

**CITY OF CLAREMONT  
CITY COUNCIL MEETING  
AGENDA PACKET**



**October 7, 2013  
Claremont City Hall  
7:00 pm**



**CITY OF CLAREMONT  
CITY COUNCIL MEETING**

**Regular Meeting**

**October 7, 2013**

**7:00 PM**

**Council Chambers, Claremont City Hall**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. INVOCATION & PLEDGE OF ALLEGIANCE**

**4. MAYOR'S REPORT**

- A. Bunker Hill Bear Week
- B. Fire Prevention Week

**5. CONSENT AGENDA**

- A. Regular Meeting Minutes – September 3, 2013
- B. Closed Session Meeting Minutes- September 3, 2013
- C. Resolution 04-13 Voluntary Annexation Sufficiency (ANX 13-02)
- D. Resolution 05-13 Voluntary Annexation Public Hearing ( ANX 13-02)

**6. CITIZEN'S CONCERNS AND COMMENTS**

**7. PRESENTATIONS**

- A. Claremont Youth Council

**8. OLD BUSINESS**

**9. NEW BUSINESS**

- A. Ordinance 04-13 Fiscal Year 2014 Budget Amendment
- B. Agreement for Intersection Analysis
- C. November City Council Meeting – Police Dept

**10. DEPARTMENT & COMMITTEE REPORTS**

- A. Quarterly Financial Report
- B. Police Department
- C. Fire Department
- D. Public Works

- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee

**11. CITY MANAGER’S REPORT**

**12. CLOSED SESSION**

**13. ADJOURN**

**City of Claremont Board & Committee Meetings**

<b><u>City Council Meeting</u></b> 1 <sup>st</sup> Monday of each month	November 4 <sup>th</sup>	Police Dept 7:00pm
<b><u>Planning Board</u></b> 2 <sup>nd</sup> Monday of each month	October 14 <sup>th</sup>	Council Chambers 7:00 pm
<b><u>Appearance Committee</u></b> 2 <sup>nd</sup> Monday of each month	Next meeting in Oct.	Claremont Library 6:00 pm
<b><u>Parks &amp; Recreation</u></b> 4 <sup>th</sup> Monday of each month	October 28 <sup>th</sup>	Claremont City Offices 6:00 pm
<b><u>Youth Council</u></b> 1 <sup>st</sup> Sunday of each month	November 3 <sup>rd</sup>	Council Chambers 3:00 pm
<b><u>Friends of the Library</u></b> 4 <sup>th</sup> Tuesday of each month	October 22 <sup>nd</sup>	Claremont Library 6:00 pm
<b><u>Seniors Morning Out</u></b> 3 <sup>rd</sup> Wednesday of each month	October 16 <sup>th</sup>	1 <sup>st</sup> Baptist Fellowship Hall 8:30 am
<b><u>Claremont Tailgate Market</u></b> Every Friday beginning April 2014		City Hall Parking Lot 3-6pm

**NOTES:**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor Morrow

**From:** Doug Barrick, City Manager

**Action Requested: Approve a Proclamation adopting BEAR Week 2013**



In order to reinforce the community pride for the local high school football team on the occasion of there Homecoming the attached proclamation sets the week of September 29<sup>th</sup> – October 5<sup>th</sup> as BEAR week.

**Recommendation: Approve the Proclamation**



# City of Claremont

## *Mayors Proclamation*

WHEREAS, the City of Claremont joins Bunker Hill High School in celebrating its Homecoming during the week of September 29 through October 5, 2013; and

WHEREAS, the Bunker Hill Bears will be taking the offensive against the West Lincoln Rebels at the Homecoming game on Friday October 4<sup>th</sup>; and

WHEREAS, the week of Homecoming festivities begins with a homecoming parade and pep rally on Tuesday October 1<sup>st</sup>;

NOW THEREFORE, I Mayor David Morrow, do hereby proclaim September 29<sup>th</sup> –October 5, 2013, as BEAR WEEK in and throughout the City of Claremont, and call on all citizens to celebrate this momentous series of events along with the faculty, staff and students of Bunker Hill High School as they take on the Rebels of West Lincoln; and further wish victory for the Bears and safety for all the players of both teams.

In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed

---

David B. Morrow, Mayor  
This the 7<sup>th</sup> day of October 2013

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor Morrow

**From:** Doug Barrick, City Manager

**Action Requested: Proclaim Fire Prevention Week 2013**



In 1920, President Woodrow Wilson issued the first National Fire Prevention Day proclamation, and since 1922, Fire Prevention Week has been observed on the Sunday through Saturday period in which October 9 falls. According to the National Archives and Records Administration's Library Information Center, Fire Prevention Week is the longest running public health and safety observance on record. The President of the United States has signed a proclamation proclaiming a national observance during that week every year since 1925.

This Resolution supports the efforts of the Claremont Fire Department in their fire prevention programs during Fire Prevention Week 2013 and throughout the year.

**Recommendation: Approve the Proclamation**



# City of Claremont

## *Mayors Proclamation*

WHEREAS, the City of Claremont is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,500 people in the United States in 2011, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 370,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 156,000 annually between 2007 and 2011 ; and

WHEREAS, two of every five home fires start in the kitchen; and

WHEREAS, unattended equipment was a factor in one-third of the reported cooking fires; and

WHEREAS, Claremont residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Claremont first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2013 Fire Prevention Week theme, "Prevent Kitchen Fires!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I Mayor David Morrow, do hereby proclaim October 6-12, 2013, as Fire Prevention Week throughout this City, and I urge all the people of Claremont to check their kitchens for fire hazards and using safe cooking practices, and to support the many public safety activities and efforts of the Claremont Fire Department throughout the year.

In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed

---

David B. Morrow, Mayor  
This the 7<sup>th</sup> day of October 2013

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the regular City Council meeting held on September 3, 2013.

**Recommendation: Approve the Minutes**



## **City of Claremont Regular Meeting Minutes Tuesday, September 3, 2013**

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Tuesday, September 3, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Lieutenant Allen Long and Public Works Director Tom Winkler.

Others in attendance were: Henry Helton, Robert Winrow, Robert Smith, Eric Jones, Jason Lowrance, Scott Ramsey, Rupert Little, Brian Helms, Rick Damron, Kevin Little, Tyler Terry, Melissa Ball, Ray Ball, Jennifer Lowrance, Katana DeMauro, Clay Buff, Bill Morgan, Bruce Hartsoe, Russ Kruse Jr., Dayne Miller, Russell Kruse III, Roger Ham Sr., Rev. Colleen Samson, Jessalyn Johnson, Mike Hathaway, Carl Bump, Kathy Bump, Gina Lindsey, and Bill Bump.

### **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Reverend Colleen Samson, Bethany United Church of Christ. Councilmember Dale Sherrill led the Pledge of Allegiance.

### **4. MAYOR'S REPORT**

Claremont Rescue Squad held a family night on August 8<sup>th</sup>, he thanked Councilmember's who attended. Mayor Morrow and City Manager, Doug Barrick presented the Town of Maiden with framed newspaper articles, in appreciation for their help during the last weather incident and in celebration of their new Town Hall.

## 5. CONSENT AGENDA

**A. August 5, 2013 Regular Meeting Minutes** – Mayor Pro Tem Timothy Lowrance made a motion to accept August 5, 2013 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**B. Resolution 03-13 NCLM Delegates-** Mayor Pro Tem Timothy Lowrance made a motion to accept Resolution 03-13 as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## 6. CITIZEN'S CONCERN'S & COMMENTS

None

## 7. PRESENTATION

**A. Claremont Fire Chief-** The Fire Chief Selection committee has recommended Bill Bump as the next Fire Chief for the City of Claremont. Mayor Morrow introduced Bill to everyone in attendance. Mayor David Morrow swore Bill Bump in as Fire Chief. Bill's wife, Gina Lindsey pinned him with his new badge. Bill will begin his new position on Monday, September 9, 2013.

**8. OLD BUSINESS-** Old Business was tabled until later in the meeting while we waited on the arrival of City Attorney, Bob Grant.

## 9. NEW BUSINESS-

**A. Ordinance 03-13 Fiscal Year 2014 Budget Amendment-** Motion was made by Councilmember Nicky Setzer to accept Ordinance 03-13, a budget amendment. Second was made by Councilmember Shawn Brown. Motion passed unanimously.

**B. Resolution 04-13 Claremont Rescue Squad-** Resolution 04-13 honors Claremont Rescue Squad for 55 years of service. Motion was made by Mayor Pro Tem Timothy Lowrance. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

## 10. DEPARTMENT & COMMITTEE REPORTS

**A. Police Department** – Chief, Gary Bost addressed council with the Police Department report.

**B. Fire Department** – Assistant Chief, Brian Helms gave the Fire Department report. Council thanked Brian for his help during the hiring process for a new chief.

**C. Public Works** – Public Works Director, Tom Winkler thanked council for the purchase of a new grapple truck. He stated it had saved man hours.

**D. Rescue Squad** – Robert Smith spoke about the 55<sup>th</sup> Year Celebration, to be held on September 22, 2013.

**E. Utilities Department** – City Manager, Doug Barrick spoke about the water treatment plant recovery after the recent storms. The Waste Water plant is getting back on track. Bunker Hill water line project is moving forward. Lift Station upgrades are being completed. Water line projects on Kelly Blvd and BGA Drive are underway. FEMA and NC Emergency Management have visited the city for an

inspection. Tom Winkler stayed and showed them all the damage from the storms. We hope to get some reimbursements from them. BOD was out of compliance during July. The month of August has tracked to be back into compliance. There was a drainage spill at the North Plant during the month. This spill was contained and cleaned up within thirty minutes with less than 500 gallons spilled. Annual wastewater quality report is available on the city website.

**F. Planning & Zoning** – Doug gave the planning board report. Planning Board will have a meeting in September to discuss some changes to the subdivision ordinance.

**G. Parks & Recreation Committee** – Councilmember Timothy Lowrance gave the report for Parks and Recreation. They have met with Sam Irwin and the parks study will be ready by March. An Eagle Scout has placed vinyl siding on the eaves of the shelters. October 1<sup>st</sup> there will be a pep rally in the park with a parade, prior to the pep rally starting at the Lutheran Churches. Claremont Daze will begin on October 4<sup>th</sup> – October 5<sup>th</sup>. City Wide Yard Sale will be held on November 2<sup>nd</sup>. Peoples Bank will close at 5 p.m. on October 4<sup>th</sup>. The committee was asked to help with this situation, to help them stay open as long as they can.

**11. CITY MANAGER’S REPORT** – Doug reported that the property owners of the Jessup Hosiery Site have signed off on the donation of the property to the city. Innovate Catawba Project has been established to help bring businesses to the region. Doug encouraged everyone to become engaged by getting involved in Innovate Catawba.

**12. REVISIT OLD BUSINESS-** With the arrival of Bob Grant, council moved back on the agenda to Old Business. Discussion of the Francis Sigmon Park began. The City now has control of the property. The YMCA is interested in using the land for their programs. Councilmember Shawn Brown suggested that the city look into selling the property. After further discussion, council recommended Doug talk with the YMCA. Doug would like for four of the lights, which are not over the ball fields to be taken down, and used for other projects.

**13. CLOSED SESSION-** At 8:00 p.m. Mayor Pro Tem Timothy Lowrance made a motion to go into closed session in reference to G.S. 143-318.11(a)(3) (Attorney-Client Privilege). Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

At 8:47 p.m. Councilmember Dale Sherrill made a motion to adjourn the closed session and reconvene the regular session. Councilmember D.B. Setzer seconded the motion. The motion passed unanimously.

## **14. ADJOURN**

At 8:55 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the City Council meeting. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, Administrative Support Clerk

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David B. Morrow, Mayor

Attested:

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Douglas L. Barrick, City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the City Council Closed Session meeting held on September 3, 2013.

**Recommendation: Approve the Minutes**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **October 7, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Clerk

**Action Requested: Approve Resolution 04-13 Voluntary Annexation Sufficiency**

North Carolina General Statutes require that prior any annexation proceedings take place that the City Clerk investigate the sufficiency of the annexation request.

The owners of 2992 West Main Street are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 0.9 acre tract is currently in the ETJ of the City of Claremont and is contiguous to current Corporate Limits, served by City Utilities, and is served by all other city services. This property was previously stated for Annexation in 1985 however due to errors the annexation was never made official. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

**Recommendation: Approve Resolution**



**CITY OF CLAREMONT  
NORTH CAROLINA**

**RESOLUTION # 04-13**

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**A RESOLUTION PERTAINING TO THE SUFFICIENCY OF THE PETION TO  
EXTEND THE CITY OF CLAREMONT CORPORATE LIMITS (ANX 13-02)**

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**WHEREAS**, the City of Claremont received a petition requesting voluntary annexation of an area described in said petition; and

**WHEREAS**, G.S. 160A-31 provides that the sufficiency of the petition of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

**WHEREAS**, the City Council of the City of Claremont deems it advisable to proceed in response to this voluntary request for annexation;

**NOW THEREFORE, BE IT RESOVLED BY THE CLAREMONT CITY  
COUNCIL THAT:**

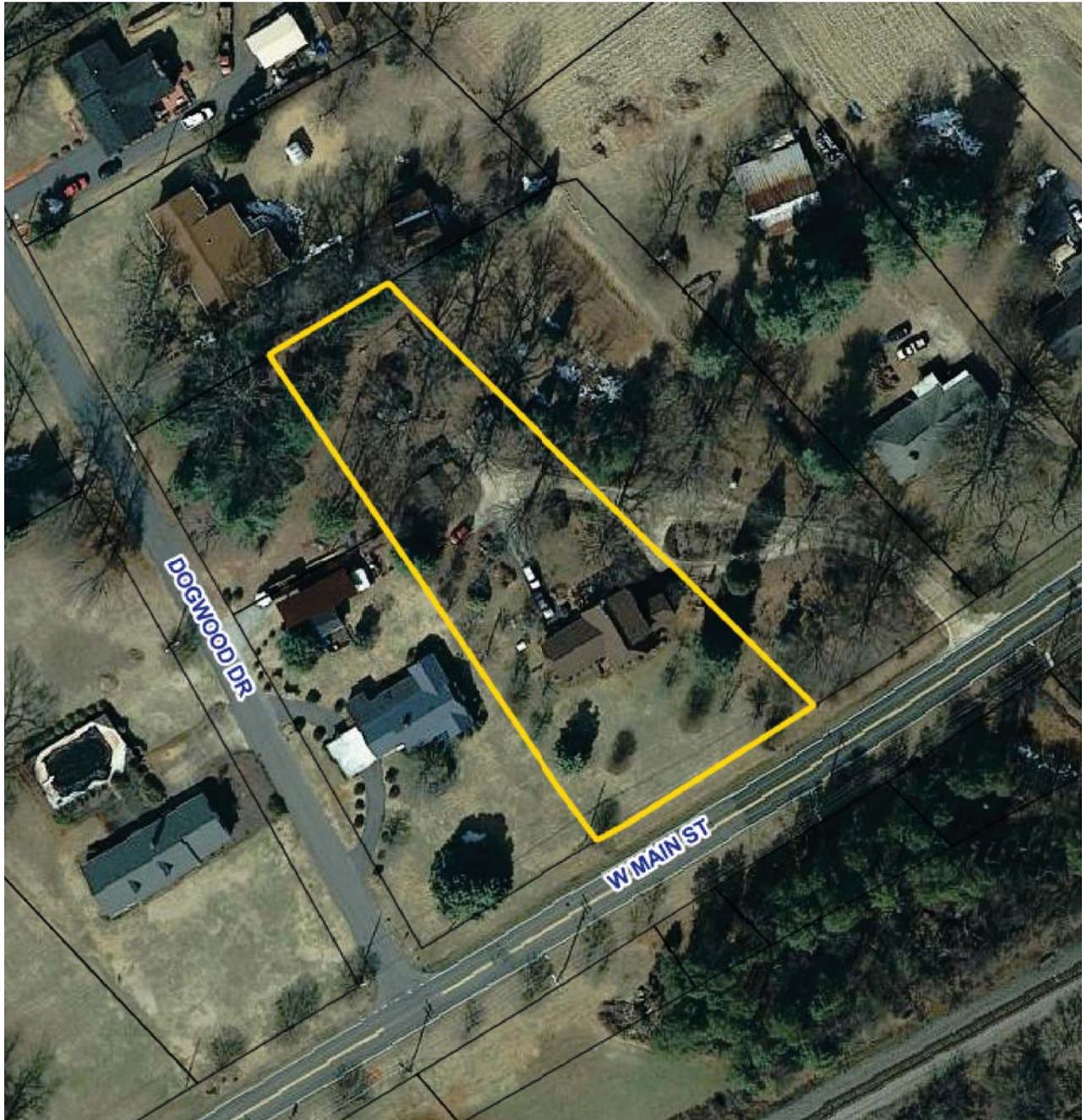
The City Clerk is hereby directed to investigate the sufficiency of the petition and to certify to the City Council prior to the extension of the Claremont Corporate Limits.

Adopted this 7<sup>th</sup> day of October 2013.

\_\_\_\_\_  
David B. Morrow, Mayor

ATTEST:

\_\_\_\_\_  
Doug Barrick  
City Clerk



1in=100ft

Parcel: 375220919183, 2992 W MAIN ST CLAREMONT, 28610

Owners: MARTIN WILLIAM MURRELL, MARTIN FAYE D

Owner Address: 2992 W MAIN ST

Values - Building(s): \$143,600, Land: \$15,700, Total: \$159,300

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10/02/2013

### Parcel Report- Catawba County NC

**Parcel Information:**

Parcel ID: **375220919183**  
 Parcel Address: 2992 W MAIN ST  
 City: CLAREMONT, 28610  
 LRK(REID): 68970  
 Deed Book/Page: 1374/0794  
 Subdivision:  
 Lots/Block: 4/  
 Last Sale:  
 Plat Book/Page: UNRE/UNRE  
 Legal: LOT 4 J A DEAL EST HWY 70 PL UNRE-UNRE  
 Calculated Acreage: .900  
 Tax Map: 4210 10005  
 Township: CLINES

**Owner Information:**

Owner: MARTIN WILLIAM MURRELL  
 Owner2: MARTIN FAYE D  
 Address: 2992 W MAIN ST  
 Address2:  
 City: CLAREMONT  
 State/Zip: NC 28610-9682

**School Information:**

School District: COUNTY  
 Elementary School: CLAREMONT  
 Middle School: RIVER BEND  
 High School: BUNKER HILL  
[School Map](#)

**Tax/Value Information:** [Tax Rates\(pdf\)](#)

Municipal Tax District:  
 Fire District: CLAREMONT RURAL  
 Building(s) Value: \$143,600  
 Land Value: \$15,700  
 Assessed Total Value: \$159,300  
 Year Built/Remodeled: 1985/  
[Current Tax Bill](#)

**Zoning Information:**

Zoning District: CLAREMONT  
 Zoning1: R-1  
 Zoning2:  
 Zoning3:  
 Zoning Overlay:  
 Small Area:  
 Split Zoning District 1/2: /  
[Zoning Agency Phone Numbers](#)

**Miscellaneous:**

[Building Permits](#) for this parcel.  
[Building Details](#)  
 WaterShed: WS-IV Protected Area  
 Voter Precinct: P6  
[Parcel Report Data Descriptions](#)

Firm Panel Date: 2007-09-05  
 Firm Panel #:  
 2010 Census Block: 3039  
 2010 Census Tract: 010102  
 Agricultural District:

[List all Owners](#)

[Deed History Report](#)

[Assessment Report](#)

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**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **October 7, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Clerk

**Action Requested: Approve Resolution 05-13 Voluntary Annexation Public Hearing Date**

North Carolina General Statutes require that prior any annexation proceedings take place that the City Council approve and set a date and time for a public hearing. The public hearing for this annexation will be advertised for November 4, 201 at 7:00pm in the News & Observer.

The owners of 2992 West Main Street are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 0.9 acre tract is currently in the ETJ of the City of Claremont and is contiguous to current Corporate Limits, served by City Utilities, and is served by all other city services. This property was previously stated for Annexation in 1985 however due to errors the annexation was never made official. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

**Recommendation: Approve Resolution**

ORDINANCE TO EXTEND THE CORPORATE LIMITS  
OF THE CITY OF CLAREMONT

WHEREAS, the City Council of the City of Claremont has been petitioned under G.S. 160A-31, as amended, to annex the area described herein;

WHEREAS, the City Council of the City of Claremont has by resolution directed the City Clerk to investigate the sufficiency of said petition;

WHEREAS, the City Clerk has certified the sufficiency of said petition;

WHEREAS, a public hearing on the question of this annexation was held at the Claremont City Hall at 7:30 PM, on the 6th day of May, 1985.

WHEREAS, due notice of said public hearing was made by publication; and

WHEREAS, the City Council of the City of Claremont does hereby find as a fact that said petition meets the requirements of G. S. 160A-31, as amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLAREMONT:

- (1) That by the virtue of the authority granted by G. S. 160A-31, as amended, the following described territory is hereby annexed and made part of the City of Claremont as the 7th day of May, 1985.

*The area to be annexed is contiguous to the City of Claremont and the boundaries of such property is hereby described by metes and bounds:*

*Beginning at an iron pin in the right-of-way line of U.S. Highway 64-70 (West Main Street); and said iron pin being a corner with Jonas McRee; and running South 31° - 20' - 44" East 154.62 feet (to an iron pin in the line of Southern Railroad right-of-way); thence running with the right-of-way line North 63° - 04' East 68.56 feet; continuing with the right-of-way line running North 42° - 04' - 39" West 82.5 feet; thence running South 31° - 20' - 44" East 344.77 to the beginning, containing 0.928 acres, more or less, being the same lands contained by deed recorded at Book 1152 at Page 448 in the Catawba County Registry.*

- (2) That upon and after the 7th day of May, 1985, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Claremont, and shall be entitled to the same privileges and benefits as other parts of the City of Claremont.

FILED May 13, 2013 02:59 pm

BOOK **03187**

PAGE **1706** THRU **1706**

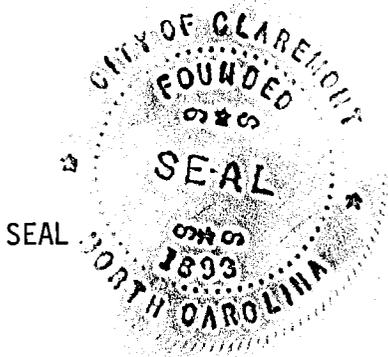
INST # **09378**

EXCISE TAX (None)

CATAWBA COUNTY NC  
DONNA HICKS SPENCER  
REGISTER OF DEEDS

- 3) That said territory shall be subject to municipal taxes according to G. S. 160A-58.10.
- 4) That the Mayor of the City of Claremont shall cause to be recorded in the office of the Register of Deeds of Catawba County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance.

Adopted this 6th day of May, 1985.



*Joseph M. Chandler*  
 \_\_\_\_\_  
 Joseph M. Chandler, Mayor

ATTEST:

*Patricia C. Miller*  
 \_\_\_\_\_  
 Patricia C. Miller, City Clerk

WEB

APPROVED AS TO FORM:

*Larry W. Pitts*  
 \_\_\_\_\_  
 Larry W. Pitts, City Attorney

**NORTH CAROLINA  
CATAWBA COUNTY  
CITY OF CLAREMONT**

I, Patricia C. Miller, City Clerk of the City of Claremont, North Carolina, do hereby certify that the attached Ordinance was adopted at a regular meeting of the City Council held on May 6, 1985 and that said Ordinance is in full force and effect

Patricia C. Miller  
City Clerk

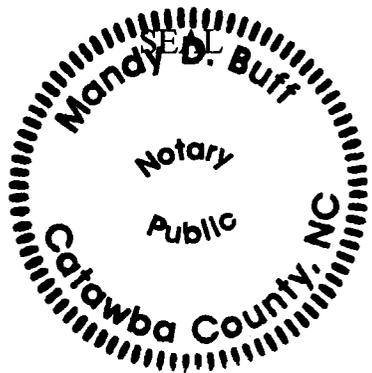
**NORTH CAROLINA  
CATAWBA COUNTY**

I, Mandy D. Buff, a Notary Public in and for said County and State do hereby certify that Patricia C. Miller, City Clerk for the City of Claremont, personally appeared before me this dates and acknowledged the due execution of the forgoing certificate for the purposes therein expressed.

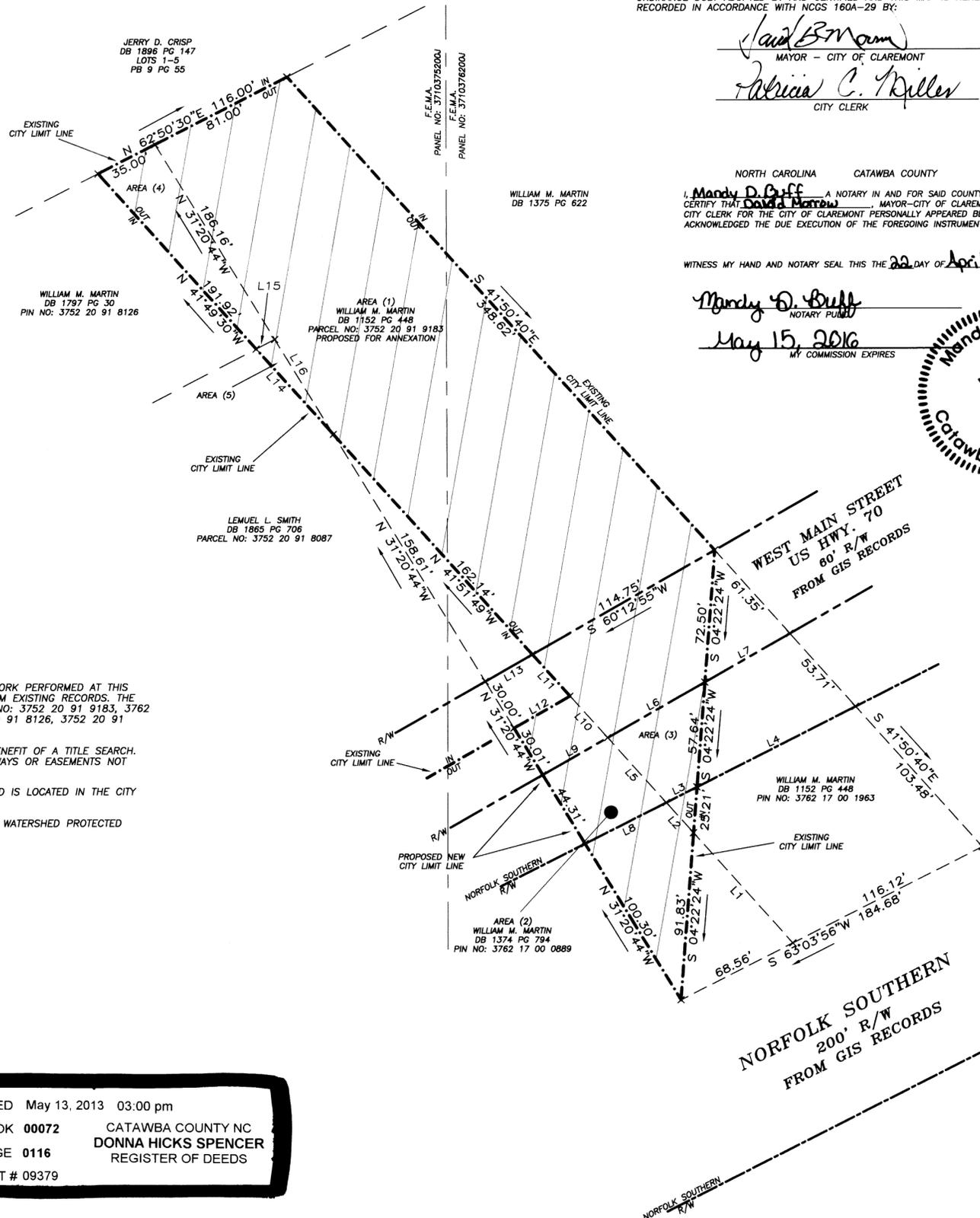
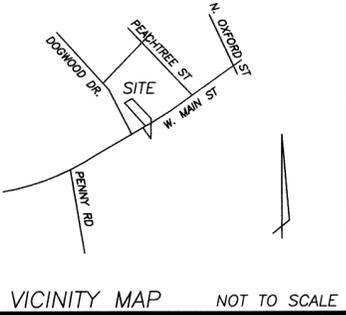
Witness my hand and notarial seal, this 22 day of April 2013

My Commission expires : May 15, 2016

Mandy D. Buff  
Notary Public



WEBER

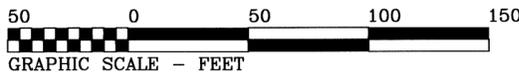


**NOTES:**

1. THIS IS NOT A BOUNDARY SURVEY, NO FIELD WORK PERFORMED AT THIS DATE. INFORMATION SHOWN HEREON IS TAKEN FROM EXISTING RECORDS. THE PURPOSE OF THIS SURVEY IS TO ANNEX PARCEL NO: 3752 20 91 9183, 3762 17 00 0889, A PORTION OF PARCEL NO: 3752 20 91 8126, 3752 20 91 8087, AND 3762 17 00 1963.
2. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE SEARCH. THIS PROPERTY MAY BE SUBJECT TO RIGHTS OF WAYS OR EASEMENTS NOT SHOWN HEREON.
3. THIS PROPERTY IS CURRENTLY ZONED R-1. AND IS LOCATED IN THE CITY OF CLAREMONT ZONING DISTRICT.
4. SUBJECT PARCELS ARE LOCATED IN THE WS-IV WATERSHED PROTECTED AREA.

**LEGEND**

- EXISTING IRON (TYPE NOTED)
- NEW IRON (TYPE NOTED)
- ⊙ PK NAIL
- ⊙ MAG NAIL
- ⊙ R/R SPIKE
- ⊙ CONCRETE MONUMENT
- ▲ STONE
- ▲ COMPUTED POINT
- ▲ NAIL
- NGS/NGCS GRID MONUMENT
- ✦ UTILITY POLE
- ✦ LIGHT POLE
- DUKE POWER BOX
- ⊙ TELEPHONE PEDISTAL
- ⊙ SANITARY SEWER MANHOLE
- ⊙ STORMDRAIN MANHOLE
- ⊙ WATERLINE MANHOLE
- ⊙ WATER METER
- ⊙ WATER VALVE
- ⊙ SEWER CLEAN OUT
- ⊙ GAS VALVE
- R/W
- P — OVERHEAD UTILITIES
- X — FENCE
- S — SANITARY SEWER
- W — WATER LINE
- LINES NOT SURVEYED
- ⊙ FIRE HYDRANT



FILED May 13, 2013 03:00 pm  
 BOOK 00072 CATAWBA COUNTY NC  
 PAGE 0116 DONNA HICKS SPENCER  
 INST # 09379 REGISTER OF DEEDS

NORTH CAROLINA CATAWBA COUNTY

THE PROPERTY ON THIS PLAT WAS DULY APPROVED, FOR ANNEXATION BY THE CITY COUNCIL OF THE CITY OF CLAREMONT ON THE 1TH DAY OF May 2013 AND AN ORDINANCE DULY ADOPTED BY AND CERTIFIED AND THIS MAP IS HEREBY ORDERED TO BE RECORDED IN ACCORDANCE WITH NCGS 160A-29 BY:

*David Morrow*  
 MAYOR - CITY OF CLAREMONT  
*Patricia C. Miller*  
 CITY CLERK

NORTH CAROLINA CATAWBA COUNTY

I, *Mandy D. Buff*, A NOTARY IN AND FOR SAID COUNTY AND STATE DO HEREBY CERTIFY THAT *David Morrow*, MAYOR-CITY OF CLAREMONT AND *Patricia C. Miller*, CITY CLERK FOR THE CITY OF CLAREMONT PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING INSTRUMENT.

WITNESS MY HAND AND NOTARY SEAL THIS THE 22 DAY OF April 2013

*Mandy D. Buff*  
 NOTARY PUBLIC  
 May 15, 2016  
 MY COMMISSION EXPIRES

**SURVEYOR'S CERTIFICATE**

I, RANDAL HONEYCUTT CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM FROM EXISTING RECORDS, AND NO FIELD SURVEY WAS PERFORMED (DEED DESCRIPTION RECORDED IN BOOK 1152 PAGE 448, BOOK 1374 PAGE 794, BOOK 1374 PAGE 793) (OTHER); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK PAGE THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.  
 WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS THE 22 DAY OF April 2013.

*Randal W. Honeycutt*  
 RANDAL W. HONEYCUTT PLS-4398



REVIEW OFFICER

STATE OF NORTH CAROLINA, COUNTY OF CATAWBA  
*Laurie B. LoCero* REVIEW OFFICER OF CATAWBA COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.  
*Laurie B. LoCero* 4/27/2013  
 REVIEW OFFICER DATE

**AREAS BY COORDINATE COMPUTATION**

- AREA (1) PARCEL NO: 3752 20 91 9183 = 0.83 AC. +/-
- AREA (2) PARCEL NO: 3762 17 00 0889 = 0.05 AC. +/-
- AREA (3) PARCEL NO: 3762 17 00 1963 = 0.04 AC. +/-
- AREA (4) PARCEL NO: 3752 20 91 8126 = 0.07 AC. +/-
- AREA (5) PARCEL NO: 3752 20 91 8087 = 0.01 AC. +/-
- AREA IN W. MAIN ST. R/W = 0.15 AC. +/-
- AREA IN NORFOLK SOUTHERN R/W = 0.08 AC. +/-

**LINE TABLE**

COURSE	BEARING	DISTANCE
L1	N 41°48'31" W	81.18'
L2	N 41°48'31" W	22.29'
L3	N 63°04'00" E	18.82'
L4	N 63°04'00" E	97.23'
L5	N 41°50'40" W	47.82'
L6	N 60°13'07" E	61.15'
L7	N 60°13'07" E	53.53'
L8	S 63°04'00" W	49.71'
L9	N 60°13'07" E	40.87'
L10	N 41°57'56" W	30.69'
L11	N 41°51'49" W	30.67'
L12	N 60°13'07" E	35.21'
L13	N 60°12'55" E	29.61'
L14	N 41°49'30" W	62.98'
L15	N 62°32'00" W	11.48'
L16	S 31°20'44" E	61.16'

**72-116**

ANNEXATION FOR:  
**THE CITY OF CLAREMONT**

CLINES TSP., CATAWBA CO., N.C.

**HONEYCUTT LAND SURVEYING, P.A.**  
 P.O. Box 1103 - 22 S. Main Ave. Suite 102A  
 Newton N.C. 28658 Phone: 828-464-0702  
 www.honeycuttsurvey.com FIRM #C-3570  
 J. Mike Honeycutt L-1360 Randal W. Honeycutt L-4399

FEMA FLOOD PANEL NO. 3710375200J, 3710376200J	DEED: 1152-448	COORD. FILE: 13017112.CRD
EFF. DATE 9/5/2007		DWG FILE: 13017112.DWG
DATE: 1/17/2013	PIN NO.: 375220919183	HLS FILE: B-2632
SCALE: 1"=50'		



**CITY OF CLAREMONT  
NORTH CAROLINA**

**RESOLUTION # 05-13**

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**A RESOLUTION PERTAINING TO SETTING A DATE FOR THE PUBLIC  
HEARING ON THE QUESTION OF A VOLUNTARY ANNEXATION  
PURSUANT TO G.S. 160A-31 (ANX 13-02)**

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**WHEREAS**, a petition requesting voluntary annexation of an area described herein has been received; and

**WHEREAS**, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, certification by the City Clerk as to the sufficiency of the petition has been made;

**NOW THEREFORE, BE IT RESOVLED BY THE CLAREMONT CITY  
COUNCIL THAT:**

Section 1. A public hearing on the question of annexation of the area described herein will be held at Claremont Police Department, 3301 East Main Street, Claremont, NC 28610 at 7:00PM on Monday November 4, 2013.

Section 2. The area proposed for annexation is described as follows:

Catawba County Parcel Identification Number: 375220919183 and located at 2992 West Main Street comprising 0.9 Acres and Furthermore defined in a plat map recorded at the Catawba County Register of Deeds in Plat Book 72- Page 116.

Section 3. Notice of the public hearing will be published in a newspaper having general circulation in the City of Claremont. The advertisement will fulfill the requirement to post the date of the public hearing at least ten (10) days prior to the date of the public hearing.

Adopted this 7<sup>th</sup> day of October 2013.

---

David B. Morrow, Mayor

ATTEST:

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Doug Barrick  
City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Citizen's Concerns and Comments**

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

**Recommendation: Hear Public Concerns and Comments**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: October 7, 2013

**To:** Mayor and the City Council  
**From:** Doug Barrick, City Manager

**Action Requested: Swear in new members of the Claremont Youth Council**

Members of the Youth Council include:

<b>Name</b>	<b>Grade Level</b>	<b>High School</b>
Sarah Lemons	Senior	Bandys
Morgan Howden	Junior	Bandys
Katelynn Patterson	Junior	Bandys
Jake Loftin	Senior	BHHS
Abbey Moose	Senior	BHHS
Zach Gardner	Junior	BHHS
Ashley Baucom	Sophomore	BHHS
Mason Beard	Sophomore	BHHS
Katelynn Bruno	Sophomore	BHHS
Katana DeMauro	Sophomore	BHHS
Allie Hedrick	Sophomore	BHHS
Christina Hefner	Sophomore	BHHS
Mara Loftin	Sophomore	BHHS
Lillian (Lilly) Ly	Sophomore	BHHS
Emily Maxfield	Sophomore	BHHS
Abby Miller	Sophomore	BHHS
Olivia Simmons	Sophomore	BHHS
Savannah Frye	Freshman	BHHS
Logan Hedrick	Freshman	BHHS
Cole Travis	Freshman	BHHS

**All Members will repeat the following oat as read by the Mayor.**

I, \_\_\_\_\_ Do solemnly swear that I will support, uphold and defend the Constitution of the United States of America, and the laws thereof; that I will support, uphold and defend the Constitution of the State of North Carolina, not inconsistent therewith, that I will observe and obey the laws and ordinances of the City of Claremont, North Carolina; that I will faithfully perform and discharge the duties incumbent upon me as member of the Claremont Youth Council fairly and honestly and to the best of my skill and ability; so help me GOD.

**Recommendation: Swear in Members**



**CLAREMONT YOUTH COUNCIL  
OATH OF OFFICE**

City of Claremont  
County of Catawba  
State of North Carolina

I, \_\_\_\_\_, Do solemnly swear that I will support, uphold and defend the Constitution of the United States of America, and the laws thereof; that I will support, uphold and defend the Constitution of the State of North Carolina, not inconsistent therewith, that I will observe and obey the laws and ordinances of the City of Claremont, North Carolina; that I will faithfully perform and discharge the duties incumbent upon me as member of the Claremont Youth Council fairly and honestly and to the best of my skill and ability; so help me GOD.

\_\_\_\_\_  
Youth Council Member

\_\_\_\_\_  
Executive Director / Advisor

\_\_\_\_\_  
Claremont City Manager

\_\_\_\_\_  
Mayor City of Claremont

This the 7<sup>th</sup> day of October 2013

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **October 7, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve Ordinance 04-13 Budget Amendment**

This budget amendment appropriates funds for the purchase of a new support services vehicle for the Police Department and funds to reimburse the County School System for the sale of a drug seizure vehicle. The proposed support services vehicle comes on the sale of three vehicles used for this purpose in the past and expands the capability of the department. This is part of an ongoing goal to reduce vehicles in the department as this vehicle along with a future surplus this calendar year will bring the total vehicles assigned to the department to 12 which is down from 16 in 2012.

**Recommendation: Approve Ordinance 04-13**

**Claremont Police Department Vechiles**

<b>YEAR</b>	<b>Age</b>	<b>MAKE</b>	<b>MODEL</b>	<b>VIN</b>	<b>DEPT</b>	<b>NUMBER</b>	<b>TAG</b>	<b>ASSGINMENT</b>	<b>MILEAGE</b>	<b>STATUS</b>
2013	0	FORD	Interceptor SUV	1FM5K8AR8DGC20765	POLICE	C-3	BJW-6636	Bost	850	Keep
2014	0	FORD	Interceptor SUV	1FM5K8AR9EGA70635	POLICE	C-4	CBP-8056	Long	10	Keep
2014	0	FORD	Interceptor SUV	1FM5K8AR0EGA70636	POLICE	C-6	TC15224	Cozzen	10	Keep
2011	2	FORD	CROWN VICTORIA	2FABP7BV8BX166475	POLICE	C-7	WRP-6701	Russell	23,851	Keep
2007	6	FORD	CROWN VICTORIA	2FAFP71W27X128484	POLICE	C-9	58433T	Martin	53,921	Keep
2011	2	FORD	CROWN VICTORIA	2FABP7BV6BX1666474	POLICE	C-10	58434T	Jarvis	13,954	Keep
2011	2	FORD	CROWN VICTORIA	2FABP7BV5BX108210	POLICE	C-11	58436T	Buff	21,938	Keep
2011	2	FORD	CROWN VICTORIA	2FABP7BV5BX108209	POLICE	C-12	58437T	Clark	26,668	Keep
2005	8	FORD	CROWN VICTORIA	2FAFP71W45X123074	POLICE	C-1	TNJ-8518	Part Time	60,674	Surplus
2008	5	FORD	CROWN VICTORIA	2FAFP71V88X140339	POLICE	C-2	58429T	Part Time	49,170	Keep
2005	8	FORD	CROWN VICTORIA	2FAFP71W45X123073	POLICE	C-5	58430T	Part Time	71,436	Keep
2007	6	FORD	CROWN VICTORIA	2FAFP71W57X130617	POLICE	C-8	58431T	Part Time	76,901	Keep
2001	12	FORD	CROWN VICTORIA	2FAFP71W61X125479	POLICE	C-18	58438T	Part Time	98,852	Surplus
2001	12	FORD	CROWN VICTORIA	2FAFP71W61X125480	POLICE	C-19	58439T	Part Time	67,795	Surplus

==> 2014 F150 CREW CAB 4X4/5.0L SE0V Dealer: F21211

2014 F-150

Order No: 9999 Priority: M1 Ord FIN: QE352 Order Type: 5B Price Level: 415

Ord PEP: 101A Cust/Flt Name: CTY CLAREMONT PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
W1E	F150 4X4 CREW	\$36205	\$33580.00			.CD W/ SYNC BASE	

	145" WHEELBASE					.17" GREY STEEL	
YZ	OXFORD WHITE			99F	5.0L V8 FFV ENG		

C	CLOTH 40/20/40	NC	NC	446	ELEC 6-SPD AUTO	NC	NC
S	STEEL GRAY INT				.P265 OWL A/T		

<b>101A</b>	EQUIP GRP	1160	990.00	X19	3.55 REG AXLE	NC	NC
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	.XL SERIES						
	.POWER EQUIP GRP					TOTAL BASE AND OPTIONS	38830 34060.00
	.XL PLUS PACKAGE					101A EQUIPMENT GROUP D - (750) - (640.00)	
	.CRUISE CONTROL					TOTAL	38080 33420.00

	.MY KEY					*THIS IS NOT AN INVOICE*	
	.XL DECOR GROUP					*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*	

	.COMMUNICAT PKG					* TRAILER TOW PACK inc/101A	
	.SYNC SYSTEM						

	.SLCT SHFT TRANS						
	7350# GVWR						

	36 GAL TANK						
	FRT LICENSE BKT	NC	NC				

595	FOG LAMPS	140	119.00				
67T	TRL BRAKE CONTR	230	196.00				

794	PRICE CONCESSN						
	REMARKS TRAILER						

	SP DLR ACCT ADJ		(1479.00)				
	SP FLT ACCT CR		(463.00)				

	FUEL CHARGE		15.00				
B4A	NET INV FLT OPT	NC	7.00				

	PRICED DORA	NC	NC				
	DEST AND DELIV	1095	1095.00				

Model Yr: 14 Body: W1E Beg Ord: 9999 No Units: 001 End Ord: \_\_\_\_\_

Ord Type: 0 Series/PEP: 101A Engine: 99 F Trans: 44 6 Whlbase: 145

Priority: M1 Paint: YZ Trim: CS Accent: \_\_\_\_\_ Roof: \_\_\_\_\_

Add: C09 B16 B4A 535 67T 153 595 \_\_\_\_\_

\_\_\_\_\_

Del: \_\_\_\_\_

Init: \_\_\_\_\_ Cust/Flt Name: CTY CLAREMONT Ord FIN: QE352 User FIN: QE352

PO Number: \_\_\_\_\_ Ship-to Code: \_\_\_\_\_ Additional Trailers (Y/N): \_\_\_\_\_

# 26,408.00  
 NCSC APPLIED ✓

**Electronic Payments Received from GovDeals**

<b>Inv ID</b>	<b>Description</b>	<b>End Date/Time</b>	<b>High Bid</b>	<b>Tax</b>	<b>Total</b>	<b>GovDeals Fee</b>	<b>Net Pay</b>	<b>Picked Up</b>
2688	1993 Ford Explorer XL 4-	8/12/13 7:16PM	\$2,555.00	\$0.00	\$2,555.00	(\$191.62)	\$2,363.38	08/13/2013
2689	1989 Chevrolet C/K 1500 Reg. Cab 6.5-ft. bed 2WD	8/12/13 7:17PM	\$3,278.92	\$0.00	\$3,278.92	(\$245.92)	\$3,033.00	08/13/2013
5908	2005 GMC Safari	8/13/13 9:43AM	\$6,800.00	\$0.00	\$6,800.00	(\$510.00)	\$6,290.00	08/15/2013
8748	1989 GMC Suburban 1500	8/13/13	\$2,750.00	\$0.00	\$2,750.00	(\$206.25)	\$2,543.75	08/13/2013
74176	2002 Toro Z Master -	8/22/13 6:08PM	\$905.00	\$0.00	\$905.00	(\$67.87)	\$837.13	08/27/2013
7685	1999 Chevrolet C6500	8/27/13 7:20PM	\$9,575.00	\$0.00	\$9,575.00	(\$718.12)	\$8,856.88	08/30/2013
			<b>\$25,863.92</b>	<b>\$0.00</b>	<b>\$25,863.92</b>	<b>\$1,939.78</b>	<b>\$23,924.14</b>	

**Total Received from GovDeals: \$23,924.14**

**\*Total GovDeal's Fees Withheld: \$1,939.78**

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 04-13

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT  
MUNICIPAL BUDGET FOR FISCAL YEAR 2014

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS  
FOLLOWS:

**General Fund**

This budget amendment appropriates a total of \$30,533 with funds coming from Appropriated Fund Balance and of additional surplus property sales. The additional funds will be allocated to the Claremont Police Department for a support services vehicle and to repay Catawba County Schools for the sale of a drug seizure vehicle per state statute.

**General Fund**

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Sale of Surplus Property 10.3830.0000	\$24,500	
Appropriated Fund Balance 10.3990.0000	\$6,033	
 <u>Expenditures</u>		
Contributions 10.4100.9100	\$3,033	
Capital Outlay 10.5100.7400	\$27,500	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on  
October 7, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on  
October 7, 2013.

\_\_\_\_\_  
MAYOR David Morrow

ATTEST:

\_\_\_\_\_  
Doug Barrick, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bob Grant, City Attorney

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **October 7, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve an agreement for intersection analysis**

The City has approached NCDOT to begin looking at ways to improve the intersection of North Oxford Street and Centennial Blvd. This is the main gateway to the City from the Interstate and is the highest volume intersection in the City. Over the past few years the level of service provided at this intersection has dropped. The proposed analysis will serve as the comparison as to the traditional signal vs a roundabout and how they function based on traffic counts and forecast models. Prior to formal approval NCDOT will require this analysis.

**Recommendation: Approve the Agreement**

# **PROPOSAL FOR: INTERSECTION ANALYSIS**

**NORTH OXFORD STREET  
@ CENTENNIAL BLVD**

Claremont, North Carolina



Prepared For:

Doug Barrick  
City Manager – Claremont  
3288 East Main Street  
Post Office Box 446  
Claremont, North Carolina 28610

Prepared By:

J. M. Teague Engineering  
525 North Main Street  
Waynesville, North Carolina 28786

October 2013

# CLIENT AND ENGINEER PROFESSIONAL SERVICES AGREEMENT

This agreement is made, entered into and effective this \_\_\_\_ day of \_\_\_\_\_, by and between:

**ENGINEER:**

**CLIENT:**

Name: J.M. Teague Engineering, PLLC  
Address: 525 North Main Street  
Waynesville, NC 28786  
Phone: (828) 456-8383

Name: City of Claremont  
Address: Post Office Box 446  
Claremont, NC 28610  
Phone: \_\_\_\_\_

In addition to the matters set forth herein, our agreement shall include, and shall be subject to the Standard Provisions, which are attached hereto and incorporated herein. If you concur and wish us to proceed with the services described above, please have both enclosed originals of this Agreement executed by a properly authorized individual in the space provided. Retain one and return the other.

**ENGINEER:**

**CLIENT:**

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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## SCOPE OF SERVICES and PROPOSAL

PREPARED FOR: CITY OF CLAREMONT, NORTH CAROLINA  
PREPARED BY: J. M. TEAGUE ENGINEERING, PLLC  
PROJECT SUMMARY: PERFORM AN INTERSECTION ANALYSIS FOR A  
POTENTIAL ROUNDABOUT

J. M. Teague Engineering, PLLC proposes to provide the following services related to the intersection analysis of North Oxford Street @ Centennial Boulevard.

### PROJECT BACKGROUND AND UNDERSTANDING:

J. M. Teague Engineering understands that a 3,500 square-foot pharmacy with a drive-thru is planned to be located on the west side of the intersection of North Oxford Street @ Centennial Boulevard in Claremont, NC. The proposed site is located approximately 410 feet south of the Interstate 40 eastbound off-ramp (Exit 135).

The anticipated site generated traffic will directly connect and be networked onto existing roadways. As a result the developer, in conjunction with NCDOT and City officials have agreed to tie the main access point into a short extension of Centennial Drive, west of the existing intersection, creating a fourth approach.

In lieu of installing a traditional traffic signal at this intersection, NCDOT and City officials have proposed the concept of a roundabout as the recommended intersection treatment. Although there is general agreement of a roundabout as an appropriate treatment, there remains some concern regarding excessive queuing, especially toward the Interstate 40 ramp intersection. There is also some concern on the impact of these two intersections as they interact with each other. Additionally, there is a concern on the operation of the proposed secondary site access onto North Oxford Street and its interaction with the Centennial Road intersection.

To alleviate concerns of excessive queuing, the City has asked J. M. Teague Engineering to analyze this proposed intersection treatment to determine potential operational challenges and provide additional mitigation recommendations.

It is understood that the primary deliverables for this project will include:

- A traffic engineering report that analyzes the operational characteristics of the intersection
- Alternative intersection treatment recommendations in the event of a roundabout operational failure

### **PROJECT LIMITS AND INTERSECTIONS TO ANALYZE:**

Based on communication with local NCDOT staff, the following project parameters have been established.

- Conduct 12-hour turning movement counts at the intersections of:
  - N. Oxford Street (SR 1715) @ Centennial Boulevard (SR 2438)
  - N. Oxford Street @ Interstate-40 eastbound off-ramp (Exit 135)
- Incorporate the intersection of the secondary site access point @ N. Oxford Street into the analysis
- Analyze each intersection for a horizon build-out year of 2024
- Determine anticipated failure year for each intersection

## **SCOPE OF WORK:**

Prior to beginning work, JMTE staff will first communicate with City staff and NCDOT officials to discuss the full extent of the project and to identify specific or unique elements that need to be incorporated into the analysis, other than what has already been established.

The scope of this project will follow all the guidelines and requirements as detailed by the North Carolina Department of Transportation (NCDOT) and the City of Claremont. J. M. Teague Engineering will visit the site and surrounding study area to inventory the roadway infrastructure and gather information such as: roadway geometry, speed limits, intersection control, pedestrian amenities, turn lanes, and bicycle features.

J. M. Teague Engineering will conduct 12-hour weekday turning movement counts at the intersection of North Oxford Street @ Centennial Boulevard and at the intersection of N. Oxford Street @ Interstate-40 eastbound off-ramp (Exit 135) in order to obtain existing (baseline) traffic volumes and conditions.

Once this data is gathered, anticipated site generated traffic will be determined using trip generation methodology as found in the latest edition of the Trip Generation Manual, published by the Institute of Transportation Engineers (ITE) and engineering judgment. Generated traffic will then be added and distributed throughout the study area roadway network based on existing travel patterns, anticipated origin/destination patterns, and engineering judgment.

This combined data will be used to analyze the two intersections at 10 year horizon build-out conditions to determine capacity, level of service (LOS), volume / capacity ratio, queue length, and operational interaction with each other using software based on the Highway Capacity Manual (HCM) methodology and in conformance with NCDOT guidelines. This data will also be used to analyze the similar impact on the secondary site access point during the horizon year. Any assumptions such as growth rate, design speed, and trip distribution percentages, will be submitted to NCDOT for approval prior to implementing into the analysis.

This operational analysis will incorporate the 10 year horizon build-out scenario of the proposed drug store traffic, additional anticipated traffic from future development along future portions of Centennial Blvd Extension, any proximate NCDOT Transportation Improvement Projects, and additional traffic based on future plans for the Centennial Blvd Extension to connect to Heart Drive (SR 1929) at US 70.

Based on the findings from the analysis, recommendations will be presented in the engineering report to mitigate undesirable intersection operation.

Although this operational analysis is not a safety study, road user safety will be incorporated into the final report to ensure appropriate sight distances, vehicle crash potentials, and conflict points are properly addressed and mitigated.

### **PROJECT DELIVERY:**

A final engineering report will be prepared and presented showing the results of the traffic analysis and potential mitigation recommendations. The report will be prepared in accordance to the Claremont's Planning and Community Development Ordinance and NCDOT guidelines, and will be fully compliant with local and State requirements.

The study results will determine appropriate recommendations based on the three desired deliverables:

- A traffic engineering report that analyzes the operational characteristics of the intersections of:
  - N. Oxford Street (SR 1715) @ Centennial Boulevard (SR 2438)
  - N. Oxford Street @ Interstate-40 eastbound off-ramp (Exit 135)
- A traffic engineering report that analyzes the interaction of the secondary access point and the Interstate 40- eastbound off-ramp
- Alternative intersection treatment recommendations in the event that a roundabout does not operate within desirable parameters

This report will be completed and submitted within 45 days from the date of agreement execution.

**FEE STRUCTURE:**

- Professional fees for this study will be provided at the following rates per hour:  
Engineer - \$95, Technician -\$45, Clerical -\$25.
- Professional fees for the Traffic Impact Analysis are estimated to be **\$5,400**.
- If the City of Claremont, developer, or NCDOT change the study's scope or its parameters additional fees may be required.

Professional fees for additional requested services, such as additional meeting attendance, intersection design, public presentations, traffic signal design, traffic control plans, or project management are provided at the above rates per hour:

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## J.M. Teague Engineering Client Agreement

**(1) Engineer's Scope of Services:** The undertaking of the Engineer to perform professional services extends only to those services specifically described in this Agreement. However, if requested by the Client and agreed to by the Engineer, the Engineer will perform additional services through individual arrangements and agreements.

**(2) Client's Responsibilities:** In addition to other responsibilities described herein or imposed by law, the Client may be required to:

- (a) Designate in writing a person to act as its representative with respect to this Agreement, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
- (b) Provide to the Engineer all previous studies, plans, or other documents pertaining to the project; Client's requirements and criteria; standards to be followed; and all new information reasonably necessary; upon all of which the Engineer may rely.
- (c) Arrange for access to the site and other property and obtain approvals and permits required for the Engineer to provide its services.
- (d) Review all documents or verbal reports presented by the Engineer and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Engineer.
- (e) Provide such overall feasibility services such as independent accounting, legal, insurance, and cost estimating as the client may require or the Engineer may reasonably request.
- (f) Give prompt written notice to the Engineer wherever the Client becomes aware of any development that affects the scope and timing of the Engineer's services or any defect or noncompliance in any aspect of the project.
- (g) Bear all costs incident to the responsibilities of the Client.

**(3) Period of Services:** This Agreement has been entered into in anticipation of conditions permitting continuous and orderly progress through the completion of the Engineer's services. Times for performance shall be extended to the extent necessary for delays due to circumstances the Engineer does not control. If such delay or suspension extends for more than one year (cumulatively), the rates of compensation provided for in the Agreement shall be renegotiated.

**(4) Method of Payment:** Compensation shall be paid to the Engineer in accordance with the following provisions:

- (a) Invoices will be submitted monthly by the Engineer to the Client for services performed and expenses incurred the previous month. Payment of each invoice will be due within 30 days of receipt. Interest will be added to accounts not paid within 30 days at the maximum rate allowed by law. If the Client fails to make any payment due the Engineer for services and expenses within 45 days after the Engineer's transmittal of its invoice, the Engineer may suspend services until all amounts are paid in full.
- (b) If the Client objects to any invoice, it must advise the Engineer in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections shall be waived, and the invoice shall conclusively be deemed due and owing.
- (c) If the Engineer initiates legal proceedings to collect payment for services, it may recover in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Engineer's normal hourly billing rates, of the time devoted to such proceedings by its employees.
- (d) The Client acknowledges and agrees that the payment for services rendered and expenses incurred by the Engineer pursuant to this Agreement is not subject to any contingency or conditions unless expressly set forth in this Agreement.

**(5) Use of Documents:** All documents, including but not limited to drawings, specifications and data or programs stored electronically, prepared by the Engineer are related exclusively to the services described herein. They are not intended or represented to be suitable for partial use or reuse by the Client or others on extensions of this project or on any other project. Any modifications made by the Client or any partial use or reuse without written authorization or adaptation by the Engineer will be at the Client's sole risk and without liability or legal exposure to the Engineer, and the Client shall indemnify, defend and hold the Engineer harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting there from.

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Phone: 828-456-8383

Fax: 828-456-8797

www.jmteagueengineering.com

525 NORTH MAIN STREET  
WAYNESVILLE, NORTH CAROLINA 28786

## J.M. Teague Engineering

### Client Agreement

Any authorization or adaptation will entitle the Engineer to further compensation at rates to be agreed upon by the Client and the Engineer. Copies of Documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) signed or sealed by the Engineer. Files in electronic media format of text, data, graphics, or of other types furnished by Engineer to Client are only for convenience of Client.

Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the Client, after receiving electronic files, agrees to perform acceptance tests or procedures within 60 days, after which the Client shall be deemed to have accepted the data. Any errors detected within the 60-day acceptance period will be corrected by the Engineer. Engineer shall not be responsible to maintain documents stored in electronic media format after acceptance by Client. When transferring documents in electronic media format, Engineer makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operation systems, or computer hardware differing from those used by Engineer at the beginning of this Project. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

**(6) Opinions of Cost:** Because the Engineer does not control the cost of labor, materials, equipment, services furnished by others, methods of determining prices, competitive bidding or market conditions, any opinion rendered as to costs shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, but the Engineer cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator.

**(7) Extension:** If applicable, the terms of this Agreement may be extended for a period of time equal to the original agreement time frame or any portion thereof. In order to execute an Agreement extension both parties must sign and date an "Agreement Extension Addendum" as provided by the Engineer. An Agreement extension beyond the original terms can also be re-negotiated via the execution of a modified Agreement.

**(8) Termination:** This agreement may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, the Engineer will be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Engineer as a result of such termination.

**(9) Insurance:** The Engineer is protected by professional liability insurance and general liability insurance for bodily injury and property damage and will exchange certificates of insurance upon request.

**(10) Expenses of Litigation:** If the Client or its contractors initiate legal proceedings against the Engineer, its contractors, or its subcontractors related to the Engineer's services, and such proceedings conclude with the entry of a final judgment favorable to the Engineer, the Client shall reimburse the Engineer for all of its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Engineer's normal hourly billing rates, of the time devoted to the proceedings by the Engineer's employees.

**(11) Dispute Resolution:** If and to the extent that Client and Engineer have agreed on a method and procedure for resolving disputes between them arising out of or relating to this Agreement, such dispute resolution method and procedure, if any, is set forth in an Exhibit attached to this Agreement. Client and Engineer agree to negotiate in good faith for a period of thirty days from date of notice of all disputes prior to exercising their rights under any Exhibit or under law.

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## J.M. Teague Engineering

### Client Agreement

**(12) Hazardous Substances:** It is understood and agreed that in seeking the professional services of the Engineer, the Client does not request the Engineer to undertake to perform any services, studies, or tests, or to make any determinations involving hazardous substances or conditions, as defined by federal or state law. Therefore, the Engineer undertakes no such obligation, and the Client agrees to hold harmless, indemnify, and defend the Engineer from and against any and all claims, losses, damages, liability, and costs arising out of or in any way connected with the presence, discharge, release, or escape of hazardous substances or conditions of any kind, or environmental liability of any nature, in any manner related to services performed by the Engineer. If any hazardous substance or condition is observed or reasonably suspected by the Engineer, it shall have the right to cease all services until the hazardous substance or condition has been eliminated. The Engineer shall notify the Client of any such substance or condition of which the Engineer becomes aware, and the Client shall be solely responsible for its elimination.

**(13) Assignment:** Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the Client and the Engineer, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and the Engineer and not for the benefit of any other party. Neither the Client nor the Engineer shall assign, sublet, or transfer any rights under or interest in this Agreement without the written consent of the other, except that the Engineer may retain sub-consultants as it deems appropriate.

**(14) Confidentiality:** The Client consents to the use and dissemination by the Engineer of photographs of the Project and to the use by the Engineer of facts, data and information obtained by the Engineer in the performance of its services. If, however, any facts, data or information is specifically identified in writing by the Client as confidential, the Engineer shall use reasonable care to maintain the confidentiality of that material.

**(15) Miscellaneous Provisions:** This Agreement is to be governed by the laws of the State of North Carolina. This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns. This Agreement contains the entire and fully integrated agreement between the parties hereto and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. This Agreement can be supplemented or amended only by a written document executed by both the Engineer and the Client. Provided, however, that conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Engineer. Any provision in this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provision in any other jurisdiction. Also, the non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

**(16) Liability:** In performing its professional services, the Engineer will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession practicing in the same or similar locality at the time the services are provided. No warranty, express or implied, is made or intended by the Engineer's undertaking herein or its performance of services hereunder, and it is agreed that the Engineer is not a fiduciary with respect to the Client. To the fullest extent of the law, and notwithstanding any other provisions of this Agreement, the total liability, in the aggregate of the Engineer and the Engineer's officers, directors, employees, agents and sub-consultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the services under this Agreement from any cause or causes including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of the Engineer or the Engineer's officers, directors, employees, agents, or sub-consultants shall not exceed the total compensation received by the Engineer under this Agreement or \$5,000 whichever is greater. Under no circumstances shall the Engineer be liable for lost profits, consequential damages or for extra costs or other consequences due to changed conditions or for costs related to the failure of the contractor to perform work in accordance with the plans and specifications.

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve the relocation of the November 4, 2013 City Council Meeting**

The Catawba County Board of Elections will be using the Council Chambers for the General Election Voting on November 5, 2013. In order to prepare for the elections, their staff will be setting up the voting machines on the evening of November 4, 2012. In the past the Council has relocated the meeting in lieu of rescheduling the meeting. In keeping with our rotations to departments the Claremont Police Department Training Room will play host to the November meeting this year.

**Recommendation:** Approve Location Change

**Department, Committee & Manager Reports**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.**

**Item 10**

- A. Quarterly Financial Report
- B. Police Department
- C. Fire Department
- D. Public Works Department
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee

**Item 11**

City Managers Report

**Recommendation: Take Reports**

# Quarterly Financial Report Fiscal Year 2013- 2014

## GENERAL FUND REVENUE

1st Quarter

October 2013

	2013-2014 Budget	2013-2014 Actual	% Collected To Budgeted
Property Taxes(Current & Prior Year)	\$1,932,378	\$281,139	14.55%
Utility Franchise	\$217,000	\$57,971	26.71%
Sales Tax	\$205,100	\$87,558	42.69%
State Shared Revenues	\$59,700	\$8,756	14.67%
Fees	\$14,900	\$5,373	36.06%
Miscellaneous	\$26,479	\$39,779	150.23%
Occupancy	\$8,500	\$0	0.00%
Investments & Grants	\$2,000	\$5,046	252.32%
<b>Total To Date</b>	<b>\$2,466,057</b>	<b>\$485,624</b>	<b>19.69%</b>
Fund Balance Approp.	\$78,500	\$0	0.00%
Total Budget	\$2,544,557	\$485,624	

## GENERAL FUND EXPENDITURES

	2013-2014 Budget	2013-2014 Actual	% 2012-2013 Expenses To Budget
City Council	\$78,970	\$33,876	42.90%
Administration	\$475,177	\$141,151	29.70%
Library	\$20,300	\$50	0.25%
Planning	\$29,150	\$7,069	24.25%
Police	\$825,279	\$225,897	27.37%
Fire	\$318,270	\$109,605	34.44%
Public Works	\$556,642	\$155,814	27.99%
Recreation	\$93,250	\$25,805	27.67%
Debt Service	\$147,520	\$0	0.00%
Transfer to other funds	\$0		
<b>Total To Date</b>	<b>\$2,544,557</b>	<b>\$699,267</b>	<b>27.48%</b>

**Revenues over(under) expenditures \$0 (\$213,643)**

# Quarterly Financial Report Fiscal Year 2013- 2014

## WATER/SEWER REVENUE

1st Quarter

October 2013

### CURRENT YEAR

	2013-2014 Budget	2013-2014 Actual	% Collected To Budgeted
Water & Sewer Sales	\$1,057,987	\$264,496	25.00%
Taps & Connections	\$5,500	\$0	0.00%
Utility Penalties	\$8,800	\$1,940	22.05%
Sprinkler Fees	\$25,000	\$21,550	86.20%
Reconnect Fees	\$2,000	\$600	30.00%
Lease Revenues	\$25,200	\$4,200	16.67%
Grants	\$30,000	\$30,000	100.00%
Miscellaneous & Investments	\$400	\$9,530	2382.56%
Capital Reserve Transfer	\$175,000	\$0	0.00%
Appropriated Fund Balance	\$45,000	\$0	0.00%
<b>Total</b>	<b>\$1,374,887</b>	<b>\$332,316</b>	<b>24.17%</b>

## WATER/SEWER EXPENSES

### CURRENT YEAR

	2013-2014 Budget	2013-2014 Actual	% 2012-2013 Expenses To Budget
Water Treatment	\$210,475	\$53,251	25.30%
Water Maintenance	\$321,690	\$46,226	14.37%
Sewer Treatment	\$537,764	\$133,784	24.88%
Sewer Maintenance	\$122,500	\$59,185	48.31%
Debt Service	\$182,458	\$3,292	1.80%
<b>Total To Date</b>	<b>\$1,374,887</b>	<b>\$295,738</b>	<b>21.51%</b>

Revenue over (under) expenses

**\$36,578**



*Claremont Police Department  
Monthly Service  
September 2013*

Calls Answered	659	Citations Served	72
Felonious Crimes	10	Warnings	59
Misdemeanor	34	Business Escorts	43
Accidents (PI)	1	Funeral Escorts	2
Accidents (PD)	5	Animal Calls	5
Warrants for Arrest	12	Vehicles Impounded	2
Subpoenas Served	9	Alarms Answered	29
Open Businesses	13	Motorist Assistance	12
Property Checks	1520	Part-Time hours	195
Court Hours	2		

*Noted Events during the Month*

1. Cpl. Buff made an arrest for Assault with a deadly weapon and one for Assault on a female.
2. Ofcr. Russell made an arrest for Possession of drugs and drug paraphernalia.
3. Cpl. Clark is investigating a case of Forgery and Obtaining Property by false pretense.
4. Ofcr. Jarvis took a report for B & E and Larceny from vehicle.
5. Ofcr. Martin took a report for Shoplifting at Dollar General.

*Respectfully Submitted  
Gary E. Bost  
Chief of Police*



## Claremont Fire Department Monthly Report



### October 7, 2013 Council Meeting

#### **Fire Calls**

- Total Calls of Service: 21
  - Fires: 2
  - EMS Call: 5
  - Hazardous Condition Call: 3
  - Power line Down: 1
  - Service Call: 1
  - Vehicle Accidents: 4
  - Company Move-up / Standby: 1
  - Good Intent Calls: 1
  - Fire Alarms: 3
- Notables – Assist Norfolk Southern – Watering an Engine

#### **Training**

- Total Training Hours: 174.0
- In-House Training: 152.5
- Out of House Training: 21.5
  - Last Aerial Operator Ladder Class has been completed.
  - Before Ladder Truck, Only 5 Aerial Operators in dept.; After Class, 15 Aerial Operators
  - Trailer has arrived and is already being utilized.
- Evening Firefighter Academy - 2014

#### **Service & Maintenance of Equipment**

- Pump Service Testing has been completed; no issues found during test
- E-73 Service Has been completed
  - Transmission Fluid & Filter Service, Replaced 6 Batteries, Replaced Rear Brakes

#### **Fire Prevention**

- Car Seat Total: 11
- Checked Installation: 4 - Car Seat Diversity Ticket Class: 7
- Programs: 7
- Detectors Installed: 27 Smoke, 16 Carbon Monoxide
- Batteries Replaced: 15
- Funeral Procession: 1 (Maiden Firefighter, and Former city employee)
- NC OSFM Smoke Detector Grant (108 Detectors)

Respectfully Submitted,

William A. Bump, Chief

# CLAREMONT PUBLIC WORKS

## MONTHLY REPORT

### SEPTEMBER 2013

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#### WATER DEPARTMENT

<u>25</u>	WATER TURNED ON
<u>27</u>	WATER TURNED OFF
<u>22</u>	METERS RE-READ
<u>1</u>	WATER LEAKS
<u>1</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>1</u>	DIRTY WATER COMPLAINTS
<u>2556+12</u>	JET SEWER LINES/ MANHOLES

#### MAINTENANCE DEPT.

<u>345</u>	LEAF BAGS TAKEN TO LANDFILL
<u>3.21</u>	TONS OF ROUGH TRASH PICKED UP
<u>32</u>	HRS. PICKING UP LIMBS
<u>225</u>	HRS. MOWING
<u>18</u>	HRS. BUSH HOG
<u>20</u>	HRS. CLEAN STORM DRAINS
<u>82</u>	HRS. CLEAN CURB & GUTTERING
<u>2</u>	# OF WHITE GOOD PICKUPS

#### PERSONNEL

<u>12</u>	OVERTIME HOURS
<u>8</u>	TRAINING HOURS

#### PARK

<u>6</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

#### OTHER

jetted out and cleaned 791 feet of main sewer line & 5 man holes on School St.  
jetted out and cleaned 292 feet of main sewer line & 1 man holes on E- Calvin St.  
jetted out and cleaned 315 feet of main sewer line & 2 man holes on Byrd St  
jetted out and cleaned 819 feet of main sewer line & 4 man holes on Willard St.  
Generator at School lift station installed and test ran with training to the public works staff

## **Claremont Rescue Squad**

2748 S. Oxford St.

Claremont, NC 28613

828-459-7968

*“Volunteers Serving Proudly”*

- We responded to 45 calls, 38 were hot. We did also run several mutual aid calls also.
- Thanks to everyone who came out for our 55<sup>th</sup> Anniversary and Open House. We got in touch and had several past chiefs and members show up. We also found out that when the Squad actually chartered, they had been running calls as a Rescue Squad for about 5-6 years. So Claremont Rescue has actually been around since around 1952 or 1953.
- Our raffle 20 guns in 20 days is still going on and we will be drawing next month. If you need any tickets, please contact me or any member to get some. The gun safe is at the Base if anyone wants to see it.
- We added 6 members last month to bring our roster to 43 members.
- If anyone has any old memorabilia about the Squad and they would like to donate it, we will be working on a showcase that we will be able to display the stuff without worrying about it getting damaged.
- We are looking forward to seeing everyone at Claremont Daze!



# CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE September 2013

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

Claremont Water & Waste Water Customer Profile & Usage						
Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
April In	601	1,794,400	482	94	2,592,050	86
April Out	175	514,500	10	13	155,500	3
May In	608	2,281,100	487	94	3,737,460	86
May Out	174	646,600	10	13	230,600	3
June In	605	1,924,300	485	95	3,255,360	87
June Out	174	537,600	10	13	198,500	3
July In	598	2,406,900	480	94	4,381,950	86
July Out	170	658,800	10	13	266,500	3
August In	598	2,238,975	479	96	3,823,767	88
August Out	171	710,300	10	13	248,700	3
September In	593	1,855,800	474	96	3,774,600	88
September Out	171	561,700	10	12	226,200	3

Claremont Water Usage vs Water Purchased		
Month	Purchased from Conover	Billed by Claremont
December 2012	7,330,500	7,267,560
January 2013	8,119,500	4,786,780
February 2013	5,849,000	5,894,432
March 2013	7,769,000	5,652,828
April 2013	6,132,500	5,056,450
May 2013	6,437,500	6,895,760
June 2013	7,542,000	5,915,760
July 2013	8,859,000	7,714,150
August 2013	8,380,500	7,021,742
September 2013	6,418,300	8,033,000

## **System Activities**

- Continuing to evaluate regional options for wastewater treatment
- Working with Catawba County to extend a water line to the Bunker Hill Covered Bridge
- Finished the installation of a back up generator at the School Street Lift Station
- Received approved plans to extend a water line along BGA Drive
- Working on pricing for plans to extend a water line along BGA drive
- Completed the FY 13 Annual Water System Permits
- Working with FEMA and NCEM on damage assesments from the July 27<sup>th</sup> flooding
- Rebuilt pumps at Mom n Pops Lift Station
- Installed 50 new AMR meters

## **McLin Creek WWTP**

<b>McLin Creek WWTP- August 2013 - NPDES Compliance</b>				
<b>Parameter</b>	<b>Limitation</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Average</b>
Flow, GPD	300,000	105,000	304,000	199,000
BOD mg/l	16.0mg	13	18	16
TSS mg/l	30mg	4.0	6.4	5.6
Fecal Coliform	200ml	1	1800	1
Ammonia-Nitrogen, mg/l	2.0mg	.14	.29	.20
Dissovled Oxygen, mg/l	5.0mg	7.8	8.0	7.9

<b>McLin Creek WWTP Flow, Gallons per day</b>			
<b>Month</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>
August 2013	105,000	304,000	199,000
July 2013	118,000	454,000	209,000
June 2013	24,000	236,000	141,000
May 2013	34,000	256,000	135,000
April 2013	89,000	265,000	154,000
March 2013	78,000	217,000	132,000
February 2013	83,000	439,000	157,000
January 2013	79,000	541,000	161,000
December 2012	53,000	328,000	119,000
November 2012	58,000	158,000	113,000
October 2012	75,000	197,000	133,000
September 2012	69,000	296,000	141,000
August 2012	80,000	202,000	141,000

## **NCDENR LETTERS & NOTICES OF VIOLATIONS**

- McLin will be out of compliance for the Month of August for BOD violations. The City has met with the suspected industrial dischargers and has setting up monitoring to pin point the industry causing the problems.

## North WWTP

North WWTP-July 2013 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	29,000	111,000	65,000
BOD mg/l	30.0mg	5.1	11	7.7
TSS mg/l	30mg	4.0	16.0	8.5
Fecal Coliform	200ml	1	29	2
Ammonia-Nitrogen, mg/l	4.0mg	.10	.41	.25
Dissovled Oxygen, mg/l	5.0mg	8.2	8.2	8.2

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
August 2013	29,000	111,000	65,000
July 2013	55,000	182,000	84,000
June 2013	45,000	81,000	63,000
May 2013	34,000	165,000	76,000
April 2013	58,000	153,000	79,000
March 2013	58,000	93,000	69,000
February 2013	52,000	177,000	75,000
January 2013	40,000	164,000	76,000
December 2012	53,000	180,000	104,000
November 2012	53,000	107,000	76,000
October 2012	55,000	83,000	67,000
September 2012	29,000	106,000	61,000
August 2012	41,000	80,000	57,000

## NCDENR LETTERS & NOTICES OF VIOLATIONS

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- None

## Claremont Waste Water Collections System

No Fines

- Working with FEMA and NCEM on remaining clean up needed along Lyle and McLin Creeks.
- Applying for State grants to clean up McLin Creek debris



# Claremont Planning Report

## September 2013

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### **Zoning Permits Issued**

- No Permits in September

### **Code Enforcement**

- Monitored sign issues
- Monitored erosion issues
- Monitored buffer issues

### **Planning Board Work**

- Planning Board met as the Board of Adjustment to consider a revision to the Conditional Use Permit 13-1 for the planned unit development on Main St.

### **Other Work**

- Answered numerous zoning/planning questions
- Map to Henry Helton for Claremont Daze
- Worked with City Manager and developer's engineer on The Villas revised site plan
- Worked with WPCOG staff on Recreation Survey on Survey Monkey
- Attended the NC Planning conference
- Worked with City Attorney on revised CUP language
- Worked with County staff on Hazard Mitigation Plan

## City of Claremont Recreation Survey

Claremont is creating a Recreation Plan to guide the development and expansion of recreation facilities over the next few years and we want your opinion. **YOUR RESPONSES ARE CONFIDENTIAL.** Please return the survey to the office at the Claremont City Hall by **October 23, 2013.**

**The survey can also be accessed online at:  
[www.surveymonkey.com/s/claremontrecreurvey](http://www.surveymonkey.com/s/claremontrecreurvey)**

**1. How many persons living in your household (counting yourself) are?**

Under age 10 \_\_\_\_\_ Age 25-34 \_\_\_\_\_ Age 55-64 \_\_\_\_\_  
Age 10-19 \_\_\_\_\_ Age 35-44 \_\_\_\_\_ Age 65-74 \_\_\_\_\_  
Age 20-24 \_\_\_\_\_ Age 45-54 \_\_\_\_\_ Age 75+ \_\_\_\_\_

**2. Do you live in the City of Claremont?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**3. Overall, how would you rate the physical condition of Claremont Park?**

(1) Excellent \_\_\_\_\_ (3) Fair \_\_\_\_\_  
(2) Good \_\_\_\_\_ (4) Poor \_\_\_\_\_

**4. Please check ALL the ways you learn about parks and recreation activities?**

(1) Newspaper \_\_\_\_\_ (5) Flyers and brochures \_\_\_\_\_  
(2) Radio \_\_\_\_\_ (6) Website \_\_\_\_\_  
(3) From Friends and neighbors \_\_\_\_\_ (7) Social Media \_\_\_\_\_  
(4) City Newsletter \_\_\_\_\_ (8) Other \_\_\_\_\_

**5. What facilities have you used at the park: Please list.**

6. The following are potential repair/improvements that could be made at the park. Please indicate the facilities listed below that you would SUPPORT being developed or renovated at the park by checking the column beside the name.

**City Park**

Resurface Walking Area	
More Playground Equipment	
Update Tennis Courts	
Dedicated Basketball Court	
Renovate Stage	
Other	

7. Which new park areas or facilities would you support

Develop a multi-purpose sports field	
Develop new multi-purpose facility	
Develop more walking trails/greenway	
Other – please list	

8. Any other suggestions for facilities or improvements not listed:

9. In priority, list four facilities and their desired locations that you would be willing to support with tax dollars.


10. The costs to build, renovate and operate facilities over and above the availability of grants and donations should be paid for by:

- (1) Property Taxes \_\_\_\_\_
- (2) User Fees \_\_\_\_\_
- (3) Sales Taxes \_\_\_\_\_

11. Would you be interested in attending any community meetings regarding future recreation in Claremont? If yes, please list contact information.

**PARKS AND RECREATION COMMITTEE**  
**SEPTEMBER 23, 2013**

**Meeting Notes**

**Called to Order:** Chairperson Tim Lowrance called the meeting to order, then introduced City Manager Doug Barrick who went over in detail the Parks and Recreation Budget.

**Budget:** City Manager Barrick explained how the budget is developed and that the committee has to live within the framework of the budget. He reviewed the budget for the past two years to show how the expenses have been. He emphasized to the committee their responsibility to stay in line with the budget.

**Bunker Hill Parade and Pep Rally:** Roger Shook introduced the person who will be the DJ for the Pep Rally. The committee discussed what would take place and the type of music. The DJ will arrive in the park at 5:00 PM to set up and have music playing as the parade ends in the park. The DJ's sound system will be available for the speakers at the rally.

**Claremont Daze:** The committee discussed the different areas of concern for Claremont Daze. The rides for the Kids Korner will be set up in the Police Department parking lot as in the past. The payment for the host groups has not been finalized. Tim stated that he would get with the City Manager to determine the amount for each of the 9 groups.

The main stage entertainers are all set and ready. The groups to perform on the Front Porch are set. The main stage will arrive on Wednesday with the tent coming in on Thursday. There is not much set up needed for the Front Porch other than to move some furniture to the other side of the porch.

Tickets and wrist bands have been purchased for the Kids Korner and the Claremont Lions Club will handle the sales. The Lions Club will also sell the t-shirts.

Main Street will be completely closed at 5:00 PM. We have to allow time for the two banks to take care of their costumers on Friday afternoon. Main Street will remain closed all night and all day Saturday.

**Scaremont:** Roger stated that he has purchased 3 pop up tents to use on the trail and he is getting everything in order to set up. Last year's decorations are in storage at Public Works.

**City Wide Yard Sale:** This event will take place on Saturday, November 2. The only change this year is that there will not be a collection for unused medicine.

However, if someone should bring some medicine they may leave the medicine at the Police Department.

**Christmas Parade:** There was very little discussion on the parade. Some of the staging areas will be a little different this year with the walking groups lining up closer in to town to avoid a long walk. All of the floats will be together and brought in to the line up as the parade progresses. Danny stated that he is going to ask Bob Inman to be the Grand Marshall. Inman has just released a new book and that will be an added attraction.

**Senior Citizens Christmas Dinner:** This event will be on the second Saturday of December as in the past. It will be at St. Mark's Lutheran Church. All of the arrangements have not been completed at this time.

**Adjournment:** The meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **October 7, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Closed Session**

The City of Claremont City Council under attorney Client privileges and General Statues will hold a Closed Session to discuss the following matters

- A Potential EDC Contract (General Statue 143-318.11(4))

**Recommendation:** Hold A Closed Session