

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**July 1, 2013
Claremont City Hall
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING**

Regular Meeting

July 1, 2013

7:00 PM

Council Chambers, Claremont City Hall

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA**
 - A. Regular Meeting Minutes – June 3, 2013
 - B. Closed Session Minutes- June 3, 2013
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATIONS**
 - A. Police and Fire Departments
- 8. OLD BUSINESS**
 - A. City Park Reservation Policy
- 9. NEW BUSINESS**
 - A. Ordinance 01-13 Fiscal Year 2014 Budget Amendment
 - B. Resolution 01-13 Surplus Property
 - C. City Hall Mural
 - D. Budget Transfer
- 10. DEPARTMENT & COMMITTEE REPORTS**
 - A. Quarterly Financial Report
 - B. Fire Department
 - C. Police Department
 - D. Public Works
 - E. Rescue Squad
 - F. Utilities Department
 - G. Planning and Zoning

- H. Parks & Recreation Committee
- I. Appearance Commission

11. CITY MANAGER’S REPORT

12. CLOSED SESSION

13. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	August 5 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	July 8 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 2 nd Monday of each month	Next meeting in Oct.	Claremont Library 6:00 pm
<u>Parks & Recreation</u> 4 th Monday of each month	July 22 nd	Claremont City Offices 6:00 pm
<u>Youth Council</u> 1 st Sunday of each month	July 6 th	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	July 23 rd	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	July 17 th	1 st Baptist Fellowship Hall 8:30 am
<u>Claremont Tailgate Market</u> Every Friday beginning April 26 th		City Hall Parking Lot 3-6pm

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular City Council meeting held on June 3, 2013.

Recommendation: Approve the Minutes



City of Claremont Regular Meeting Minutes Monday, June 3, 2013

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, June 3, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Mandy Buff, Police Chief Gary Bost, Lieutenant Allen Long, Fire Chief Gary Sigmon, Public Works Director Tom Winkler and Public Works Lead Supervisor Rick Damron.

Others in attendance were: Henry Helton, Susan Tucker, Laurie LoCicero, Robert Smith, Eric Jones, Andrea Ramsey and James Hollar.

1. CALL TO ORDER

Mayor David Morrow called the Claremont City Council meeting to order at 7:06 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by James Hollar of Tri-City Baptist Church in Conover. Councilmember Dale Sherrill led the Pledge of Allegiance.

4. MAYOR'S REPORT

Mayor David Morrow reported on May 17th the Special Olympic Torch Run came through Claremont. He thanked Henry Helton for putting together the Memorial Day ceremony and the twenty-one gun salute.

A. North Carolina Domestic Violence Day Proclamation – Mayor David Morrow read the proclamation.

5. CONSENT AGENDA

A. May 6, 2013 Regular Meeting Minutes – City Attorney Bob Grant presented the following changes:

1. Add “There were no comments from the public.” under section eight subsection “A” after the sentence “Not that it is mandated but if we approved that it would be an option along with beer and wine.”
2. Add “There were no other public comments.” Under section eight subsection “B” after the sentence “Also they are not suppose to have their political signs in the right of way.”
3. Under section ten subsection “C” change “Zoning Sign Text Amendments” to “Extension of Claremont City Limits by Voluntary Annexation”.

Mayor Pro Tem Timothy Lowrance made a motion to accept May 6, 2013 regular meeting minutes with the corrections presented by City Attorney Bob Grant. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

B. May 6, 2013 Closed Session Minutes - Mayor Pro Tem Timothy Lowrance made a motion to accept May 6, 2013 closed session minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

C. Approve Republic Services One Year Contract Extension - Mayor Pro Tem Timothy Lowrance made a motion to approve the Republic Services contract extension as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

D. Approve Catawba County Tax Collection Contract - Mayor Pro Tem Timothy Lowrance made a motion to approve the Catawba County tax collection contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

E. Approve Catawba County Rural Fire Protection Contract - Mayor Pro Tem Timothy Lowrance made a motion to approve the Catawba County rural fire protection contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

6. CITIZEN’S CONCERN’S & COMMENTS

None

7. PUBLIC HEARING

At 7:16 p.m. Councilmember Dale Sherrill made a motion to recess the regular council meeting to open a public hearing. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

A. Fiscal Year 2014 Proposed Budget – No member of the public commented on the proposed budget.

At 7:19 p.m. Councilmember Nicky Setzer made a motion to close the public hearing and reconvene the regular council meeting. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

8. OLD BUSINESS

City Manager Doug Barrick reported last fall the Council approved a resolution to accept some a piece of property as a gift. The property is located across from Claremont Hardware & Farm Supply on South Depot Street. There were some legal issues with the gifting. Attorney Bob Grant, City Manager Doug Barrick and some other attorneys met with the trustee for the estate and Gardner Webb University, the issues have been worked out and they will be moving forward with the gifting of the property.

9. NEW BUSINESS

A. Ordinance 14-12 Fiscal Year 2014 Budget – Councilmember Shawn Brown made a motion to approve ordinance 14-12 as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

B. Fiscal Year 2013 Audit Contract – Councilmember Dale Sherrill made a motion to approve fiscal year 2013 audit contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

C. Fiscal Year 2014 WPCOG Planning Contract – Councilmember Shawn Brown made a motion to approve fiscal year 2014 WPCOG planning contract as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

D. Fiscal Year 2014 Animal Control Agreement – Mayor Pro Tem Timothy Lowrance made a motion to approve fiscal year 2014 animal control agreement as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

E. Fiscal Year 2014 Fire Inspection Agreement – Councilmember Nicky Setzer made a motion to approve fiscal year 2014 fire inspection agreement as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

F. Ordinance 15-12 FY 2013 Budget Amendment – Councilmember Shawn Brown made a motion to approve ordinance 15-12 as presented. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

G. Budget Transfer - Monies have been moved in the FY 13 Budget to cover year end projects and expenses.

10. DEPARTMENT & COMMITTEE REPORTS

A. Fire Department – Chief Gary Sigmon reported calls are down. He invited everyone to stop by the Fire Department to see the landscape upgrade. He thanked the Council for letting him be Fire Chief over the past several years. He is retiring as Fire Chief as of June 30, 2013.

B. Police Department – Lieutenant Allen Long reported Officer Jarvis took reports from BB&T and the Kangaroo for counterfeit monies. Lieutenant Allen Long, Corporal Clark, Officer Allen and Officer Martin were involved in an involuntary commitment and use of force. Five officers were able to qualify with the new H&K .40 cal rifles. Lieutenant Allen Long stated several Officers recently participated in a training class on how to use blow out kits on an injured officer.

C. Public Works – Public Works Director Tom Winkler showed the council one of the new AMR meters. He stated it takes two days, 6 guys and 3 trucks to read the meters with the meters we have now. They bought six AMR meters out of the current budget and will buy the rest out of the new budget.

They did 5,383 feet of root foaming in the sewer lines. They will be doing smoke testing soon. They are looking at purchasing a smoke machine.

D. Rescue Squad – Chief Eric Jones reported they responded to 50 calls last month. They have been able to get their response time down to around 5 minutes. The twenty guns in twenty days raffle is still going on and the next drawing is on July 4th. They're accepting applications for anyone who would like to join the rescue squad. The rescue members will be taking a swift water training class. The rescue squad will be hosting an open house in celebration of their 55th anniversary; more information will be given in the upcoming weeks. Assistant Chief Steve Norris, Tim Hicks and Eric Jones completed the NC Structural Collapse Technician course.

E. Utilities Department – City Manager Doug Barrick he didn't have a report but there were no major issues.

F. Planning & Zoning – City Planner Laurie LoCicero reported the Planning Board met as Board of Adjustment to consider a conditional use permit for a 16-unit planned unit development residential located at 3167 and 3183 West Main Street. The project was approved with a list of conditions. The applicant is Kemp Sigmon.

G. Parks & Recreation Committee – Mayor Pro Tem Timothy Lowrance reported Dave Pittman's concert had to be moved to the school due to rain. There were about 30 people in attendance. Roger Shook had scheduled a group for Saturday in the park but it has been canceled due to further investigation of the artists. A draft of the new reservation form for the park was presented to the Council and a draft Ordinance will be presented at July's Council meeting.

H. Appearance Commission – Councilmember Nicky Setzer reported Pete & Judy Sink won yard of the month and will be given a \$25 gift certificate to Marely's. Discussion was held regarding considering back yards for yard of the month further discussion will be held closer to the New Year.

Councilmember Dale Setzer reported they had a good turnout for the Relay for Life fundraiser event.

Councilmember Shawn Brown stated Susan Tucker and two students stayed the entire night for the Relay for Life fundraiser event. They're still counting monies.

11. CITY MANAGER'S REPORT

City Manager Doug Barrick thanked everyone for helping with putting the budget together. The budget will be available on the City's website this week. Glenda Yount, the Accounts Receivable person for Claremont will be retiring on Friday, June 7th. For anyone wishing to say goodbye to Glenda there will be drop in event on Friday at 3 p.m. Fire Chief Gary Sigmon will be retiring also and a drop in event for him will be June 28th from 2 p.m. until 5 p.m. at the Claremont Fire Department. The Claremont Connect newsletter will be going out in the water bills for June and it will have some informative information on it.

Fire Chief Gary Sigmon stated Matlock's Used Parts is going to have their open house/grand opening on Saturday, June 8th from 10 a.m. until 3 p.m.

12. CLOSED SESSION

At 8:05 p.m. Mayor Pro Tem Timothy Lowrance made a motion go into closed session in reference to G.S. 143-318.11(a)(3) (Attorney-Client Privilege). Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

At 8:27 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the closed session and reconvene the regular session. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

Councilmember Dale Sherrill asked City Manager Doug Barrick to clarify the dates of the retirement dinner and reception for Fire Chief Gary Sigmon and the date for Glenda Yount's reception.

City Manager Doug Barrick stated there would be a retirement dinner on June 22nd at St. Mark's Lutheran Church at 6 p.m. for Fire Chief Gary Sigmon but it is by invitation only. On June 28th from 2 p.m. until 5 p.m. at the Fire Department is the reception for Chief Sigmon and it is open to the public. The retirement reception for Glenda is on June 7th from 3 p.m. until 5 p.m. at City Hall.

13. ADJOURN

At 8:27 p.m. Councilmember Shawn Brown made a motion to adjourn the City Council meeting. Councilmember Dale Setzer seconded the motion. The motion passed unanimously.

Respectfully submitted,
Mandy D. Buff, Administrative Support Clerk

David B. Morrow, Mayor

Attested:

Douglas L. Barrick, City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the City Council Closed Session meeting held on June 3, 2013.

Recommendation: Approve the Minutes

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting: July 1, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: City Park Reservation Policy

The City Code of Ordinances under section 10-3-2 (d) states:

The city council may adopt, or authorize the manager to adopt, policies and procedures governing access to and use of city park and recreational facilities. These policies and procedures shall be consistent with this chapter, and may include, but not be limited to, fees for use of facilities, use of concession stands for sale of food and drink, shared use of facilities, application procedures and forms for the use of facilities, and related matters.

The Parks & Recreation Committee has investigated and recommended a formal policy for the reservation of the City Park. The recommended policy is attached for City Council review.

Recommendation: Review Policy and either adopt or authorize Manager to adopt

POLICY FOR RAINY DAY SCHEDULES OF PARK RENTALS

The Claremont City Park has 5 picnic areas plus an amphitheater. The main pavilion area (shelter number 1) will seat as many as 60 people. Picnic areas number 2 and 3, have shelters and will accommodate 6 to 8 people. Areas number 4 and 5 do not have shelters but will hold a party of 4 to 6 people. All picnic areas have a charcoal grill, and only shelters 1 and 2 have electricity.

As the person makes a reservation, they should complete an application which asks the questions of type party is to be held and how many people to expect. The application should be given to the person at the front desk; they will tell the applicant that they are being assigned a given area. In the case of using the Amphitheater, picnic area number 2 could be part of the package should the party wish to have food served. At no time during the use of the park by a group should the walking trail, tennis courts, and play ground equipment be closed to the general public.

Over Night Camping site plus Picnic shelter number 3 has a fee of \$25.00 per night

Each party may desire to extend the time if they feel they need it. This has to be done at the time of making the reservations.

Should the reserved outing be rained out, the party must call City Hall to reschedule. The party may only schedule one event at a time.

**PARKS AND RECREATION
REQUEST FOR RESERVING THE CITY PARK**

Application

Date: _____

Name of Group: _____ Contact Person: _____

Mailing Address: _____ Zip: _____

E-Mail Address: _____

Phone Number: _____ (day) _____ (other)

Date for the outing: _____ day of week: _____ time: ____ to _____

We expect to have between _____ and _____ individuals in attendance

We request the following:

- Picnic Area number 1 Shelter (40 to 60 people) 4 hours
- Picnic Area number 2 Shelter (6 to 10 people) 4 hours
- Picnic Area number 3 Shelter (6 to 10 people) 4 hours
- Picnic Area number 4 No Shelter (4 to 6 people) 4 hours
- Picnic Area number 5 No Shelter (4 to 6 people) 4 hours

All picnic areas have a grill – Picnic shelters 1 and 2 have electricity

- Amphitheater + Shelter number 2 (with electricity) 5 hours
- Over night Camp Site
(Includes Picnic area number 3) \$25.00 per night
Another application must be completed
for final approval

There may be other parties taking place in the park the same time as yours. The Play Ground equipment is open at all times to anyone who wishes to use them. The Walking Trail is open at all times to the general public. Tennis courts may be used on a first come first serve basis, unless they have been reserved for a special outing.

Over Night Camping is the only group who may stay in the park after the closing at 10:00 PM.

The City expects those who use the park facilities to help in keeping the park clean. If everyone will clean up their area that will be a major help. Please report any malfunction of any area that you observe.

Only one reservation may be made at a time. There is no rain date. If the event is rained out, the party has to reschedule.

REQUEST FOR COUNCIL ACTION

Date of Meeting: July 1, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Ordinance 01-13 Budget Amendment

This budget amendment appropriates Golden Leaf Grant funds in the Utility Fund. The amendment recognizes grant funding to assist with the payoff of the loan balance on the McLin Creek WWTP debt.

Recommendation: Approve Ordinance 01-13

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 01-13

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2014

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Utility Fund

This budget amendment appropriates \$30,000 in Golden Leaf Grant Funds. The additional grant funds will be allocated to the debt service of the McLin Creek WWTP.

Utility Fund

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Golden Leaf Grant 30.3452.0000	\$30,000	
 <u>Expenditures</u>		
McLin Principal 30.8220.8100	\$30,000	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on
July 1, 2013.

ADOPTED at the regular meeting of the City Council of the City of Claremont on
July 1, 2013.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution 01-13 for Surplus Property

The items up for surplus under this resolution include one three police vehicles and the City Hall van. The proceeds from this sale will be used to purchase a pickup truck for the police dept. These items will be sold via Govdeals.com.

Recommendation: Approve Resolution



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 01-13

A RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, it has been determined by the City Council that certain property owned by the City of Claremont is dilapidated and in need of repair or replacement; and

WHEREAS, it has been determined that the cost of repair is beyond the value of the piece of equipment; and

WHEREAS, the City Council is desirous of disposing of the property.

WHEREAS, North Carolina General Statute 160a-270(c) enables municipalities to conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Claremont that the following pieces of property shall be declared surplus property and sold via GovDeals online auction service:

Surplus Vehicles				
YEAR	MAKE	MODEL	VIN #	MILEAGE
1989	GMC	Suburban 1500	1GKEV16K6KF528748	75,287
1989	Chevy	Silverado 1500	1GCDC14K7KZ252689	135,341
1993	Ford	Explorer	1FMDU34X0PUD42688	94,934
2005	GMC	Safari	1GMKDM19X65B505908	28,474

NOW, THEREFORE, IT IS FURTHER RESOLVED that the City Manager is hereby authorized to dispose of said vehicles and equipment in accordance with law.

Adopted this 1st day of July 2013.

David B. Morrow, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: July 1, 2013

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Review Proposed City Hall Mural

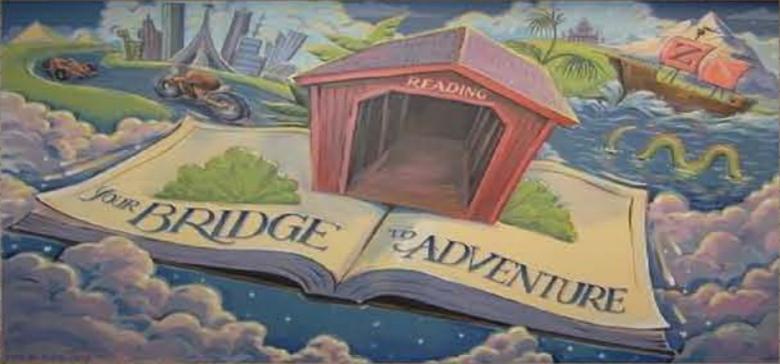
The Claremont Appearance Committee and Friends of the Library Committee have been working over the last year to secure a design and proposal for a mural to highlight the City Library. This would be the second mural in the downtown area of Claremont and continues a vision to provide aesthetically pleasing artwork in the downtown area. This mural would be placed on the City Hall and would highlight the Library. Funds for this project would come from the Friends of the Library and Appearance committee budgets.

Recommendation: Review Proposal and Provide Feedback





LIBRARY
READ



Claremont City Hall
ENTRANCE
←



HERITAGE ADVENTURES

BB&T



Creative Brush Concepts

Scott Waldroup ~ Owner / Project Manager

Date: May 26, 2013

Project Quote For City of Claremont Mural

- Paint a mural on side of Library approx. 10' x 16' based on visual provided by City of Claremont consisting of Book with Covered bridge leading to various Claremont images in the background.

Total Cost: \$2,500.00 Includes Cost of Materials

Payment schedule:

\$ 1000 Deposit

\$ 1500 Due upon completion of project.

Print Name of City of Claremont Representative and Title

Representative Signature

Scott Waldroup, Artist Signature

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Budget Transfers

Monies have been moved in the FY 13 Budget to cover year end projects and expenses.

Recommendation: Informational Only

Department, Committee & Manager Reports

Date of Meeting: July 1, 2013

To: Mayor and the City Council
From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 10

- A. Quarterly Financial Report
- B. Fire Department
- C. Police Department
- D. Public Works Department
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

Item 11

City Managers Report

Recommendation: Take Reports



CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE
CLAREMONT, NC 28610
828/459-9296 FAX 828/459-9732

June 2013

The Claremont Fire Department responded to 34 calls for the month of June 2013 and 108 year to date.

Man hours spent on fire calls for the month totaled 131.6.

The average number of member responses to calls this month 7, and for the year 8.

Average response time to calls 4 min. 38 seconds till the first engine was on the scene for structure calls.

Training for the month totaled 256 hours for the department.

The Fire Prevention Office performed 1 program this month, 20 installed smoke detectors and replaced 6 smoke detector batteries, installed 5 carbon monoxide detectors. Fire Prevention also installed 1 car seat.

Updates on projects and fire department information:

Members completed installing brick chips as a permanent ground cover in all the mulch areas. Four additional 800MHz portable radios have been received and will be placed into service in the coming weeks.

Thank you, for the opportunity to have served this community over the last 27 years.

Respectively submitted,
Gary Sigmon, Fire Chief



*Claremont Police Department
Monthly Service
June 2013*

Calls Answered	895	Citations Served	47
Felonious Crimes	1	Warnings	48
Misdemeanor	20	Business Escorts	48
Accidents (PI)	0	Funeral Escorts	1
Accidents (PD)	7	Animal Calls	4
Warrants for Arrest	3	Vehicles Impounded	0
Subpoenas Served	9	Alarms Answered	30
Open Businesses	21	Motorist Assistance	30
Property Checks	1310	Part-Time hours	219
Court Hours	5		

Noted Events during the Month

1. Sgt. Cozzen investigated two cases of B&E to vehicles at Carolina Foam.
2. Cpl. Buff and Officer Martin arrested two subjects involved in an Assault on S. Depot St.
3. Lt. Long is investigating a case of Fraud involving People's Bank.

*Respectfully Submitted
Gary E. Bost
Chief of Police*

CLAREMONT PUBLIC WORKS

MONTHLY REPORT

JUNE 2013

WATER DEPARTMENT

<u>31</u>	WATER TURNED ON
<u>30</u>	WATER TURNED OFF
<u>23</u>	METERS RE-READ
<u>0</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>2</u>	DIRTY WATER COMPLAINTS
<u>1845+ 9</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>380</u>	LEAF BAGS TAKEN TO LANDFILL
<u>5.02</u>	TONS OF ROUGH TRASH PICKED UP
<u>160</u>	HRS. CHIPPING LIMBS
<u>250</u>	HRS. MOWING
<u>12</u>	HRS. BUSH HOG
<u>6</u>	HRS. CLEAN STORM DRAINS
<u>40</u>	HRS. CLEAN CURB & GUTTERING

2 # OF WHITE GOOD PICKUPS

PERSONNEL

<u>6</u>	OVERTIME HOURS
<u>6</u>	TRAINING HOURS

PARK

<u>6</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

OTHER

jetted out and cleaned 665 feet of main sewer line & 3 man holes on sterling court
 jetted out and cleaned 551 feet of main sewer line & 3 man hole on cardinal lane
 jetted out and cleaned 629 feet of main sewer line & 3 man hole from riber lane
 public works is continuing to clean up debris & chipping trees from the storm
 continue to work on interstate ramps
 checked all sewer line creek crossings for debris & cleared mclin creek sewer line
 Repaired 46 sections of sidewalks and added one hanidcapped ramp

Claremont Rescue Squad

2748 S. Oxford Street

Claremont, NC 28601

- For the month of May we responded to 72 calls, of these 66 were hot. Our average response time was 5:24.
- Elections were held at the Squad on June 13th, 2013. The results were Eric Jones – Chief, Steve Norris – Assistant Chief, Ryan Smith – Captain, Carl Greene – Lt. of Grounds, Jessalyn Johnson – Lt. of Equipment and JP Peeler – Lt. of Trucks. David Hedrick was elected to the Board from the members and Robert Smith and Bud Huffman was elected to serve on the Board from the Community.
- We will be holding our next Early Bird drawing for our 20 Guns for 20 Dollars raffle on July 4th 2013, so if you still want to get tickets, please do so by then.



CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE June 2013

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

Claremont Water & Waste Water Customer Profile & Usage

Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
December In	616	2,395,600	497	115	3,819,460	84
December Out	170	701,800	10	17	350,700	3
January In	595	1,544,200	474	91	2,617,080	83
January Out	171	415,300	10	13	210,200	3
February In	597	2,270,022	476	83	2,784,510	83
February Out	172	657,400	10	3	182,500	3
March In	599	1,898,878	478	84	3,031,050	84
March Out	176	552,500	9	3	170,400	3
April In	601	1,794,400	482	94	2,592,050	86
April Out	175	514,500	10	13	155,500	3
May In	608	2,281,100	487	94	3,737,460	86
May Out	174	646,600	10	13	230,600	3

Claremont Water Usage vs Water Purchased

Month	Purchased from Conover	Billed by Claremont
August 2012	18,000,500	9,021,500
September 2012	19,582,000	22,729,750
October 2012	8,225,000	7,076,600
November 2012	7,330,500	8,346,770
December 2012	8,119,500	7,267,560
January 2013	5,849,000	4,786,780
February 2013	7,769,000	5,894,432
March 2013	6,132,500	5,652,828
April 2013	6,437,500	5,056,450
May 2013	7,542,000	6,895,760

System Activities

- Continuing to evaluate regional options for wastewater treatment
- Working with Catawba County to extend a water line to the Bunker Hill Covered Bridge
- Working with the contractor to install back up power at the School Street Lift Station
- Working on construction plans to extend a water line along Kelly Blvd
- Working on pricing for plans to extend a water line along BGA drive
- Completed the 2012 Water Quality Reports
- Completed the 2013 Root Control Program

McLin Creek WWTP

McLin Creek WWTP- March 2013 - NPDES Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	300,000	78,000	217,000	132,000
BOD mg/l	16.0mg	3.7	15	9.7
TSS mg/l	30mg	3.0	12.8	7.2
Fecal Coliform	200ml	1	1	1
Ammonia-Nitrogen, mg/l	2.0mg	.11	4.64	1.36
Dissovled Oxygen, mg/l	5.0mg	7.0	8.4	7.9

McLin Creek WWTP Flow, Gallons per day			
Month	Min	Max	Average
March 2013	78,000	217,000	132,000
February 2013	83,000	439,000	157,000
January 2013	79,000	541,000	161,000
December 2012	53,000	328,000	119,000
November 2012	58,000	158,000	113,000
October 2012	75,000	197,000	133,000
September 2012	69,000	296,000	141,000
August 2012	80,000	202,000	141,000
July 2012	62,000	228,000	137,000
June 2012	72,000	202,000	131,000
May 2012	58,000	331,000	151,000
April 2012	63,000	177,000	122,000
March 2012	91,000	268,000	133,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

North WWTP

North WWTP-March 2013 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	58,000	93,000	69,000
BOD mg/l	30.0mg	13	20	16
TSS mg/l	30mg	5.2	16.4	11.5
Fecal Coliform	200ml	1	3	2
Ammonia-Nitrogen, mg/l	4.0mg	.10	.11	.03
Dissovled Oxygen, mg/l	5.0mg	6.9	8.6	8.1

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
March 2013	58,000	93,000	69,000
February 2013	52,000	177,000	75,000
January 2013	40,000	164,000	76,000
December 2012	53,000	180,000	104,000
November 2012	53,000	107,000	76,000
October 2012	55,000	83,000	67,000
September 2012	29,000	106,000	61,000
August 2012	41,000	80,000	57,000
July 2012	27,000	66,000	54,000
June 2012	44,000	76,000	55,000
May 2012	23,000	143,000	49,000
April 2012	36,000	94,000	65,000
March 2012	48,000	89,000	64,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- None

Claremont Waste Water Collections System

No Fines or Issues



Claremont Planning Report

June 2013

Zoning Permits Issued

- June 3rd – Accessory Building – 3177 Catawba St
- June 12th- Detached Garage – 2977 Peachtree Ext

Code Enforcement

- Monitored sign issues
- Monitored erosion issues on Genelia Drive

Planning Board Work

- Planning Board did not meet in June.

Other Work

- Answered numerous zoning/planning questions
- Met with a citizen's attorney about a subdivision and recombination of property
- Completed Certificate of Occupancy for WB Frames
- June 14th – attended the Western NC Air Quality Conference
- June 26th – attended the MPO Transportation meeting

PARKS AND RECREATION COMMITTEE
Report for June 2013

Eagle Scout Project: The project to beautify the area around the Pepsi-Cola Memorial was presented to the committee for approval. The committee took into consideration of concerns from the Public Works Director. The boarder that is proposed was suggested to omit as it could be a hazard for people walking in the area, plus the maintenance crew would have to take more time to cut the grass and clean up around the area. As a whole the project was approved with the suggestion to make the roof over the well with a slope so rain water will run off. The scout's budget is only \$523.72. It is his responsibility to obtain these funds. The committee did not recommend the city to contribute any funds at this time. The committee only approved the project.

Bunker Hill Homecoming Parade and Pep Rally: Jeana Link, a teacher at Bunker Hill High School who is the faculty advisor for this project, gave a power point presentation to the committee. Her request is to have the event on a Tuesday afternoon from 6:00 PM to 9:30 PM. The parade would line up on Pine Street from Hannah's BBQ to Main Street. The parade would go east on Main Street to the City Park and end at the amphitheater. The student clubs will have different activities at their booths for all of the participants to enjoy. The band and cheerleaders will perform. There will be speeches by different individuals. Mayor Morrow will be expected to welcome everyone to the Pep Rally. Dr. Jeff Isenhour, the new principal, attended the meeting and backed up Jeana with new ideas that he is bringing to the high school. The committee asked that Jeana give an updated report each month as she develops the plans for the parade and the rally.

Rainy Day Policy for the City Park: The committee reviewed the ideas that were submitted last month. They were puzzled to how it could be stated any other way, "The policy for renting a picnic area in the City Park: there will not be a rain date reservations. If the activity is rained out, the party has to reschedule." The information given out was to let people know if their party is a small one, they do not have the right to reserve the large picnic area that will accommodate 40 to 60 people. The committee felt the adoption of the new application for reserving areas of the City Park would help people understand that they will reserve an area that will fit their needs with the number of people expected. Instead of giving the application to the person making the reservation to complete, the city clerk should ask basic questions as to how many will be expected, and the time of day they wish to use the park. It is to be understood that another party may follow.

Movies and Stage performances in the Park: Roger Shook stated that the next movie will be Saturday, July 20 at 8:30 PM. The next singing group performance will be Saturday, August 17. This will be a Gospel and Blue Grass performance. The Committee commended Roger for the fine work that he has put into this activity.

Claremont Daze and Kids Korner: The Layout for the booths were reviewed, but the major concern at this time is the Kids Korner. The question raised was how many host will be needed and the amount we give them for their services. Danny is going to check with Pinnacle Company as to how many, and what rides they will be bringing. We will send out a letter from Tim Lowrance stating to the host organizations that we are making some big changes and will get back to them about Claremont Daze.

Senior Citizens Breakfast: Susan is concerned with the number of people who attend the breakfast. She stated that the programs have been extremely good and informative. The committee looked at some possible reasons for the drop in numbers. One suggestion was to change the name so it will not be confused with the Social Services program being held at the Methodist Church. At one time the breakfast was held at Box Car Grille. It was suggested that we try that again. A survey could be taken with the names that are on file to see what kind of response is derived.

Tailgate Market: Henry stated that the market is beginning to grow as the crops are coming in. The week of June 21 was a good day with three produce vendors, the Pie Lady and two other vendors. The Farm City Program that was to come to Claremont did not materialize.

Vote for Claremont City Park: The information has been e-mailed to the members, but it was emphasized that each individual may vote on a daily basis until 11:59 PM, July 15. The Claremont Courier has been given the material to put in the paper to get all citizens to vote for the Claremont Park. If we could get the most votes, we could get \$100,000.00.

Back to School Party for High School Students: The committee selected Saturday, September 7 for a Hot Dog cookout in the park for all students from Bunker Hill High School. This event is being sponsored by Claremont Automotive and Muffler Repair.

Adjournment: The meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.



Appearance Commission Minutes Monday June 10, 2013

Present - Glenn Morrison-Chairman, Nancy Murray, Jane Robbins and Judy Setzer

June Yard of the Month Winner - Doug & Jill Brown, 2980 Cloninger Drive

Honorable Mention:

Robin Hovis - 3101 Catawba Street

Kevin Crouse - 3207 Catawba Street

Shawn Brown - 3060 Calvin Street

Previous Yard of the Month Winners:

April - Shane & Angela Houston

May - Pete & Judy Sink

No Meeting - July, August & September