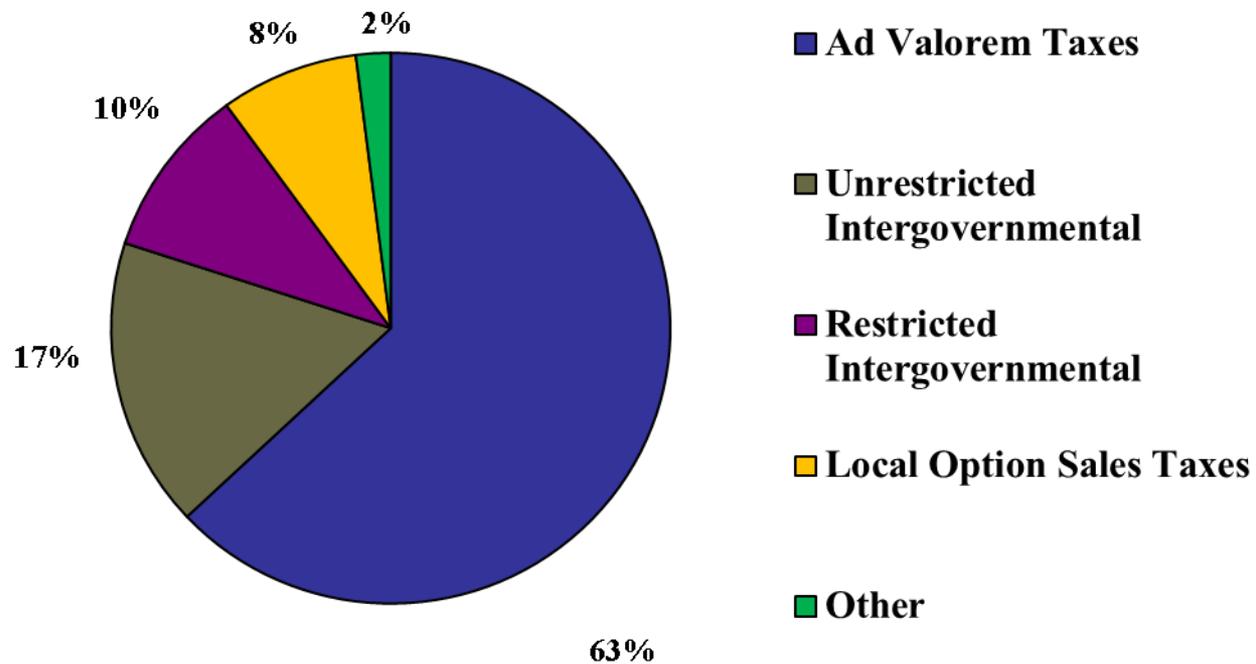
General Fund Balance History



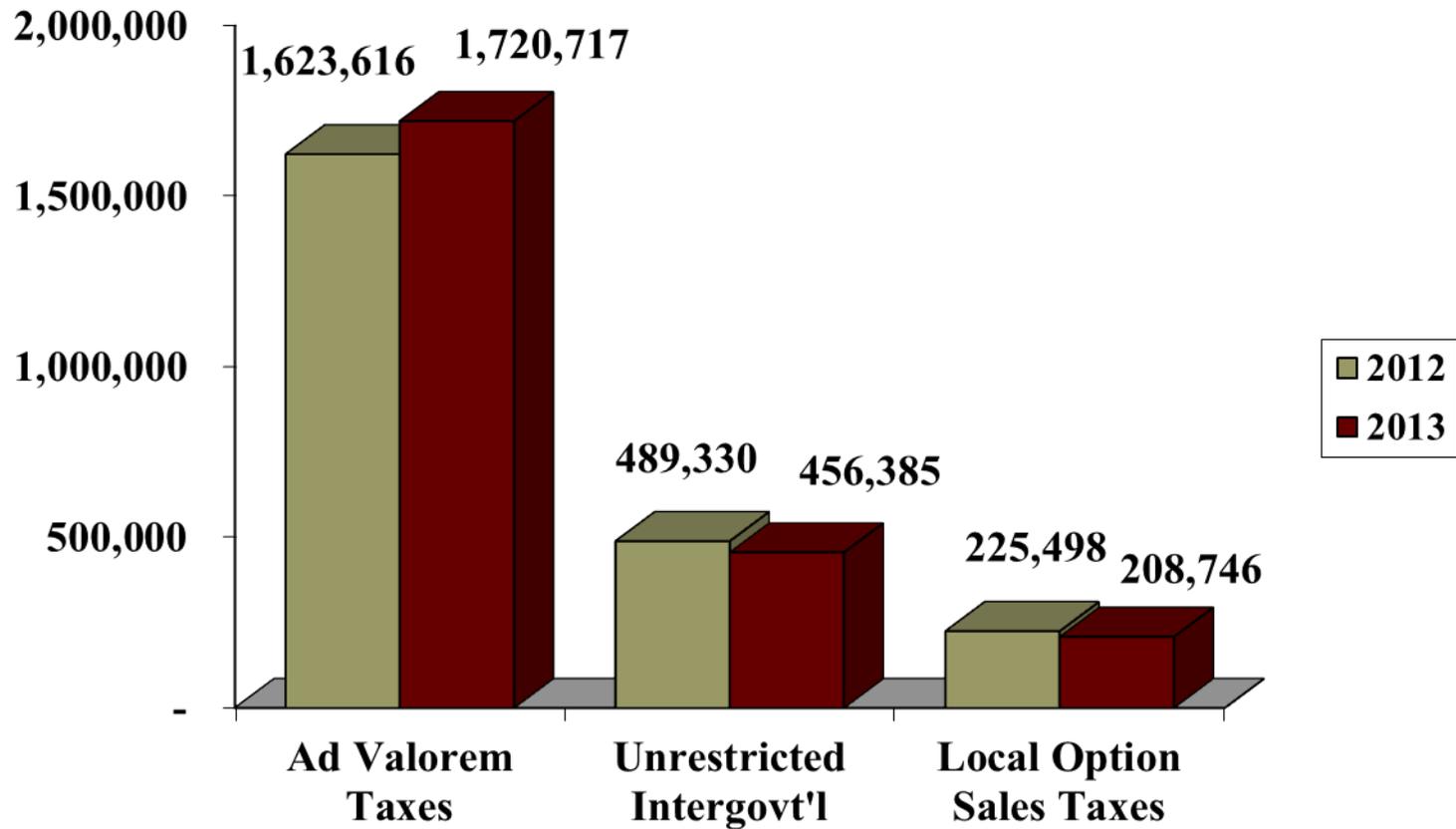
Property Valuation History



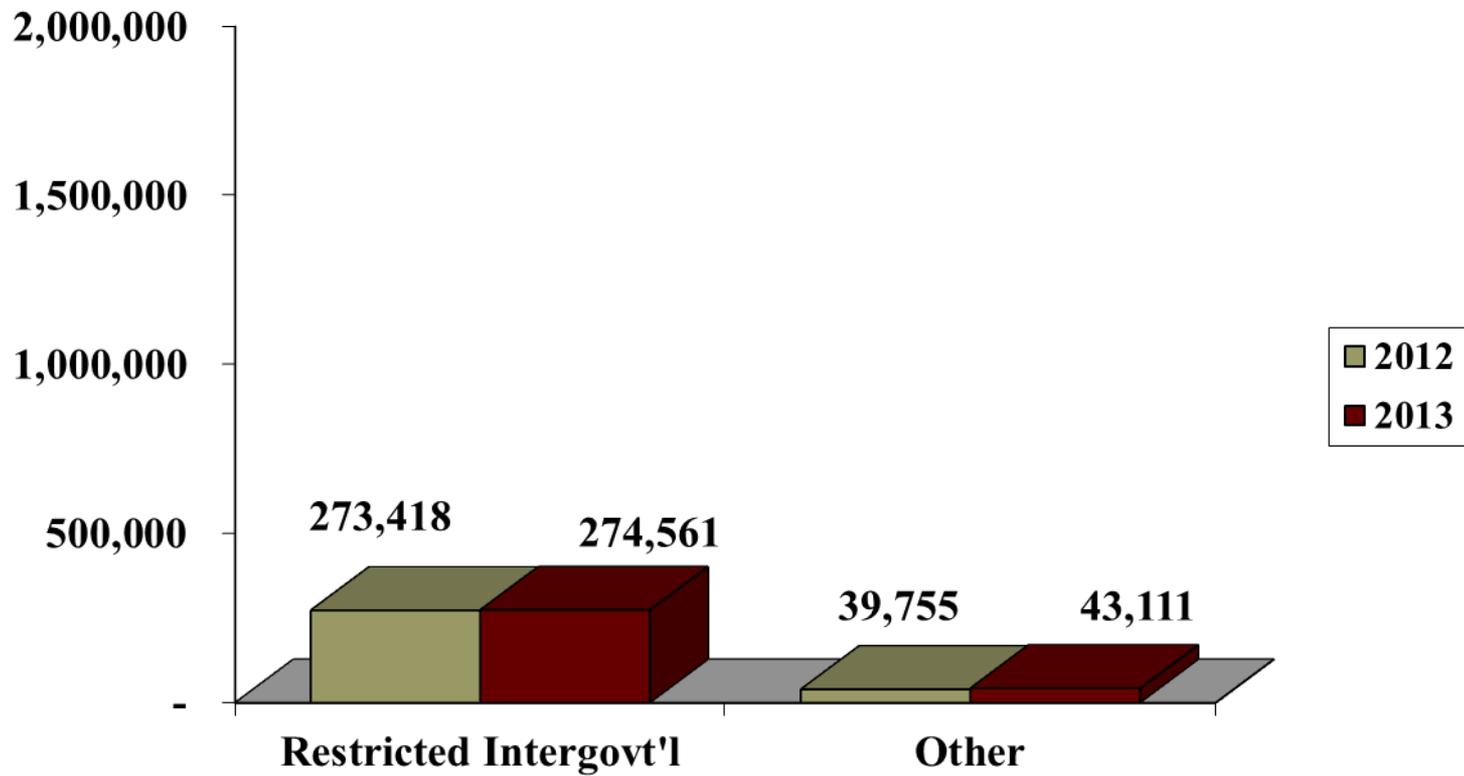
General Fund Revenues



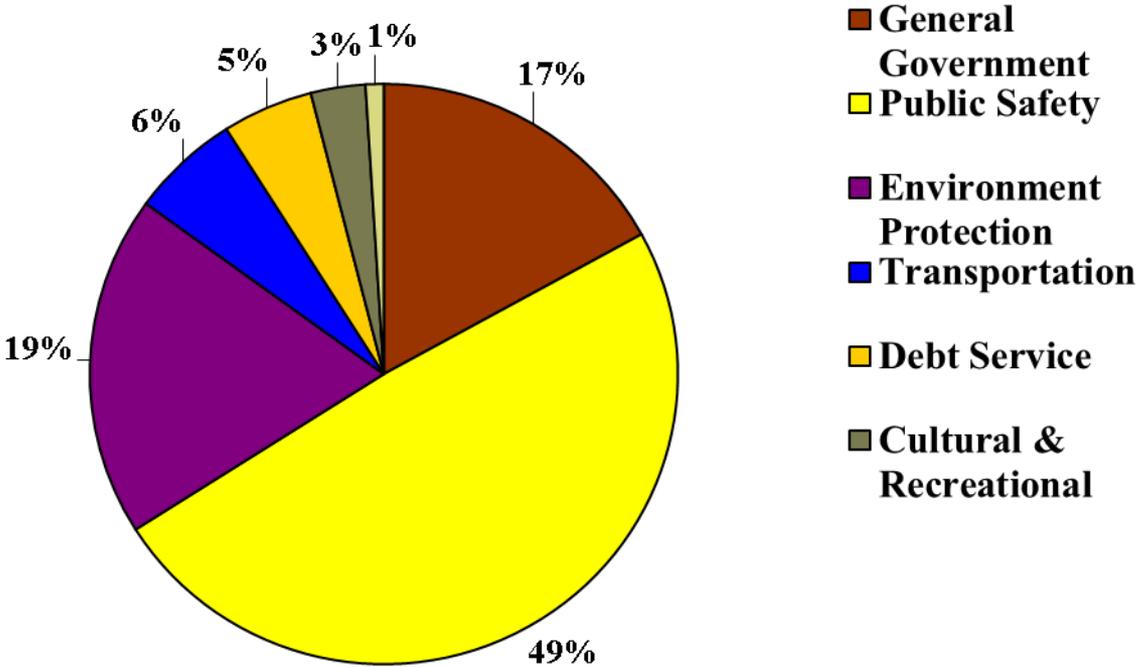
General Fund Revenues 2012 and 2013



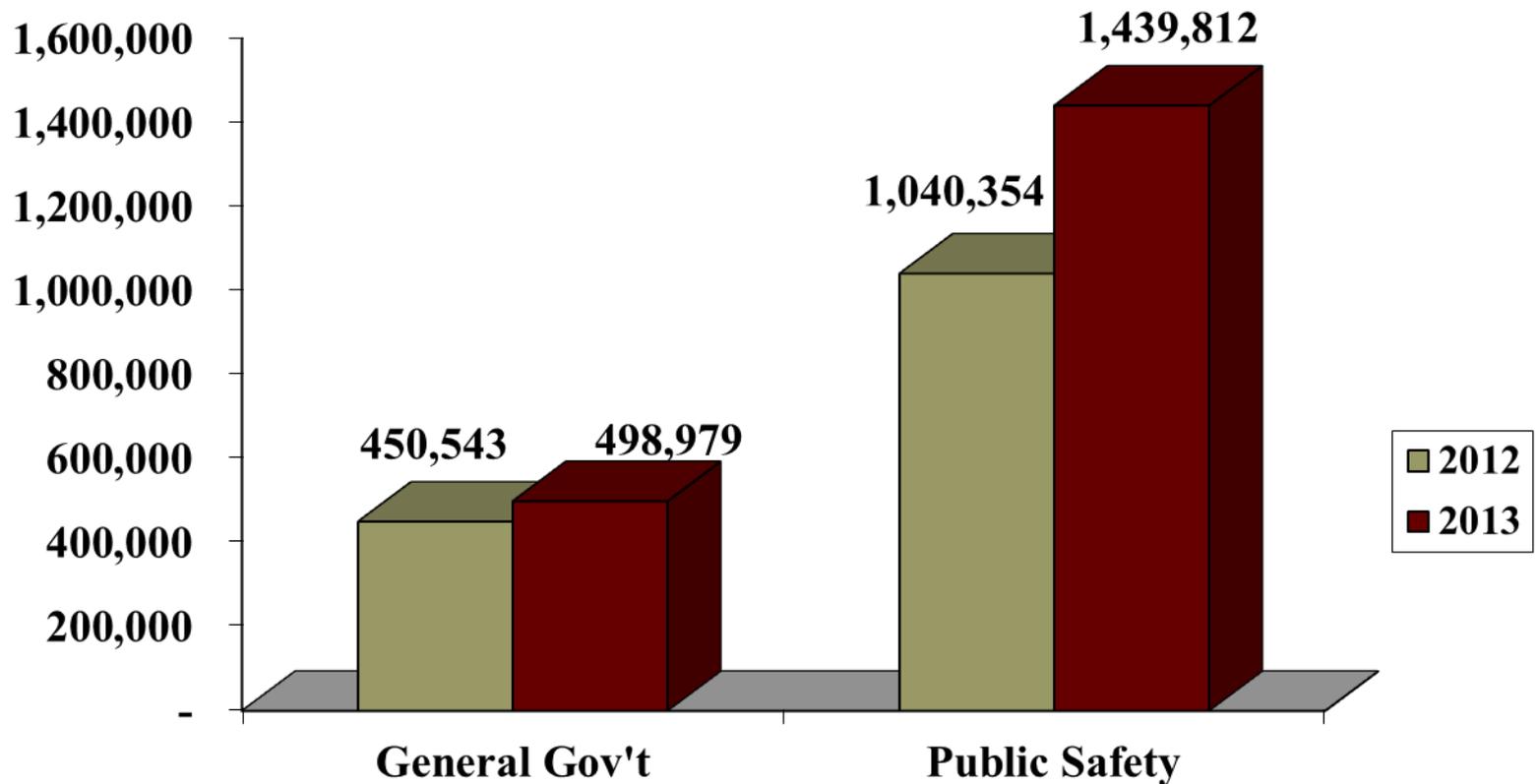
General Fund Revenues 2012 and 2013



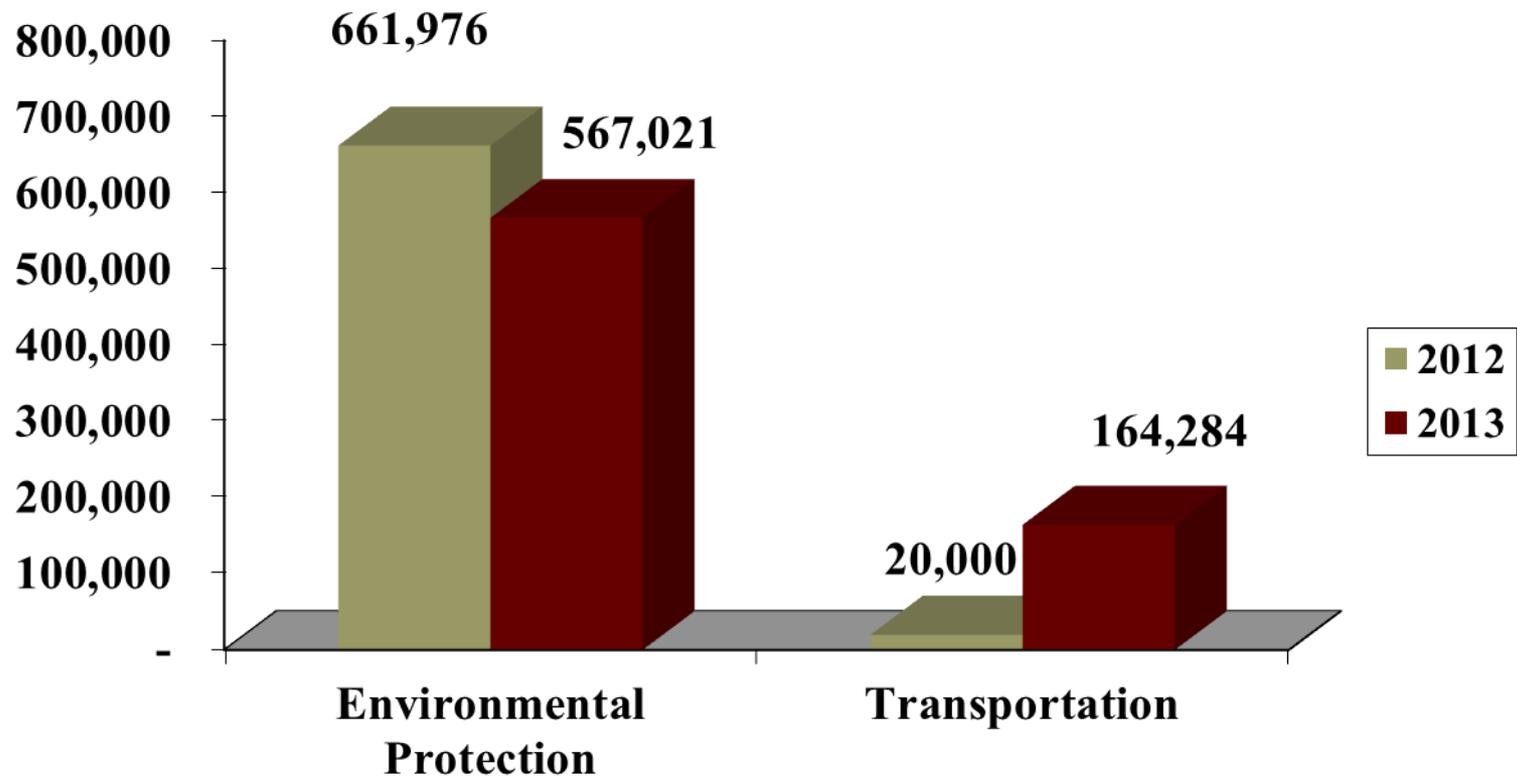
General Fund Expenditures



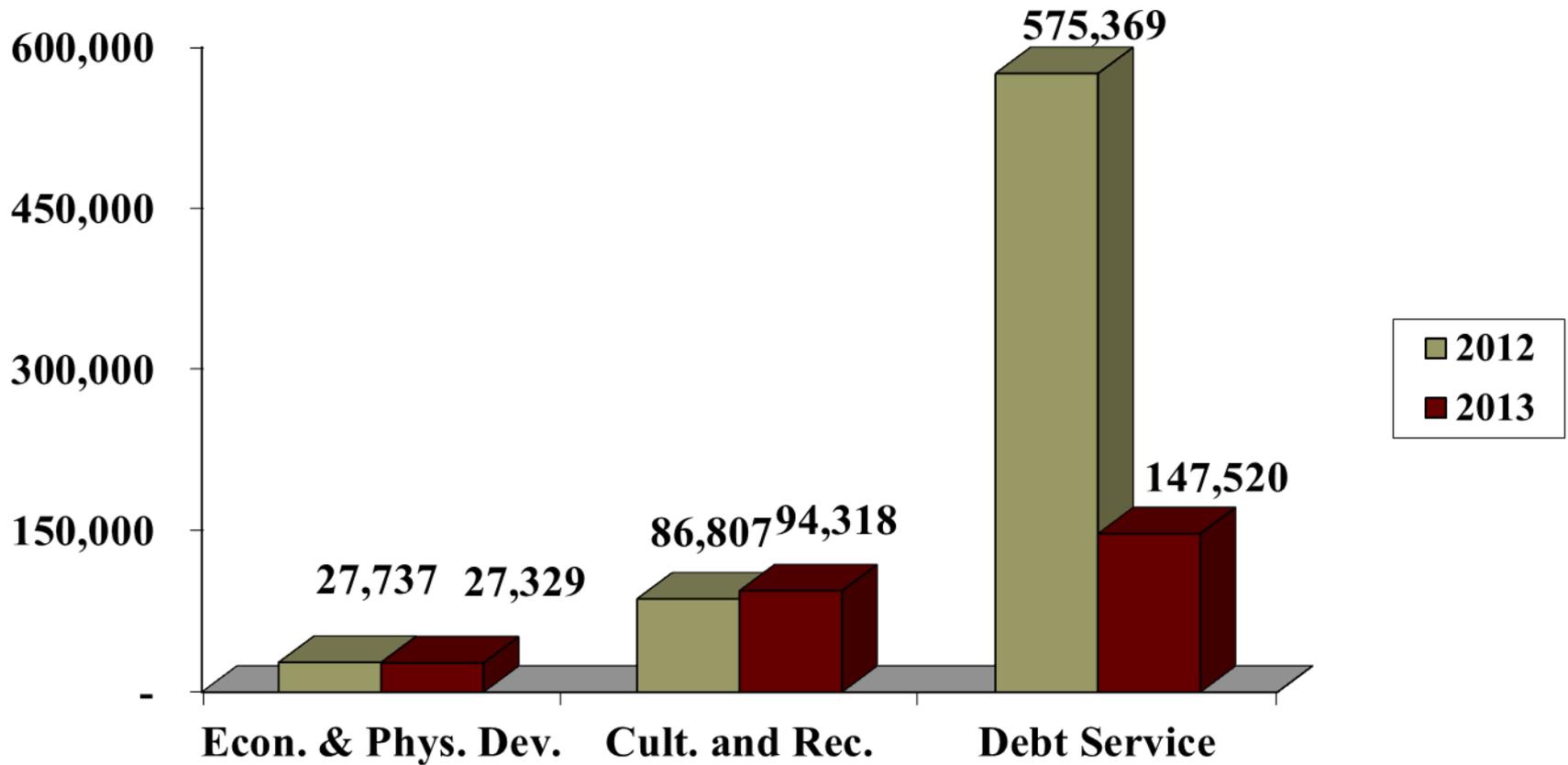
General Fund Expenditures 2012 and 2013



General Fund Expenditures 2012 and 2013



General Fund Expenditures 2012 and 2013





Water and Sewer Fund

	<u>2013</u>	<u>2012</u>
□ Operating revenues	\$ 1,106,275	\$1,052,141
□ Operating expenses	\$ 1,011,599	\$ 935,584
□ Change in net position	\$ 77,229	\$ 98,691



Water and Sewer Fund

	<u>2013</u>	<u>2012</u>
□ Cash flow from operations	\$ 176,185	\$ 281,605
□ Required debt service	\$ 157,228	\$ 237,557
□ Unrestricted net position	\$ 799,742	\$ 724,807



MARTIN · STARNES
& ASSOCIATES, CPAs, P.A.

REQUEST FOR COUNCIL ACTION

Date of Meeting: **December 2, 2013**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: BGA Shell Building Agreement

Scott Millar with the Catawba County EDC will give a brief presentation on an agreement to encourage the private development of a shell manufacturing building to facilitate the creation of new jobs and future tax base with the existing Claremont International Business Park.

Recommendation: Hear the Presentation and Approve Agreement

MEMORANDUM

To: City of Claremont
From: Scott Millar, Catawba County EDC
Date: December 2, 2013
Re: Shell Building Proposal



Request

The EDC is proposing a partnership with the City of Claremont, the EDC Committee of 100, and the County to encourage the private development of a shell manufacturing building to facilitate the creation of new jobs and future tax base. This is a priority of the Innovate Catawba program.

Background

The recent competitiveness analysis performed by the Southern Growth Policy Board highlighted the lack of modern, high-ceiling manufacturing buildings in Catawba County as an impediment for new industry recruitment. Competitor counties inside the region and across the Southeast have located new jobs and tax base due to a focus on encouraging and developing shell buildings suitable for new and expanding industry location, with many of them having success as a result. Innovate Catawba, the County-wide effort to transform Catawba County's economic competitiveness, has a focused initiative to develop competitively priced sites and buildings in order to facilitate such opportunities, and this project is not only trying to result in that singular building but to serve as a model for potentially other public- and private-partnerships that may result in the availability of one or more shell buildings at any given time within Catawba County—and the potential for more jobs and tax base generation.

Overview

BG&A Properties, LLC, owns an approximate 10 acre graded site in Claremont International Business Park which has been independently appraised at \$295,000, and BG&A has proposed the construction of an expandable, 51,200 square foot shell manufacturing facility with ceiling heights of up to 32 feet. The cost of this facility is \$1,442,000. The facility would be of an attractive, insulated, pre-cast concrete construction according to agreed upon specifications. BG&A would be responsible for financing and constructing the facility within a given timeframe and would be responsible for the cost and risk associated with the facility should the facility not sell during the timeframe considered under this proposal.

Catawba County, the City of Claremont, and the EDC's Committee of 100 would all be participants in the agreement to share initial costs and carrying costs to encourage BG&A to take on the substantial risk associated with this speculative building.

Initial Building and Permitting Fees:

The City and County would agree to waive any Soil & Erosion permit fees and Construction permitting fees under their control, as well as any impact fees or utility connection and tap fees that may be associated with the project.

Grants:

The City of Claremont would agree to grant back an amount equal to any property taxes received on the building for the initial construction period and a period of up to 48 months from the issuance of a Temporary Certificate of Occupancy or until the sale of the shell facility.

Catawba County would agree to grant back an amount equal to any property taxes received on the building for the initial construction period and a period of up to 36 months from the issuance of a Temporary Certificate of Occupancy or until the sale of the shell facility.

Carrying Cost Assistance by the EDC, Claremont, and Catawba County:

“Carrying Cost Assistance” herein described consists of Facility interest costs, insurance, and electricity costs for the Facility described in the contract.

The Catawba County Economic Development Corporation’s Committee of 100 would agree to provide \$10,000 in assistance for the project to defray facility costs for interest, electricity, and insurance up to three times in months 1, 13, and 25 following the issuance of a Temporary Certificate of Occupancy, or until the sale of the facility, whichever comes first.

The City of Claremont would agree to provide \$36,000 per year in assistance for the project to defray facility costs for interest, electricity, and insurance for up to three years following the issuance of a Temporary Certificate of Occupancy, or until the sale of the facility, whichever comes first.

Catawba County would agree to provide \$36,000 per year in assistance for the project to defray facility costs for interest, electricity, and insurance for up to three years following the issuance of a Temporary Certificate of Occupancy, or until the sale of the facility, whichever comes first.

If the building is sold during the first 36 months from the issuance of a Temporary Certificate of Occupancy (TCO), the proceeds from the sale will be distributed in the following order:

1. Payment for the Land in the amount of \$295,000.
2. Payment for the Shell Facility in the amount of \$1,442,000.
3. Any remaining proceeds will be distributed to the County, the City of Claremont, and the EDC proportionately to the percentage of Carrying Cost Assistance to date up to 100%.
4. Any remaining funds will be distributed to BG&A.

If the building is sold during the months 37-42 as a result of marketing activities by the EDC, City, or County during the initial 36 months from the issuance of a Temporary Certificate of Occupancy (TCO), the proceeds from the sale will be distributed in the following order:

1. Payment for the Land in the amount of \$295,000.

2. Payment for the Shell Facility in the amount of \$1,442,000.
3. Any remaining proceeds will be distributed to the County, the City of Claremont, EDC, and any costs BG&A has incurred during months 37-42 on interest, insurance, electricity and property taxes will be distributed proportionately to the percentage of Carrying Cost Assistance to date up to 100% of those expenses.
4. Any remaining funds will be distributed to BG&A.

Except under the special circumstance of a buyer in months 37-42, no Carry Cost Assistance reimbursement will be made after 36 months from the issuance of the Temporary Certificate of Occupancy to the City, County or EDC should the facility not be sold in that period of time.

Recommendation

The EDC recommends approval of a contractual agreement among the City, County, EDC, and BG&A Properties to facilitate up to three years Claremont funding at \$36,000 per year, the waiver of City-specific Soil & Erosion, Building permit fees for the shell building, utility tap, connection, or impact fees, and grants to the developer equal to the amount of City property taxes on the shell facility for a period of time not to exceed four years from the issuance of a Temporary Certificate of Occupancy.



Building for Jobs-Spec Building Partnership



Objective: Develop buildings & business parks to facilitate the creation of high quality jobs throughout Catawba County

Economic Development Infrastructure

- Economic Development Sites & Parks are public infrastructure investments, should be considered similar to investments in water, sewer, other public facilities, should receive permanent commitment & funding
- 2007: ¼ cent Sales Tax approved with commitment to support Economic Development
- Regional and national competitors are committing significant, long term, consistent funding to public ED infrastructure
 - Gaston Tech Park
 - Iredell, Cabarrus and other shells under construction, possibly “sold before completion”

- Develop the first of several potential shell facility requests & business park requests; designed to be reproduced in a non-competing fashion around the County
- This proposal represents a low cost, low risk carrot to cause speculative business activity; less expensive than alternate solutions
- Does not, however, avoid the potential need to incentivize future project announcements at this location, and should be part of a greater plan for product development

Spec Building Proposal

BGA Drive, Claremont

Catawba County, Claremont, BG&A, and EDC Committee of 100



Pre-Cast Concrete with Architectural Details
28-32' ceiling heights
10 acres graded with all utilities nearby

10 Acre Graded Site in Claremont International Business Park



Primary Tenets of Proposal

BGA Properties finances & constructs a completed shell building by July 31, 2014 to Temporary Certificate of Occupancy according to agreed specifications

BGA pays building insurance & security lighting costs and assumes long-term facility ownership risk

Claremont/County/EDC Support

- Permitting, Soil & Erosion Control and Approval Costs are reimbursed or waived
- Tap & Utility fees, up to 36 mos. Grant equal to shell building property taxes by City (48 mos.) & County (36 mos.)
- Carrying Cost Reimbursement*:

Claremont: \$36,000/yr. up to 3 years

County: \$36,000/yr. up to 3 years

EDC Comm of 100: \$10,000/yr. up to 3 years

*bldg. interest, electricity, insurance and escrow for contingency

Primary Tenets of Proposal

- Facility to be sold to user creating jobs at or above County average wage
- At sale in the first 36 months, Eligible Carrying Costs for yrs 1-3 by City/County/EDC repaid proportionately out of any remainder after land & building payment
- A sale in mos. 37-42 that can be proven to have originated by EDC sources in the first 36 months shares carrying costs to all parties pro rata.
- No City/County/EDC costs are reimbursed after mo. 36 (unless a qualifying sale in mos. 37-42 occurs)
- Competitive Pricing Determined by 3 votes for BGA and 3 votes for Claremont, Catawba County and EDC; majority required for any action
- Taxes, Permits, Fees begin at the time of a sale to the end user
- Developer can buy out City/County/EDC at any time by reimbursing carrying cost expenditures to date

Product Development Parts 2 & 3:

- Determine other shell building partnerships using the desired approach of developing and keeping competitive product on the I-40 axis and on the NC16/US321 axis – “batting, on deck, & warming up”
- Develop competitive solutions for those needing greenfield sites
 - Certification of Newton Corporate Center (pending)
 - Infrastructure construction at NC DataCampus/MJP
 - Evaluation of new Business Park locations
- Redevelopments, Demo Fee Waiver program

Spec Building Proposal

BGA Drive, Claremont

Catawba County, Claremont, BG&A, and EDC Committee of 100



Questions?

Example 1

(Sale at 12 months for \$1.9M)

Sale Proceeds	\$ 1,900,000
Land payment	\$ (295,000)*
Building payment	\$ (1,442,000)**
Building Interest @ Prime	\$ (46,865)
Electricity & Insurance	\$ (11,600)
<u>City/Co./C100 Repayment</u>	<u>\$ (90,000)</u>
Overage to Developer	\$ 14,535

*price determined by third party appraisal; developer responsible for \$94,000 road

**price has been verified by two other contractors

Example 2

(Sale at 24 mos. for \$1.95M, Interest rising 1% mo. 13)

Sale Proceeds	\$ 1,950,000
Land payment	\$ (295,000)
Building payment	\$ (1,442,000)
Less Building Interest	\$ (108,150)
Less Insurance & Elect.	\$ (23,200)
<u>City/County/EDC repayment</u>	<u>\$ (81,650)*</u>
Remainder to developer	\$ -0-

* partial repayment, split pro rata by City/County/EDC at 44.4%, 44.4%, 11.1% respectively

Example 3

(Sale at 42 mos. for \$2.2M to EDC lead,
interest rising 1% at mo. 13 and again at mo. 24)

Sale Proceeds	\$ 2,200,000
Land payment	\$ (295,000)*
Building payment	\$ (1,442,000)
Less Building Interest (pub.)	\$ (183,855)
Less Building Interest (dev.)	\$ (37,853)
Less Insurance & Elect.(pub.)	(34,800)
<u>Less Insurance & Elect.(dev.)</u>	<u>(9,800)</u>
Remainder to be split pro rata	\$ 196,692

*developer responsible for \$94,000 road

** partial repayment, split pro rata by participants including developer

**NORTH CAROLINA
CATAWBA COUNTY**

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2013, by and between **CATAWBA COUNTY**, a North Carolina body politic corporate in nature, hereinafter referred to as “Catawba”, the **CITY OF CLAREMONT**, a North Carolina municipal corporation, hereinafter referred to as “Claremont”, **BG&A PROPERTIES, LLC.**, a North Carolina limited liability company, hereinafter “BG&A”, and **CATAWBA COUNTY ECONOMIC DEVELOPMENT CORPORATION**, a North Carolina 501(c)3 non-profit corporation, hereinafter referred to as “EDC”,

WITNESSETH:

BG&A is the owner of a +/-10 acre tract of land located in Catawba County, North Carolina and more particularly described on Exhibit A attached and incorporated by reference, hereinafter referred to as “Site”. The parties wish to cause construction of a shell building on the Site on certain terms and conditions which are mutually acceptable. In consideration of the foregoing and in consideration of various reciprocal promises and undertakings herein set forth, the parties agree as follows, consistent with North Carolina General Statutes 158-7.1 and 160A-17:

1. BG&A will cause the construction of a 51,200 square foot building on the Site, to its shelled-in state of completion, according to the plans and specifications further defined in Exhibit B attached and incorporated by reference. At its own expense, BG&A shall secure financing for the shell building construction and Site improvements. BG&A will use its best efforts to cause said building to be completed to its shelled-in state of completion according to the plans and specifications on or before July 31, 2014. Catawba and Claremont, at their expense, shall have the right periodically to inspect the construction of the building.
2. BG&A will maintain all portions of the Site and Building, will maintain fire and extended coverage insurance on the building, will pay all utilities used in maintaining and constructing the building, and will pay all taxes on the land and building. BG&A will guarantee the workmanship for the erection of the building to its shelled-in state to be of good quality for twenty-four (24) months after the issuance of the temporary certificate of occupancy. This is in addition to any warranty given by the building materials, equipment, and/or roofing manufacturers. These warranties shall be transferred to a buyer of the Site and the building during the period of such warranties.
3. Catawba and Claremont agree to waive any soil and erosion control permitting fees, shell building construction permitting fees, and water and sewer connection and impact fees under their control as an incentive for the erection of the shell building. Catawba and Claremont will not receive any reimbursement of these fees.
4. Upon sale of the facility to an end user, Claremont shall provide sufficient water and sewer lines to the property boundary at Claremont’s expense.
5. Catawba agrees to provide grants equal to the amount of any County property taxes for the Site and shell building (the “Facility”) during the construction period (beginning with the date of the issuance of the shell building construction permit) and for the period of up to 36 months after the issuance of a Temporary Certificate of Occupancy. This incentive shall terminate upon the sale of the shell building or 36 months after issuance of the Temporary Certificate of Occupancy, whichever comes first.
6. Claremont agrees to provide grants equal to the amount of any City property taxes for the Site and Shell building (the “Facility”) during the construction period (beginning with the date of the issuance of the shell building construction permit) and for the period of up to 48 months after the issuance of a Temporary Certificate of Occupancy. This incentive shall terminate upon the sale of the shell building or 48 months after issuance of the Temporary Certificate of Occupancy, whichever comes first.

7. Upon the issuance of the Temporary Certificate of Occupancy for the Facility, the EDC will grant to BG&A the sum of \$10,000 to help defray interim carrying costs of the facility. Should the Facility not have theretofore been sold, the EDC will provide an additional grant of \$10,000 at the beginning of months 13 and 25 following the issuance of a Temporary Certificate of Occupancy, with a maximum aggregate grant from the EDC of \$30,000.
8. Catawba and Claremont agree to reimburse interim "Carrying Costs" to BG&A on a pro-rated quarterly basis for a period of 36 months as established herein. Carrying Costs are defined to include interim financing costs on Facility construction and Site improvements with such financing costs to be equal to Prime Rate as listed in the Wall Street Journal on the first day of each calendar month. Carrying costs shall begin on the date of the issuance of a Temporary Certificate of Occupancy, shall include interest, insurance, and electricity, and shall be paid quarterly in arrears up to a maximum of \$36,000 annually and \$108,000 total for Catawba and \$36,000 annually and \$108,000 total for Claremont for a maximum of 36 months.
9. The sale of the facility shall be to an end user creating jobs at or above the county average wage. Should the employer not create jobs at or above the County average wage, the price of the facility shall be adjusted upward to reflect the cost of the road less any remaining funds from grants referenced in paragraphs 7 and 8 above after the proceeds are distributed under paragraphs 11(c), 11(d), and 11(e) herein. Upon the sale of the Facility to an end user creating qualifying jobs, City, County, and EDC all agree to aggressively pursue grants, industrial access funding, and other similar infrastructure programs that may then be available to defray the cost of such access road.
10. Sales Pricing for the Facility will be established as follows:
 - a. Land: A certified appraisal of the Site has been made in order to determine the fair market value of the Site upon the hypothetical condition that access is provided via a paved road and that all infrastructure is in place and ready for development. The appraisal for the site is predicated on the assumption the site is environmentally clean; should any remediation be required for an acceptable environmental report, compensation for the site shall be reduced accordingly.
 - b. Shell Building: BG&A will have three (3) votes for the determination of an acceptable asking price for the sales price and terms for the Facility. Claremont and Catawba and EDC together shall have three (3) votes for the pricing and terms. No decision shall be made without a minimum of four (4) affirmative votes. Should pricing negotiations occur affecting the price and terms, the same majority vote will be required to change the price and terms for the Facility. In any negotiations concerning the price and terms of the sale of the Facility, the parties will have the same voting rights as set forth above.
 - c. Shell Building Upfits and/or Expansions: The Parties agree that it may not always be the end user's preference to use the builder of the shell building for upfits or expansions. The Parties agree that it shall be a requirement to any sales transaction of the Facility that BG&A, or its designated contractor, shall be given the opportunity to submit a bid on any such building upfit or expansion to the Buyer of the Facility.
11. Upon the sale of the Facility, the proceeds from the sale will be distributed in this order:
 - a. The Landowner (BG&A) will be paid for the land in the amount of \$295,000.00.
 - b. The Developer (BG&A) will be paid for the costs of site improvements and construction defined in Exhibit B, in the amount of One Million, Four Hundred Forty Two Thousand Dollars (\$1,442,000.00).
 - c. If a sale should occur during the first 36 months following the issuance of a Temporary Certificate of Occupancy, and should any additional proceeds remain, Participants to this agreement that have funded carrying costs to the date of sale will be reimbursed pro rata according to their participation. It is understood that any such proceeds will be earmarked by Catawba and Claremont for future shell building projects should such a program then exist.

- d. If a sale should occur in months 37-42 following the issuance of a temporary certificate of occupancy and with agreement the project resulted due to efforts by the EDC, City, or County during months 1-36 by a minimum of 4 of the 6 voting members, any remaining proceeds from the sale shall be distributed pro rata by participants not to exceed 100% of their participation. This distribution shall include costs BG&A may have incurred on interest, electricity, insurance, and taxes incurred during those months 37-42.
 - e. If a sale should occur at any time following month 36 there shall be no distribution of proceeds to City, County or EDC unless as provided within paragraph 10.d. herein referenced.
 - f. Should any additional proceeds remain, BG&A will receive any remainder in their entirety.
12. BG&A may buy out Catawba, Claremont and EDC at any time by reimbursing all eligible carrying costs contributed by these parties to the date of the buyout.
13. Catawba agrees to participate in no more than two additional shell building construction projects in the County at any given time. An instance of participation will be defined as a project that currently has any outstanding and unreimbursed shell building expenditures under this program.
14. This agreement is governed by and shall be construed in accordance with the laws of the State of North Carolina; venue of any action shall be in the general courts of justice in Catawba County, or if in Federal Court, in the Western District of North Carolina.

IN TESTIMONY WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CATAWBA COUNTY

By: _____

CITY OF CLAREMONT

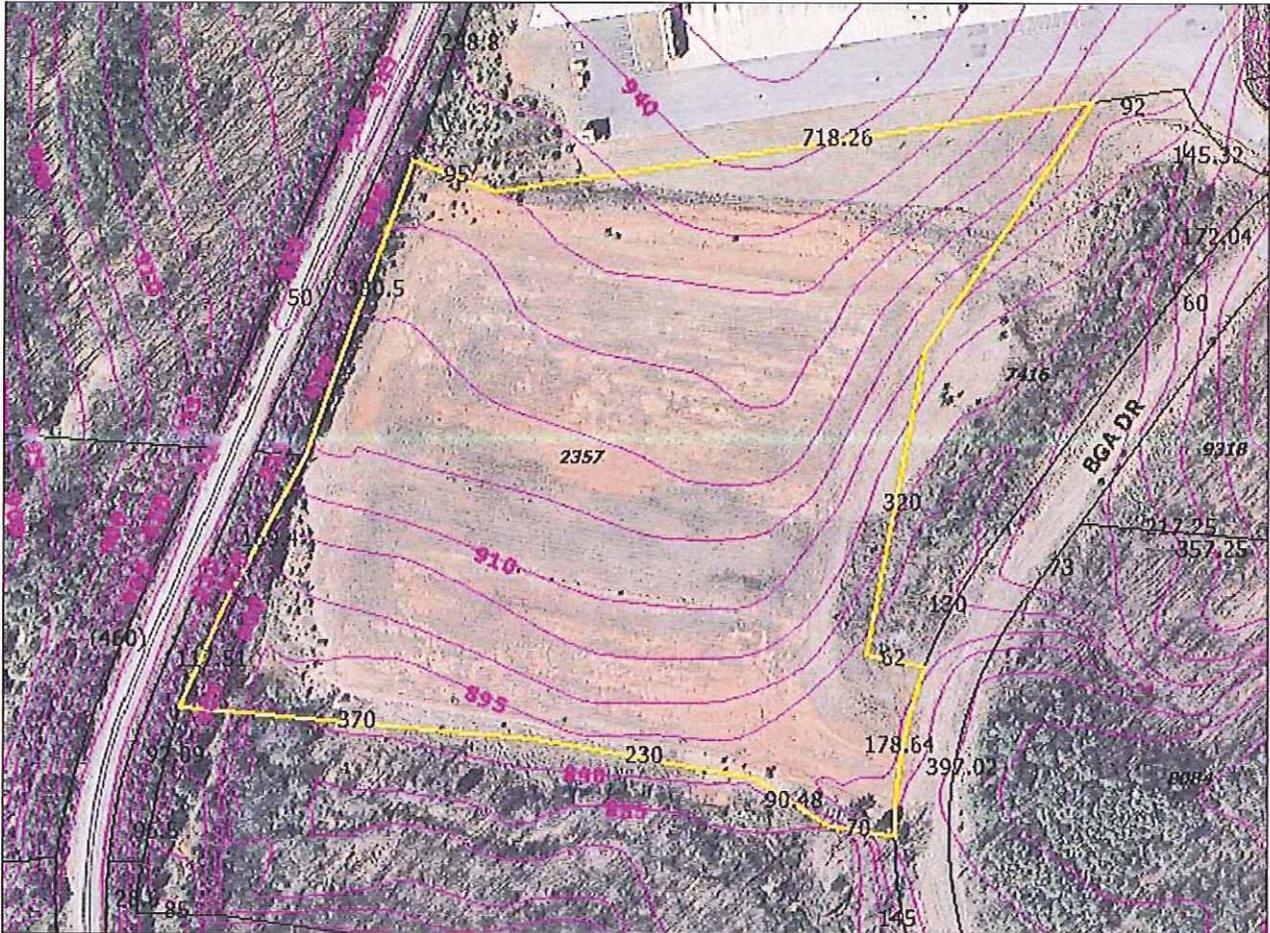
By: _____

B G & A PROPERTIES, LLC

By: _____

CATAWBA COUNTY ECONOMIC DEVELOPMENT CORPORATION

By: _____



Parcel Summary	Printed Map Scale 1 inch = 189ft	
Parcel ID: 375112872357	Parcel Address: 2421 BGA DR, CLAREMONT	
Owner: B G	Address: 210 1ST AVE S	City: CONOVER
Owner2:	Address2:	State/Zip: NC, 28613-2114
Building(s) Value:	Land Value: \$84,200	Total Value: \$84,200

DISCLAIMER: This map/report product was prepared from the Catawba County, NC Geospatial Information Services. Catawba County has made substantial efforts to ensure the accuracy of location and labeling information contained on this map or data on this report. Catawba County promotes and recommends the independent verification of any data contained on this map/report product by the user. The County of Catawba, its employees, agents, and personnel, disclaim, and shall not be held liable for any and all damages, loss or liability, whether direct, indirect or consequential which arises or may arise from this map/report product or the use thereof by any person or entity.

EXHIBIT A
Parcel Report - Catawba County, NC

Parcel Information:	Owner Information:
Parcel ID: 375112872357	Name: B G & A PROPERTIES LLC
Parcel Address: 2421 BGA DR	Name2:
City: CLAREMONT 28610	Address: 210 1ST AVE S
LRK(REID): 402922	Address2:
Deed Book/Page: 2215/1765 Deed Image	City: CONOVER
Subdivision:	State/Zip: NC 28613-2114
Lots: E	
Block:	
Last Sale:	School Information:
Plat Book/Page: 51/158 Plat Image	School District: COUNTY
Calculated Acreage: 9.31	Elementary School: CLAREMONT
Tax Map:	Middle School: RIVER BEND
State Road:	High School: BUNKER HILL
Township: CLINES	School Map
Tax/Value Information: Tax Rates(pdf)	Zoning Information:
Municipal Tax District: CLAREMONT	Zoning District: CLAREMONT
Fire District: CLAREMONT RURAL	Zoning1: M-1
Tax Account Number:	Zoning2:
Market Building(s) Value:	Zoning3:
Market Land Value: \$84,200	Zoning Overlay:
Market Total Value: \$84,200	Small Area:
Year Built/Remodeled:	Split Zoning District 1/2: 0/0
Current Tax Bill	Zoning Agency Phone Numbers
Miscellaneous:	
Voter Precinct:P6	Firm Panel Date: 9/5/2007
Building Permits for this parcel	Firm Panel #: 3710375100J
WaterShed: WS-IV Protected Area	2010 Census Tract: 011401
WaterShed Split: NO	2010 Census Block: 1036
Parcel Report Data Descriptions	Agricultural District:

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AssessmentReport - Catawba County NC as of January current year

Property Assessment Information:

Card: 1 of 1 Class I

Parcel Information:
Parcel ID: **375112872357**

Property Address: 2421 BGA DR

LRK(REID): 402922

Revaluation Date: January 1, 2011
[Next](#) [Previous](#) Card
Owner Information:

Name: B G & A PROPERTIES LLC

Name2:

Address: 210 1ST AVE S

City/State/Zip: CONOVER, NC 28613-2114

Assessment Information:

Market Building(s) Value: \$0

Total Market Value: \$84,200

Market Land Value: \$84,200

Use Total Value: \$0

Sales Data:

Date	Type	Price	Source	Validity
------	------	-------	--------	----------

Property Factors:

Topography	Utilities	Street or Road
BELOW STREET	ALL PUBLIC	UNPAVED

Building Permit Data:

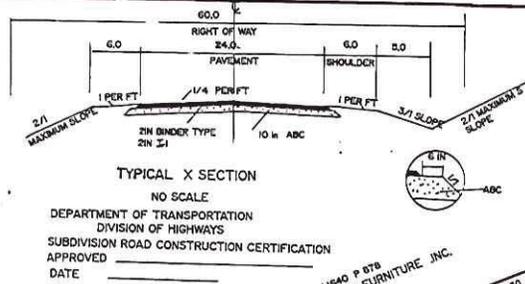
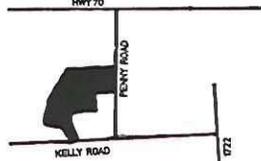
Issue Date	Number	Amount	Purpose
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Notes:

Note1: 4.87 AC=CITY(47%)

Last Update: 2013-06-10

This map/report product was prepared from the Catawba County, NC Geospatial Information Services. Catawba County has made substantial efforts to ensure the accuracy of location and labeling information contained on this map or data on this report. Catawba County promotes and recommends the independent verification of any data contained on this map/report product by the user. The County of Catawba, its employees, agents, and personnel, disclaim, and shall not be held liable for any and all damages, loss or liability, whether direct, indirect or consequential which arises or may arise from this map/report product or the use thereof by any person or entity.



STATE OF NORTH CAROLINA
CATAWBA COUNTY
1544 ROWE JR REGISTERED SURVEYOR, CERTIFY THAT THE MAP AS SHOWN HEREON WAS DRAWN FROM AN ACTUAL FIELD SURVEY BY ME, DEED RECORDED IN BOOK 2179 PAGE 966, BOOK 1504 PAGE 155. THE RATIO OF PRECISION AS CALCULATED BY LATITUDES AND DEPARTURES IS ONE TO 10,000. BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM DEED PAGE ____ THIS MAP WAS PREPARED IN ACCORDANCE WITH GS 47-30 AS AMENDED. WITNESS MY HAND AND SEAL THIS 15TH DAY OF MAY 2000

Sam Rowe Jr
SAM ROWE JR L-713

STATE OF NORTH CAROLINA
COUNTY OF CATAWBA
1 *Debra C. Overby Jr* REVIEW OFFICER
OF CATAWBA COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING
DATE *9/11/00*
Sam Rowe Jr REVIEW OFFICER

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND
Sam Rowe Jr
SIGNED SAM ROWE JR L-713

FILED FOR REGISTRATION *10:15* O'CLOCK *A.M.*
ON THE *22* DAY OF *Oct.* 2000. IN THE OFFICE OF
CATAWBA COUNTY REGISTER OF DEEDS
PLAT BOOK *51* PAGE *158*
STATE OF NORTH CAROLINA *Ruth Mackie*
COUNTY OF CATAWBA *Register of Deeds*
THE FOREGOING CERTIFICATE OF A NOTARY PUBLIC OF CATAWBA COUNTY, STATE OF NORTH CAROLINA IS CERTIFIED TO BE CORRECT, THIS THE ____ DAY OF ____ 2000.

RUTH MACKIE, REGISTER OF DEEDS
BY _____ ASST/DEPUTY

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE CITY OF CLAREMONT AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT, ESTABLISH MINIMUM BUILDING SETBACK LINES AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED AND FURTHERMORE, I HEREBY DEDICATE ALL SANITARY SEWER, STORM SEWER, AND WATER LINES TO THE CITY OF CLAREMONT

William A. Morrison
William A. Morrison
DATE *9-11-2000*

CATAWBA COUNTY NORTH CAROLINA
I, A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT THE OWNER *William A. Morrison* PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT
DATE *9-11-2000*
NOTARY PUBLIC MY COM. NO. *1-5-05*

I HEREBY CERTIFY THAT ALL UTILITIES AND OTHER REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO CITY SPECIFICATIONS AND STANDARDS IN THE MATTHEWS INDUSTRIAL SUBDIVISION. THE REMAINING ROADWAY AND WATER LINE CONSTRUCTION TO PROVIDE INFRASTRUCTURE TO TRACTS D & E IS GUARANTEED TO THE CITY OF CLAREMONT (LETTER OF CREDIT) PROVIDED BY THE DEVELOPER. THIS LETTER WILL BE HELD BY THE CITY UNTIL IMPROVEMENTS ARE SATISFACTORILY MADE OR THE CITY IS REQUIRED TO USE THE LETTER TO PROVIDE THESE SERVICES

William A. Morrison
CITY ENGINEER OR CITY MANAGER
DATE *8/21/00*

THE CLAREMONT PLANNING BOARD HEREBY APPROVES THE FINAL PLAT FOR THE SUBDIVISION
Robert E. Smith
CHAIRMAN, CLAREMONT PLANNING BOARD
DATE *9-11-2000*

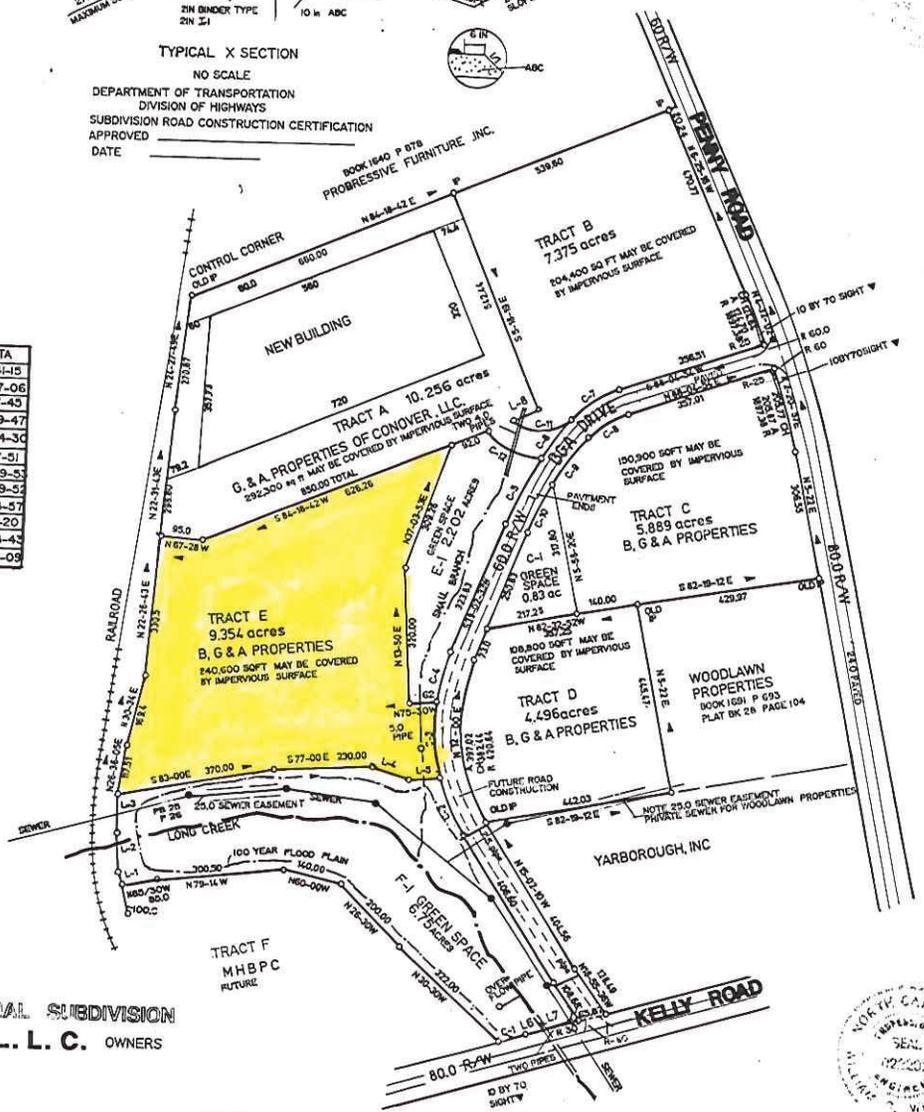
I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATION OF THE CITY OF CLAREMONT, NORTH CAROLINA AND THAT THIS PLAT HAS BEEN APPROVED BY CITY COUNCIL FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF CATAWBA COUNTY
William A. Morrison
MAYOR, CITY OF CLAREMONT
DATE *9-11-2000*

CURVE TABLE

CURVE	RADIUS	ARC	TANGENT	CHORD	CH BEARING	DELTA
C-1	5417.77	65.00	32.50	65.00	S 88.34-23E	0-41-45
C-2	480.64	145.00	73.05	144.45	S 6-23-37E	17-17-06
C-3	480.64	178.64	90.36	177.62	S 12-53-23W	21-17-45
C-4	480.64	130.00	65.39	129.60	S 31-17-39W	15-29-47
C-5	783.90	172.04	86.37	171.70	S 45-18-46W	12-34-30
C-6	783.90	115.80	58.00	115.70	N 55-52-30E	8-27-51
C-7	278.00	135.85	69.30	134.50	S 74-04-54V	27-59-53
C-8	218.00	106.53	54.35	105.47	N 74-04-54E	27-59-53
C-9	723.90	135.80	68.10	135.61	N 54-42-23E	10-44-37
C-10	723.90	130.00	65.17	129.82	N 44-11-14E	10-17-20
C-11	95.0	155.41	101.39	138.65	N 73-03-11W	93-43-42
C-12	155.00	145.32	78.50	140.06	S 44-56-37E	53-43-09

LINE TABLE

LINE	DISTANCE	BEARING
L-1	28.60	S 3-54-21W
L-2	96.5	S 14-30-24W
L-3	92.09	S 17-28-37W
L-4	90.48	S 54-24-16 E
L-5	70.0	S 78-00E
L-6	45.0	S 88-55-00E
L-7	80.18	S 88-52-00E
L-8	69.34	S 84-18-42W



PLAT OF MATTHEWS INDUSTRIAL SUBDIVISION
B, G & A PROPERTIES, L. L. C. OWNERS
CLINES TSHP
CATAWBA COUNTY, N.C.
SCALE 1 = 200

REFERENCE
PIN NO 3751-08-87-9713
TM 4200-85
PLAT BK 22 P 42
BOOK 2179 PAGE 966
BOOK 104 PAGES 385,381
BOOK 1504 PAGE 155

DRAWN BY
SAM ROWE JR
REGISTERED SURVEYOR
102 NORTH MAIN AVE
NEWTON, N.C. 28656
PH 464-3916

NOTES
LONG CREEK FLOOD PLAN FIRM FLOOD MAPS
COMM PANEL NO 370050-01356 SEPT 3, 1980
FLOOD PROFILES 105 P
NO HORIZONTAL CONTROL WITHIN 2000 FEET
FLOOD PLAN SHOWN AT APPROX LOCATION
ZONING L-1 SETBACKS
FRONT 50.0
REAR 20.0
SIDE 15.0



51-158

EXHIBIT A

EXHIBIT B
MC MATTHEWS
CONSTRUCTION CO., INC.

Corporate Office:
210 First Avenue South Conover, NC 28613 (828) 464-7325 FAX: (828) 465-6747

Charlotte Office:
3411 Oak Lake Boulevard Charlotte, NC 28208 (704) 357-6095 FAX: (704) 357-0590

September 6, 2013

Mr. Scott Millar
Catawba County EDC
1960-B 13th Avenue Drive SE
Hickory, NC 28602

RE: G & A Properties Building 2

Dear Scott,

Per your request we hereby submit the following proposal for a new shell building in Claremont, NC. The project consists of a 51,200 sf, 1 story precast concrete shell built for future tenant modifications and expansion. The building will be 32' to the deck at the high point and 28'-8" to the deck at the loading docks. Our proposal is based on our preliminary drawings as well as the specifications and exclusions listed below. Please review the following price and scope of work and we will be happy to answer any questions that you may have.

(\$1,442,000.00)

(One Million Four Hundred Forty Two Thousand and 00/100 Dollars)

Specifications

1. We have included supervision, project management, all labor, equipment, materials, general liability insurance, and clean up to complete the project.
2. We include all necessary design and engineering.
3. We have included soil and concrete testing.
4. Minimal grading and roof drainage required.
5. Permanent seeding for stabilization and groundcover at disturbed areas.
6. Foundation design is based on shallow reinforced concrete footings. We have figured 6'-6" x 6'-6" x 1'-0" thick column footings and 2'-0" x 1'-0" thick strip wall footings. Concrete to be 3000 psi strength.
7. A turndown footing and slab strip has been included at the expandable metal wall and a slab strip has been poured where the dock doors are located. Slab strips are 3' wide.
8. Building pad will be fine graded and 4" of ABC stone will be placed in the building.
9. 8" thick insulated precast concrete wall panels will be erected to form 3 of the exterior walls. Rough openings for doors and future doors are included as well as caulking of the wall panels.
10. Structural steel frame to include tube columns, wind columns to bolt to the slab strip at expandable wall, angle bracing, bar joists and girders.
11. Roof decking to be 22 gauge type "B" 1 1/2" thick.
12. 2 sets of dock stairs are included.
13. Expandable back end wall to be constructed with pre-engineered metal purlins, reinforced insulation, and metal wall panels.
14. Roof to include 2 layers of 2.5" iso insulation for a total value of R-30 per energy code. Cricket insulation system to be sloped between wall scuppers.
15. 45 mil TPO membrane roof. All parapet walls to be flashed up and over the top of the parapet. Roof comes with a 15 year warranty.
16. Fabricate metal coping cap, 12 ea wall scuppers and conductor heads, 7"x7" downspouts.
17. (1) 12'x14' insulated, vertical lift, white ground door with manual operation.
18. (4) 8'x9' insulated, vertical lift, white dock doors with manual operation.
19. Storefront and glazing have been figured to have clear metal framing and blue low-E insulating glass. We have included 2 big corner windows, 2 small corner windows, 12 punched openings, and 1 glass and storefront entrance.
20. Painting to include exterior precast (2 colors) and dock stairs.
21. Mechanical scope includes (2) sidewall exhaust fans with backdraft dampers and weather hoods, and (4) combination louver/ dampers with 120v actuators and bird screens.
22. Electrical service includes (1) 200A, 120/240V, single phase, 3W service panel.
23. Power wiring for fans and louvers is included.
24. (10) T-5, 6 lamp high bay lights.
25. (6) 250W wallpacks.
26. (6) Exit/ emergency light combos.

Exclusions

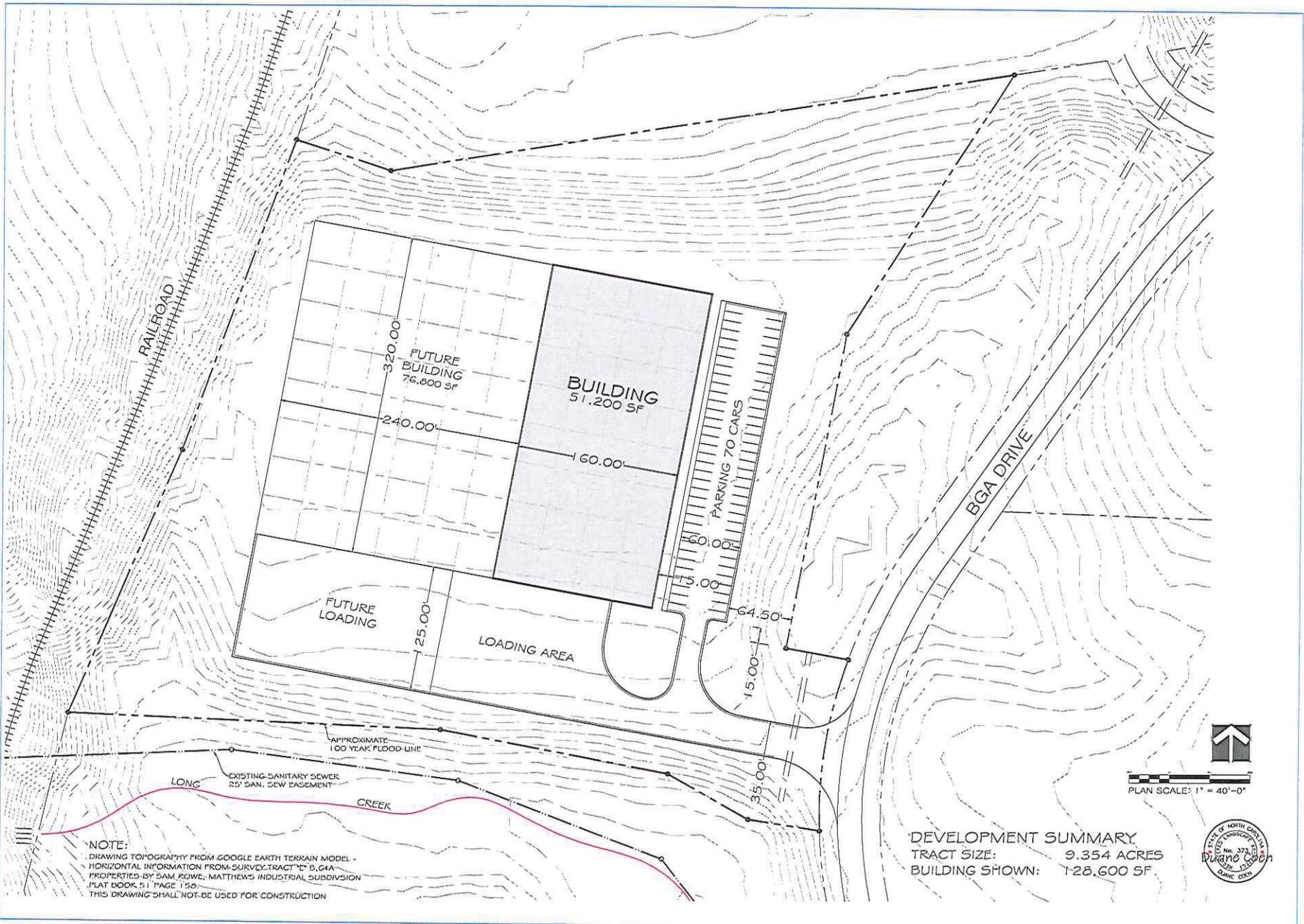
1. Permit fees of any kind including but not limited to zoning, building, utility, erosion control, etc.
2. Payment and performance bond.
3. Unsuitable soils excavation, rock excavation, or other differing site conditions.
4. Asphalt paving, curb and gutter, and any other site improvements.
5. Landscaping beyond general seeding.
6. Concrete slab on grade or any other concrete not mentioned above.
7. We exclude any and all site utilities. We exclude any costs for Duke Energy to bring service up to the building.
8. Painting interior of precast, interior structure, or any painting beyond what is stated above.

Thank you for the opportunity to work with you on this project. Let us know if you have any questions or require any additional information.

Regards,

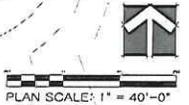
Matthews Construction Co., Inc.

Andrew E. Matthews, PE LEED AP
Estimator



NOTE:
 DRAWING TOPOGRAPHY FROM GOOGLE EARTH TERRAIN MODEL -
 HORIZONTAL INFORMATION FROM SURVEY TRACT "E" B, G4A
 PROPERTIES BY SAMI ROWE, MATTHEWS INDUSTRIAL SUBDIVISION
 PLAT BOOK 51 PAGE 150
 THIS DRAWING SHALL NOT BE USED FOR CONSTRUCTION

DEVELOPMENT SUMMARY
 TRACT SIZE: 9.354 ACRES
 BUILDING SHOWN: 128,600 SF



Landscape Architecture
 Site Planning
 2469 Hwy 265
 Lewis, NC 27645
 756.729.6046
 rhume.coen@coendesign.com
 coendesigngroup.com

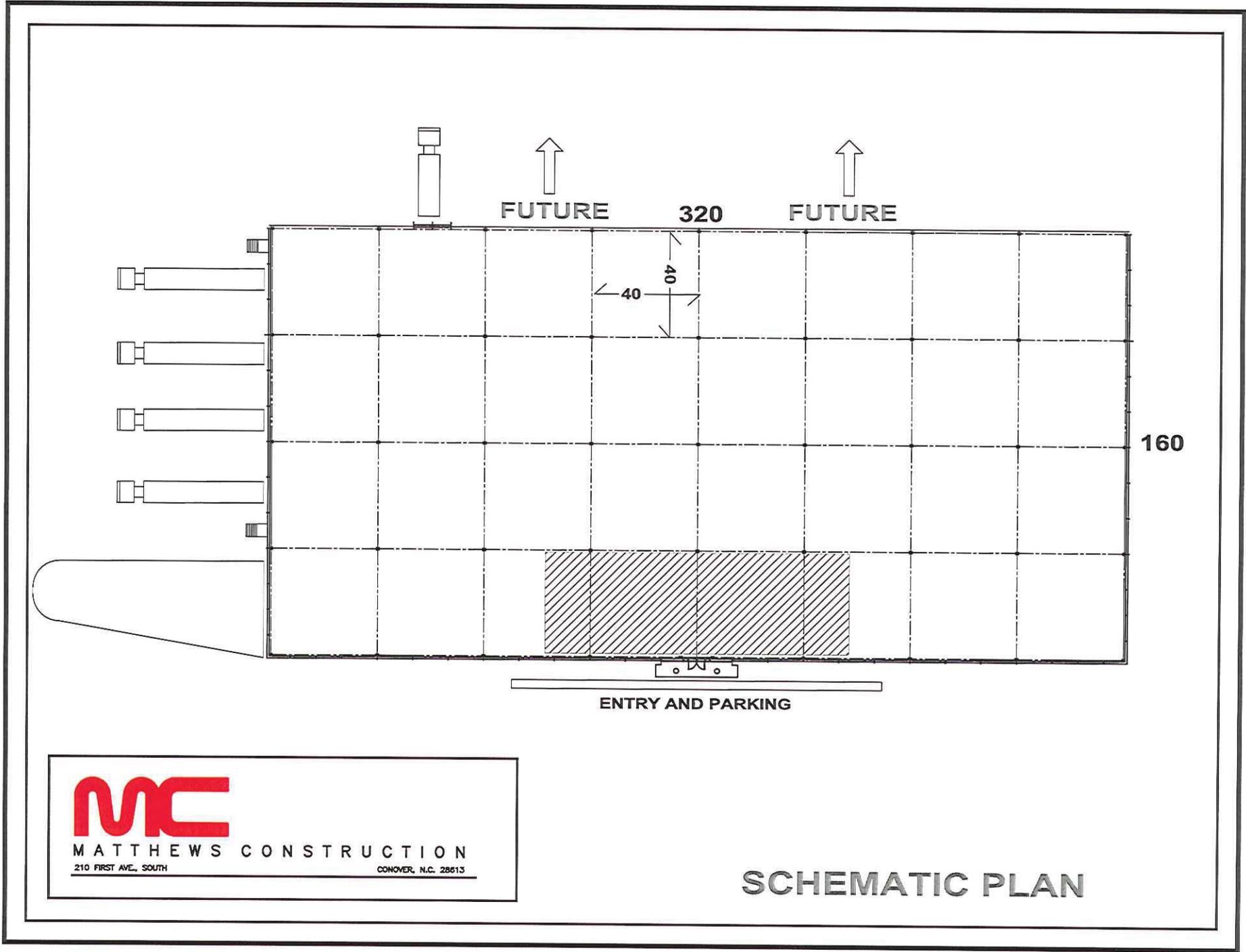


Matthews Construction Co., Inc.
 Conover, North Carolina

PROJECT: GA Building #2
 PROJECT NO.: 15045
 EXHIBIT B
 ISSUE: August 30, 2013
 LEAD: DC

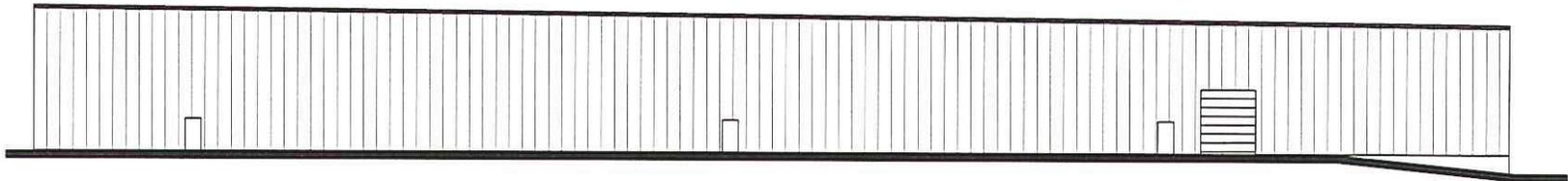
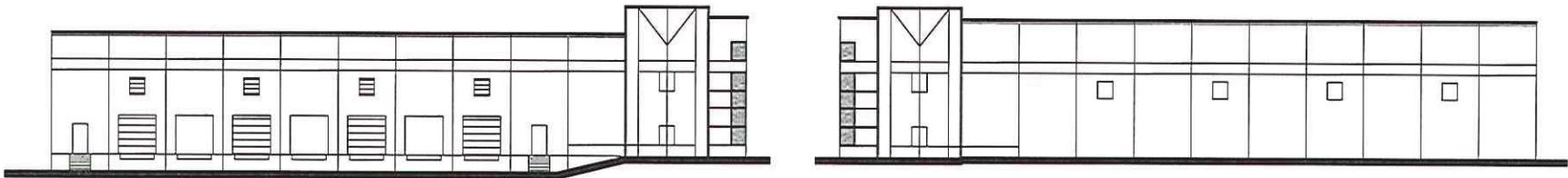
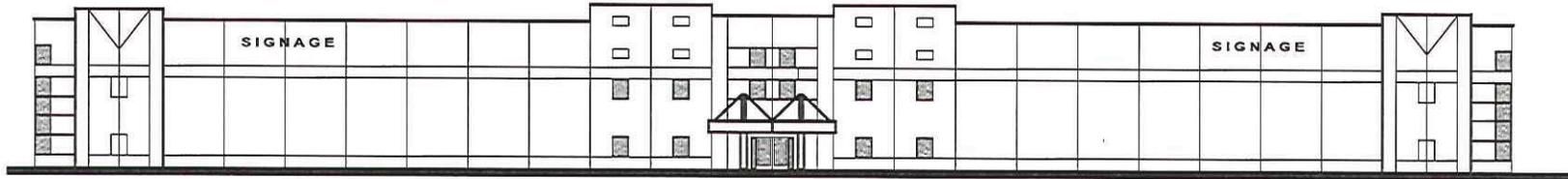
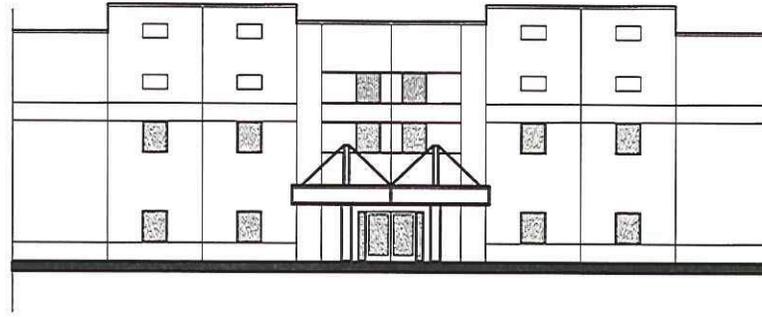
Preliminary
 SITE PLAN

SP-01



MC
MATTHEWS CONSTRUCTION
210 FIRST AVE., SOUTH
CONOVER, N.C. 28613

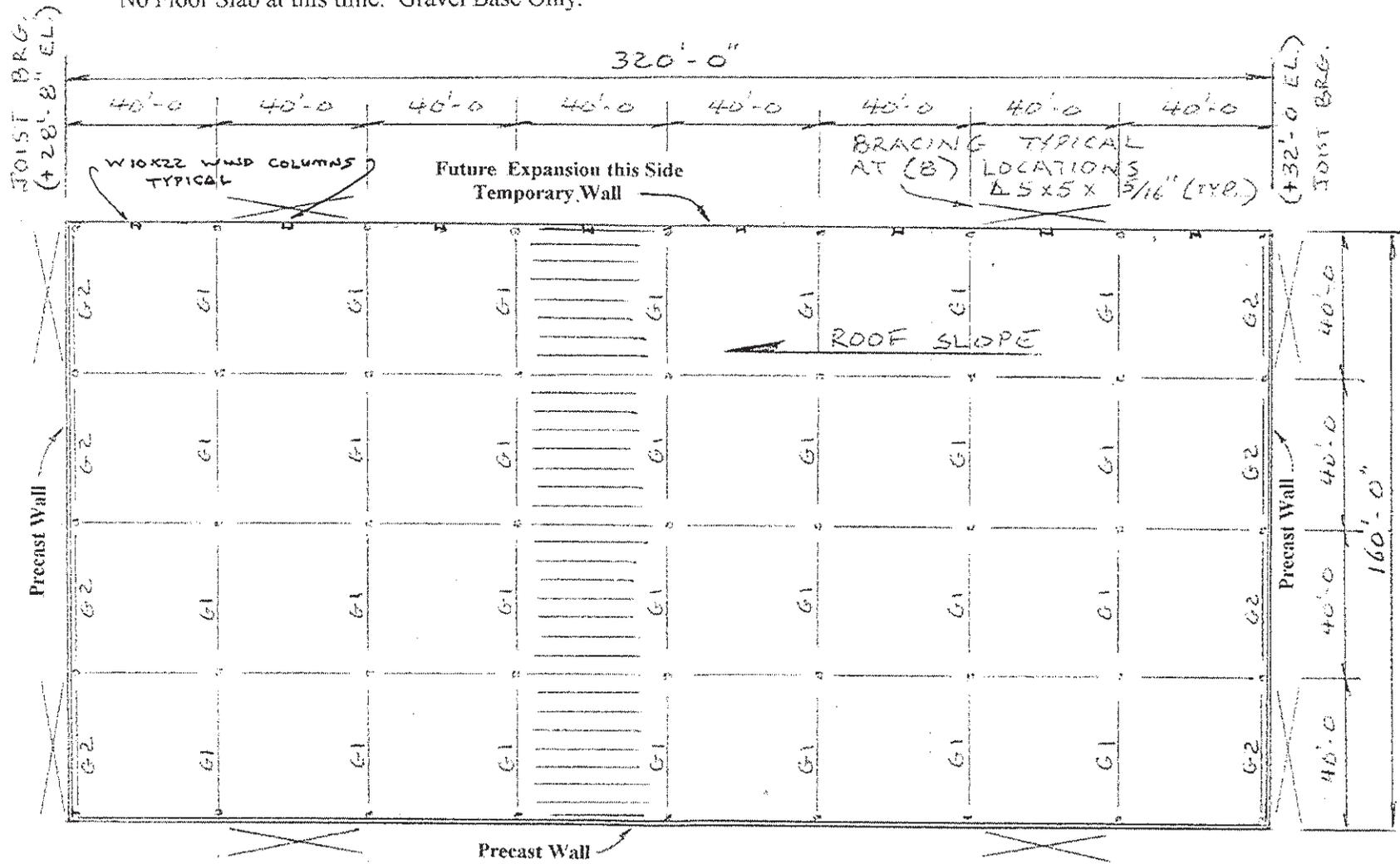
SCHEMATIC PLAN



MC
MATTHEWS CONSTRUCTION
210 FIRST AVE., SOUTH
CONOVER, N.C. 28613

SCHEMATIC ELEVATIONS

No Floor Slab at this time. Gravel Base Only.



Typical Columns HSS 8" x 8" x 1/4"

Girder Types G1 - 36G8N9.0K G2 - 36G8N5.0K

Typical Bar Joists 24K7 @ 5' - 0" o.c.

3 - Lines T and B Chord Horz. Bridging Ea. Bay, L 1x1x7/64

2 - Lines Uplift Bridging Ea. Bay at First Panel Pt. BC at Joist Ends

Roof Deck, 22' Ga., Type "B", 1 1/2", Prime Painted

Plan View

Scale 1" = 40' - 0"

Typical Perimeter Continuous Wall Footings
2' - 0" Wide x 1' - 0" Thick with (3) - #5 bars cont.

Typical Interior Column Footings
6' - 6" x 6' - 6" x 1' - 0" Thick
with 1 - Layer of (7) - #6 Ea. Way

PRELIMINARY DESIGN
160' x 320' Shell Building
For: Matthews Construction Co., Inc.
Claremont, NC Catawba County

Drawn by: R. Burris, P.E.
lrburris3@gmail.com Ph. 828-448-0829

8-9-2013

Page 1 of 1



EXHIBIT B



EXHIBIT B



REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Swearing In of New Mayor & Council Members

Per the City Charter and North Carolina General Statutes each newly elected or re-elected Mayor and Councilmember shall swear to the Oath of Office for the City.

Recommendation: Swear in new Mayor & Councilmembers



City of Claremont

Incorporated 1893

P.O. Box 446
CLAREMONT, NORTH CAROLINA 28610

December 2, 2013

OATH OF OFFICE

“I, Shawn R. Brown do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of the State of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor, so help me God.”

By the authority vested in me as a North Carolina Representative to the General Assembly, I now declare you are duly sworn to this office.

Representative Mitchell S. Setzer
North Carolina House of Representatives District 89



City of Claremont

Incorporated 1893

P.O. Box 446
CLAREMONT, NORTH CAROLINA 28610

December 2, 2013

OATH OF OFFICE

“I, Dayne L. Miller do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of the State of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Councilman, so help me God.”

By the authority vested in me as a North Carolina Representative to the General Assembly, I now declare you are duly sworn to this office.

Representative Mitchell S. Setzer
North Carolina House of Representatives District 89



City of Claremont

Incorporated 1893

P.O. Box 446
CLAREMONT, NORTH CAROLINA 28610

December 2, 2013

OATH OF OFFICE

“I, Timothy A. Lowrance, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of the State of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Councilman, so help me God.”

By the authority vested in me as a North Carolina Representative to the General Assembly, I now declare you are duly sworn to this office.

Representative Mitchell S. Setzer
North Carolina House of Representatives District 89

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Swearing In of New Council Members and Committee Appointments

Per the City Charter and North Carolina General Statutes each newly elected or re-elected councilmember shall swear to the Oath of Office for the City. The Charter also requires that after the election the council shall select one member to serve as the Mayor Pro Tem to perform the duties of the Mayor in his or her absence.

The election process also calls for the appointment of City Council members to committees. The list below shows the committees, required members from the City Council and current membership. The Council can reappoint or appoint new members to each committee.

Committee	Required Membership	Current Members
Youth Council	0	D.B. Setzer
Parks & Recreation Committee	2	Shawn Brown & Tim Lowrance
Appearance Committee	1	Nicky Setzer
PJ Stanley Memorial Scholarship Committee	1	Dale Sherrill

Recommendation: Vote on a Mayor Pro Tem, Appoint or Reappoint Committee Members

REQUEST FOR COUNCIL ACTION

Date of Meeting: **December 2, 2013**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Fire Chief Swearing In Ceremony

The Fire Chief selection committee has recommended Bart Travis as the next Fire Chief for the City of Claremont. Bart comes to the City with an extensive fire service background and brings with him a depth of leadership ability to lead our department into the future.

Recommendation: Swear in and welcome Bart Travis as the City's next Fire Chief



City of Claremont

Incorporated 1893

P.O. Box 446
CLAREMONT, NORTH CAROLINA 28610

December 2, 2013

OATH OF OFFICE

“I, Bart W. Travis, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of the State of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as Fire Chief, so help me God.”

By the authority vested in me as Clerk of the City of Claremont, I now declare you are duly sworn to this office.

Douglas L. Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution 08-13 WPCOG Policy Board Members

The Western Piedmont Council of Governments (WPCOG) has asked the City of Claremont to appoint a Policy Board Member and Alternate for the calendar year 2014 to represent the City. The Policy Board meets once a month at various host cities or sites throughout the region to guide the WPCOG.

Recommendation: Appoint Members and Approve Resolution

2014 POLICY BOARD DELEGATE AND ALTERNATE

Please update and return this sheet with your Local Government Directory updates.

CITY/COUNTY/TOWN: _____

POLICY BOARD DELEGATE: _____

DAYTIME PHONE: _____

E-MAIL ADDRESS: _____

ALTERNATE: _____

DAYTIME PHONE: _____

E-MAIL ADDRESS: _____



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 08-13

**A RESOLUTION ESTABLISHING WESTERN PEIDMONT COUNCIL OF
GOVERNMENTS POLICY BOARD MEMBERS FOR 2014**

WHEREAS, the City of Claremont is an active member of the Western Piedmont Council of Governments; and

WHEREAS, the Western Piedmont Council of Governments Policy Board is comprised of council members of this member jurisdictions; and

WHEREAS, in order to ensure fair representation from all of its members the Western Piedmont Council of Governments has asked each member city to designate one voting delegate and one alternate delegate for the Policy Board;

NOW, THEREFORE, BE IT RESOLVED by the City of Council of the City of Claremont that the Council herby designates Councilmember _____ to serve as the Council's voting delegate to the Western Piedmont Council of Governments for the calendar year 2014.

BE IT FURTHER RESOVLED that the Council herby designates Councilmember _____ to serve as the Council's alternate voting delegate to the Western Piedmont Council of Governments for the calendar year 2014.

Adopted this 2nd day of December 2013.

Shawn Brown, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution 09-13 Amending the City of Claremont Travel Policy

The attached policy reflects current legal and governmental regulations as well as other updates that have not been addressed since new auditing standards have been adopted. The New policy limits food expenses, sets the mileage rate, and increases safeguards for the City.

Recommendation: Approve Resolution

CITY OF CLAREMONT TRAVEL POLICY



Approved: December 2, 2013
Effective: January 1, 2014



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 09-13

A RESOLUTION AMENDING THE CITY OF CLAREMONT TRAVEL POLICY

WHEREAS, the Claremont City Council expresses its intent to provide City employees, city council and volunteers with the opportunity to travel for training, professional conferences and other purposes for the operation of the City; and

WHEREAS, the amended City of Claremont Travel Policy will enhance the Cities efforts to provide efficient and responsible service to the citizens of the City; and

WHEREAS, the City Manager is authorized to interpret where necessary all provisions of this policy; and

WHEREAS, all other previous or conflicting travel policies are repealed in their entirety and replaced with this policy, and only exceptions to this policy will be resolution based on the recommendation of the City Manager.

NOW THEREFORE, BE IT RESOVLED, that the Claremont City Council hereby adopts and implements the amended City of Claremont Travel Policy with an effective date of January 1, 2014.

Adopted this 2nd day of December 2013.

Shawn Brown, Mayor

ATTEST:

Doug Barrick
City Clerk

CITY OF CLAREMONT TRAVEL POLICY

I. Request for Travel

An employee, city councilmember, committee member, or volunteer, must submit a travel authorization form to his/her supervisor and or the City Manager.

II. Expense Report

A travel expense report must be completed for all travel, even when a city issued credit card is used. Copies of receipts and supporting documents should be attached and submitted to the Finance Officer. Copies of itemized meal receipts must be submitted when requesting reimbursement.

III. Advances and Credit Cards

Employees issued a city credit card should typically use it to pay for expenses associated with approved travel. Upon return, an expense report must be submitted to the supervisor with itemized receipts attached.

In an instance where the employee requests advance funds, a travel expense form will be submitted to the supervisor no less than 2 weeks before the travel date.

Any funds used either through an advance or a city credit card in conflict with this policy should be returned to the city. Within 10 days of the final day of travel, all receipts with dates and a description of the service or item purchased will be submitted to the Finance Officer for verification purposes. If documented expenses exceed the travel advance, the employee will receive a reimbursement for the difference. If documented expenses are less than the travel advance, the employee will provide the City with the difference. Failure to provide the appropriate documentation may result in disciplinary action up to and including termination. The city reserves the right to deduct the advance from employees pay. The employee is responsible for funds advanced. If funds are lost or stolen, the employee is responsible for repayment to the city.

IV. Transportation

A. Vehicle - City and Personal

When the travel is less than 300 miles (one way), the city has the option to require the use of city owned vehicles. Only one city vehicle should be used when more than one but less than four employees are traveling. When a city vehicle is not furnished, the city will reimburse the employee at the city's current mileage reimbursement rate. Mileage Rate to be the IRS standard mileage rate The beginning and ending odometer reading must accompany requests for mileage reimbursement. However, if a city

vehicle is available, the traveler must use the city vehicle to be eligible for fuel expense to be paid by the city.

B. Air, Rail and Bus

Transportation reservations shall be obtained at the lowest fare possible, within reason, without causing undue hardship to the traveler. Travel must be by the most expeditious and direct route that is practical and commensurate with the nature and purpose of the traveler's assignment. Coach or standard accommodations are required and only one checked bag is reimbursable. Any other travel expenses such as parking and local transportation costs must be accompanied by receipts for service.

C. Vehicle Rental

A rental car may be used when public transportation is inconvenient or multiple employees are traveling making the use of a rental car economical or practical. Rentals shall be limited to mid-size automobiles with standard accessories, unless circumstances dictate a larger vehicle. Itemized receipts are required for reimbursement of any rental car costs including gas. Employees shall not purchase any insurance such as collision or personal injury coverage offered by the rental firms.

V. Lodging

Hotel/motel charges shall qualify for reimbursement through approval of the supervisor. The city standard reimbursement rate is for a single occupancy room or double occupancy if sharing with another employee. Instances where it is more economical or the only option is a multiple occupancy room for a single employee will be reimbursed. All traveling personnel shall minimize the expense associated with hotel/motel costs by procuring a government rate for qualified stays, when available.

VI. Meals and Incidentals

The City of Claremont allows a set per diem rate for each meal and incidental expenses as follows:

Breakfast: \$12
Lunch: \$18
Dinner: \$30

For a total not to exceed \$60 per day for meals and must be accompanied by original itemized receipts to qualify for approval by the Finance Officer. Gratuities may not exceed 15% and count toward the per diem rate. Meals served as part of a conference, convention or class, will be reimbursed or prepaid at cost.

VII. Miscellaneous Expense

Expenses such as printing, copying and Wi-Fi usage are for business use only and should be coded as "other expenses" on the expense report. These expenses shall be obtained at the most economic rate available.

VIII. Non Reimbursable Expenses

The following are non-reimbursable expenses:

- Laundry
- Personal entertainment (sporting events, movies, etc.)
- Personal phone calls
- Traffic and parking tickets
- Baggage overweight fees
- Theft, loss or damage of personal effects
- Personal care items

IX. Exceptions

Exceptions and variances to this policy are subject to the approval of the City Manager. Requests should be submitted in writing before the date of travel.

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 2, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: 2014 Council Meeting Dates

Officially, set the 12 meeting dates for the Claremont City Council for calendar year 2013. This calendar adjusts the September meeting one week, to September 8, 2014 for labor day.

Recommendation: Adopt Calendar



City of **Claremont**

2014 City Council Meeting Schedule

January 6, 2014

February 3, 2014

March 3, 2104

April 7, 2014

May 5, 2014

June 2, 2014

July 7, 2014

August 4, 2014

September 8, 2014

October 6, 2014

November 3, 2014

December 1, 2014

**All meetings will be held at 7:00pm in the Council
Chambers located in City Hall.**

Department, Committee & Manager Reports

Date of Meeting: December 2, 2013

To: Mayor and the City Council
From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 12

- A. Youth Council
- B. Fire Department
- C. Police Department
- D. Public Works Department
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

Item 13

City Managers Report

Recommendation: Take Reports



Claremont Fire Department Monthly Report

December 2, 2013 Council Meeting



Fire Calls

- Total Calls of Service: 30
 - Fires: 5
 - EMS Call: 0
 - Hazardous Condition Call: 0
 - Power line Down: 0
 - Service Call: 3
 - Vehicle Accidents: 10
 - Company Move-up / Standby: 1
 - Good Intent Calls: 4
 - Fire Alarms: 7
- Large Grass and Woods Fire on Sunday November 10th. Burned 9.65 Acres, Majority was in a Soybean field. Had assistance from Catawba, Bandys, Oxford, Conover, Newton, & Forestry Service.

Training

- Total Training Hours: 228.0
- In-House Training: 95.5
- Out of House Training: 132.5
- Training Trailer Project Update:
 - Lot Preparation for is near completion, Railroad Tie Retaining Wall is in place.
 - Gravel arrived today, will be completed by tomorrow, Ready to move trailer, start construction.

Service & Maintenance of Equipment

- T-78 is having Transmission issues and has been taken to public works to be looked over
- Several members have installed a building ladder to the back of the Fire Station. This ladder was donated to the department and makes it quicker and safer to get on and off of the roof.

Membership

- Added 2 More Firefighters and 1 Junior Firefighter to the roster, Total Roster is now at 41 Members!

Fire Prevention

- Car Seat Total: 2
 - Checked Installation: 2
- Programs: 3
- Smoke Detectors Installs: 99
- Batteries Replaced: 9
- Carbon Monoxide Detector Installs: 4
- Car Seat Diversity Ticket Class: 1

Respectfully Submitted,

Brian K. Helms, Assistant Chief
Jason A. Lowrance, Training Captain
Claremont Fire Department



*Claremont Police Department
Monthly Service
November 2013*

Calls Answered	788	Citations Served	52
Felonious Crimes	7	Warnings	52
Misdemeanor	64	Business Escorts	49
Accidents (PI)	1	Funeral Escorts	4
Accidents (PD)	7	Animal Calls	2
Warrants for Arrest	9	Vehicles Impounded	2
Subpoenas Served	4	Alarms Answered	19
Open Businesses	17	Motorist Assistance	24
Property Checks	1399	Part-Time hours	258
Court Hours	2		

Noted Events during the Month

1. Sgt. Pope made an arrest for possession of Crack Cocaine. Suspect had 15 Crack rocks.
2. Ofcr. Russell made 2 separate arrests for Domestic Assault.
3. Lt. Long arrested a subject who had 13 outstanding warrants.
4. Cpl. Clark arrested a subject who had warrants for Hit & Run and Damage to City Property.
5. Sgt. Self, Cpl. Clark and Ofcr. Jarvis were involved in a traffic stop in which Officers were injured and a chase ensued. Suspect was later arrested in Hickory.

*** Special Note***

Officer Russell Brendle is now part of our part-time staff.

Pam Shook and Sgt. Terri Pope both attended the Southern Software Conference in N. Myrtle Beach, SC.

*Respectfully Submitted
Gary E. Bost
Chief of Police*

CLAREMONT PUBLIC WORKS

MONTHLY REPORT

NOVEMBER 2013

WATER DEPARTMENT

<u>16</u>	WATER TURNED ON
<u>15</u>	WATER TURNED OFF
<u>N/A</u>	METERS RE-READ
<u>1</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>1</u>	DIRTY WATER COMPLAINTS
<u>2006+11</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>410</u>	LEAF BAGS TAKEN TO LANDFILL
<u>4.17</u>	TONS OF ROUGH TRASH PICKED UP
<u>32</u>	HRS. PICKING UP LIMBS
<u>20</u>	HRS. MOWING
<u>10</u>	HRS. BUSH HOG
<u>21</u>	HRS. CLEAN STORM DRAINS
<u>65</u>	HRS. CLEAN CURB & GUTTERING

4 # OF WHITE GOOD PICKUPS

PERSONNEL

<u>60</u>	OVERTIME HOURS
<u>12</u>	TRAINING HOURS

PARK

<u>4</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

OTHER

jetted out and cleaned 574 feet of main sewer line & 4 man holes on oak St.
 jetted out and cleaned 220 feet of main sewer line & 1 man hole on W Calvin st
 jetted out and cleaned 191 feet of main sewer line & 1 man hole on Huffman St.
 jetted out and cleaned 683 feet of main sewer line & 4 man holes on N-Church St.
 jetted out and cleaned 338 feet of main sewer line & 1 man hole on W. Calvin St.

Maintenance is continuing to work with the Wooten company on mclin outfall sewer line
 Maintenance is continuing to install new AMR water meters & meter boxes

removed old and installed new 2" water valve and meter box on heart drive

Claremont Rescue Squad

2748 S. Oxford St.

Claremont, NC 28610

“Volunteers Serving Proudly”

- Responded to 68 calls, 58 were hot. Our average response time was 6:04.
- Thanks to everyone that helped support our 20 Guns in 20 Days raffle, we will be doing another one next year.
- Thanks to outgoing Mayor David Morrow, it has been a pleasure to have worked with you the past few years. Good luck in all of your future endeavors. Congratulations to Shawn Brown on being elected Mayor, we look forward to being able to continue to work with Him, Tim, Dayne Miller and the rest of the Council.
- We had 2 members take Life Membership with the Rescue Squad. We would like to thank Jason Crooks and David Garrison on everything that they have done for Claremont Rescue Squad over the last 20 plus years for each.
- We have voted 6 new members on in the past few months so you will be seeing some new faces around helping us with calls and events.
- Thanks to the Claremont Rescue Auxiliary and Bunker Hill Hope Cures, they did a food drive and gathered enough food to help out about 10 families in the community so that they would have a warm Thanksgiving Dinner.
- Claremont Rescue Squad would like to wish everyone a very Happy Thanksgiving and Merry Christmas. Please everyone stay safe and enjoy the holidays with your families and friends.



CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE November 2013

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

Claremont Water & Waste Water Customer Profile & Usage

Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
June In	605	1,924,300	485	95	3,255,360	87
June Out	174	537,600	10	13	198,500	3
July In	598	2,406,900	480	94	4,381,950	86
July Out	170	658,800	10	13	266,500	3
August In	598	2,238,975	479	96	3,823,767	88
August Out	171	710,300	10	13	248,700	3
September In	593	1,855,800	474	96	3,774,600	88
September Out	171	561,700	10	12	226,200	3
October In	591	2,113,400	472	96	4,106,800	88
October Out	172	588,600	10	12	225,800	3
November In	596	2,553,300	477	96	4,191,500	88
November Out	174	690,400	10	13	270,700	3

Claremont Water Usage vs Water Purchased

Month	Purchased from Conover	Billed by Claremont
February 2013	5,849,000	5,894,432
March 2013	7,769,000	5,652,828
April 2013	6,132,500	5,056,450
May 2013	6,437,500	6,895,760
June 2013	7,542,000	5,915,760
July 2013	8,859,000	7,714,150
August 2013	8,380,500	7,021,742
September 2013	6,418,300	8,033,000
October 2013	9,120,000	7,034,600
November 2013	7,705,900	7,228,500

System Activities

- Continuing to evaluate regional options for wastewater treatment
- Working with Catawba County to extend a water line to the Bunker Hill Covered Bridge
- Working with FEMA and NCEM on damage assessments from the July 27th flooding

McLin Creek WWTP

McLin Creek WWTP- October 2013 - NPDES Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	300,000	76,000	200,000	143,000
BOD mg/l	16.0mg	4.2	9.9	6.7
TSS mg/l	30mg	2.8	4.4	3.7
Fecal Coliform	200ml	1	39	4
Ammonia-Nitrogen, mg/l	2.0mg	.11	.13	.12
Dissovled Oxygen, mg/l	5.0mg	6.7	7.9	7.4

McLin Creek WWTP Flow, Gallons per day			
Month	Min	Max	Average
October 2013	76,000	200,000	143,000
September 2013	28,000	211,000	155,000
August 2013	105,000	304,000	199,000
July 2013	118,000	454,000	209,000
June 2013	24,000	236,000	141,000
May 2013	34,000	256,000	135,000
April 2013	89,000	265,000	154,000
March 2013	78,000	217,000	132,000
February 2013	83,000	439,000	157,000
January 2013	79,000	541,000	161,000
December 2012	53,000	328,000	119,000
November 2012	58,000	158,000	113,000
October 2012	75,000	197,000	133,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

North WWTP

North WWTP October 2013 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	37,000	81,000	61,000
BOD mg/l	30.0mg	4.7	7.8	6.5
TSS mg/l	30mg	4.0	20	10.3
Fecal Coliform	200ml	1	8	2
Ammonia-Nitrogen, mg/l	4.0mg	.21	.36	.28
Dissovled Oxygen, mg/l	5.0mg	6.7	8.4	7.9

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
October 2013	37,000	81,000	61,000
September 2013	54,000	79,000	60,000
August 2013	29,000	111,000	65,000
July 2013	55,000	182,000	84,000
June 2013	45,000	81,000	63,000
May 2013	34,000	165,000	76,000
April 2013	58,000	153,000	79,000
March 2013	58,000	93,000	69,000
February 2013	52,000	177,000	75,000
January 2013	40,000	164,000	76,000
December 2012	53,000	180,000	104,000
November 2012	53,000	107,000	76,000
October 2012	55,000	83,000	67,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

Claremont Waste Water Collections System

No Fines

- Working with FEMA and NCEM on remaining clean up needed along Lyle and McLin Creeks.
- Applying for State grants to clean up McLin Creek debris



Claremont Planning Report

November 2013

Zoning Permits Issued

- 3167 W. Main St – 16 Unit PUD-Residential as approved CUP 13-1
- 2711 Sigfield Dr – New Single Family Home
- Finalized Certificate of Occupancy for Bed, Bath and Beyond

Code Enforcement

- Monitored sign issues

Planning Board Work

- Planning Board met in November

Other Work

- Answered numerous zoning/planning questions
- Worked with Sam Erwin regarding sidewalk/greenway map for Recreation Plan
- Submitted Claremont Action Plan for Regional Hazard Mitigation Plan
- Worked with consultant regarding a co-location of wireless equipment at 3426 Bunker Hill Road
- November 7th- Attended Trail Building Workshop on November 7
- November 11th – Meet with County officials and City Manager regarding Claremont's use of County Permitting software
- November 14th – Attended the Parks Public Input session at Noon
- November 20th – Meet with Bed Bath and Beyond Contractor and Public Works director regarding a drainage issues



Unifour Regional Hazard Mitigation Plan Public Meeting

WHAT: Public meeting to help finalize the Unifour Regional Hazard Mitigation Plan

WHEN: Tuesday, December 10, 2013
"Come and go" anytime from 4 p.m. to 7 p.m.

WHERE: Western Piedmont Council of Governments
1880 2nd Ave. NW, Hickory
Conference Room A1



Floods, Wildfires, Tornadoes, Winter Storms, Hurricanes...What Concerns You?

Do you have ideas for helping our community become better prepared for future natural disasters?

You are invited to come have a first look at a draft of your community's latest mitigation action items and leave your comments for the final decision-making process. This will be our final public meeting as part of this planning effort so don't miss this important opportunity to participate!

About the Unifour Regional Hazard Mitigation Plan

The counties of Alexander, Burke, Caldwell and Catawba, in coordination with their participating municipal jurisdictions, are finalizing a regional hazard mitigation plan that covers the four-county Unifour area. The Unifour Regional Hazard Mitigation Plan identifies local policies and actions for reducing risk and future losses from natural hazards such as floods, severe storms, wildfires, and winter weather. It builds upon four separate hazard mitigation plans that were initially prepared by each county in coordination with their municipalities.

For More Information

If you would like to learn more, please contact one of the following county coordinators for this project:

Russell Greene, Alexander County Emergency Services
828.632.9336 / rgreene@alexandercountync.gov

Kenneth Teague, Caldwell County Emergency Management
828.850.3947 / kteague@caldwellcountync.org

Michael Long, Burke County Emergency Management
828.764.9321 / mike.long@burkenc.org

Mary George, Catawba County Planning
828.465.8264 / mary@catawbacountync.gov

You can also visit <http://www.catawbacountync.gov/emergencyServices/hazard/regionalPlan.asp> for more information.

We hope to see you on December 10!

PARKS AND RECREATION COMMITTEE

City of Claremont

Report

November 25, 2013

Opening: Chairperson Tim Lowrance called the meeting to order.

Minutes Approved: Chairperson Tim Lowrance asked if there were any changes or corrections to the minutes. Hearing none a motion was made to approve the minutes.

Park Survey: Chairperson Lowrance introduced Sam Erwin to update the results on the park survey. Mr. Erwin stated that he had received 75 returns on the survey. He stated that was a good return. He went over the list of suggestions that were gathered at the two hearings. He had a page and a half of suggestions. Mr. Erwin stated that the next step would be to get a cost factor for each item, then bring it back to the committee to put the list in a priority. This should be done to cover a 15 year schedule to accomplish the items on the list. The funding for these projects could be obtained through private grants and a grant with the state of North Carolina. One facility that got a lot of attention was the splash pad. He gave out a picture of the one in Conover, and it only cost \$40,000.00. There were a lot of suggestions for more walking trails and the joint collaboration with the Claremont Elementary School to develop their ball field for city programming.

New Idea: Henry Helton stated that our Senior Citizens Breakfast attendance has been dropping off, and he suggested that the name be changed to “Golden Treasures Fellowship”. The emphasis would not be aimed to the Senior Citizen, but to the mature adult who has given all of their energy to the building of their families and this community. They would still have a monthly breakfast with programs that enhance their knowledge of the community. There was also a suggested list of possible “Come See” tours that the “Fellowship” could pursue.

There was discussion to have the “Come See” tours visit industry here in Claremont. One other suggestion was to go back to having breakfast at Box Car Grille. Henry stated. “This is a spring board to get your thoughts on the subject, and to make some changes that you feel are needed to make the program grow.” This will be on the agenda at the next meeting of the committee.

Christmas Parade: Danny stated that the applications are coming in slowly, but he feels that we will have close to 140 entries. The marching groups will be staged at the cemetery. Floats will be staged at the old truck depot. Santa’s float will be the last one again. Henry will put out the markers on Friday along the parade route in groups of ten about 300 feet apart. The committee can then place them where they need them on Saturday. Helton has arranged for golf carts to be picked up by Public Works on Friday afternoon and returned first thing Monday morning. Henry will make the cards with the numbers on them from 1 to 150. He will

follow Santa on Saturday at the end of the parade to pick up the standards. All committee members were asked to give Danny some assistance on Saturday of the parade directing groups to their places in the line up. Henry stated that there will be one food vendor at the parade. They asked about the cost, and he suggested that they give a donation to the PJ Stanley Scholarship fund.

Pictures will be handled by the Youth Council in the Council Chambers and the Library. Parents will be able to take their own pictures.

Christmas Dinner: He has a number of large door prizes to be given away, and Angie stated that two clubs at Bunker Hill High School will be making novelty pins to give to the seniors. Last year the students gave the seniors a Christmas ornament that they had made. The committee members were asked to seek places that may provide a gift to the seniors.

Adjournment: There being no further business the meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.