

**CITY OF CLAREMONT  
CITY COUNCIL MEETING  
AGENDA PACKET**



**August 5, 2013  
Claremont City Hall  
7:00 pm**



**CITY OF CLAREMONT  
CITY COUNCIL MEETING**

**Regular Meeting**

**August 5, 2013**

**7:00 PM**

**Council Chambers, Claremont City Hall**

**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA**
  - A. Regular Meeting Minutes – July 1, 2013
  - B. Closed Session Minutes- July 1, 2013
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. OLD BUSINESS**
  - A. Francis Sigmon Park
- 8. NEW BUSINESS**
  - A. WPCOG Comprehensive Recreation Plan
  - B. NCDENR Community Waste Reduction Grant Contract
  - C. Ordinance 02-13 Fiscal Year 2014 Budget Amendment
  - D. Resolution 02-13 Surplus Property
- 9. DEPARTMENT & COMMITTEE REPORTS**
  - A. Police Department
  - B. Public Works
  - C. Rescue Squad
  - D. Utilities Department
  - E. Planning and Zoning
  - F. Parks & Recreation Committee
- 10. CITY MANAGER'S REPORT**
- 11. ADJOURN**

## City of Claremont Board & Committee Meetings

<b><u>City Council Meeting</u></b> 1 <sup>st</sup> Monday of each month	September 3 <sup>rd</sup>	Council Chambers 7:00pm
<b><u>Planning Board</u></b> 2 <sup>nd</sup> Monday of each month	August 12 <sup>th</sup>	Council Chambers 7:00 pm
<b><u>Appearance Committee</u></b> 2 <sup>nd</sup> Monday of each month	Next meeting in Oct.	Claremont Library 6:00 pm
<b><u>Parks &amp; Recreation</u></b> 4 <sup>th</sup> Monday of each month	August 26 <sup>th</sup>	Claremont City Offices 6:00 pm
<b><u>Youth Council</u></b> 1 <sup>st</sup> Sunday of each month	September 8 <sup>th</sup>	Council Chambers 3:00 pm
<b><u>Friends of the Library</u></b> 4 <sup>th</sup> Tuesday of each month	August 27 <sup>th</sup>	Claremont Library 6:00 pm
<b><u>Seniors Morning Out</u></b> 3 <sup>rd</sup> Wednesday of each month	August 21 <sup>st</sup>	1 <sup>st</sup> Baptist Fellowship Hall 8:30 am
<b><u>Claremont Tailgate Market</u></b> Every Friday beginning April 26 <sup>th</sup>		City Hall Parking Lot 3-6pm

### NOTES:

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: August 5, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the regular City Council meeting held on July 1, 2013.

**Recommendation: Approve the Minutes**



## **City of Claremont Regular Meeting Minutes Monday, July 1, 2013**

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, July 1, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Administrative Support Clerk Mandy Buff, Police Chief Gary Bost, Fire Chief Gary Sigmon, Public Works Director Tom Winkler, & Henry Helton.

Others in attendance were: Gerald Tolbert, Melinda Bumgarner, Dayne Miller, Robert Smith, Robert Winrow, Rupert Little, Jason Lowrance, Cameron Miller, Brian Helms, Mona Cozzen, Crystal Helms, Duane Cozzen, Mike Kirby, Carl Greene, Jennifer Lowrance, & Scott Ramsey.

### **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Eric Hollar, from Bethel Lutheran Church. Councilmember D.B. Setzer led the Pledge of Allegiance.

### **4. MAYOR'S REPORT & PROCLAMATIONS**

Mayor David Morrow read a thank you letter from CertainTeed for the Cities support in their recent golf tournament in support of juvenile diabetes. He also spoke about the wet weather that the City has received over the course of June. He thanked the Town of Maiden for their support in the recovery efforts from the major storm that occurred on June 13<sup>th</sup>. Mayor Morrow also congratulated Medicap Pharmacy on their 60<sup>th</sup> anniversary. The Mayor also announced the relocation of Sundown Audio to the City of Claremont and welcomed them to a growing list of successful businesses. The Mayor went on to add he will not be seeking another term and endorsed Shawn Brown on his bid for the Mayoral seat for the City.

## 5. CONSENT AGENDA

**A. Regular Meeting Minutes – June 3, 2013** – Mayor Pro Tem Timothy Lowrance made a motion to accept June 3, 2013 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**B. Closed Session Meeting Minutes – June 3, 2013** – Mayor Pro Tem Timothy Lowrance made a motion to accept June 3, 2013 closed session meeting minutes with the addition G.S. 143-318.11(a)(5) under item 11 closed session. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## 6. CITIZEN'S CONCERN'S & COMMENTS

None

## 7. PRESENTATIONS

### A. Police & Fire Departments

Mayor Morrow presented former Fire Chief Gary Sigmon with a North Carolina State Flag that flew over the State Capital Building in his honor. Mayor Pro Tem Timothy Lowrance presented Gary Sigmon with a certificate in honor of his lifetime membership with the Claremont Fire Dept.

Claremont Police Chief Gary Bost presented Corporal David Clark with his promotion to Sergeant with the Claremont Police Dept. His wife Crystal performed the badging ceremony.

Former Police Chief Gerald Tolbert presented Chief Bost with a North Carolina State Flag that flew over the State Capital Building in his honor on May 6, 2013 the day chief Bost was sworn in as Claremont's next Police Chief.

## 8. OLD BUSINESS

**A. City Park Reservation Policy-** City Council gave authority to adopt and enforce the policy as presented.

## 9. NEW BUSINESS

**A. Ordinance 01-13 Fiscal Year 2014 Budget Amendment** - Councilmember Shawn Brown made a motion to approve Ordinance 01-13 as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**B. Resolution 01-13 Surplus Property** - Councilmember Dale Setzer made a motion to approve Resolution 01-13 as presented. Mayor Pro Tem Timothy Lowrance seconded the motion passed unanimously.

**C. City Hall Mural-** The Claremont Appearance committee and the Friends of the Library have been working over the past year on a layout for a mural to highlight the City Library. A presentation was made to show the mural layout on the City Hall Building to draw attention to the Library entrance. The City Council liked the mural, however at this time with funds in the current budget to replace the roofing to City Hall the Council has asked that the mural project be tabled for future discussion until after the renovations to City Hall are completed. The Council also encouraged the Appearance Committee to work with other local business and property owners to place another mural in the downtown area.

**D. Budget Transfer** - Monies have been moved in the FY 2013 Budget to fund various end of the budget year projects and adjustments.

## **11. DEPARTMENT & COMMITTEE REPORTS**

**A. Quarterly Financial Report** – City Manager Barrick reported on both the General Fund and Utility Fund at the year-end of FY13. Both funds are forecasted to use less than approved fund balance due to conservative forecasting and sound spending throughout the year.

**B. Fire Department** – Former Chief Gary Sigmon thanked everyone for the gifts and ceremonies for his retirement and reported that the dept. will be placing some additional 800 MHz radios into service in the coming months. Gary also reported that Asst. Chief Helms will be taking on the duties of Chief as the City recruits a new Fire Chief.

**C. Police Department** – Chief Gary Bost reported that the month of June was a fairly quiet month. However there were a few car break ins and a fraudulent check case at Peoples bank. City Manager Barrick also reported that Chief Bost will be attending the PELA course at the UNC School of Government.

**D. Public Works** – Tom Winkler stated that the crew was very thankful for the support from Maiden. He thanked the community for their patience on the lag time due to the heavy amount of storm damage.

**E. Rescue Squad** – Carl Greene reported that the squad responded to 72 calls, of these 66 were hot. The average response time was 5:24. The Squad will be holding an Early Bird drawing for the 20 Guns for 20 Dollars raffle on July 4th 2013, so if you still want to get tickets, please do so by then.

**F. Utilities Department** – City Manager Doug Barrick reported that the County is working on a water line extension to serve the Bunker Hill Covered Bridge for fire protection. The County will pay for the line and the City will pay for up to 5 fire hydrants. He also reported that the City will be receiving the ordered generator for the school street pump station. Public Works has completed the root control project for the year and completed roughly 5,000 feet of lines. The 2012 Water report is also available online and was noted on the water bills for the month.

**G. Planning & Zoning** – City Manager Doug Barrick reported that two zoning permits were issued in June and has issued a Certificate of Occupancy for WB Frames.

**H. Parks & Recreation Committee** – Mayor Pro Tem Timothy Lowrance reported the committee has reviewed a request for an Eagle Scout project. After discussions it was determined that it would be better to hold off at this time due to the upcoming master plan process that the City will be doing this fall.

The committee has been working with Bunker Hill on a pep rally and parade for homecoming this year that will take place the week leading up to Claremont Daze.

**I. Appearance Commission** – Councilmember Nicky Setzer reported the yard of the month winner for June is Doug & Jill Brown. They will receive a \$25 gift certificate to Box Car Grille.

## **12. CITY MANAGER'S REPORT**

City Manager Doug Barrick stated that the City Facebook page reached 425 followers. In order to grow followers the City will be hosting a drawing over the next three months to help increase that number. The page is a great way for people to stay connected to the City. He also made mention about the enforcement for Bulky item pickups and a change to a once a week limb service.

### **13. CLOSED SESSION**

At 8:15 p.m. Mayor Pro Tem Timothy Lowrance made a motion to go into closed session in reference to G.S. 143-318.11 (a)(5) (Contract negotiations). Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

At 8:49 p.m. Councilmember D.B. Setzer made a motion to adjourn the closed session and reconvene the regular session. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

### **14. ADJOURN**

At 8:51 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the City Council meeting. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

Respectfully submitted,  
Doug Barrick, City Clerk

Attested:

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David B. Morrow, Mayor

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Douglas L. Barrick, City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the City Council Closed Session meeting held on July 1, 2013.

**Recommendation: Approve the Minutes**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: August 5, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Citizen's Concerns and Comments**

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

**Recommendation: Hear Public Concerns and Comments**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **August 5, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Discuss Francis Sigmon Park**

Francis Sigmon park is comprised of 27.10 acres with an assessed value of \$145,500 or \$5,369 per acre. Now that the City has control over the property a discussion in regards to the future of this property is vital to its success. Attorney Grant & City Manager Barrick will give a brief overview of the property and lead a discussion on options to move forward.

**Recommendation:** Discuss options to move forward and give staff guidance

# Francis Sigmon Park



**REQUEST FOR COUNCIL ACTION**

Date of Meeting: August 5, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve scope of work and price proposal from WPCOG for a Comprehensive Recreation Plan.**

In order to gauge community input and provide a long term development and redevelopment plan for the City Park, this work would holistically plan for park improvements. As a part of the FY 14 budget process this master plan was funded as a capital goal for the recreation dept. The master plan will provide a road map for future improvements for the park along with fully developed budgets for grant and budget purposes. The WPCOG has developed a scope of work and price to begin working on this plan.

**Recommendation: Approve scope of work, ask questions of Sam Erwin and approve manager to execute contract.**

## Claremont Recreation Plan Proposal

The Western Piedmont Council of Governments proposes to conduct a town-wide comprehensive recreation plan for the City of Claremont. The plan would include public input, evaluation of existing facilities and improvements and renovations needed. New facilities and land including greenways needed for future development. Demographics and survey, public focus meetings and estimated costs of phased development would be included. Also, included would be potential funding sources for projects. The cost of this plan would be \$7,250. To keep the cost of the plan low, the City of Claremont would assist with some elements of the project.

The plan will serve as a roadmap of the future and allow the City to renovate or construct new facilities that are preferred by its citizens. The tasks and participant roles are as follows:

### WPCOG

- Provide description of residents (demographics), coordinate a survey to obtain residents preferences for recreational activities and facilities.
- Work with City to evaluate existing recreational facilities and park land
- Coordinate and develop an estimate of park land to be acquired and recreational facilities to be developed to address shortfalls in current services. Work with the City to develop cost for land and facilities.
- Attend Recreation Advisory Committee meetings (3)
- Work with City to host focus group meetings for public input
- Provide mapping for project including maps for plan and public meetings.
- Develop and write final plan and provide copies/CD's.

### Claremont

- Coordinate getting recreational needs survey developed by WPCOG to residents
- Coordinate and work with WPCOG staff to evaluate existing recreational facilities and park land.
- Work with WPCOG staff to develop an estimate of park land to be acquired and recreational facilities to be developed to address shortfalls in current services. Coordinate and work with WPCOG staff to develop costs for land and facilities
- Serve as coordinator for focus group meetings and along with WPCOG staff conduct focus meetings.
- Coordinate activities with Recreation Advisory Committee.

The plan would take seven months to complete once a contract is executed between the City and the WPCOG.

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **August 5, 2013**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve NCDENR Community Waste Reduction Grant Contract**

This grant allocates \$7,479 of State funds and \$5,396 of City matching funds to deploy new recycling containers in the City Park, along Main Street and at local gas stations. This grant will further our reach for residents and visitors to access recycling in the Claremont community. Specifically the grant will fund 5 new containers in the City Park, 5 new containers along main street, 5 containers at the local gas stations and signage/marketing materials to promote these new access points for recycling.

**Recommendation: Approve Contract**

# 2013 Community Waste Reduction and Recycling Grants

## Request for Proposals

N.C. Department of Environment and Natural Resources  
Division of Environmental Assistance and Outreach

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### City of Claremont, NC Community Recycling Improvements

#### Overview:

A proposal to improve community access to recycling thru expanded access and deployment of new recycling equipment in the City of Claremont.

#### Applicant Contact Information:

Main Contact:	Doug Barrick, City Manager
Organization:	City of Claremont, NC
Address:	PO Box 446, Claremont NC 28610
Phone:	828-466-7255
Fax:	828-459-0596
Email:	dbarrick@cityofclaremont.org
Federal Tax Id #:	56-6018221

Date Submitted: March 1, 2013

General Requirements:

- NC Solid Waste Disposal Tax Proceeds Certification Statement

The City of Claremont receives funds from the state of North Carolina under the NC Solid Waste Disposal tax program. These funds are used by the City to offset the cost of providing our weekly curbside recycling program and the associated costs of connecting this service and the capital costs of providing recycling bins to all residential and small commercial customers inside the City limits. This program is highly successful with an average participation rate of over 80% on a weekly basis. While the City does apply these funds to this program the funding due to the City from this tax does not offset the full cost of providing this service.

\_\_\_\_\_ Date: \_\_\_\_\_  
Stephanie Corn - Finance Officer

Seal

\_\_\_\_\_ Date: \_\_\_\_\_  
Doug Barrick - City Manager

- Public Building Recycling

The City of Claremont operates four buildings in the course of its operations; these include the City Hall, Police Station, Fire Station, and Public Works buildings. All of these buildings have recycling programs in place to both participate in the curbside recycling program but to also reuse paper waste. Each of these buildings has strategically placed recycling containers for standard recycling waste and dual under desk receptacles for paper waste.

Project Description:

The City of Claremont is a diverse small town comprised of 1,356 full time residents situated in the beautiful rolling hills of western North Carolina. While small in size the City remains progressive in services and activities for the community to engage in while balancing the preservation of the traditional small town values found across this great North State.

At this time the City offers at no added fee a weekly curbside recycling program to all residential and small commercial customers inside the City. This program has been widely embraced and shows in our high participation rates that consistently stay above 80% and sometime reach the 90% mark. As the City looks to build on this success as we are in negotiations with our service provider to implement a single stream recycling program during Fiscal Year 2014. This new program will allow for an expansion of both recyclable materials and the ability to transition from the standard 18 gallon bin to a 96 gallon cart for collections. While this initiative is in the works the City is also looking for ways to assist in our ability to expand the access to recycling.

At this time while all of the above programs assist the City and its citizens in the ability to recycle, one of the areas that we fall short is the ability for citizens to recycle away from home. Currently the City operates two city parks and miles of sidewalks that do not have the ability to capture recycling. The goal of this grant proposal is to implement recycling in both of these park facilities and to strategically place recycling along sidewalks in the City. These containers will provide both trash and recycling capability in a single unit rather than just one or the other. These style units will cut down on overall trash, and expand recycling access, while keeping a small foot print. In taking this vision a step farther the City has built relationships to facilitate recycling access through this grant at nontraditional points away from home. In doing, so we propose to provide access to recycling at our two service stations at the pump islands, and in the car cleaning area of the local car wash. These locations will allow the public access to recycling rather than the traditional trash can or the result to the temptation of littering. These containers will be serviced by the service station and car wash staff and be emptied into roll out containers for the Cities service provider to empty on a weekly basis.

In the deployment of these containers the City will begin with coverage of the downtown corridor near parking areas and business entrances. As these locations will experience the highest foot traffic and will provide access to recycling during our complement of season events that occur downtown. The City hosts a tailgate market every Friday thru the growing season, a spring and fall community yard sale, a large two day fall festival called Claremont Daze and our Christmas Parade. All of which would benefit from the high volumes of foot traffic and access to recycling rather than traditional trash cans. The City has negotiated with our current service provider to service these new containers regardless of the transition to single stream recycling, the contractor will empty these new cans every Wednesday to ensure that the materials are recycled.

As the City deploys these new containers a small marketing campaign of flyers in store windows, and local advertising will be done to promote the project and increase the visibility of the Cities commitment to recycling. We also propose to add some permanent signage at the entrances to the car wash and gas stations promoting the recycling options. These signs will also be installed at the entrances to the City promoting the City as a place to recycle.

One of the tenants of Claremont's core values is to provide environmentally sensible practices and this project has the full backing of the Claremont City Council. In doing so the City is willing to participate with a local cash match to the project budget and will also furthermore take on the operational costs to ensure the prolonged success of this project. Our hope with this project is to set the pace for other governments to promote themselves as a recycling community, not just at the curb but away from home as well.

Project Timeline:

- Project Award - July/August 2013
- Bid & Purchase containers - September 2013
- Begin marketing materials - September 2013
- Install containers and begin marketing - November 2013
- Advertising campaign- November/ December 2013
- Complete Project - December 2013

Project Budget:

City of Claremont Expanded Recycling Program Budget	Quantity	Cost per Installed	State Grant Award	Claremont Local Match	Total Project Costs
Recycling Containers City Park	5	\$975	\$2,437.50*	\$2,437.50*	\$4,875
Recycling Containers Francis Sigmon Park	0	\$975	\$0	\$0	\$0
Recycling Containers City Sidewalks	5	\$975	\$2,437.50*	\$2,437.50*	\$4,875
Recycling Containers Gas Stations/Car Wash	5	\$375	\$1,500	\$375	\$1,875
Marketing/Signs	10	\$125	\$1,000	\$250	\$1,250
Total			\$7,375	\$5,500	\$12,875

\*Park & Sidewalk Containers are dual trash and recycling containers and are split at a 50% cost share between the State and the City.



North Carolina Department of Environment and Natural Resources

Pat McCrory  
Governor

John E. Skvarla, III  
Secretary

June 27, 2013

Doug Barrick  
City of Claremont  
PO Box 446  
Claremont, NC 28610

Dear Mr. Barrick,

We are pleased to announce that the Division of Environmental Assistance and Outreach has decided to award your 2013 Community Waste Reduction and Recycling Grant proposal for a total of \$7,479.00 in state funding. We will begin working soon to establish a grant contract between the Department of Environment and Natural Resources and the City of Claremont, with a target start date of August 1, 2013 and an end-date of June 30, 2014.

**Please remember that we cannot reimburse any grant expenditure that is incurred before the grant contract start date.** Also, please note that grantees must make every attempt to finish their grant projects within the one year grant contract period. Contract time extensions are possible, but will only be allowed under extraordinary circumstances. Grantees who do not finish their projects by the original contract deadline risk forfeiting grant funds.

If you have any questions about the grant award, please do not hesitate to contact Heather Cashwell at 919-707-8127 or [heather.cashwell@ncdenr.gov](mailto:heather.cashwell@ncdenr.gov). Congratulations on your successful grant proposal.

Sincerely,

Rob Taylor  
Local Government Assistance Team Leader  
Community and Business Assistance Section  
Division of Environmental Assistance and Outreach

STATE OF NORTH CAROLINA  
COUNTY OF WAKE

GRANTEE'S FEDERAL  
IDENTIFICATION  
NUMBER: \*\*-\*\*\*8221

This Contract is hereby made and entered into this **1st day of August, 2013**, by and between the **NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**, (the "Agency") and the **CITY OF CLAREMONT**, (the "Grantee") (referred to collectively as the "Parties").

**1. Contract Documents:** This Contract consists of the Grant Contract and its attachments, all of which are identified by name as follows:

- (1) Grant Contract No. 5532
- (2) General Terms and Conditions (Attachment A)
- (3) Agency's Request for Proposal (RFP) (Attachment B)
- (4) Grantee's Response to Agency's RFP, including line item budget and budget narrative and *if applicable*, indirect cost documentation (Attachment C)

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements. The Parties may enter into Contract Amendments in accordance with the General Terms and Conditions as described in Attachment A.

**2. Precedence Among Contract Documents:** In the event of a conflict between terms of the Contract Documents, the term in the Contract Document with the highest relative precedence prevails. The order of precedence is established by the order of documents in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment has the highest precedence and the oldest amendment has the lowest precedence.

**3. Contract Period:** This Contract shall be effective on **August 1, 2013** and shall terminate on **June 30, 2014**.

**4. Project Period:** The Grantee begins the project on **August 1, 2013**. The Grantee undertakes and completes the project in a sequence that assures expeditious completion in light of the purposes of this agreement. Grantee completes the project on **June 30, 2014**.

**5. Grantee's Duties:** The Grantee provides the project as described in Attachment C, 2013 Community Waste Reduction and Recycling Grants Request for Proposals N. C. Department of Environmental and Natural Resources Division of Environmental Assistance and Outreach "City of Claremont, NC Community Recycling Improvements" project, and in accordance with the approved budget in Attachment C.

**6. Agency's Duties:** The Agency shall pay the Grantee in the manner and in the amounts specified in the Contract Documents.

The total amount paid by the Agency to the Grantee under this Contract shall not exceed **SEVEN THOUSAND FOUR HUNDRED SEVENTY-NINE DOLLARS (\$7,479.00)**.

This amount consists of:

Type of Funds	Funding Source	CFDA No.
Receipts	Solid Waste Management Trust Fund	N/A

Accounting Code Information:

Dollars	GL Company	GL Account	GL Center
\$7,479.00	1602	536962	6760

- a. There are no matching requirements from the Grantee.
- b. There are no matching requirements from the Grantee; however, the Grantee has committed the following match to this project:

	In-Kind	\$
	Cash	\$
	Cash and In-Kind	\$
	Cash and/or In-Kind	\$
	Other / Specify:	\$

- c. The Grantee's matching requirement is \$ 5,396.00, which shall consist of:

	In-Kind	\$
X	Cash	\$5,396.00
	Cash and In-Kind	\$
	Cash and/or In-Kind	\$
	Other / Specify:	\$

- d. The Grantee has committed to an additional \$ to complete the project as described in Attachment C.

The contributions from the Grantee shall be sourced from non-federal funds.

The total contract amount is \$12,875.00.

- 7. **Reversion of Unexpended Funds:** Any unexpended grant funds shall revert to the Agency upon termination of this Contract.
- 8. **Reporting Requirements:** Any Grantee receiving at least \$15,000 but less than \$500,000 in state funds from the Agency within any fiscal year is required to file with each funding state agency a sworn accounting of receipts and expenditures of state funds in the format approved by the State Auditor. This accounting must be attested to by the Grantee fiscal officer and one other authorizing officer of the Grantee. This accounting must be filed with each funding state agency within six months after the end of the Grantee's operating year. If the Grantee receives STATE funds of \$500,000 or more during its fiscal year, it must file with the State Auditor and each funding agency its audited financial statements in accordance with the standards and formats prescribed by the State Auditor in Memorandum NGO-2 "Grantee Audit Reports." If the Grantee receives \$500,000 or more in FEDERAL awards during its fiscal year from any source, including federal funds passed through the State or other grantors, it must obtain a single audit or program-specific audit conducted in accordance with the Federal Office of Management and Budget's Circular A-133 "Audits of States, Local Government and Non-Profit Organizations." If the above amounts are not met by one single funding agency, but rather any combination of funding agencies, then the appropriate reports shall be sent to the Office of the State Auditor and to the Agency. Also, a corrective action plan for any audit findings and recommendations must be submitted along with the audit report or within the period specified by the applicable OMB Circular or Memorandum.

- 9. **Payment Provisions:** The Agency reimburses the Grantee for actual allowable expenditures with the Agency retaining a minimum of ten percent (10%) of the Agency's funds until all required activities are completed and reports/deliverables are received and accepted by the Agency. An allowable expenditure is defined as one associated with work performed to meet the milestones that have been addressed during the specific reporting period. The Agency may withhold payment on invoices when the Grantee fails to accomplish the milestones stated in Attachment C.
- 10. **Invoices:** The Grantee submits invoices to the Agency Contract Administrator at least quarterly. The final invoice must be received by the Agency within 45 days after the end of the contract period.

Amended or corrected invoices must be received by the Agency's Office of the Controller within six months after the end of the contract period. The Agency will not pay any invoice received more than 6 months after the end of the effective period.

- 11. **Contract Administrators:** Each Party submits notices, questions and correspondence to the other Party's Contract Administrator. The name, address, telephone number, fax number, and email address of the Parties' initial Contract Administrators are set out below. Either Party may change the name, address, telephone number, fax number, or email address of its Contract Administrator or Principal Investigator or Key Personnel by giving timely written notice to the other Party.

Any changes in the scope of the contract which increase or decrease the Grantee's compensation are not effective until approved in writing by the Agency's Head or Authorized Agent.

<b>Agency Contract Administrator:</b>
Heather Cashwell NC DENR Division of Environmental Assistance and Customer Service 1639 Mail Service Center Raleigh NC 27699-1639 Telephone: (919) 707-8127 Email: <a href="mailto:heather.cashwell@ncdenr.gov">heather.cashwell@ncdenr.gov</a>

<b>Grantee Contract Administrator:</b>	<b>Grantee Principal Investigator or Key Personnel</b>
Doug Barrick, City Manager City of Claremont Post Office Box 446 Claremont NC 28610 Telephone: (828) 466-7255 Fax: (828) 459-0596 Email: <a href="mailto:dbarrick@cityofclaremont.org">dbarrick@cityofclaremont.org</a>	Doug Barrick, City Manager City of Claremont Post Office Box 446 Claremont NC 28610 Telephone: (828) 466-7255 Fax: (828) 459-0596 Email: <a href="mailto:dbarrick@cityofclaremont.org">dbarrick@cityofclaremont.org</a>

- 12. **Grantee Principal Investigator or Key Personnel:** The Grantee shall not substitute the Principal Investigator or key personnel assigned to the performance of this contract without prior approval by the Agency Contract Administrator.
- 13. **Supplantation of Expenditure of Public Funds:** The Grantee assures that funds received pursuant to this Contract shall be used only to supplement, not to supplant, the total amount of federal, state and local public funds that the Grantee otherwise expends for Community Waste Reduction and Recycling services and related programs. Funds received under this Contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Grantee's total expenditure of other public funds for such services.

- 14. Disbursements:** As a condition of this Contract, Grantee acknowledges and agrees to make disbursements in accordance with the following requirements:
- a. Implement adequate internal controls over disbursements;
  - b. Pre-audit all vouchers presented for payment to determine:
    - Validity and accuracy of payment
    - Payment due date
    - Adequacy of documentation supporting payment
    - Legality of disbursement
  - c. Assure adequate control of signature stamps/plates;
  - d. Assure adequate control of negotiable instruments; and
  - e. Implement procedures to insure that account balance is solvent and reconcile the account monthly.
- 15. Outsourcing:** The Grantee certifies that it has identified to the Agency all jobs related to the Contract that have been outsourced to other countries, if any. Grantee further agrees that it will not outsource any such jobs during the term of this Contract without providing notice to the Agency and obtaining written approval from the Agency Contract Administrator prior to outsourcing.
- 16. Assurances For Non-Federally Funded Contracts:** The GRANTEE certifies that with regard to:
1. **Debarment And Suspension** - To the best of its knowledge and belief that it and its principals:
    - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State, or local government agency;
    - (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
    - (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
  2. **Lobbying** - To the best of his or her knowledge and belief, that:
    - (a) No Federal, State or local government appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal, State or local government agency; a member of Congress, North Carolina's General Assembly or local government body; an officer or employee of Congress, North Carolina's General Assembly or local government body, or an employee of a member of Congress, North Carolina's General Assembly or local government body, in connection with the awarding of any Federal, State or local government contract, the making of any Federal, State or local government grant, the making of any Federal, State or local government loan, the entering into of any Federal, State or local government cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal, State or local government contract, grant, loan, or cooperative agreement.
    - (b) If any funds other than Federal, State or local government appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency; a member of Congress, North Carolina's General Assembly or local government body; an officer or employee of Congress, North Carolina's General Assembly or local government body; or an employee of a member of Congress, North

Carolina's General Assembly or local government body in connection with the Federal, State or local government contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

3. **Drug-Free Work Place Requirements** - It will comply by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - (b) Establishing a drug-free awareness program to inform employees about -
    - (1) The dangers of drug abuse in the workplace;
    - (2) The grantee's policy of maintaining a drug-free workplace;
    - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a) above;
  - (d) Notifying the employee in the statement required by paragraph (a), above, that, as a condition of employment under the grant, the employee will -
    - (1) Abide by the terms of the statement; and
    - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
  - (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2), above, from an employee or otherwise receiving actual notice of such conviction;
  - (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), above with respect to any employee who is so convicted -
    - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
    - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f), above.
4. Will comply with the provisions of the Equal Employment Practices Act set out in Article 49A of Chapter 143 of the North Carolina General Statutes.
5. Will comply, as applicable, with the provisions of the Wage and Hour Act, Occupational Safety and Health Act of North Carolina, Controlled Substance Examination Regulation, Retaliatory Employment Discrimination, Safety and Health Programs and Committees, Workplace Violence Prevention, and other applicable provisions of Chapter 95 of the North Carolina General Statutes regarding labor standards.
6. Will comply with all applicable requirements of all other federal, state and local government laws, executive orders, regulations and policies governing this program.

17. Signature Warranty:

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

N.C.G.S. §133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you (Grantee) attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

IN WITNESS WHEREOF, the Grantee and the Agency execute this agreement in two (2) originals, one (1) of which is retained by the Grantee and one (1) of which are retained by the Agency, the day and year first above written.

CITY OF CLAREMENT

NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

John E. Skvarla, III, Secretary

By \_\_\_\_\_  
Grantee's Signature

By \_\_\_\_\_  
Department Head's Signature or Authorized Agent

\_\_\_\_\_  
Typed / Printed Name

\_\_\_\_\_  
Michael G. Bryant, Section Chief  
Type / Printed Name and Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Financial Services Division/Purchasing and Contracts Section  
Title

ORIGINAL

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: August 5, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve Ordinance 02-13 Budget Amendment**

This budget amendment appropriates Carpenter Foundation Grant Funds for the Rescue Squad and Allocates additional fund balance funds to cover the purchase of a used truck for Public Works.

**Recommendation: Approve Ordinance 02-13**

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 02-13

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT  
MUNICIPAL BUDGET FOR FISCAL YEAR 2014

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS  
FOLLOWS:

**General Fund**

This budget amendment appropriates \$10,000 in Carpenter Foundation Grant Funds. The additional grant funds will be allocated to the Claremont Rescue Squad for the purchase of equipment and turn out gear. This amendment also appropriates an additional \$15,000 in fund balance for the purchase of a used limb truck for public works.

**General Fund**

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Miscellaneous Revenues 10.3350.0000	\$10,000	
Appropriated Fund Balance 10.3990.0000	\$15,000	
 <u>Expenditures</u>		
Contributions 10.4100.9100	\$10,000	
Capital Outlay 10.5450.7400	\$15,000	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on  
August 5, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on  
August 5, 2013.

\_\_\_\_\_  
MAYOR David Morrow

ATTEST:

\_\_\_\_\_  
Doug Barrick, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bob Grant, City Attorney

# Claremont Rescue Squad, Inc.

*"Volunteers Serving Proudly"*

P.O. BOX 553  
CLAREMONT, N.C. 28610  
(828) 459-7968

E. Rhodes and Leona B. Carpenter Foundation

January 30, 2013

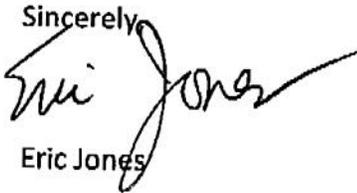
1735 Market Street

Suite 3420 Philadelphia, Pa. 19103

Dear Sir or Madame;

Claremont Rescue Squad is in need of replacing outdated and obsolete equipment. We also need to purchase sets of turnout gear for our new members. The approximate cost of our projected needs would be \$24,000.00.

Sincerely,



Eric Jones

Chief

Claremont Rescue Squad, Inc.

*Boover*



August 5, 2013

Mr. Joseph A. O'Connor, Jr.  
E. Rhodes and Leona B. Carpenter Foundation  
P.O. Box 58880  
Philadelphia, Pennsylvania 19103

Dear Mr. O'Connor, Jr.

The City of Claremont requests the Carpenter Foundation for a grant of \$10,000.00 for its general charitable purposes. The City of Claremont expects to use the Carpenter Foundation grant for the charitable purposes for Claremont Rescue Squad; specifically to help with the cost of replacing outdated equipment and to purchase new turnout gear; however, there is no agreement between the Carpenter Foundation and City of Claremont that the Carpenter Foundation grant will be so used and the grant may be used by the City of Claremont in its discretion for its charitable purposes in any way the City of Claremont chooses.

Lastly, the City of Claremont agrees to take responsibility for the administration of the Carpenter Foundation grant.

Yours Very Truly,

Doug Barrick  
City Manager

CITY OF CLAREMONT  
P.O. BOX 446, CLAREMONT, NC 28610  
828-466-7255

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: August 5, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve Resolution 02-13 for Surplus Property**

The item up for surplus under this resolution is a 2006 Toro zero turn lawnmower that has been replaced with a new mower. These items will be sold via Govdeals.com.

**Recommendation:** Approve Resolution



**CITY OF CLAREMONT  
NORTH CAROLINA**

**RESOLUTION # 02-13**

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**A RESOLUTION DECLARING SURPLUS PROPERTY**

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**WHEREAS**, it has been determined by the City Council that certain property owned by the City of Claremont is dilapidated and in need of repair or replacement; and

**WHEREAS**, it has been determined that the cost of repair is beyond the value of the piece of equipment; and

**WHEREAS**, the City Council is desirous of disposing of the property.

**WHEREAS**, North Carolina General Statute 160a-270(c) enables municipalities to conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction services.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Claremont that the following pieces of property shall be declared surplus property and sold via GovDeals online auction service:

<b>Surplus Equipment</b>				
<b>YEAR</b>	<b>MAKE</b>	<b>MODEL</b>	<b>SERIAL NUMBER</b>	<b>CONDITION</b>
2006	Toro	Z Master 7416	741762200100023	Engine will not run and deck is worn out.

**NOW, THEREFORE, IT IS FURTHER RESOLVED** that the City Manager is hereby authorized to dispose of said equipment in accordance with law.

Adopted this 5<sup>th</sup> day of August 2013.

\_\_\_\_\_  
David B. Morrow, Mayor

ATTEST:

\_\_\_\_\_  
Doug Barrick  
City Clerk

**Department, Committee & Manager Reports**

Date of Meeting: July 1, 2013

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.**

**Item 9**

- A. Police Department
- B. Public Works Department
- C. Rescue Squad
- D. Utilities Department
- E. Planning and Zoning
- F. Parks & Recreation Committee
- G. Appearance Committee

**Item 10**

City Managers Report

**Recommendation: Take Reports**



*Claremont Police Department  
Monthly Service  
July 2013*

Calls Answered	650	Citations Served	19
Felonious Crimes	5	Warnings	30
Misdemeanor	19	Business Escorts	29
Accidents (PI)	0	Funeral Escorts	4
Accidents (PD)	3	Animal Calls	2
Warrants for Arrest	8	Vehicles Impounded	0
Subpoenas Served	6	Alarms Answered	27
Open Businesses	18	Motorist Assistance	12
Property Checks	1040	Part-Time hours	319
Court Hours	0		

*Noted Events during the Month*

1. Lt. Long is investigating a case a Fraud at People's Bank.
2. Cpl. Buff is investigating a case of Identity Theft and possession of stolen property.
3. Chief Gary Bost attended P.E.L.A in Chapel Hill, NC
4. Lt. Long, Sgt. Self and Cpl. Buff attended Interview and Interrogation training at CVCC.
5. Officer Russell attended Intox-EC/IRII training at Newton PD.

**\*\* Special Note\*\***

Part-time Officers Alan Russell and Cody Jarvis both have been hired as full-time Officers.

*Respectfully Submitted  
Gary E. Bost  
Chief of Police*

# CLAREMONT PUBLIC WORKS

## MONTHLY REPORT

JULY 2013

### WATER DEPARTMENT

<u>12</u>	WATER TURNED ON
<u>12</u>	WATER TURNED OFF
<u>36</u>	METERS RE-READ
<u>7</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>1</u>	DIRTY WATER COMPLAINTS
<u>2359+11</u>	JET SEWER LINES/ MANHOLES

### MAINTENANCE DEPT.

<u>560</u>	LEAF BAGS TAKEN TO LANDFILL
<u>3.02</u>	TONS OF ROUGH TRASH PICKED UP
<u>96</u>	HRS. CHIPPING LIMBS
<u>260</u>	HRS. MOWING
<u>16</u>	HRS. BUSH HOG
<u>6</u>	HRS. CLEAN STORM DRAINS
<u>40</u>	HRS. CLEAN CURB & GUTTERING
<u>7</u>	# OF WHITE GOOD PICKUPS

### PERSONNEL

<u>22</u>	OVERTIME HOURS
<u>18</u>	TRAINING HOURS

### PARK

<u>5</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

### OTHER

jetted out and cleaned 838 feet of main sewer line & 4 man holes on St. Vincent  
jetted out and cleaned 680 feet of main sewer line & 2 man hole on emperor  
jetted out and cleaned 841 feet of main sewer line & 5 man holes on south depot  
public works is continuing to clean up debris & chipping trees from the storm  
removed old waste water pumps & install new pipe works and pumps from smyers lift station  
checked all sewer line creek crossings for debris & cleared Mclin creek sewer line  
maintenance will give a up date on Mclie creek out fall line  
water leaks NCDOT working on Oakwood ave

# Claremont Rescue Squad

2748 S. Oxford St.

Claremont, N.C. 28610

828-459-7968

- We responded to 72 calls for the month of June, 68 of those calls were hot. Our average response time was a little over 6 minutes. We didn't miss any calls in June.
- In the past month, we have assisted Catawba County Sherriff's Department several times, including a night search for a missing person; we also had teams in the water searching the following days. Helped with another missing person call. We had several members of our swiftwater team respond to multiple water rescues across the county during the flood.
- We had teams that competed at the N.C. State Rescue Convention in Greenville N.C. over the past weekend. Our team finished second in the Technical Rescue Competition. That team consisted of James Austin, Ryan Smith, Heather Keller and Tim Hicks. This was a great showing considering that they competed with 4 members instead of 6. We had 2 members, James Austin and Ryan Smith that competed in the 2 Man Challenge and finished in 2<sup>nd</sup> place, they also placed 3<sup>rd</sup> in the BLS competition. This is a great showing by our members.
- The 20 Guns in 20 Days is still going on, if you want any tickets, please check with City Hall or any member to purchase them.
- We are doing our Annual Summer Family meeting on August 8<sup>th</sup> and all the Mayor, City Council, City Manager and Attorney are invited. We will be eating at 6:30. Please let me know if you can attend.



# CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE July 2013

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

**Claremont Water & Waste Water Customer Profile & Usage**

Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
January In	595	1,544,200	474	91	2,617,080	83
January Out	171	415,300	10	13	210,200	3
February In	597	2,270,022	476	83	2,784,510	83
February Out	172	657,400	10	3	182,500	3
March In	599	1,898,878	478	84	3,031,050	84
March Out	176	552,500	9	3	170,400	3
April In	601	1,794,400	482	94	2,592,050	86
April Out	175	514,500	10	13	155,500	3
May In	608	2,281,100	487	94	3,737,460	86
May Out	174	646,600	10	13	230,600	3
June In	605	1,924,300	485	95	3,255,360	87
June Out	174	537,600	10	13	198,500	3

**Claremont Water Usage vs Water Purchased**

Month	Purchased from Conover	Billed by Claremont
September 2012	19,582,000	22,729,750
October 2012	8,225,000	7,076,600
November 2012	7,330,500	8,346,770
December 2012	8,119,500	7,267,560
January 2013	5,849,000	4,786,780
February 2013	7,769,000	5,894,432
March 2013	6,132,500	5,652,828
April 2013	6,437,500	5,056,450
May 2013	7,542,000	6,895,760
June 2013	8,859,000	5,915,760

## **System Activities**

- Continuing to evaluate regional options for wastewater treatment
- Working with Catawba County to extend a water line to the Bunker Hill Covered Bridge
- Working with the contractor to install back up power at the School Street Lift Station
- Received approved plans to extend a water line along Kelly Blvd
- Working on pricing for plans to extend a water line along BGA drive
- 6.4 Inches of Rainfall in the Month of June

## **McLin Creek WWTP**

<b>McLin Creek WWTP- June 2013 - NPDES Compliance</b>				
<b>Parameter</b>	<b>Limitation</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Average</b>
Flow, GPD	300,000	24,000	236,000	141,000
BOD mg/l	16.0mg	7.7	34	19
TSS mg/l	30mg	3.2	9.2	6.0
Fecal Coliform	200ml	1	1700	4
Ammonia-Nitrogen, mg/l	2.0mg	.26	14.2	4.99
Dissovled Oxygen, mg/l	5.0mg	6.7	8.0	7.4

<b>McLin Creek WWTP Flow, Gallons per day</b>			
<b>Month</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>
June 2013	24,000	236,000	141,000
May 2013	34,000	256,000	135,000
April 2013	89,000	265,000	154,000
March 2013	78,000	217,000	132,000
February 2013	83,000	439,000	157,000
January 2013	79,000	541,000	161,000
December 2012	53,000	328,000	119,000
November 2012	58,000	158,000	113,000
October 2012	75,000	197,000	133,000
September 2012	69,000	296,000	141,000
August 2012	80,000	202,000	141,000
July 2012	62,000	228,000	137,000
June 2012	72,000	202,000	131,000

## **NCDENR LETTERS & NOTICES OF VIOLATIONS**

- No NOV's
- McLin will be out of compliance for the Month of June for BOD violations. The City has met with the suspected industrial dischargers and will be setting up monitoring to pinpoint the industry causing the problems.

## North WWTP

North WWTP-June 2013 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	45,000	81,000	63,000
BOD mg/l	30.0mg	4.1	10	7.1
TSS mg/l	30mg	7.6	52.0	17.8
Fecal Coliform	200ml	1	4100	8
Ammonia-Nitrogen, mg/l	4.0mg	.10	.33	.21
Dissovled Oxygen, mg/l	5.0mg	6.7	8.1	7.2

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
June 2013	45,000	81,000	63,000
May 2013	34,000	165,000	76,000
April 2013	58,000	153,000	79,000
March 2013	58,000	93,000	69,000
February 2013	52,000	177,000	75,000
January 2013	40,000	164,000	76,000
December 2012	53,000	180,000	104,000
November 2012	53,000	107,000	76,000
October 2012	55,000	83,000	67,000
September 2012	29,000	106,000	61,000
August 2012	41,000	80,000	57,000
July 2012	27,000	66,000	54,000
June 2012	44,000	76,000	55,000

## NCDENR LETTERS & NOTICES OF VIOLATIONS

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- None

## Claremont Waste Water Collections System

No Fines or Issues



# Claremont Planning Report

## July 2013

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### Zoning Permits Issued

- July 17 – Ground mounted sign – 2436 Penny Rd

### Code Enforcement

- Monitored sign issues
- Monitored buffer issues at Advance Pierre Foods and the Claremont Industrial Park

### Planning Board Work

- Planning Board did not meet in July.

### Other Work

- Answered numerous zoning/planning questions
- July 1<sup>st</sup> – met with Kathy Johnson at Catawba County Tax Office about annexation ordinance
- July 3<sup>rd</sup> - met with Randi Gates, Mary George and City Manager about the Carolina Thread Trail through Claremont
- July 9<sup>th</sup> - attended Unifour Regional Hazard Mitigation Plan meeting
- July 24<sup>th</sup> – attended Catawba Trails meeting
- July 30<sup>th</sup> – attended Hazard Mitigation meeting
- June 31<sup>th</sup> – attended the MPO Transportation meeting

**PARKS AND RECREATION COMMITTEE**  
**July 22, 2013**  
**REPORT**

**Opening:** Chairperson Tim Lowrance opened the meeting with a prayer in memory of Bob Brinkley.

**Approval of minutes:** The minutes for the June meeting were approved

**Parks Master Plan:** Tim did not have any news about the Master Plan

**Rainy Day Schedule and Park Application:** Tim reported that the Council did approve the committee's plan. At this point we are waiting for the Attorney to write our words in the official terms for an ordinance.

**New project:** Tim reported that his niece was working on a project to obtain a scholarship. The project is to set up a Blood Bank for Catawba Valley Medical Center. Our participation is to endorse the project and support it by getting people to come to the Blood Bank and give blood. The Blood Bank will be held at Mt. Calvary Lutheran Church. The medical center will be providing the medical staff.

**Eagle Project:** Henry reported that the Eagle project was put on hold until the Master Plan was either completed or moving along enough to let the scout complete the project. The scout is away on a mission trip and will be notified when he returns.

**Senior Citizens Breakfast Evaluation:** Susan Tucker told the committee about the question-naire that she gave to the seniors for their feed back. She did not learn enough to make any major changes. There were a few suggestions to make some changes, but the majority countered those remarks by stating that everything is fine. The one thing that the seniors did agree on was to get more people attending the breakfast.

**Movies/Concerts in the park:** Roger stated that there will be a concert in the park on September 21 and a movie in the park on August 17. He is planning other events for later in the fall.

**Back to School Party:** The date for the back to school party has been set for Saturday, September 7 from 6:00 to 7:00. This will be for Bunker Hill Freshmen to meet the upper class students. More details have to be developed at the August meeting.

**Claremont Daze:** This discussion began with a report from members who had visited other festivals and how the festivals were set up. The feeling of the members was that Claremont Daze is set up in a very controlled manner.

The committee could not come to a consensus on what to charge the participants who wish to ride on the rides in the Kids Korner. The committee is debating on the use of tickets sales or the selling of wrist bands. This has to be completed at the August meeting.

The Stage Show is ready and Danny has the line up, but did not have it for the members. It was requested that pictures and a Bio of each group be given for a news release. This will be handled during the coming weeks.

Booth assignments were shown by Henry. He had a list of all vendors from last year and explained the color code. As an application comes in, he can assign the vendor a booth or he can see where the vendor was last year and change the color. He had highlighted the ones who asked to have the same spot last year in yellow. The color for 2013 is pink.

Danny has a group who would like to perform on the "Porch" at O' Cup but we do not know the hours that O' Cup will be in operation. Henry said that he would get that information.

An inventory of Claremont Daze t-shirts was reviewed, and the number of shirts to order this year was discussed. It was suggested that the shirts be sold at \$10.00 each at one location. The location was not decided.

The time for Friday was set for the vendors to set up 3:00 PM and everything ready at 5:00 PM. Saturday's time was to start at 10:00 AM with the vendors staying as long as they can. The Stage show will continue until 11:00 PM.

The committee talked about communicating with the manager at the Quick Stop about the moving of the dumpsters and that the Public Works will have their truck parked in the front corner for the collection of trash. The Quick Stop staff will be able to use the truck for their trash. We will ask the Rescue Squad to contact the County EMS as they have in the past. We need to sit down with the Police Chief and go over the details of the two day event

**Adjournment:** The meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr