



CLAREMONT
NORTH CAROLINA

City Council Meeting
June 2, 2014
Claremont City Hall 7:00 PM



**CITY OF CLAREMONT
CITY COUNCIL MEETING
Regular Meeting
June 3, 2013
7:00 PM
Council Chambers, Claremont City Hall**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA**
 - A. Regular Meeting Minutes – May 5, 2013
 - B. Closed Session Minutes- May 5, 2013
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATIONS**
 - A. 2014 Claremont Youth Council
- 8. PUBLIC HEARINGS**
 - A. Fiscal Year 2015 Proposed Budget
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
 - A. Ordinance 15-13 Fiscal Year 2015 Budget
 - B. Fiscal Year 2015 Fire Department Officer Confirmation
 - C. Fiscal Year 2015 WPCOG Planning Contract
 - D. Fiscal Year 2015 Animal Control Agreement
 - E. Fiscal Year 2015 Fire Inspections Agreement
 - F. Residential Solid Waste & Recycling Collection Agreement with Republic Services
 - G. Information Technology Maintenance and Network Support Agreements
 - H. Davis & Floyd Agreement for Engineering Report
 - I. Ordinance 16-13 Fiscal Year 2014 Budget Amendment
 - J. Budget Transfer

11. DEPARTMENT & COMMITTEE REPORTS

- A. Department Dashboard Report
- B. Parks & Recreation Committee
- C. Appearance Commission

12. CITY MANAGER'S REPORT

13. CLOSED SESSION

14. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	July 7 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	June 9 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 2 nd Monday of each month	June 9 th	Claremont Library 6:00 pm
<u>Parks & Recreation</u> 4 th Monday of each month	June 23 rd	Claremont City Offices 6:00 pm
<u>Youth Council</u> 1 st Sunday of each month	September 7 th	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	June 24 th	Claremont Library 6:00 pm
<u>Claremont Tailgate Market</u> Every Friday		City Hall Parking Lot 3-6pm

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Consent Agenda

- A. Regular Meeting Minutes - May 5, 2014
- B. Closed Session Minutes- May 5, 2014

Recommendation: Approve the Consent Agenda



City of Claremont Regular Meeting Minutes Monday, May 5, 2014

The regular City Council meeting of the City of Claremont was held in the large shelter located at Claremont City Park at 7:00 p.m. on Monday, May 5, 2014.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Rick Damron, Lieutenant Allen Long, Jessica Miller, Fire Chief Bart Travis, Melinda Bumgarner and Police Chief Gary Bost.

Others in attendance were: Robert Smith, Cole Travis, Lisa Travis, Laurie LoCicero, Crystal Clark, David Clark, Reverend George Hilton, Gene Monday, Rupert Little, Andre Ramsey, Jason Lowrance and Cameron Morgan.

1. CALL TO ORDER

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by George Hilton, from Lighthouse Ministries. Councilmember Nicky Setzer led the pledge of allegiance.

4. MAYOR'S REPORT

Mayor Brown spoke about the ribbon cutting at Crown Merchants on April 24th. He also spoke about the Hope 4 a Cure 5k which was held on May 3rd. Mayor Brown read two thank you notes; one from Kim Yancy, Claremont Elementary School, thanking the city for their donation. The second note was from Claremont Friends of the Library. Mayor Brown read two proclamations. The first was to recognize Police Week, May 11-17, 2014. The second was to recognize Public Works Week, May 18-24. City Manager, Doug Barrick presented Public Works with a framed Public Works Week Poster.

5. CONSENT AGENDA

A. April 7, 2014 Regular Meeting Minutes – Councilmember Timothy Lowrance made a motion to accept April 7, 2014 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

B. April 7, 2014 Closed Session Minutes- Councilmember Timothy Lowrance made a motion to accept April 7, 2014 closed session minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

C. Interlocal Contract for HGAC Buy Cooperative Purchasing- Councilmember Timothy Lowrance made a motion to accept the contract as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

D. Resolution 19-13 Planning Board Appointment- Councilmember Timothy Lowrance made a motion to accept the Resolution as presented, appointing Crystal Clark to the planning board. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERN'S & COMMENTS- none

7. PRESENTATIONS: City Manager, Doug Barrick presented the Managers Recommended Budget for fiscal year 2014. Manager Barrick gave an overview of the budget. There will be a public hearing on Monday, June 2, 2014.

8. PUBLIC HEARING- Motion was made by Councilmember Timothy Lowrance to open a public hearing at 7:36 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously. Purpose of the public hearing: The owners of 3033 Centennial Blvd are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 12.76 acre tract is currently in the ETJ of the City of Claremont and is contiguous to current Corporate Limits, served by City Utilities, and is served by all other city services. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

Motion was made by Councilmember Nicky Setzer to close the public hearing at 7:38 p.m. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

9. OLD BUSINESS- Francis Sigmon Park front lots have been sold to S & A Sports. The rear lots have been purchased by the Sigmon family.

10. NEW BUSINESS

A. Ordinance 12-13 Annexation 14-01- Motion was made by Councilmember Dale Sherrill to accept Ordinance 10-13. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

B. Ordinance 13-13 FY 14 Budget Amendment- This budget amendment will account for the money received from the fire departments checking. Motion was made by Councilmember Dale Sherrill to accept Ordinance 13-13. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

C. Resolution 20-13 Parks & Recreation Master Plan- Motion was made by Councilmember Timothy Lowrance to adopt the Parks & Recreation Master Plan. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

D. Agreement for Wastewater Operations- State laws requires that the City of Claremont designate an Operator Responsible in Charge (ORC) for the waste water operations. The City of Hickory is currently under contract and performing these ORC duties associated with the treatment facilities and pump stations for the City of Claremont. This contract will extended these services for an additional 3 years. Motion was made by Councilmember Dale Sherrill. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

E. Ordinance 14-14 Fire Department Command Structure- This ordinance updates the structure of the Fire Dept to operate with two elected assistant chiefs. These changes come about to assist the department in the separation of duties and provide opportunities for growth within the department. Motion was made by Councilmember Dale Sherrill. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

F. Budget Transfer- Monies have been moved in the FY 14 Budget to cover some unplanned expenses and break downs. No action was needed.

11. DEPARTMENT & COMMITTEE REPORTS

A. Youth Council – Cole Travis presented the Youth Council report.

B. Parks and Recreation Committee- Jessica Miller spoke on behalf of the Recreation Committee.

C. Monthly Department Dashboard Report- There was no questions in reference to the monthly dashboard report.

12. CITY MANAGER'S REPORT- City Manager Barrick advised everyone that the city website is up to date with loads of information. He also spoke about grass. City ordinance stated grass on approved lots can be no higher than 8 inches or 24" inches on unapproved lots. He asked everyone to come by city hall and look at the display cases which are full of police and public work equipment.

13. CLOSED SESSION: Motion was made by Councilmember Timothy Lowrance to go into a closed session in reference to G.S. 143-318.11(a) (4, 5) at 7:57 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Motion was made by Councilmember Timothy Lowrance to recess the closed session at 9:08 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

14. ADJOURN- Motion was made by Councilmember Dayne Miller to adjourn the meeting at 9:40 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

Respectfully submitted,
Wendy L. Helms, Administrative Support Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 4, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Youth Council Awards

The Claremont Youth Council has made great strides this past year in engaging our community’s youth towards service and involvement within our City.. In gratitude for faithful service, the City of Claremont recognizes these youth for their commitment and involvement.

The 2013-2014 Claremont Youth Council Roster:

Name	Grade Level	High School
Sarah Lemons	Senior	Bandys
Morgan Howden	Junior	Bandys
Katelynn Patterson	Junior	Bandys
Jake Loftin	Senior	BHHS
Abbey Moose	Senior	BHHS
Zach Gardner	Junior	BHHS
Sandra Vang	Junior	BHHS
Ashley Baucom	Sophomore	BHHS
Mason Beard	Sophomore	BHHS
Katelynn Bruno	Sophomore	BHHS
Katana DeMauro	Sophomore	BHHS
Allie Hedrick	Sophomore	BHHS
Christina Hefner	Sophomore	BHHS
Mara Loftin	Sophomore	BHHS
Lillian (Lilly) Ly	Sophomore	BHHS
Emily Maxfield	Sophomore	BHHS
Abby Miller	Sophomore	BHHS
Olivia Simmons	Sophomore	BHHS
Savannah Frye	Freshman	BHHS
Logan Hedrick	Freshman	BHHS
Cole Travis	Freshman	BHHS
Cheyenne DeMauro	Freshman	BHHS

Recommendation: Allow Mayor Brown to present award

REQUEST FOR COUNCIL ACTION

Date of Meeting: **June 2, 2014**

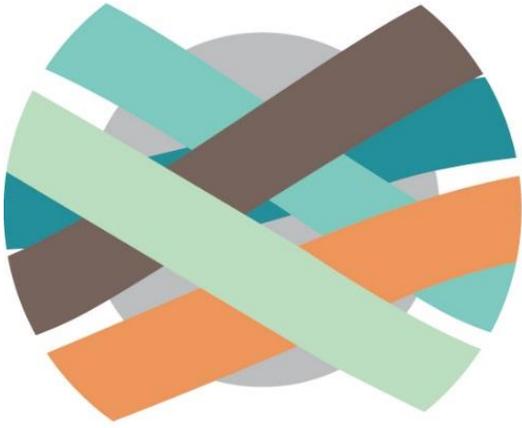
To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Hold Public Hearing

The proposed budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 was submitted to the Claremont City Council on May 5, 2014 in accordance with North Carolina General Statutes. North Carolina law requires that a public hearing be held by the Claremont City Council on the proposed budget prior to adoption. All interested persons are invited to make written or oral comments on the proposed budget. The proposed budget has been available for public review on the City of Claremont website at www.cityofclaremont.org and at the Claremont City Hall.

Recommendation: Hold Public Hearing



CLAREMONT NORTH CAROLINA



Manager's Recommended Budget Fiscal Year Ending June 30, 2015

Respectively Submitted to the Claremont City Council on
May 5, 2014

"A progressive City dedicated to preserving small town values while planning for the future"

City of Claremont
Table of Contents
For the Budget Year Ending June 30, 2015

Budget Ordinance	Page 1
Manager’s Message	Page 5
City Information	Page 11
Organizational Chart	Page 12
Citizen’s Budget Guide	Page 13
Budget Calendar	Page 22
Budget Summary Expenditures By Department	Page 23
General Fund Revenues Line Item Detail	Page 25
General Fund Expenditures	
City Council	Page 26
Administration	Page 28
Library	Page 30
Planning & Zoning	Page 32
Police	Page 34
Fire	Page 36
Public Works	Page 38
Recreation	Page 40
Debt Service	Page 42
Powell Bill Fund	
Revenues	Page 44
Expenditures	Page 46

City of Claremont
Table of Contents
For the Budget Year Ending June 30, 2015

Utility Enterprise Fund Expenditures	Page 47
Utility Enterprise Fund Line Item Detail Revenues	Page 49
Expenditures	
Water Treatment	Page 50
Water Maintenance	Page 51
Waste Water Treatment	Page 52
Waste Water Maintenance	Page 53
Debt Service	Page 54
PJ Stanley Memorial Scholarship Fund	Page 55
Schedule of Fees	Page 58
Capital Improvement Plan General Fund	Page 65
Utility Enterprise Fund	Page 66

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No.

AN ORDINANCE OF THE CITY OF CLAREMONT ADOPTING THE CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2015

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2014 and ending June 30th 2015.

Ad Valorem Taxes	\$1,941,039
Occupancy Tax	\$4,000
Grants & Investments	\$600
Utility Franchise Fees	\$225,200
Sales Tax	\$259,100
Fund Balance	\$56,536
State Shared Revenues	\$32,650
Fees	\$38,850
Miscellaneous	\$12,025
Total	\$2,570,000

Section 2: The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the Fiscal Year beginning July 1st 2014, and ending June 30th 2015, in accordance with the chart of accounts heretofore established for the City.

City Council	\$65,120
Economic Development	\$22,000
Administration	\$398,543
Police	\$863,521
Fire	\$359,820
Public Works	\$567,164
Recreation	\$93,913
Planning	\$29,300
Library	\$23,100
Debt Service	\$147,520
Total	\$2,570,000

Section 3: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Charges for Utilities	\$1,079,147
Other Charges	\$69,750
Total	\$1,148,897

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Water Treatment	\$291,597
Water Maintenance	\$144,500
Waste Water Treatment	\$588,450
Waste Water Maintenance	\$124,350
Debt Service	\$0
Total	\$1,148,897

Section 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Powell Bill Distribution	\$40,000
Total	\$40,000

Section 6: The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of city streets for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Powell Bill Operations	\$40,000
Total	\$40,000

Section 7: It is estimated that the following revenues will be available in the PJ Stanley Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Contributions	\$2,500
Transfer from General Fund	\$6,400
Total	\$8,900

Section 8: The following amounts are hereby appropriated in the PJ Stanley Fund for the memorial scholarships and fundraising for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Scholarships	\$2,500
Department Supplies	\$6,400
Total	\$8,900

Section 9: The operating funds encumbered on the financial records of June 30th 2014 are hereby re-appropriated into this budget.

Section 10: There is hereby levied a tax at the rate of forty six cents (\$.46) per one hundred (\$100) valuation of property as listed for taxes as of January 1st 2014, for the purpose of raising the revenue listed as “Ad Valorem Taxes” in the General Fund in Section 1 of this ordinance.

Section 11: The corresponding FY 2014-2015-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2015 Schedule of Fees is attached as Attachment A to this Ordinance.

Section 12: The City Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$5,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

Section 13: Copies of the Annual Budget ordinance shall be furnished to the City Clerk, to the Governing Board and to the City Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on June 2, 2014.

ADOPTED at the regular meeting of the City Council of the City of Claremont on June 2, 2014.

MAYOR Shawn Brown

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

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Manager's Message



CLAREMONT

NORTH CAROLINA

**To: The Honorable Mayor Brown
Members of the Claremont City Council
Citizens of Claremont**

From: Doug Barrick, City Manager

Re: Transmittal of the Fiscal Year 2015 City of Claremont Manager's Recommended Budget

Date: May 5, 2014

I am honored to present the City of Claremont Manager's Recommended Budget for Fiscal Year 2015. This budget proposal represents the ongoing financial stability of the City in a financially difficult time as the City deals with the effects of coming out of the recent recession and challenging economy. This budget has been prepared in accordance with the North Carolina General Statutes, and as such is balanced. This budget follows the City Council directives to provide excellent and cost effective services while providing long-term financial stability. The Manager's Recommended General Fund Budget totals \$2,570,000 which represents an increase of 3% from the Fiscal Year 2014 budget.

Generally, most revenue sources are projected to increase, to reflect the uptick in economy as seen the actual year end numbers for the past two years and for the current year. It is important to note that given the current economic climate all revenue projections even those with growth have been estimated conservatively to ensure stability during the fiscal year. Utility and sales taxes are on the rise but have not reached levels from prior to 2007. The City has seen growth in personal and business property as our businesses begin to recover and expand operations. The City has also been fortunate to fill all buildings and add residential units over the last year. The City has also made a critical investment in the business park in the shell building project to bring industry and jobs. The successes are a direct result of our ability to invest in the City and EDC activities.

We continue to monitor the direct impact of other governments on our budget, such as the State's recent tax reform efforts and the coming county revaluation process for fiscal year 2016. As a result of prior legislation the transitional hold harmless distribution from the state expired this fiscal year.

Manager's Message

Significant changes in the proposed budget for Fiscal Year 2015 include an increase in local city staff in the Police and Public Works departments, the introduction of a solid waste collection fee, the replacement of a Fire engine and phase III construction of the police station. The proposed budget accounts for an increase in personnel costs by 4%, an increase in operating costs by 1%, capital spending is also up by 7%. While this budget represents an increase in expenditures it balances those expenses by the expansion of revenues. The Fiscal Year 12 budget included for the first time a 5 year capital improvement plan for both the general and utility fund and this budget has updated that plan. In doing so the City is able to evaluate and plan for future needs.

Goals for Fiscal Year 2015

In order to align City operations with City Council directives the City Manager and Department Heads submitted detailed goals for the coming year. The City Council also adopted the 2012 Action plan that incorporates many overlapping goals from the staff but also provided detailed initiatives to guide the City. This year's budget will revisit that planning process to continue an aligned strategy moving forward. Together these goals represent critical success factors for each department, as the City strives to deliver continued excellent, cost effective services to the Citizens of this community.

Specific initiatives funded in the FY 2015 Manager's Recommended Budget while controlling costs include:

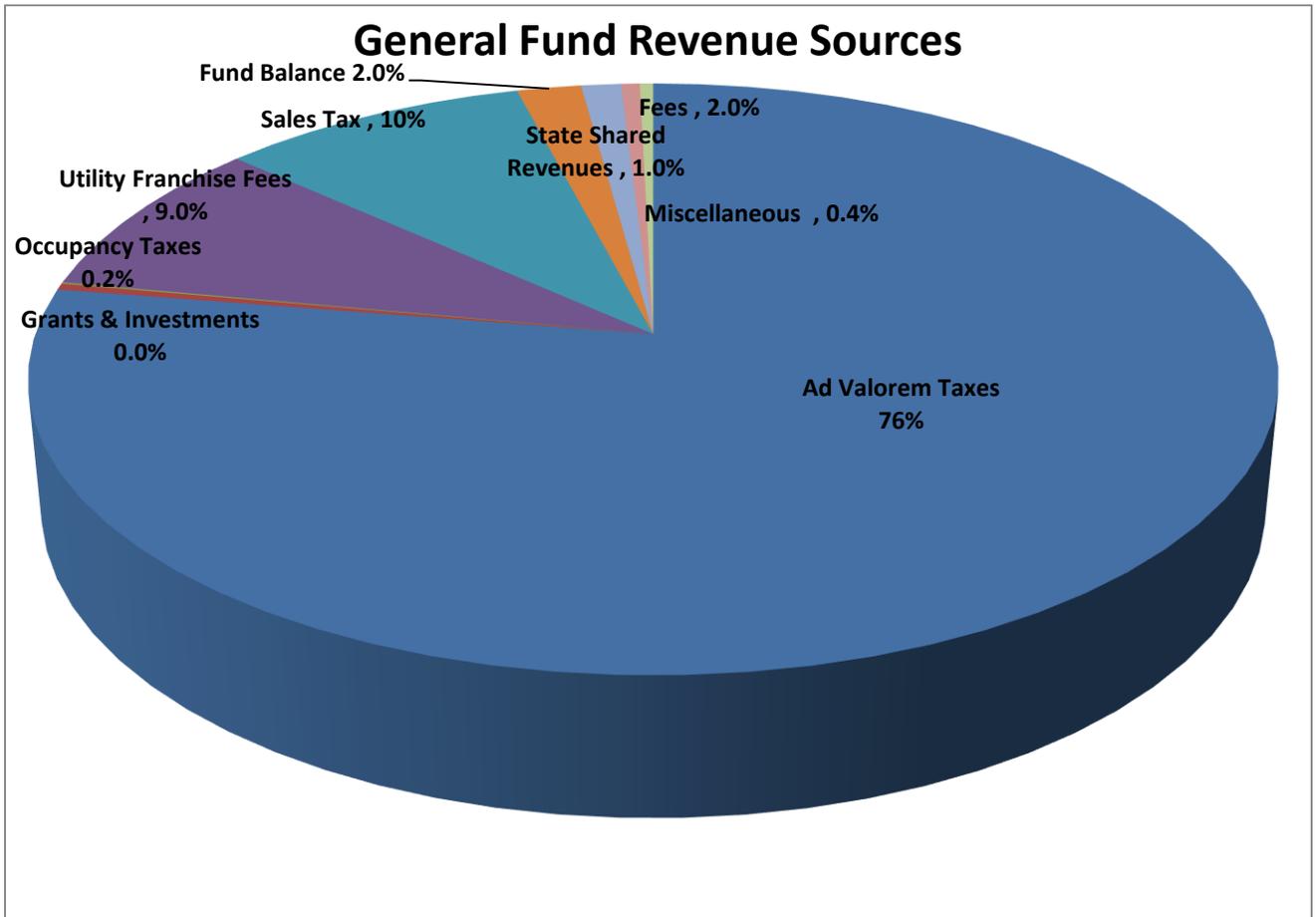
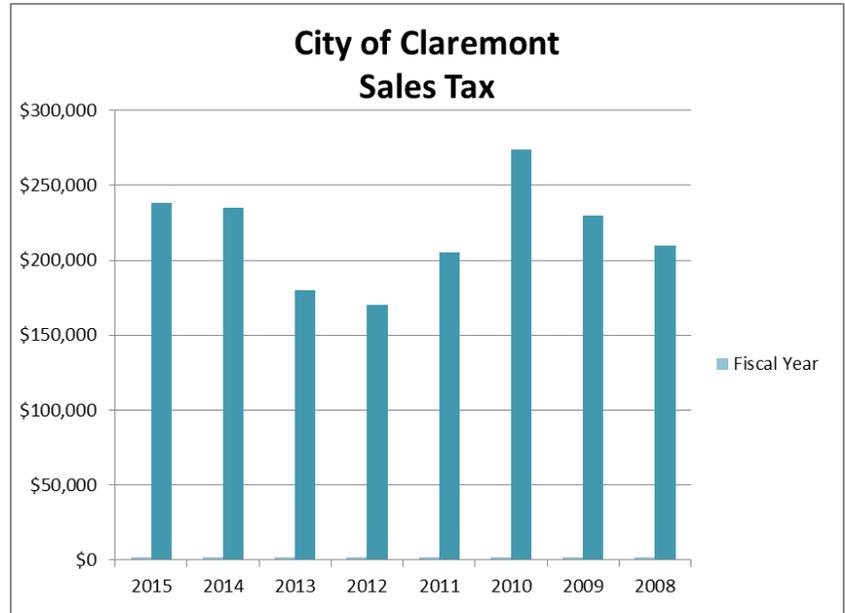
- ✓ Fund a new full time police officer position
- ✓ Fund a new full time public works/parks position
- ✓ Replace one patrol car in the Police Department & one Fire Engine in the Fire Dept.
- ✓ Increase the marketing of Claremont through various economic channels to help diversify the tax base
- ✓ Begin planning for the expansion/renovation of the Public Works facility
- ✓ Begin a solid waste collection fee, in conjunction with new solid waste and recycling services
- ✓ Implementation of the Parks & Recreation Master Plan
- ✓ Continue the transition to radio read water meters with a focus on commercial accounts

General Fund Revenue Highlights

The FY 2015 Manager's Recommended Budget proposes a continuation of the \$0.46 tax rate per \$100 of assessed valuation for the tenth year in a row. Ad valorem taxes remain the City's largest revenue source, providing more than 76% of the City's annual operating budget. As the chart depicts, the City's tax levy has begun to rebound as result of the growth in personal and business property as our businesses begin to recover and expand operations. This trend can be seen statewide as the economy crawls its way back from the depths of the 2008 recession. The City and the region are far from rebounding job numbers from pre 2008 however the unemployment rate continues to slowly tick down.

Manager's Message

Other revenues such as Sales Tax and State Shared Revenues while expected to be lower than 2010 levels are forecasted to have a higher than anticipated return as these distributions are based on the City's population and consumer spending. As housing units fill and development increases the population has risen to an estimated 1,389 and is forecasted to continue to grow. The Utility Franchise Tax distribution is expected to rise slightly in FY 2015 but will be locked in in future years with the recent tax reform changes. This revenue is the third highest source of funds and will be a slow grower for years to come under the new state formula. Most General fund fees and rates are proposed to remain flat for this fiscal year as well, however a few fees will increase and a new monthly solid waste collection fee of \$3 a month is proposed.

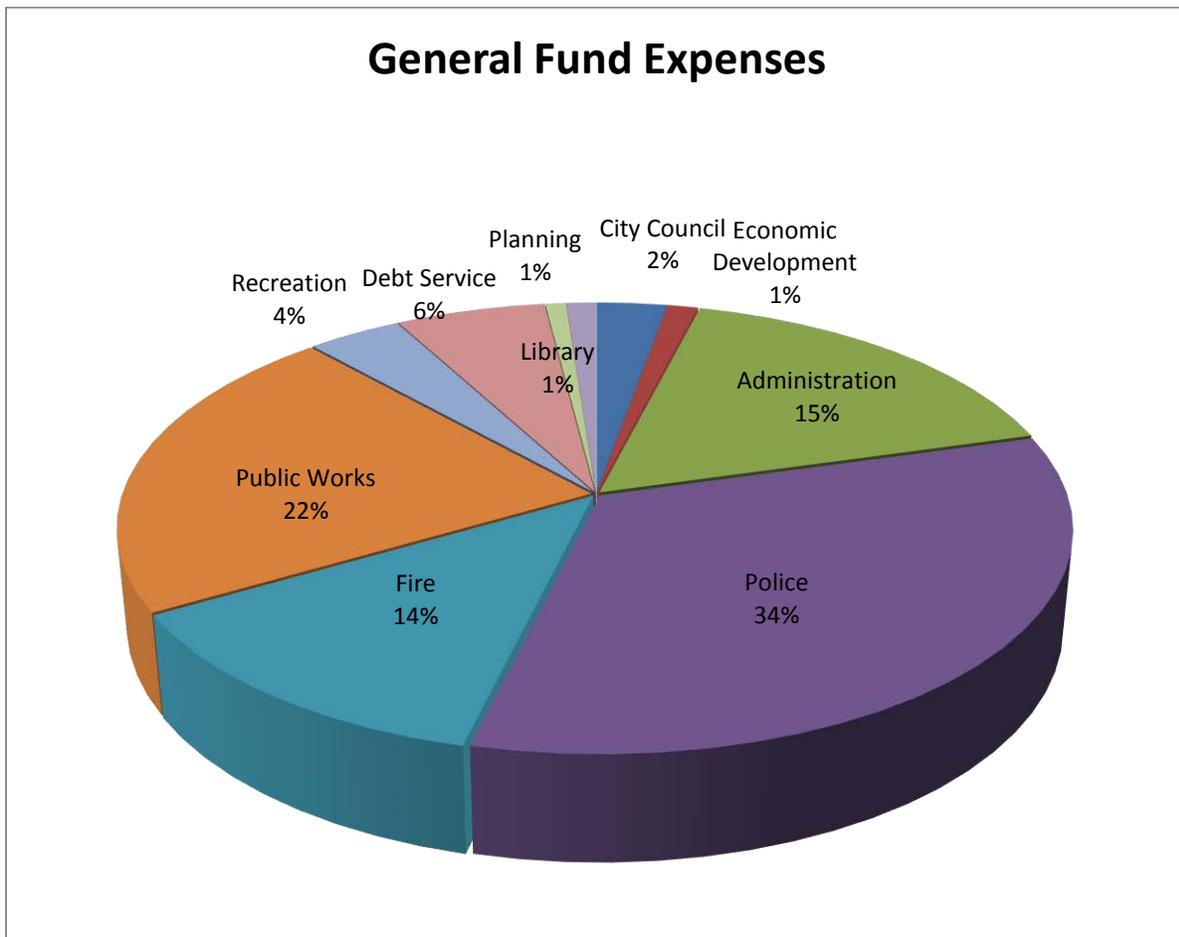


Manager's Message

Overall, the City has seen changes in our revenue streams, however through careful planning and ensuring a diverse tax base the City has been able to successfully navigate these fluctuations. Our strong fund balance has also ensured a stable tax rate as the City has leaned on its savings to ensure stability for our Citizens and Businesses'. It has also been common practice for the City to only use the need allocation of the appropriated fund balance to continue its strong position. In order to remain stable year after year the proposed budget uses \$56,536 of the Fund Balance. In doing so this budget becomes more in line with a true balanced state. This overall reduction coupled with the conservative forecast for revenues will help build our fund balance to allow the City to ride out future down turns and to handle future capital and infrastructure needs.

General Fund Expenditure Highlights

In order to keep up with residential and business growth and call volumes the City will be shifting funding in public services. This shift will allow the hiring of an additional full time police officer and funding of new coverage hours of part time staff for the fire dept. on weekends. These new positions and hours will greatly enhance the cities ability to protect the community. The proposed budget also looks to continue investments in these two departments through the replacement of a fire engine, the replacement of one police car and beginning an expansion of the police station to include a locker room, evidence room, file storage, & interview room



Manager's Message

In order to deliver services to the Community the City relies solely on the shoulders of the City Staff. These employees have a strong commitment to customer service and professionalism. This budget does look to provide merit based raises. These raises will be based on annual evaluations. The City is also focused on increasing professional development through new managerial and teamwork trainings incorporating all staff. Another key feature this year will be some expanded funds for real world trainings through acquired structure for police and fire training, along with some new training props to allow continued reinforcement of essential roles.

Other changes in spending include budgeting for the cost of operations that beginning to equalize. The city has made strategic changes to help offset operational costs through evaluating all outside contracts. These contract deletions, rebids and creative delivery options have helped to level operational spending. The City has also invested in green options such as new energy efficient lighting & programmable HVAC systems. Some of the operational costs are on the rise but mainly in areas beyond our control such as street light and natural gas. However, overall operation costs for the City have been contained to a 1% growth as compared to last year even given these outside rate increases.

The City has not taken on any additional debt during the current year nor does it propose to do so in Fiscal Year 2015 at this time. The City has examined the potential to take on some debt to take advantage to low increase rates and to recollateralize some outstanding debt. The City has managed debt carefully and paid off debt early in recent years to save on interest payments. This practice as allowed the City on invest in capital projects from the Capital Improvement Plan. This plan takes a holistic approach to evaluating future needs of the City and allows us to budget out costs over a five-year plan, rather than on a year to year basis.

Overall, the expenses are up from last year, however the overall budget is more in line with years prior as the economy rebounds and local growth occurs. The City has also maintained our regional partnerships to ensure that we are providing and securing the most cost effective means of service to the City. We have also kept our commitment to economic development to ensure a diverse and stable tax base and business community.

Water & Sewer Fund

Historically the water and sewer fund rates have not truly offset the expenses of the system. The City Council has taken a proactive approach over the past five years to make this fund self-sufficient and to invest in the systems future. Currently this is the fourth fiscal year that the General Fund has not helped fund the Water and Sewer Fund. In response to added pressure from State regulations, system maintenance, increases in operational costs, and taking on capital expenses the Water and Sewer system rates are proposed to increase in FY 15 by 3%. This rate increase upon its onset was formulated to allow for capital spending through a reinvestment in the City's system thru the deployment of automatic radio read meters for all customers and the expansion of the sewer capacity for the City. This is a two year project FY 14 focused on residential meters replacements and FY 15 will focus on commercial meters and the beginning of phase one of the sewer expansions. Phase I includes replacing the North Waste Water Treatment plant with a pump station and new force main sewer lines. This new pump station will triple the capacity of the North service basin and expand some underserved areas of the city as new lines are installed to route this sewer flow. The City remains committed to the meter replacement

Manager's Message

project and the expansion of sewer service in the city while focusing on ensuring the most reasonable rate structure possible.

In the coming year the water and sewer fund will be replacing an aging mower, begin a water line cleaning program, replacing a service truck, replace the bar screen system at the McLin Creek WWTP and continue engineering for solutions to tackle an aging sewer plant and increase the systems sewer capacity

Conclusion

The City of Claremont remains in a strong financial shape and stays committed to ensuring long-term success. The City will continue to look for ways to cut expenses and explore new revenue streams, while keeping the costs to the citizens and businesses as low as possible. This budget represents the most comprehensive annually updated financial guide for the services provided to the citizens of Claremont. However, the budget process does not conclude with the approval of this document. It is not placed on a shelf and merely opened once a year during budget season. The Budget is a constantly evolving document that is examined throughout the year and carefully managed by the City staff and serves as a gateway to keep the citizens informed. City Management recognizes and thanks the Staff, Department Heads, City Council and citizens who participated in the budget process and looks forward to another successful year for the City of Claremont.

Respectfully submitted,

Doug Barrick

Doug Barrick
City Manager

Stephanie Corn

Stephanie Corn
Finance Officer

City Information

Incorporated 1893

Settlers came to the part of Catawba County known now as Claremont in the early 1800s. It has been reported that the land sold for fifty cents an acre. The area became a settlement in 1801.



The Settlement was first called "Charlotte Crossing". The Federal Post Office Department did not approve of the similarity with the Town of Charlotte, so the village's name was shortened to just "Crossing". Some people called the village "Setzer's Depot". The Southern Railroad urged the people of the village to give their village a name.

The men agreed and took the name of "Clare" and added, "mount" to it. The "mount" was added because the village from the old Catawba Road side looked high as a mountain. On August 8, 1892 the town was officially called Claremont and listed this way by the United States Post Office Department and also by Southern Railroad.

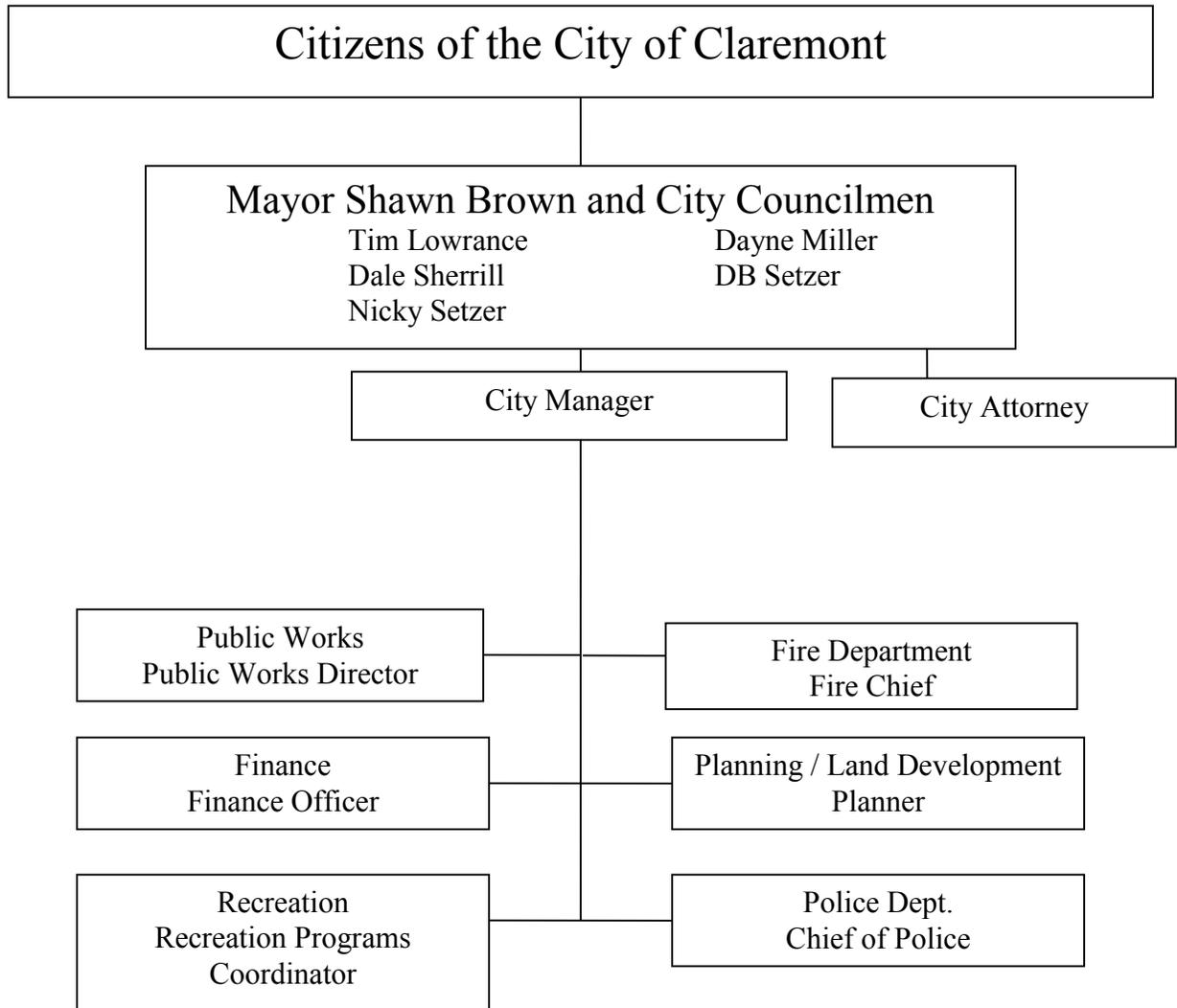
Today, Claremont is a highly diverse community with three public parks, a wide variety of housing opportunities, retail and office buildings and a multinational industrial park. The City has one interchange on Interstate 40, and is transected by US Highway 70, and a main branch of Norfolk Southern rail line giving the city multiple transportation outlets.

The corporate limits of Claremont currently encompass 2.6 square miles with a total planning jurisdiction of 6.8 square miles. In 2010, the City had a growing population of 1,352 residents. The City operates under the Council- Manager form of government. The City Manager oversees the daily operations of the City under the policy direction of a Mayor and five Councilmen who are elected to serve four-year terms.



Appointed citizen boards, Planning Board, the Appearance Committee, the Recreation Committee, the Youth Council, and the Friends of the Library, assist the City Council in formulating policies for the future governance of the City.

City of Claremont Organizational Chart



Citizen's Budget Guide

State law defines an annual budget as “a proposed *plan* for raising and spending money for specified programs, functions, activities or objectives during a fiscal year.”

While this definition may seem simple, budgets usually contain a considerable amount of detailed information. The fact remains, however, that a budget exists as the single most comprehensive annually updated financial guide for the services provided to the citizens of a community.

Understanding how a budget is created and adopted and recognizing the key components of the budget document itself is paramount to a citizen's understanding of the local government's goals and objectives. The purpose of this guide is to provide you, the citizen, with that information.

MUNICIPAL BUDGETS IN NORTH CAROLINA

The City of Claremont, like all local governments throughout North Carolina, prepares, adopts, and administers its budget in accordance with the Local Government Budget and Fiscal Control Act (LGBFCA).

This Act establishes responsibilities in the adoption of the budget and most importantly, requires that the budget be *balanced*. In other words, the estimated revenues must equal the proposed spending.

North Carolina local governments operate under a July 1 - June 30 fiscal year. A budget must be adopted by June 30th of each year, or interim provisions must occur.

The spending for the coming year is authorized through the City Council adoption of a *budget ordinance*. This action authorizes the spending, assures that the budget is balanced, levies the property tax for that budget year, and formally authorizes an annual fee schedule. Under North Carolina law, local property taxes may not be changed at any point in the year once adopted without input from the State government.

By law, each year, a public hearing is held by the City Council to receive comments from citizens and taxpayers on the recommended budget. That hearing is usually held after the City Manager formally presents his recommended budget to the governing body. Throughout the budget review period, copies of the recommended budget are kept on file for public review in the City Finance Officer's office and with the City Clerk and available on the Cities website.

This document contains a wealth of information regarding the City and its fiscal priorities for the year. The Manager's Budget Message outlines in narrative form the Cities mission for the year and how necessary funding levels have changed from the previous year. The remaining sections outline in detail the amounts of revenues and expenditures anticipated for the following year.

City staff also maintains a five-year capital plan, which expresses a long-term vision of the City's priorities and funding requirements necessitated by those needs as outlined by the City Council.

We urge you to take the time to review this budget.

If you have questions, please call:

**Doug Barrick, City Manager
Or
Stephanie Corn, Finance Officer
At
828-466-7255**

BUDGET FORMAT

The accounts of the City of Claremont are organized on the basis of funds of which each is considered a separate accounting entity. Government resources are allocated in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. This segregation of revenues and costs allows close monitoring of attributable accounts to provide insurability that certain funds are self-supporting and that revenues which are required by law for specific purposes are identifiable. The City of Claremont's Operating Budget consists of three primary funds: General Fund, Utility Enterprise Fund and Powell Bill Fund.

- **General Fund** City, Council, Administration, Library, and Capital Improvement, Police, Fire, Public Works, fund Recreation, Transfer, and Debt Service, and all funds through the General Fund FY 1998 under a contract with Electricities and in cooperation with the City of Huntersville.
- **Water & Sewer Fund** All water and waste water operations, maintenance, and capital improvements are funded through this fund which is also known as an "Enterprise Fund". The Fund has been managed since 2009 under a contract with the City of Hickory for collections and distribution operations, while the City of Claremont handles all maintenance, billing and system expansion.
- **Powell Bill Fund** By NC Statute, the City also uses a separate annually budgeted special revenue fund to account for state distributions of the gasoline tax

and any expenses deemed eligible by the State to be paid from such revenues.

REVENUES

Revenues are shown by sources and by funds. Revenue projections can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

- **Ad Valorem Taxes**

Also known as property taxes, these include the collection of current year as well as prior year levies and potentially interest and penalties on delinquent taxes. Property subject to ad valorem taxes include real property, vehicles, business personal property (equipment, lease upgrades, and fixtures), and certain personal property such as watercraft (boat and jet skis). Property owners are required to list property annually with the Catawba County Tax Assessor's Office. Some nonprofit organizations, such as religious groups may not be subject to such property taxes; additional information regarding exemptions may be obtained from the Catawba County Tax Assessor's Office.
- **Unrestricted Intergovernmental**

NC General Statutes allow the City to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure including the Utility Franchise Tax, Beer and Wine Tax, and Local Option Sales Tax. The distribution basis for these revenues can be found in the Revenue Assumptions section of this budget document. The City relies upon the state for these distributions which generally occur quarterly (Beer and Wine Tax distribution occurs in a single annual payment).
- **Restricted Intergovernmental**

This revenue type consists of both taxes and fees which are collected by other federal, state, and local governmental units and passed along to Claremont. These revenues are restricted to

be spent exclusively for specific purposes. Examples of restricted intergovernmental revenues include specific federal public safety grants, specific PARTF state parks and recreation grants, and occupancy Tax.

- **Permits and Fees**

Permit and fee revenue is derived from charges in return for specific services rendered included in the schedule of fees. Other such permits and fees include planning and zoning fees, parks fees and white good pickups. Civil penalties, such as parking, moving violations, and nuisances are also accounted for within permit and fee revenue.
- **Sales**

Revenue received from the sale of property or other merchandise comprises this category of revenue. This revenue stream is non-cyclical and infrequent in nature. Examples include sale of surplus equipment.
- **Investment Earnings**

Revenue derived from the investment of idle cash results in investment earnings. For clarity purposes, the City segregates interest received on unrestricted revenue from certain restricted revenue sources.
- **Miscellaneous**

Miscellaneous revenues include nonrecurring and minor revenue sources such as refunds affecting prior year expenses, gas tax refunds, nonsufficient funds fees.
- **Debt Issued**

While separate capital project ordinances are used to account for debt issued to construct capital assets for construction periods exceeding one year, the annually budgeted general fund is also subject to issuing debt.
- **Appropriated Fund Balance**

Fund balance is the amount available to appropriate from the previous year-end revenues exceeding budgeted expenditures or prior year revenues exceeding expenditures. As with investment earnings, certain restricted revenues are indicated separately from the overall general fund appropriated fund balance.

EXPENDITURES

Expenditures are shown in the budget classified by funds from which they are paid, by departments spending the money, by the functions for which the expenditures are made and by the object of expenditures which provides greater detail for controlling expenditures. Funds are appropriated at adequate levels in order to maintain or improve the quality and the level of service that has been provided historically.

The major expenditures by function are shown as follows:

- City Council
- Administration
- Library
- Planning & Zoning
- Police
- Fire
- Public Works
- Recreation
- Debt Service

- The Cities' Enterprise operation of the Utility Enterprise Fund is maintained in its own fund and department.

- The City also uses a separate annually budgeted special revenue fund to account for state distributions of gasoline tax.

- Expenditures by object are divided into five major categories - personnel services, operating expenditures, transfers to other funds, debt service and capital outlays.

These categories are summarized below:

- **Personnel Services** Expenses which can be directly attributed to the individual employee. These expenses include salaries, insurance benefits, retirement, 401k, and FICA. The costs of such expenditures have been budgeted within each operating department to give a more accurate cost of departmental operations.

- **Operating Expenses** Costs other than personnel and capital outlay that are required for the operations of the City. Operational line item expenditures are directly affected by inflationary trends, increased service demands and enforcement of

government regulations. Examples of operating expenses include departmental supplies, motor fuels, utilities, and equipment or vehicle maintenance. Operating expenses also include contracts with outside agencies.

- **Transfers**

The general fund budget may require that money be set aside to be used at a future date or used in conjunction with additional capital sources. The City currently operates a capital reserve fund to provide for future capital needs.

- **Debt Service**

North Carolina General Statutes also require that provisions be made to meet annual payments on debt issued within prior years and commitments of the current year's budget.

- **Capital Outlay**

Capital outlay includes expenditures for the purchase of land, construction of buildings, vehicles, equipment, fixtures and other infrastructure (including roads, sidewalks, greenway and public easements) which are too permanent in nature to be considered expendable at the time of purchase. The capital items should have a value of \$5,000 or more with an expendable life of more than one year. Budgeting of capital equipment and capital improvements over \$50,000 will be addressed separately in accordance with the City's Capital Improvement Program and contingent on availability of funds. Frequently, grant funded items are also budgeted within capital accounts.

THE BUDGET PROCESS

The annual budget is the single most important document presented to the City Council. The annual budget ordinance sets the tax rate to be levied upon property for the year and describes how such taxes and other revenues will be spent. The budget is primarily intended to establish policy direction but it also serves the citizens by providing an understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving quality of service and keeping the impact of taxes to the citizens at a reasonable level.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act (LGBFCA). The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed

expenditures are measured. The balanced budget ordinance is adopted annually prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenues equal appropriations. Changes to the budget ordinance (increases or decreases) occur only by formal Council action and cannot affect the tax rate once adopted.

Government-wide financial statements are produced at year-end using the economic resources measurement focus and reported using the accrual basis of accounting. However, the annual budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. This accounting approach recognizes revenues when they become measurable and expenditures at the time the liability is incurred. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year lapse.

The City adheres to generally accepted accounting principles (GAAP) including implementation of accounting standard GASB #34. Under GAAP, the Town's annual financial statements present three components: government-wide financial statements, fund financial statements and notes to the financial statements. A thorough understanding of the financial condition of the City requires consideration of not only the annual budget, but also the yearly financial statements, which describe the actual results of the year, including budget verses actual data within those financial statements.

The City Manager is authorized to transfer budgeted amounts within the departments. However, General Statutes require Council notification and record in minutes to transfer from one department to another. Also, any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes as required by North Carolina General Statutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events. The following summarized budget cycle is followed by the City in the formulation of the budget.

- **Formulate Historical Data** During the first phase of the budget process the accumulation of past financial information is prepared by staff. The data concerning expenditures is used by department heads and management for performance evaluation and projection of resources required to meet departmental objectives.

- **Preparation of Departmental Request** Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures, the basic requirements are to request sufficient funding to adequately operate the department and to request funding at the lowest reasonable level in order to achieve the departmental

goals and objectives. City Staff is also directed to request funding of new goals to be considered by City Management and the City Council for inclusion in the upcoming budget cycle.

- **Consolidate Preliminary Budget**

The departmental requests are submitted to the City Manager in order to consolidate the individual departmental requests and the revenue projections into an overall budget. At this point the focus of attention shifts from the departmental basis to the fund basis. Departmental requests are analyzed and the formal budget review begins.

- **Evaluate Service Priorities and Objectives**

The evaluation of service priorities and objectives is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document aligns the service priorities of the Citizens of Claremont through the City Council. The service needs of the community are determined through public hearings and feedback through the City Council and Staff. A comprehensive review of service needs compared to departmental goals and objectives is analyzed by the City Manager and departmental staff.

- **Balanced Proposed Budget**

After the City's program of service priorities have been established, a funding plan must be formulated which ultimately must balance revenue sources and expenditure objectives. Through careful assessment of funding requirements and financing elements, a proposed budget document is organized into final format and submitted to the City Council in the form of the Manager's Recommended Budget for the year. In compliance with North Carolina General Statutes, such presentation occurs prior to June 1.

- **Legislative Review**

The City Council reviews the budget thoroughly, department by department, with the City Manager and his staff during budget work sessions. Departmental requests and proposed revenue sources are reviewed by the City Council at this time to ensure their adherence to the Council and Citizens' goals and objectives. A copy of the proposed budget with recommended legislative changes is filed with the City Clerk and electronically via internet for

public inspection and a public hearing is scheduled prior to the formal adoption of the budget.

- **Budget Adoption**

The adoption of the annual operating budget is the culmination of exhaustive reviews of budget proposals by Department Heads, Administration, and the City Council. Adoption of the budget by the City Council establishes the legal authority to incur expenditures in the ensuing fiscal year. The budget adoption process typically spans a seven to eight month process, and must be adopted by June 30 unless interim provisions are made.



*City of Claremont
Budget Calendar
For Fiscal Year 2014-2015*

Date	Description
January 6, 2014	City Council receives Budget calendar
January 24, 2014	Department heads submit CIP requests
February 10, 2014	Department heads submit proposed FY 15 goals
February 13, 2014	Department head meeting to review/revise goals
February 28, 2014	Departments submit line item budget requests to Finance Director
March 7, 2014	Finance Officer submits revenue estimates
March 12, 2014	Manager finalizes Recommended CIP
March 13-18, 2014	Manager and departments hold budget meetings
March 29, 2014	Council, Manager, and Staff workshop to discuss FY 2015 Budget, Goals and CIP
March 31, 2014	Manager and departments hold budget meeting
April 29, 2014	Staff finalizes, prints and prepares budget for distribution
May 5, 2014	Manager submits recommended FY 2015 Budget to Council and Citizens
May 12-23, 2014	Additional budget workshops, if needed
June 2, 2014	Public Hearing on FY 15 Budget & City Council adopts budget

Bold = Council Action

General Fund Expenditure Summary

City Council							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$51,659	\$16,113	\$12,146	\$10,670	\$10,670	\$0	0.0%
Operating	\$136,912	\$59,050	\$60,000	\$58,300	\$54,450	-\$3,850	-6.6%
Total	\$188,571	\$75,163	\$72,146	\$68,970	\$65,120	-\$3,850	-5.6%

Administration							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$208,380	\$211,154	\$232,802	\$245,625	\$250,533	\$4,908	2.0%
Operating	\$167,200	\$166,650	\$164,923	\$181,074	\$170,010	-\$11,064	-6.1%
Capital	\$0	\$0	\$0	\$25,500	\$0	-\$25,500	-100.0%
Total	\$375,580	\$377,804	\$397,725	\$452,199	\$420,543	-\$31,656	-7.0%

Library							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Operating	\$22,668	\$21,080	\$21,055	\$20,300	\$23,100	\$2,800	13.8%
Total	\$22,668	\$21,080	\$21,055	\$20,300	\$23,100	\$2,800	13.8%

Planning							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Operating	\$26,800	\$29,250	\$28,700	\$29,150	\$29,300	\$150	0.5%
Total	\$26,800	\$29,250	\$28,700	\$29,150	\$29,300	\$150	0.5%

Police							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$552,378	\$546,369	\$554,198	\$562,105	\$573,649	\$11,544	2.1%
Operating	\$139,250	\$145,750	\$149,200	\$164,200	\$156,287	-\$7,913	-4.8%
Capital	\$0	\$77,000	\$68,800	\$98,974	\$133,585	\$34,611	35.0%
Total	\$691,628	\$769,119	\$772,198	\$825,279	\$863,521	\$38,242	4.6%

Fire							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$166,039	\$160,910	\$136,930	\$147,874	\$153,370	\$5,496	3.7%
Operating	\$134,080	\$141,473	\$161,196	\$153,520	\$164,450	\$10,930	7.1%
Capital	\$13,000	\$6,900	\$40,000	\$16,875	\$42,000	\$25,125	148.9%
Total	\$313,119	\$309,283	\$338,126	\$318,269	\$359,820	\$41,551	13.1%

General Fund Expenditure Summary

Public Works							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$269,645	\$263,305	\$279,828	\$296,861	\$333,387	\$36,526	12.3%
Operating	\$240,900	\$241,900	\$239,250	\$239,780	\$255,000	\$15,220	6.3%
Capital	\$37,825	\$5,000	\$5,000	\$5,000	\$0	-\$5,000	-100.0%
Total	\$548,370	\$510,205	\$524,078	\$541,641	\$588,387	\$46,746	8.6%

Recreation							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$0	\$10,000	\$10,450	\$13,000	\$9,920	-\$3,080	-23.7%
Operating	\$68,723	\$57,560	\$59,500	\$62,250	\$62,770	\$520	0.8%
Capital	\$0	\$0	\$0	\$18,000	\$0	-\$18,000	-100.0%
Total	\$68,723	\$67,560	\$69,950	\$93,250	\$72,690	-\$20,560	-22.0%

Debt Service							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Operating	\$366,041	\$354,893	\$147,521	\$147,520	\$147,520	\$0	0.0%
Total	\$366,041	\$354,893	\$147,521	\$147,520	\$147,520	\$0	0.0%

General Fund Totals							
	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2015 Budget	2015 Budget Difference	Percent Difference
Personnel	\$1,248,101	\$1,207,851	\$1,226,354	\$1,276,135	\$1,331,528	\$55,393	4%
Operating	\$1,248,101	\$862,713	\$883,824	\$908,574	\$915,367	\$6,793	1%
Capital	\$50,825	\$88,900	\$113,800	\$164,349	\$175,585	\$11,236	7%
Debt	\$366,041	\$354,893	\$147,521	\$147,520	\$147,520	\$0	0%
Total	\$2,913,068	\$2,514,357	\$2,371,499	\$2,496,578	\$2,570,000	\$73,422	3%

2,570,000.00	Revenue
2,570,000.00	Expense
0.00	Difference

Revenue
General Fund
Fund 10

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY 15 vs FY14	Percent Change
3010-2005	2005 Property Taxes	\$100	\$0	\$0	\$0	\$0	0.0%
3010-2006	2006 Property Taxes	\$200	\$100	\$0	\$0	\$0	0.0%
3010-2007	2007 Property Taxes	\$300	\$200	\$100	\$25	-\$75	-75.0%
3010-2008	2008 Property Taxes	\$500	\$300	\$200	\$25	-\$175	-87.5%
3010-2009	2009 Property Taxes	\$3,000	\$500	\$300	\$200	-\$100	-33.3%
3010-2010	2010 Property Taxes	\$13,500	\$2,000	\$500	\$500	\$0	0.0%
3010-2011	2011 Property Taxes	\$1,638,339	\$5,000	\$3,000	\$1,500	-\$1,500	-50.0%
3010-2012	2012 Property Taxes	\$0	\$1,654,920	\$8,500	\$4,000	-\$4,500	-52.9%
3010-2013	2013 Property Taxes	\$0	\$1,654,920	\$1,688,542	\$12,500	-\$1,676,042	-99.3%
3010-2014	2014 Property Taxes	\$0	\$0	\$0	\$1,688,542	\$1,688,542	0.0%
3170-0000	Tax Penalties	\$1,800	\$1,200	\$3,000	\$4,200	\$1,200	40.0%
3200-0000	Occupancy Tax	\$15,000	\$8,500	\$8,500	\$4,000	-\$4,500	-52.9%
3280-0000	Cable Franchise Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3290-0000	Investment Earnings	\$3,000	\$3,000	\$2,000	\$500	-\$1,500	-75.0%
3329-0000	State Hold Harmless	\$95,000	\$5,000	\$0	\$0	\$0	0.0%
3350-0000	Miscellaneous Revenues	\$1,800	\$2,000	\$3,000	\$5,000	\$2,000	66.7%
3350-0100	Youth Council	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3360-0200	Claremont Day	\$9,000	\$9,500	\$9,500	\$10,000	\$500	5.3%
3360-0202	Christmas Parade	\$1,500	\$1,500	\$1,500	\$2,000	\$500	33.3%
3360-0300	Senior Citizen Programs	\$1,000	\$1,000	\$1,000	\$250	-\$750	-75.0%
3370-0000	Utility Franchise Tax	\$175,000	\$180,000	\$210,000	\$220,000	\$10,000	4.8%
3380-0000	Natural Gas Tax	\$5,000	\$7,000	\$7,000	\$5,200	-\$1,800	-25.7%
3400-000	Video Tax	\$22,000	\$24,000	\$25,000	\$26,500	\$1,500	6.0%
3410-0000	Beer & Wine Tax	\$1,000	\$1,000	\$3,000	\$4,500	\$1,500	50.0%
3450-0000	Local Option Sales Tax 39	\$95,000	\$112,000	\$120,000	\$128,000	\$8,000	6.7%
3450.0099	City Hold Harmless Sales	\$0	\$0	\$30,000	\$38,000	\$8,000	26.7%
3451-0000	Local Option Sales Tax 40	\$35,500	\$38,000	\$40,000	\$45,000	\$5,000	12.5%
3452-0000	Local Option Sales Tax 42	\$40,000	\$42,000	\$45,000	\$48,000	\$3,000	6.7%
3453-0000	Local Option Sales Tax 44	\$0	\$0	\$100	\$100	\$0	0.0%
3456-0000	Solid Waste Disposal Tax	\$500	\$650	\$700	\$650	-\$50	-7.1%
3483-0000	Economic Development Fees	\$0	\$0	\$0	\$100	\$100	100.0%
3510-0000	Arrest Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3580-0000	Park Rental Fees	\$2,400	\$0	\$0	\$1,000	\$1,000	0.0%
3590-0100	Refuse Collection	\$1,000	\$500	\$500	\$24,500	\$24,000	4800.0%
3830-0000	Surplus Property Sales	\$3,000	\$6,000	\$6,000	\$6,000	\$0	0.0%
3850-0100	Refund Insurance Proceeds	\$0	\$0	\$0	\$25	\$25	25.0%
3930-0000	Fire District Fees	\$224,743	\$227,230	\$228,236	\$229,547	\$1,311	0.6%
3360-0203	Veterans Memorial	\$400	\$400	\$400	\$100	-\$300	-75.0%
3990-0000	Appropriated Fund Balance	\$120,775	\$35,000	\$48,000	\$56,536	\$8,536	17.8%
	Totals	\$2,513,357	\$2,371,500	\$2,496,578	\$2,570,000	\$73,422	2.9%

LIVE

WORK

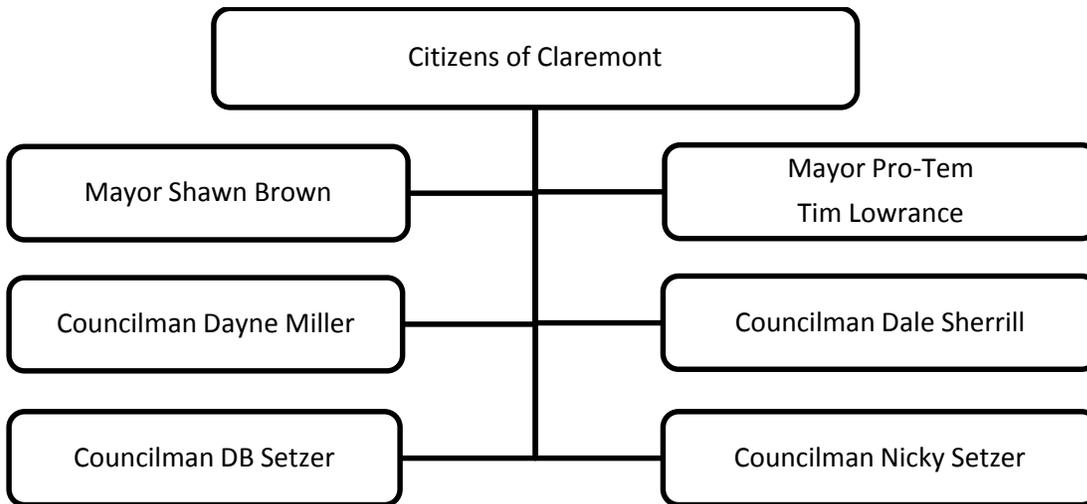
PLAY



CLAREMONT
NORTH CAROLINA

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City Council



Description

The City Council serves as the board of directors for the City of Claremont and adopts ordinances, rules, and regulations as may be necessary or appropriate to protect the health, life, or property, or to preserve or promote the comfort, convenience, security, better government, or general welfare of the City and its residents and merchants.

Mission

A progressive city dedicated to preserving small town values while planning for the future.

City Council Core Values:

- ✓ Effective local, regional and state partnerships
- ✓ Excellent and cost effective services including police, fire, rescue, and public works.
- ✓ Long term financial stability
- ✓ Planned growth and economic development
- ✓ Fiscal accountability
- ✓ Leisure and cultural activities
- ✓ Environmentally sensible practices
- ✓ Citizen Involvement

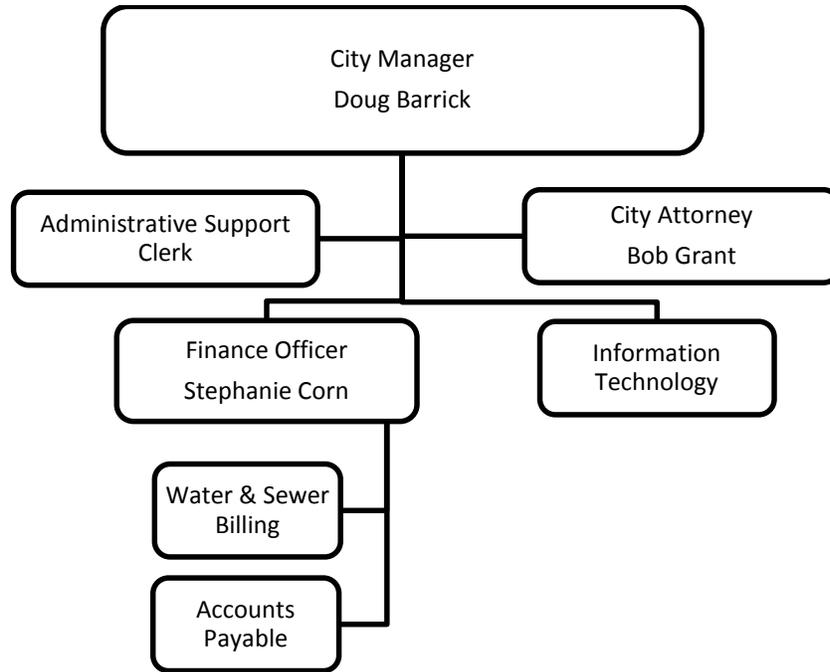
FY 2015 Goals and Objectives

- ✓ Revisit Action Planning process
- ✓ Expand on the promotion and support for local businesses and non-profits
- ✓ Foster community input, involvement and transparency

City Council
104100

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0100	Elected Officials Fee	\$7,800	\$7,800	\$7,800	\$7,800	\$0	0.0%
0110	Appointed Board Fees	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%
0410	Attorney Retainage	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
0430	Legal Fees	\$20,000	\$15,000	\$13,000	\$12,500	-\$500	-3.8%
0460	Emergency Action Plan	\$1,500	\$1,250	\$750	\$1,000	\$250	33.3%
0500	FICA	\$650	\$650	\$650	\$650	\$0	0.0%
0600	Group Insurance	\$7,663	\$1,896	\$420	\$420	\$0	0.0%
0800	Employee Relations	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
0820	Municipal Elections	\$4,000	\$0	\$3,000	\$0	-\$3,000	-100.0%
9100	Youth Council	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1200	Printing	\$250	\$250	\$250	\$250	\$0	0.0%
1400	Travel & Training	\$10,000	\$10,000	\$10,000	\$8,500	-\$1,500	-15.0%
2600	Advertising	\$500	\$3,000	\$2,800	\$3,500	\$700	25.0%
3300	Departmental Supplies	\$0	\$500	\$500	\$500	\$0	0.0%
5700	Misc. Expenses	\$2,000	\$4,000	\$4,000	\$4,200	\$200	5.0%
8900	EDC Incentives	\$0	\$5,000	\$5,000	\$5,000	\$0	0.0%
9100	Contributions	\$8,000	\$10,000	\$8,000	\$8,000	\$0	0.0%
	Totals	\$75,163	\$72,146	\$68,970	\$65,120	-\$3,850	-5.6%

Administration



Description

The City Manager who serves as the Chief Administrative Officer for the City handles the administrative operations of the City of Claremont. The City Manager directs the implementation of policy directives by the City Council and oversees all other departments and functions. Administration functions include budgeting and finance, tax collections, water & sewer billing, contract administration, information technology, project management, legal services, custodial services, human resources, and customer service. The City seeks to guarantee long-term financial stability while maintaining an organizational environment that fosters professionalism, efficiency, and a strong commitment to customer service.

FY 2015 Goals and Objectives

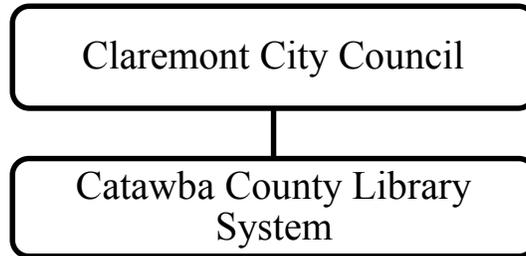
- ✓ Evaluate options to expand the City's Fiber network
- ✓ Evaluate City personnel pay and position classifications
- ✓ Revisit Action Planning Process
- ✓ Seek ways to expand connections with the City

Administration

104200

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0200	Full Time Salaries	\$160,000	\$167,692	\$176,573	\$180,810	\$4,237	2.4%
0300	Part Time Salaries	\$0	\$4,184	\$4,184	\$4,184	\$0	0.0%
0400	Audit Fees	\$16,000	\$16,000	\$16,000	\$16,000	\$0	0.0%
0450	Engineering	\$8,500	\$7,500	\$12,500	\$12,500	\$0	0.0%
0470	OSHA Mandates	\$500	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$12,500	\$12,850	\$13,216	\$13,767	\$551	4.2%
0600	Group Insurance	\$28,654	\$29,232	\$31,200	\$30,468	-\$732	-2.3%
0700	Retirement	\$10,000	\$18,844	\$20,451	\$21,304	\$853	4.2%
0800	Employee Relations	\$2,500	\$2,500	\$2,500	\$4,000	\$1,500	60.0%
1100	Postage	\$2,000	\$1,500	\$1,000	\$1,000	\$0	0.0%
1110	Telephone	\$3,200	\$4,000	\$4,000	\$4,000	\$0	0.0%
1200	Printing	\$1,800	\$1,800	\$1,800	\$2,000	\$200	11.1%
1310	Electricity	\$10,500	\$10,500	\$11,000	\$11,850	\$850	7.7%
1400	Travel & Training	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
1500	Maint. Buildings	\$1,000	\$1,923	\$2,000	\$2,500	\$500	25.0%
1600	Maint. Equipment	\$1,000	\$1,000	\$1,000	\$1,500	\$500	50.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$500	\$500	\$0	0.0%
1710	Auto Supplies/Tires	\$450	\$400	\$200	\$200	\$0	0.0%
2600	Advertising	\$1,000	\$1,000	\$2,000	\$3,500	\$1,500	75.0%
3100	Gas, Oil, Grease	\$2,200	\$2,000	\$2,200	\$2,000	-\$200	-9.1%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3310	Small Tools/Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
3400	Expendable Supplies	\$800	\$800	\$800	\$800	\$0	0.0%
4500	Contracted Services	\$86,700	\$84,000	\$87,000	\$72,060	-\$14,940	-17.2%
5300	Dues & Subscriptions	\$3,500	\$2,500	\$2,000	\$2,250	\$250	12.5%
5400	Insurance & Bonds	\$4,000	\$4,000	\$4,700	\$5,000	\$300	6.4%
5410	Unemployment Insurance	\$8,500	\$9,000	\$9,424	\$3,700	-\$5,724	-60.7%
5420	Insurance Deductions	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
5700	Miscellaneous Expenses	\$2,000	\$4,500	\$8,250	\$10,250	\$2,000	24.2%
7400	Capital Outlay	\$0	\$0	\$25,500	\$0	-\$25,500	-100.0%
9100	Contributions	\$0	\$0	\$0	\$0	\$0	0.0%
9600	Transfer to PJ Fund	\$1,000	\$2,435	\$4,200	\$6,400	\$2,200	52.4%
	Totals	\$377,804	\$400,160	\$452,199	\$420,543	-\$31,656	-7.0%

Library



Description

The Claremont City Council contracts with the Catawba County Library system for a local library branch to serve the Citizens of Claremont. The branch library is located in the same building as City Hall as is open Tuesday through Friday from noon to 6 p.m. and on Saturday from 9 a.m. to 2p.m.

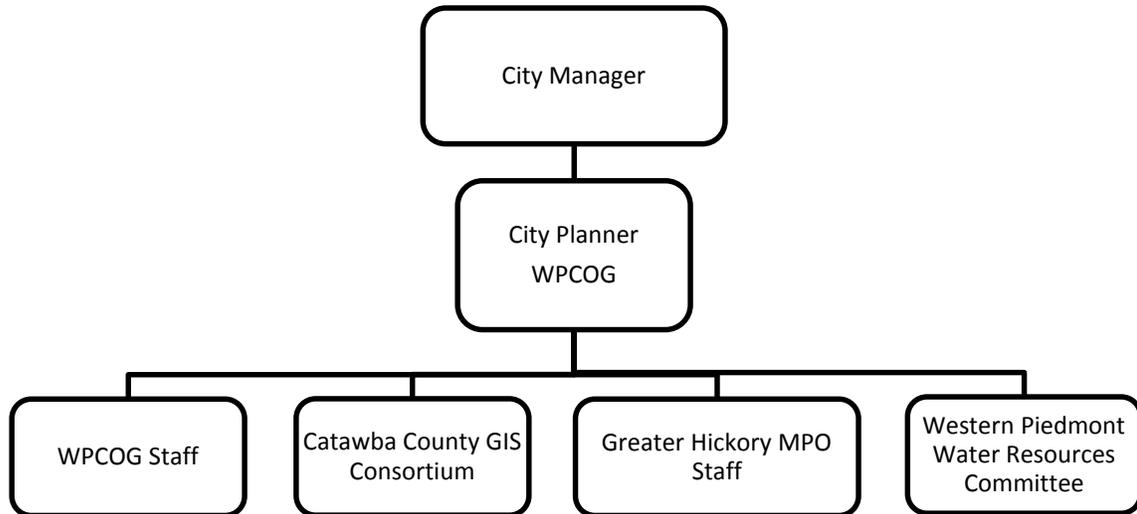
FY 2015 Goals and Objectives

- ✓ Continue to expand offerings that reach Claremont residents
- ✓ Install new shelving and carpeting in the branch

Library
104300

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0290	Yount Fund	\$3,755	\$3,755	\$3,000	\$3,000	\$0	0.0%
1110	Telephone	\$325	\$300	\$300	\$300	\$0	0.0%
4501	County Contract	\$17,000	\$17,000	\$17,000	\$19,800	\$2,800	16.5%
	Totals	\$21,080	\$21,055	\$20,300	\$23,100	\$2,800	13.8%

Planning Department



Mission Statement

Utilize state of the art planning techniques for effectively communicating with citizens, developers, and the general public thereby making Claremont a great place to live, work, and play.

Planning and Land Development Services

Development Plan Review and Processing
Geographic Information Systems
Land Development Code Maintenance
Planning Board Support Staff

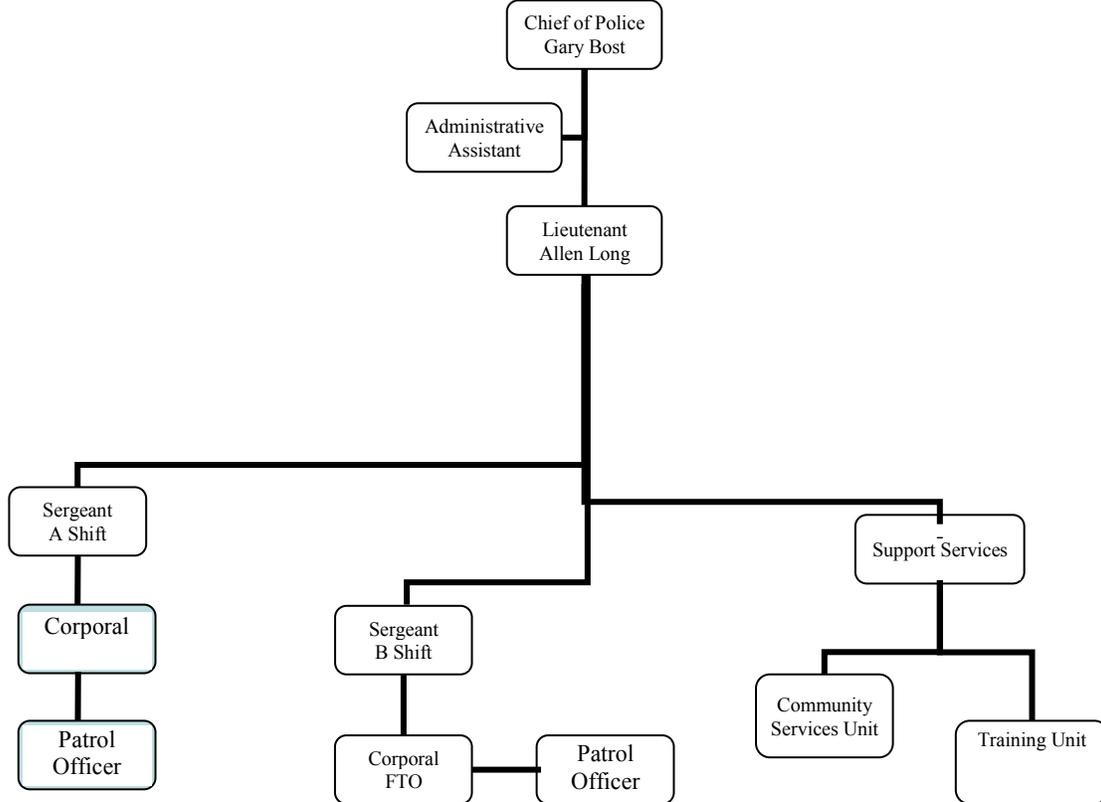
FY 2015 Goals and Objectives

- ✓ Review and revise zoning and development ordinances
- ✓ Expand onsite hours in Claremont
- ✓ Increase availability of planning services and information to City residents

Planning
104400

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0401	Professional Services	\$26,500	\$27,000	\$27,800	\$27,800	\$0	0.0%
0402	Stormwater Phase II	\$1,000	\$1,000	\$500	\$500	\$0	0.0%
1400	Training	\$500	\$250	\$250	\$250	\$0	0.0%
2600	Advertising	\$500	\$250	\$400	\$250	-\$150	-37.5%
3300	Departmental Supplies	\$750	\$200	\$200	\$500	\$300	150.0%
	Totals	\$29,250	\$28,700	\$29,150	\$29,300	\$150	0.5%

Police Department



Mission Statement

The mission of the Claremont Police department is to be a community oriented Law Enforcement Agency that enables and empowers its Police Officers to function as community workers. Organizing and working alongside residents to help them Prevent, Resist and Eliminate criminal and other disorder in their neighborhoods. Furthermore to be a Law Enforcement Agency with Officers adhering always to our Constitution and the Rules of Law.

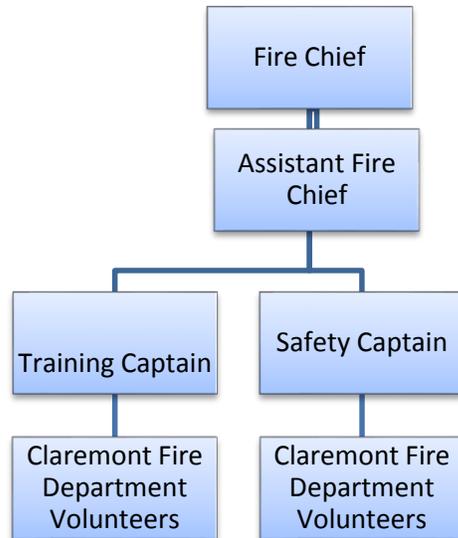
FY 2015 Goals and Objectives

- ✓ Focus on drivers training
- ✓ Complete an evidence management system
- ✓ Begin strategic cross trainings with the Fire dept.
- ✓ Continue the county-wide transition to the 800Mhz radio system
- ✓ Replace one patrol vehicle
- ✓ Begin the Police Department building renovation
- ✓ Install a new digital camera video computer system at the Police Station

**Police
105100**

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0132	Separation Allowance	\$15,000	\$11,750	\$11,750	\$11,750	\$0	0.0%
0200	Full Time Salaries	\$344,617	\$350,181	\$345,538	\$382,147	\$36,609	10.6%
0300	Part Time Salaries	\$53,181	\$55,365	\$55,365	\$29,899	-\$25,466	-46.0%
0470	OSHA Mandates	\$500	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$33,600	\$30,824	\$30,105	\$27,913	-\$2,192	-7.3%
0600	Group Insurance	\$64,471	\$65,772	\$78,200	\$76,170	-\$2,030	-2.6%
0700	Retirement	\$35,500	\$40,306	\$41,147	\$45,770	\$4,622	11.2%
0900	Medical Physical's	\$3,000	\$2,500	\$2,500	\$3,750	\$1,250	50.0%
1100	Postage	\$400	\$300	\$300	\$200	-\$100	-33.3%
1110	Telephone	\$9,000	\$7,500	\$7,500	\$9,000	\$1,500	20.0%
1200	Printing	\$300	\$300	\$300	\$200	-\$100	-33.3%
1300	Natural Gas	\$2,000	\$1,750	\$1,000	\$1,000	\$0	0.0%
1310	Electricity	\$5,000	\$5,000	\$5,750	\$6,212	\$462	8.0%
1400	Travel & Training	\$7,500	\$7,500	\$10,500	\$10,500	\$0	0.0%
1500	Maint. Building	\$3,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$1,800	\$1,500	\$1,500	\$1,500	\$0	0.0%
1700	Maint. Vehicles	\$8,500	\$7,850	\$7,850	\$6,000	-\$1,850	-23.6%
1710	Auto Supplies/ Tires	\$3,000	\$3,000	\$3,000	\$4,500	\$1,500	50.0%
2600	Advertising	\$250	\$250	\$250	\$150	-\$100	-40.0%
3100	Gas, Oil & Grease	\$30,000	\$35,000	\$35,000	\$35,000	\$0	0.0%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$5,000	\$5,000	\$17,500	\$4,000	-\$13,500	-77.1%
3310	Small Tools & Equip.	\$10,000	\$8,500	\$8,500	\$8,500	\$0	0.0%
3600	Uniforms	\$8,000	\$8,000	\$8,000	\$9,000	\$1,000	12.5%
4500	Contracted Services	\$17,000	\$21,500	\$22,000	\$20,000	-\$2,000	-9.1%
5300	Dues & Subscriptions	\$2,000	\$2,000	\$1,750	\$1,750	\$0	0.0%
5400	Insurance	\$25,000	\$24,750	\$25,000	\$26,525	\$1,525	6.1%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$77,000	\$68,800	\$98,974	\$133,585	\$34,611	35.0%
9100	Good Samaritan	\$0	\$0	\$0	\$2,500	\$2,500	2500.0%
	Totals	\$769,119	\$772,198	\$825,279	\$863,521	\$38,242	4.6%

Fire Department



Mission Statement

The mission of the Claremont Fire Department is to protect life and property from fire and other emergencies through incident response, public education, and code enforcement. It's the departments endeavor to deliver the highest level of care, to our residents. As a customer driven organization, it is our mission and number one priority to deliver the best possible service to our customers.

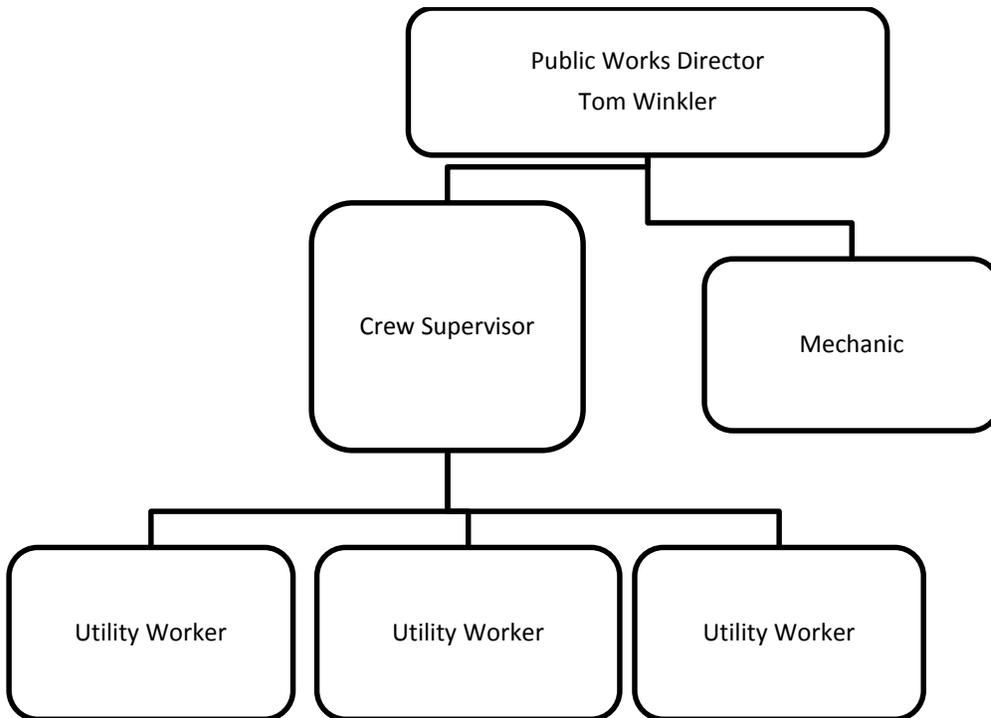
FY 2015 Goals and Objectives

- ✓ Expand Fire Prevention & Education programs
- ✓ Increase the use of Firehouse Software
- ✓ Establish an Auxiliary division of the dept. for member support and community outreach
- ✓ Strive to bring all members up to NFPA 1403 standards
- ✓ Replace 12 sets of Turn out gear
- ✓ Replace the scene lights on Engine 72 and Ladder 75 using LED lighting
- ✓ Order the replacement of Engine 71 & Truck 78 utilizing one rescue engine company

**Fire
105300**

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0200	Full Time Salaries	\$84,000	\$56,838	\$56,838	\$58,580	\$1,742	3.1%
0300	Part Time Salaries	\$42,432	\$52,416	\$54,664	\$64,648	\$9,984	18.3%
0400	Pay Per Call Incentives	\$0	\$22,750	\$22,750	\$22,750	\$0	0.0%
0500	FICA	\$9,665	\$7,646	\$8,846	\$11,524	\$2,678	30.3%
0600	Group Insurance	\$15,827	\$8,808	\$16,800	\$7,617	-\$9,183	-54.7%
0700	Retirement	\$8,986	\$11,222	\$10,726	\$11,001	\$275	2.6%
0900	Medical Physicals	\$10,520	\$10,520	\$10,520	\$12,000	\$1,480	14.1%
1100	Postage	\$300	\$250	\$250	\$200	-\$50	-20.0%
1110	Telephone	\$5,100	\$3,200	\$3,200	\$3,500	\$300	9.4%
1300	Natural Gas	\$3,480	\$3,100	\$3,100	\$3,500	\$400	12.9%
1310	Electricity	\$8,000	\$8,000	\$8,400	\$9,200	\$800	9.5%
1400	Travel & Training	\$11,210	\$11,000	\$11,000	\$11,000	\$0	0.0%
1500	Maint. Buildings	\$6,100	\$6,100	\$6,000	\$6,000	\$0	0.0%
1600	Maint. Equipment	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
1700	Maint. Vehicles	\$9,500	\$8,500	\$1,000	\$8,500	\$7,500	750.0%
1710	Auto Supplies/Tires	\$4,560	\$3,000	\$3,000	\$3,000	\$0	0.0%
3100	Gas, Oil, Grease	\$8,450	\$10,000	\$10,000	\$11,500	\$1,500	15.0%
3200	Office Supplies	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
3300	Departmental Supplies	\$4,000	\$3,000	\$6,000	\$3,000	-\$3,000	-50.0%
3310	Small Tools/Equipment	\$12,310	\$12,000	\$9,000	\$9,000	\$0	0.0%
3600	Uniforms	\$13,310	\$13,310	\$12,000	\$12,000	\$0	0.0%
4400	Fire Prevention	\$1,200	\$1,200	\$1,200	\$2,200	\$1,000	83.3%
4500	Contracted Services	\$9,866	\$11,500	\$12,000	\$16,500	\$4,500	37.5%
5300	Dues & Subscriptions	\$2,766	\$2,766	\$2,600	\$2,600	\$0	0.0%
5400	Insurance & Bonds	\$13,601	\$15,000	\$16,500	\$13,000	-\$3,500	-21.2%
5420	Insurance Deductions	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
5700	Miscellaneous Expenses	\$500	\$500	\$500	\$500	\$0	0.0%
7400	Capital Outlay	\$6,900	\$40,000	\$16,875	\$42,000	\$25,125	148.9%
9100	Contributions	\$6,200	\$5,000	\$5,000	\$5,000	\$0	0.0%
	Totals	\$309,283	\$338,126	\$318,269	\$359,820	\$41,551	13.1%

Public Works Department



Mission Statement

The mission of the Public Works Department of the City of Claremont is to maintain the public property of the City, including street rights-of-way, public easements, and other public property in a manner that is aesthetically pleasing and functional for all of our citizens. Maintain all vehicles and equipment of the City and functions as the maintenance arm of the water and sewer department.

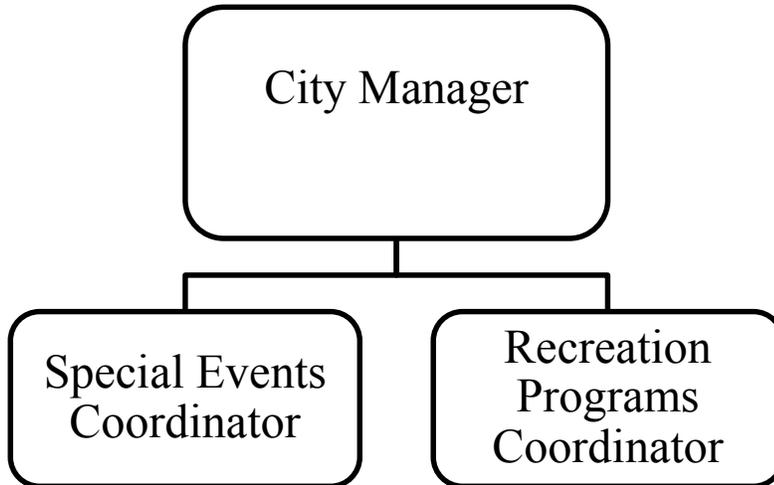
FY 2015 Goals and Objectives

- ✓ Have all needed employees complete OSHA trainings
- ✓ Continue ASE certification training for the City Mechanic
- ✓ Begin a street edge clean off program
- ✓ Evaluate needed storm water control maintenance project

Public Works
105450

Acct	Description	FY 12 Budget	FY13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0200	Full Time Salaries	\$185,000	\$191,775	\$203,011	\$231,555	\$28,544	14.1%
0300	Part Time Salaries	\$8,000	\$8,000	\$8,250	\$1,200	-\$7,050	-85.5%
0450	Engineering Services	\$1,000	\$0	\$0	\$0	\$0	0.0%
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
0500	FICA	\$15,625	\$15,053	\$16,142	\$20,699	\$4,557	28.2%
0600	Group Insurance	\$42,980	\$43,848	\$46,800	\$53,319	\$6,519	13.9%
0700	Retirement	\$11,700	\$21,152	\$22,658	\$26,614	\$3,957	17.5%
0900	Medical Physicals	\$2,000	\$1,750	\$1,750	\$1,800	\$50	2.9%
1110	Telephone	\$3,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
1300	Natural Gas	\$3,500	\$3,200	\$2,800	\$3,000	\$200	7.1%
1310	Electricity	\$42,000	\$56,000	\$59,980	\$65,750	\$5,770	9.6%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
1500	Maint. Buildings	\$7,500	\$7,500	\$7,000	\$7,000	\$0	0.0%
1600	Maint. Equipment	\$10,000	\$10,000	\$8,500	\$8,500	\$0	0.0%
1610	Maint. Streets	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
1700	Maint. Vehicles	\$8,000	\$6,500	\$5,500	\$2,500	-\$3,000	-54.5%
1710	Auto Supplies/Tires	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
2600	Advertising	\$300	\$300	\$300	\$300	\$0	0.0%
3100	Gas, Oil, Grease	\$17,500	\$10,000	\$10,000	\$10,000	\$0	0.0%
3200	Office Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
3310	Small Tools/Equipment	\$3,000	\$1,500	\$1,500	\$1,000	-\$500	-33.3%
3400	Expendable Supplies	\$500	\$500	\$500	\$500	\$0	0.0%
3600	Uniforms	\$5,000	\$5,000	\$5,000	\$6,500	\$1,500	30.0%
4500	Contracted Services	\$85,000	\$85,000	\$86,000	\$4,500	-\$81,500	-94.8%
4800	Leaf Bags	\$2,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
4900	Soild Waste Services	\$3,000	\$1,000	\$1,000	\$93,700	\$92,700	9270.0%
5300	Dues & Subscriptions	\$600	\$500	\$450	\$450	\$0	0.0%
5400	Insurance	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
5420	Insurance Deductions	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
5700	Miscellaneous	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$5,000	\$5,000	\$5,000	\$0	-\$5,000	-100.0%
	Totals	\$510,205	\$524,078	\$541,641	\$588,387	\$46,746	8.6%

Recreation Department



Mission

The Recreation department's mission is to provide great parks, natural areas, and recreational experiences.

FY 2015 Goals and Objectives

- ✓ Evaluate existing programs & their effectiveness
- ✓ Add new programs that fit our outreach goals
- ✓ Increase participation in all events
- ✓ Implement the parks master plan

Parks & Recreation
106200

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0300	Part Time Salaries	\$8,000	\$9,500	\$12,000	\$9,200	-\$2,800	-23.3%
0500	FICA	\$2,000	\$950	\$1,000	\$720	-\$280	-28.0%
1310	Electricity	\$2,500	\$2,500	\$2,950	\$3,750	\$800	27.1%
1500	Maint. Buildings	\$4,500	\$7,500	\$6,000	\$5,000	-\$1,000	-16.7%
2600	Advertising	\$250	\$500	\$500	\$1,500	\$1,000	200.0%
3300	Departmental Supplies	\$3,500	\$3,500	\$3,500	\$3,000	-\$500	-14.3%
3400	Appearance	\$4,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
4500	Contracted Services	\$8,000	\$2,500	\$2,500	\$2,720	\$220	8.8%
5150	Recreation Programs	\$3,500	\$4,800	\$5,200	\$5,200	\$0	0.0%
4700	Senior Citizens	\$4,000	\$3,700	\$3,600	\$3,600	\$0	0.0%
7300	Claremont Day	\$21,510	\$26,500	\$30,000	\$30,000	\$0	0.0%
7400	Capital Outlay	\$0	\$0	\$18,000	\$0	-\$18,000	-100.0%
8200	Christmas Parade	\$5,800	\$5,000	\$5,000	\$5,000	\$0	0.0%
	Totals	\$67,560	\$69,950	\$93,250	\$72,690	-\$20,560	-22.0%

Debt Service

Description

Debt Service expenditures serve to make payments on the principal and interest on various financing instruments the City utilizes to purchase capital assets including land and equipment, and construct capital improvements such as new buildings or facilities.

Long-Term Debt Payment Summary

- ✓ Principal Payment 5 of 15 for a railroad spur to service Poppelman Plastics, \$1,500,000, 3.96% fixed , 15 year, annual principal payments of \$100,000 plus accrued interest.

Debt Service

107200

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change	Payoff Date
4100	Rail Spur Principle	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.0%	2024
4150	Rail Spur Interest	\$51,480	\$47,521	\$43,560	\$39,600	-\$3,960	-9.1%	
4175	Poppleman Payment			\$3,960	\$7,920	\$3,960	100.0%	2023
4200	City Hall Principle	\$79,790	\$0	\$0	\$0	\$0	0.0%	
4250	City Hall Interest	\$5,125	\$0	\$0	\$0	\$0	0.0%	
5300	Fire Dept. Principle	\$111,346	\$0	\$0	\$0	\$0	0.0%	
5350	Fire Dept. Interest	\$7,152	\$0	\$0	\$0	\$0	0.0%	
	Totals	\$354,893	\$147,521	\$147,520	\$147,520	\$0	0.0%	

Powell Bill Fund

Description

Street improvements for the City of Claremont are funded primarily through a state-shared gasoline tax known as “Powell Bill” funds. The City utilizes these funds to maintain our street resurfacing program, construct new streets, repair existing sidewalks, and improve existing streets and sidewalks.

FY 2015 Work Program

- ✓ Replace aged and broken sidewalks throughout the city
- ✓ Proactively monitor the City street system for issues

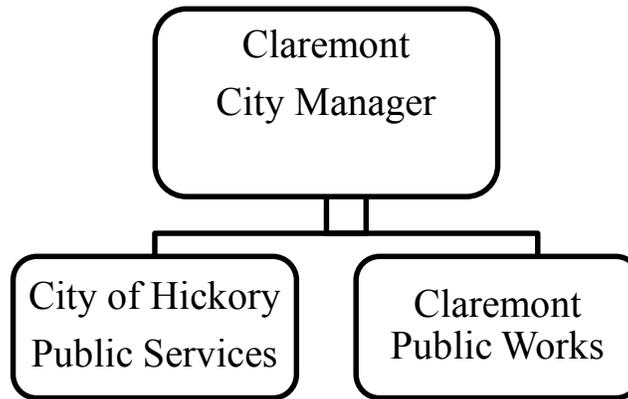
Revenue
Powell Bill Fund
Fund 11

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY 14vs FY 14	Percent Change
2990.0000	Powell Bill Fund Balance	\$0	\$125,000	\$0	\$0	\$0	0.0%
3430.0000	Powell Bill Distribution	\$20,000	\$41,000	\$43,000	\$40,000	-\$3,000	-7.0%
	Totals	\$20,000	\$166,000	\$43,000	\$40,000	-\$3,000	-7.0%

Powell Bill
115700

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0450	Engineering Services	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
1600	Maint. Equipment	\$400	\$500	\$500	\$500	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1710	Auto Supplies/Tires	\$0	\$0	\$0	\$0	\$0	0.0%
2600	Advertising	\$0	\$0	\$0	\$0	\$0	0.0%
3300	Departmental Supplies	\$7,600	\$7,500	\$7,500	\$7,500	\$0	0.0%
3310	Small Tools/Equipment	\$500	\$500	\$500	\$500	\$0	0.0%
4500	Contracted Services	\$8,000	\$154,000	\$31,000	\$28,000	-\$3,000	-9.7%
	Totals	\$20,000	\$166,000	\$43,000	\$40,000	-\$3,000	-7.0%

Water & Sewer Enterprise Fund



Description

The City of Claremont Operates a Water and Sewer Enterprise Fund that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of wastewater per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. On average, the system serves 789 residential users and 135 commercial and industrial users. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the wastewater treatment plants with the City of Hickory. The City of Claremont provides all of the billing, collection & distribution system maintenance and expansion as well as system wide reporting.

FY 2015 Goals and Objectives

- ✓ Continue in house certifications for distribution and collection systems
- ✓ Begin yearly valve cleaning and exercise program
- ✓ Begin planning for the expansion of the maintenance facility
- ✓ Begin the phased expansion of system sewer capacity & customer base
- ✓ Replace a mower that services the Water and Sewer system
- ✓ Continue the replacement of water meters
- ✓ Replace the Bar Screen at the McLin WWTP
- ✓ Purchase an maintenance truck

Water Sewer Fund Expenditure Summary

Water & Sewer Fund Totals						
	2012 Budget	2013 Budget	2014 Budget	2015 Budget	FY 15 vs F14	Percent Difference
Operating	\$718,382	\$816,450	\$1,125,929	\$1,055,147	-\$70,782	-6.3%
Capital	\$125,500	\$105,070	\$66,500	\$93,750	\$27,250	41.0%
Debt	\$200,611	\$162,212	\$152,458	\$0	-\$152,458	-100.0%
Total	\$1,044,493	\$1,083,732	\$1,344,887	\$1,148,897	-\$195,990	-14.6%

<p style="text-align: right; margin: 0;"> \$1,148,897.00 Revenue \$1,148,897.00 Expense \$0.00 Difference </p>

Revenues
Fund 30

Acct	Description	FY 12 Budget	FY 13 Bugdet	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
3290	Investment Earnings	\$1,000	\$200	\$200	\$200	\$0	0.0%
3350	Miscellaneous Revenues	\$450	\$450	\$200	\$1,000	\$800	400.0%
3351	Lease Revenues	\$0	\$0	\$25,200	\$25,800	\$600	2.4%
37110	Utility Fees	\$1,000,693	\$1,003,432	\$1,057,987	\$1,079,147	\$21,160	2.0%
3730	Tap & Capacity Fees	\$10,000	\$5,500	\$5,500	\$8,500	\$3,000	54.5%
3750	Utility Penalties	\$7,500	\$8,800	\$8,800	\$7,500	-\$1,300	-14.8%
3760	Hydrant Fees	\$23,350	\$23,350	\$25,000	\$24,250	-\$750	-3.0%
3790	Reconnect Fees	\$1,500	\$2,000	\$2,000	\$2,500	\$500	25.0%
3990	Appropriated Fund Balance	\$0	\$40,000	\$45,000	\$0	-\$45,000	-100.0%
3980	Transfer from Other Funds			\$175,000	\$0	-\$175,000	-100.0%
	Totals	\$1,044,493	\$1,083,732	\$1,344,887	\$1,148,897	-\$195,990	-14.6%

**Water Treatment
308100**

Acct	Description	FY 12 Budget	FY13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0450	Engineering Services	\$1,500	\$1,000	\$3,250	\$5,000	\$1,750	53.8%
1100	Office Supplies	\$2,500	\$2,500	\$2,750	\$4,900	\$2,150	78.2%
1200	Printing	\$1,250	\$1,250	\$1,000	\$3,400	\$2,400	240.0%
1310	Electricity	\$1,800	\$1,200	\$2,000	\$2,250	\$250	12.5%
1600	Maint. Equipment	\$1,500	\$1,500	\$1,500	\$2,000	\$500	33.3%
2950	Contribution to Capital Reserve	\$28,778	\$5,000	\$0	\$79,547	\$79,547	#DIV/0!
3300	Dept Supplies	\$2,000	\$2,000	\$2,000	\$1,500	-\$500	-25.0%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$58,354	\$32,000	\$34,000	\$32,000	-\$2,000	-5.9%
4800	Purchase for Resale	\$130,000	\$150,000	\$161,000	\$158,000	-\$3,000	-1.9%
5400	Insurance	\$2,000	\$1,750	\$1,975	\$2,000	\$25	1.3%
	Totals	\$230,682	\$199,200	\$210,475	\$291,597	\$81,122	38.5%

Water Maintenance
308150

Acct	Description	FY12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0%
1600	Maint. Equipment	\$8,000	\$8,000	\$241,940	\$20,500	-\$221,440	-92%
3100	Gas, Oil, Grease	\$0	\$4,000	\$4,000	\$6,000	\$2,000	50%
3300	Department Supplies	\$20,000	\$18,750	\$25,750	\$22,500	-\$3,250	-13%
3310	Small Tools & Equipment	\$2,500	\$2,500	\$2,250	\$1,500	-\$750	-33%
4500	Contracted Services	\$0	\$28,500	\$36,450	\$31,000	-\$5,450	-15%
4600	Treatment Services	\$0	\$0	\$0	\$21,000	\$0	0%
7400	Capital Outaly	\$75,000	\$16,325	\$9,800	\$40,500	\$30,700	313%
	Totals	\$107,000	\$79,575	\$321,690	\$144,500	-\$177,190	-55%

**Waste Water Treatment
308220**

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0450	Engineering Services	\$10,000	\$55,000	\$85,000	\$119,000	\$34,000	40.0%
0480	Monitoring Fees	\$1,000	\$1,000	\$1,000	\$2,500	\$1,500	150.0%
0490	NCDENR Fees	\$6,500	\$5,000	\$5,000	\$6,250	\$1,250	25.0%
1100	Office Supplies	\$2,200	\$2,200	\$2,500	\$3,400	\$900	36.0%
1200	Printing	\$1,500	\$1,500	\$1,000	\$3,400	\$2,400	240.0%
1500	Maint. Buildings	\$1,000	\$1,000	\$4,000	\$5,000	\$1,000	25.0%
1600	Maint. Equipment	\$20,000	\$19,000	\$19,000	\$20,000	\$1,000	5.3%
3300	Department Supplies	\$3,500	\$3,500	\$3,514	\$3,000	-\$514	-14.6%
3310	Small Tools & Equipment	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
4500	Contracted Services	\$377,000	\$400,000	\$412,000	\$408,400	-\$3,600	-0.9%
4600	Treatment Services	\$0	\$0	\$0	\$10,500	\$10,500	#DIV/0!
5400	Insurance	\$4,000	\$3,500	\$3,750	\$6,000	\$2,250	60.0%
	Totals	\$427,700	\$492,700	\$537,764	\$588,450	\$50,686	9.4%

**Waste Water Maintenance
308250**

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs. FY14	Percent Change
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1400	Travel & Training	\$1,500	\$1,500	\$1,500	\$2,000	\$500	33.3%
1600	Maint. Equipment	\$12,500	\$12,500	\$15,000	\$18,000	\$3,000	20.0%
3000	Department Supplies	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
3100	Gas, Oil, Grease	\$0	\$8,500	\$8,500	\$10,500	\$2,000	23.5%
3310	Small Tools & Equipment	\$2,000	\$1,200	\$1,200	\$1,000	-\$200	-16.7%
4500	Contracted Services	\$3,000	\$28,600	\$30,600	\$30,600	\$0	0.0%
7400	Capital Outlay	\$50,500	\$88,745	\$56,700	\$53,250	-\$3,450	-6.1%
	Totals	\$78,500	\$150,045	\$122,500	\$124,350	\$1,850	#DIV/0!

**Debt Service
Fund 30**

Acct	Description	FY 12 Budget	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
8100-8100	Water Bond Principle	\$34,853	\$0	\$0	\$0	\$0	0.0%
8100-8200	Water Bond Interest	\$3,500	\$0	\$0	\$0	\$0	0.0%
8220-8100-	Mclin Principle	\$147,258	\$147,258	\$147,258	\$0	-\$147,258	-100.0%
8220-8200	Mclin Interest	\$15,000	\$14,954	\$5,200	\$0	-\$5,200	-100.0%
	Totals	\$200,611	\$162,212	\$152,458	\$0	-\$152,458	-100.0%

Long- Term Debt Payment Summary

✓ Enterprise Fund is Debt Free

PJ Stanley Scholarship Fund

Description

The PJ Stanley Memorial Scholarship Fund provides tuition assistance to graduating high school students and community college students pursuing careers in the Police, EMS, Rescue and Fire fields at either Catawba Valley Community College or Mitchell Community College. PJ Stanley was a leader in the Claremont community and worked throughout his life to make a positive difference through his service to these fields and teaching those who wished to join the ranks with him.

FY 2015 Work Program

- ✓ Continue to build on the scholarship fund through, outreach, fundraising, and scholarship support.

Revenue

PJ Stanley Scholarship Fund

Fund 15

Acct	Description	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY 15 vs FY 14	Percent Change
3360.0000	Contributions	\$2,565	\$2,500	\$2,500	\$0	0.0%
3970.0700	Transfer from G/F	\$2,435	\$4,200	\$6,400	\$2,200	52.4%
	Totals	\$5,000	\$6,700	\$8,900	\$2,200	32.8%

Expenses
PJ Stanley Scholarship Fund
Fund 15

Acct	Description	FY 13 Budget	FY 14 Budget	FY 15 Budget	FY15 vs FY14	Percent Change
0000	Scholarships	\$2,000	\$2,500	\$2,500	\$0	0.0%
0100	Departmental Supplies	\$3,000	\$4,200	\$6,400	\$2,200	34.4%
	Totals	\$5,000	\$6,700	\$8,900	\$2,200	24.7%

City of Claremont Schedule of Fees

Description

The schedule of fees, lists fees charged for conducting business with the City of Claremont- including planning and zoning development fees, building & sign permit fees, fire service and inspection charges, water and sewer deposits, and tap fees, along other various public works offerings and city services.

City Fees	
Return Check	\$25.00
Bank Fee	\$7.00
Tax Rate	.46/100
	valuation
Solid Waste Collection Fee	
Fee charged to all residences and users of the City provided trash & recycling service, in accordance with NCGS 160A-314.1	\$3.00 per month
Copies of Ordinance/Policies/etc.	\$.15/page
Park Shelter # 1 Rental Fee – Inside City Free	
Outside City Rental 1-4 Hours	\$25.00
Outside City Rental 4-8 hours	\$50.00
Research, Retrieval, & Assembling of Documents	\$15.00/hour employee
Accident Reports Police/Fire	\$3.00
A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.	
Hazardous Materials Emergency Response Fee:	
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour
Personnel on Scene (per person)	\$20.00 hour
Supplies and Materials	Cost +15%
Fire Inspection Fee	\$25.00
Safety Inspection Fee	\$25.00
Use of Fire Department Facilities	\$25.00
(per hour, two hour minimum)	per hour

Planning & Zoning	
Rezoning Application	
Residential	\$500.00
Mixed use	\$800.00
Commercial & Industrial	\$800.00
<i>(variance, inspection, special use permit)</i>	
Subdivision Approval Application	
Major Subdivision	\$100 + \$5/Lot Prelim
All Over 5 Lots	\$100 + \$3/Lot Final
Minor Subdivision (5 Lots Max)	\$75.00
Landlocked Subdivision Plat	\$100 + \$10/Lot
Administrative Review	\$50.00
Copy of Subdivision Regulations	\$15.00
Zoning Compliance Letter	\$25.00
Zoning Permits	\$25.00
Zoning Map	\$5.00
Copy of Zoning Ordinance	\$20.00
Street Closing Petition	\$100.00
Petition for Text Amendment	\$200.00
Voluntary Annexation Petition	\$100.00
New Development Street Signs	\$100.00
Road Name Change	\$350 + \$50 for each sign
Ordinance Violations	
1st Offense	\$50 a day
2nd Offense	\$100 a day
3rd and subsequent Offenses	\$200 a day
<i>(each day violation exists)</i>	

Public Works	
Lot Cleaning	
Charge per Working Hour per man	\$25.00
Charge per Dump Truck Hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per backhoe/bobcat hour	\$50.00
<i>(minimum of 3 hours)</i>	
Lot Mowing	
Charge for tractor/bushhog per hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per Employee Hour	\$25.00
<i>(minimum of 3 hours)</i>	
Sale of Leaf Bags	10/\$ 2.00
The charge of leaf bags is subject to change due to circumstances at the landfill and cost associates with this service.	
Collection of White goods	\$10/each
Collection of Bulky Items	\$25-\$75
Signs For Insurance Reimbursement/Replacement	
STOP sign	\$85.00
<i>(with 2 hours cost for replacement)</i>	
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$60.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	\$10.00

Water & Sewer	
Utility Fees	
Late Penalty	\$20.00
Relocation Fee	\$100.00
Reconnect Fee	\$30.00
Reconnect Fee w/ Meter Removed	\$125.00
Meter Tampering Fee	\$200.00

Water & Sewer	
Deposits	
Water/ Sewer	
Residential	\$125.00
Commercial	\$150.00
Industrial	\$250.00
Sprinkler Fees - Section- Annual Fees	
Each Hydrant	\$150.00
Each Sprinkler Connection	
12 Inch	\$500.00
10 Inch	\$400.00
8 Inch	\$300.00
6 Inch	\$300.00
Meter Testing Fees	
3/4"-2" inch Meters	\$100.00
3" - 6" Meters	\$330.00
Water Tap Fees	
3/4" Meter and tap	\$850.00
1" Meter and tap	\$1,000.00
1 1/2 " Meter and tap	\$2,600.00
2" Meter and tap	\$3,500.00
3" Meter and tap	\$10,000.00
4" Meter and tap	\$12,000.00
6" Meter and tap	\$14,000.00
Outside rates will be double the inside rates for all meter sizes	
Proper Backflow Prevention Devices are required on all connections prior to use	
Maintenance and testing of the devices are the responsibility of the customer	

Water Capacity Fees	
3/4" Meter	\$250.00
1" Meter	\$700.00
1 1/2 " Meter	\$1,200.00
2" Meter	\$1,700.00
3" Meter	\$5,000.00
4" Meter	\$8,500.00
6" Meter	\$15,000.00
Outside rates will be double the inside rates for all meter sizes	

Sewer Tap Fees	
4" Tap	\$750.00
6" Tap	\$900.00
8" Tap	\$1,200.00
10" Tap	\$1,400.00
12" Tap	\$1,800.00
Multiple Dwelling add per unit	\$150.00
Outside rates will be double the inside rates for all tap sizes	

Sewer Capacity Fees	
3/4" Meter	\$500.00
1" Meter	\$950.00
1 1/2 " Meter	\$1,800.00
2" Meter	\$3,000.00
3" Meter	\$6,000.00
4" Meter	\$9,500.00
6" Meter	\$18,000.00
Outside rates will be double the inside rates for all meter sizes	

Wastewater Treatment Plant	
Pretreatment Permits	\$1,500.00
Compliance Permitting	\$150.00
Compliance Monitoring	\$500.00
<i>(2 times per year)</i>	
Inspection Monitoring	\$250.00
Flow	\$0.00
Ammonia Monitoring	\$250.00
BOD Excess Surcharge	Cost +25%
TSS Excess Surcharge	Cost +25%

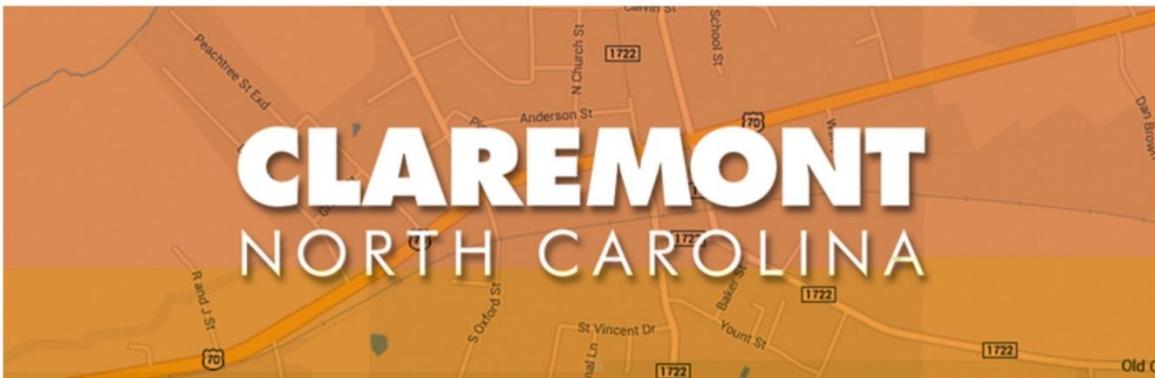
Punch Under Driveways/Mole	
Inside	\$30/ft
Outside	\$60/ft

Water/Sewer Extension	
Water Pipe below 1 inch pipe	\$40/ft
Water Pipe above 1 inch pipe	Cost + 25 %
Hydrants	Cost
Valve and Box	\$1,000.00

Water & Sewer Availability Survey	\$0.00
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City of Claremont Water & Sewer Usage Rates	FY14 Base	FY14 Per 1000	FY 15 Base	FY 15 Per 1000	Bill Code
Residential Water Rates					
3/4" Meter	\$12.00	\$2.88	\$13.00	\$2.96	31
3/4" Meter Outside	\$24.00	\$5.77	\$26.00	\$5.93	32
Residential Sewer Rates					
3/4" Meter	\$18.00	\$4.33	\$18.00	\$4.45	15
3/4" Meter Outside	\$36.00	\$8.65	\$36.00	\$8.90	3
Inside Commercial & Industrial Water Rates					
3/4 " Meter	\$13.00	\$3.85	\$14.00	\$3.90	17
1" Meter	\$19.00	\$3.85	\$22.00	\$3.90	18
1 1/2" Meter	\$38.00	\$3.85	\$40.00	\$3.90	19
2" Meter	\$62.00	\$3.85	\$65.00	\$3.90	20
3" Meter	\$110.00	\$3.85	\$115.00	\$3.90	21
4" Meter	\$206.00	\$3.85	\$212.00	\$3.90	30
6" Meter	\$260.00	\$3.85	\$270.00	\$3.90	22
Outside Commercial & Industrial Water Rates					
3/4 " Meter	\$26.00	\$7.70	\$27.00	\$7.80	23
1" Meter	\$38.00	\$7.70	\$40.00	\$7.80	24
1 1/2" Meter	\$76.00	\$7.70	\$80.00	\$7.80	25
2" Meter	\$124.00	\$7.70	\$130.00	\$7.80	26
3" Meter	\$220.00	\$7.70	\$230.00	\$7.80	27
4" Meter	\$412.00	\$7.70	\$424.00	\$7.80	29
6" Meter	\$520.00	\$7.70	\$540.00	\$7.80	28
Inside Commercial & Industrial Sewer Rates					
3/4 " Meter	\$20.00	\$6.25	\$20.00	\$6.45	4
1" Meter	\$30.00	\$6.25	\$30.00	\$6.45	5
1 1/2" Meter	\$58.00	\$6.25	\$58.00	\$6.45	6
2" Meter	\$78.00	\$6.25	\$78.00	\$6.45	7
3" Meter	\$98.00	\$6.25	\$98.00	\$6.45	8
4" Meter	\$120.00	\$6.25	\$120.00	\$6.45	13
6" Meter	\$138.00	\$6.25	\$138.00	\$6.45	9
Outside Commercial & Industrial Sewer Rates					
1" Meter	\$60.00	\$12.50	\$60.00	\$12.90	10
2" Meter	\$156.00	\$12.50	\$156.00	\$12.90	11
4" Meter	\$240.00	\$12.50	\$240.00	\$12.90	12

CAPITAL IMPROVEMENT PLANS



General & Utility Funds 2015-2019

City of Claremont
General Fund
2015-2019 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2015	One Time Capital	Fund Balance	Debt	2016	2017	2018	2019	Future	Total
Police	Radar Replacement	1,400	1,400			2,700	2,700	2,700			9,500
Police	800 MHz Radio Upgrades	6,000	6,000			12,000	12,000	6,000			36,000
Fire	Night Fighter Scene Lights	6,000	6,000								6,000
Police	Digital Ally Camera Systems	7,185	7,185			4,000		5,000	4,000		20,185
Fire	Turn Out Gear Replacement	36,000	36,000			36,000	36,000				108,000
Police	Vehicle Replacement	44,000	44,000			41,000	80,500	41,000	80,500		287,000
Police	Building Project Phase 3	75,000	50,000	25,000		25,000					100,000
Fire	Rescue Engine Replacement	425,000		125,000	300,000						425,000
Police	Ballistic Helmet Replacement					8,500	8,500				17,000
Police	FLIR H- Series Bi-Ocular					12,000					12,000
Fire	800 MHz Radio Upgrades					15,000	7,500				22,500
Admin	Resurface Parking Lot					15,000					15,000
Pub Works	Vehicle Replacement					25,000			25,000		50,000
Parks & Rec	Tailgate Market Shelter					25,000					25,000
Parks	City Park Improvements					46,000	74,500		71,200		191,700
Fire	SCBA Bottle Replacement					125,000					125,000
Admin	Laserfiche Software						9,000				9,000
Pub Works	Mowers						9,800		9,800		19,600
Fire	Upgrade Rescue Equipment						60,000				60,000
Parks	Neighborhood Park							35,000			35,000
Fire	Vehicle Replacement							45,000	35,000		80,000
Pub Works	Limb Truck Replacement							110,500			110,500
Admin	Fleet Vehicle Replacement								20,000		20,000
Fire	Resurface Bay Floors									42,000	42,000
Parks	Greenway Trail									87,500	87,500
Fire	District Station #2									350,000	350,000
Parks	Rec Center									450,000	450,000
Pub Works	Public Works Facility Expansion									650,000	650,000
		600,585	150,585	150,000	300,000	392,200	300,500	245,200	245,500	1,579,500	3,363,485

City of Claremont
 Water & Sewer Fund
 2015-2019 Capital Improvement Plan Summary

= Committed

DEPT	DESCRIPTION	2015	2016	2017	2018	2019	Future	Total
Water/Sewer	McLin Bar screen Replacement	10,000						10,000
Water/Sewer	Right of Way Mower	10,250			10,250			20,500
Water/Sewer	Headquarters Engineering	15,500						15,500
Water/Sewer	Vehicle Replacement	25,000		25,000				50,000
Water/Sewer	Commercial AMR Meters	33,000	33,000					66,000
Water/Sewer	Dump Truck Replacement		122,500					122,500
Water/Sewer	Manhole Rehab			12,500		12,500		25,000
Water/Sewer	Water SCADA Upgrades			22,500				22,500
Water/Sewer	Lift Station Portable Generator			52,000				52,000
Water/Sewer	Sewer Vac Truck				300,000			300,000
Water/Sewer	Spare Pumps for Lift Stations					18,500		18,500
Water/Sewer	Sewer Expansion- Dogwood Area						312,829	312,829
Water/Sewer	Sewer Expansion- Old Catawba Area						524,243	524,243
Water/Sewer	Sewer Expansion- Rock Barn Area						825,456	825,456
Water/Sewer	Backup Water Vault & Water Supply						1,250,000	1,250,000
Water/Sewer	McLin Outfall						3,955,000	3,955,000
Water/Sewer	North WWTP Transfer to Pump Station						550,000	550,000
Water/Sewer	South WWTP Removal						175,000	175,000
		93,750	155,500	112,000	310,250	31,000	7,592,528	8,295,028

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 2, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Adopt Fiscal Year 2015 Budget Ordinance

North Carolina General Statutes require that the City adopt a budget no later than June 30th of each calendar year for the coming Fiscal Year.

The proposed budget for Fiscal Year 2015 holds the tax rate at \$0.46 tax rate per \$100 of assessed valuation for the tenth year in a row. The proposed budget totals \$2,570,000 which represents an increase of 3% from Fiscal Year 2014. The proposed budget does recommend a 3% increase in water and sewer rates.

Recommendation: Adopt the Fiscal Year 2015 Budget Ordinance

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 15-13

AN ORDINANCE OF THE CITY OF CLAREMONT ADOPTING THE CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2015

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2014 and ending June 30th 2015.

Ad Valorem Taxes	\$1,941,039
Occupancy Tax	\$4,000
Grants & Investments	\$600
Utility Franchise Fees	\$225,200
Sales Tax	\$259,100
Fund Balance	\$56,536
State Shared Revenues	\$32,650
Fees	\$38,850
Miscellaneous	\$12,025
Total	\$2,570,000

Section 2: The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the Fiscal Year beginning July 1st 2014, and ending June 30th 2015, in accordance with the chart of accounts heretofore established for the City.

City Council	\$65,120
Economic Development	\$22,000
Administration	\$398,543
Police	\$863,521
Fire	\$359,820
Public Works	\$567,164
Recreation	\$93,913
Planning	\$29,300
Library	\$23,100
Debt Service	\$147,520
Total	\$2,570,000

Section 3: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Charges for Utilities	\$1,079,147
Other Charges	\$69,750
Total	\$1,148,897

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Water Treatment	\$291,597
Water Maintenance	\$144,500
Waste Water Treatment	\$588,450
Waste Water Maintenance	\$124,350
Debt Service	\$0
Total	\$1,148,897

Section 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Powell Bill Distribution	\$40,000
Total	\$40,000

Section 6: The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of city streets for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Powell Bill Operations	\$40,000
Total	\$40,000

Section 7: It is estimated that the following revenues will be available in the PJ Stanley Fund for the Fiscal Year Beginning July 1st 2014 and ending June 30th 2015:

Contributions	\$2,500
Transfer from General Fund	\$6,400
Total	\$8,900

Section 8: The following amounts are hereby appropriated in the PJ Stanley Fund for the memorial scholarships and fundraising for the Fiscal Year beginning July 1st 2014 and ending June 30th 2015, in accordance with the chart of accounts heretofore established for this city.

Scholarships	\$2,500
Department Supplies	\$6,400
Total	\$8,900

Section 9: The operating funds encumbered on the financial records of June 30th 2014 are hereby re-appropriated into this budget.

Section 10: There is hereby levied a tax at the rate of forty six cents (\$.46) per one hundred (\$100) valuation of property as listed for taxes as of January 1st 2014, for the purpose of raising the revenue listed as “Ad Valorem Taxes” in the General Fund in Section 1 of this ordinance.

Section 11: The corresponding FY 2014-2015-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2015 Schedule of Fees is attached as Attachment A to this Ordinance.

Section 12: The City Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$5,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

Section 13: Copies of the Annual Budget ordinance shall be furnished to the City Clerk, to the Governing Board and to the City Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on June 2, 2014.

ADOPTED at the regular meeting of the City Council of the City of Claremont on June 2, 2014.

MAYOR Shawn Brown

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

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REQUEST FOR COUNCIL ACTION

Date of Meeting: **June 2, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Fiscal Year 2015 Fire Department Officers Confirmation

Per Section 3-2-2 (b) of the City Code:

The assistant chiefs and other officers shall be selected from the membership by a plurality vote of the members of the department subject to a confirmation vote of the city council. Said election of officers shall be held by the department at its regular scheduled meeting in May of each year, and the recommendations for office shall be submitted to the council at the first regular meeting in June of each calendar year for approval and installation. Election proceedings shall be as specified by the Standard Operating Guidelines of the department.

Results from the recent elections are as follows:

Assistant Chief – Jason Lowrance

Assistant Chief – Bruce Hartsoe

Captain- Brian Helms

Captain- Kevin Little

Lieutenant – Cameron Morgan

Recommendation: Review and Approve officers

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 2, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve FY 15 WPCOG Planning Services Contract

The City of Claremont proposes to renew our technical planning assistance contract with the WPCOG for Fiscal Year 2015. Our planner will now hold office hours on Mondays from 8-5pm and Wednesdays from 9am-1pm. These new hours will not reflect in an increase in the contract renewal rate.

Recommendation: Approve the Contract

AGREEMENT BETWEEN THE
WESTERN PIEDMONT COUNCIL OF GOVERNMENTS AND
THE CITY OF CLAREMONT
FOR THE PROVISION OF
TECHNICAL PLANNING ASSISTANCE:
JULY 1, 2014 – JUNE 30, 2015

This **AGREEMENT**, entered into on the first day of July, 2014, by and between the Western Piedmont Council of Governments (hereinafter referred to as the "Planning Agency") and the City of Claremont, North Carolina (hereinafter referred to as the "Local Government"); **WITNESSETH THAT:**

WHEREAS, the Planning Agency is empowered to provide technical assistance by the North Carolina General Statutes and by resolution passed by the Planning Agency on April 17, 1972. Technical assistance shall consist of the provisions of services as described in Attachment A, which is herein made part of this Contract;

WHEREAS, the Local Government has requested the Planning Agency to provide such technical assistance to the Local Government and;

WHEREAS, the Planning Agency desires to cooperate with the Local Government in every way possible to the end that the proposed activities are carried out in an efficient and professional manner;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **Personnel.** That during the period of this Contract, the Planning Agency will furnish the necessary trained personnel to the Local Government.
2. **Travel/Printing.** The Local Government will pay for expenses related to conferences, conventions, seminars, local travel, etc. of the personnel when the Local Government requests or approves travel related to the Local Government's planning program, or if it is beneficial to both parties, the costs will be shared on an agreed-upon ratio. The Local Government will also pay for expenses related to printing of report(s), mailings to advisory boards, and other costs not related to normal travel and staffing costs associated with personnel furnished by the Planning Agency.
3. **Compensation.** That for the purpose of providing funds for carrying out this Contract, the Local Government will pay the Planning Agency a fee not to exceed **\$27,800.00 (twenty-seven thousand eight hundred dollars)** during the period beginning July 1, 2014 and ending June 30, 2015. These fees will be billed in equal monthly payments of **\$ 2,316.67 (two-thousand three hundred sixteen dollars and sixty-seven cents)**.

4. **Termination/Modifications.** The Local Government may terminate the Contract by giving the Planning Agency a thirty-day written notice. Furthermore, if there is a need to amend the proposal outlined in Attachment A, either party may do so with the written consent of the other.
5. **Time of Performance.** The Planning Agency shall ensure that all services required herein shall be completed and all required reports, maps, and documents submitted during the period beginning July 1, 2014 and ending June 30, 2015.
6. **Interest of Members, Officers, or Employees of the Planning Agency, Members of the Local Government, or Other Public Officials.** No member, officer, or employee of the Planning Agency or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his or her tenure or for one year thereafter, shall have any financial interests, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interests in the program. The Planning Agency shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.
7. **Nondiscrimination Clause.** No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Development Act of 1974, Section 109.
8. **Age Discrimination Act of 1975, as amended.** No qualified person shall on the basis of age be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives benefits from federal financial assistance.
9. **Section 504, Rehabilitation Act of 1973, as amended.** No qualified handicapped person shall, on the basis of handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this Agreement as of the date first above written.

LOCAL GOVERNMENT:
CITY OF CLAREMONT

PLANNING AGENCY:
WESTERN PIEDMONT COUNCIL OF GOVTS.

By: _____
Mayor

By: _____
Executive Director

By: _____
City Manager

By: _____
Chairman

Preaudit Statement:

This instrument has been preaudited in the manner prescribed by the Local Government Budget and Fiscal Control Act.

By: _____
Local Government Financial Officer

ATTACHMENT A
CITY OF CLAREMONT
TECHNICAL PLANNING ASSISTANCE:
JULY 1, 2014 – JUNE 30, 2015
WORK PROGRAM / BUDGET

The following work program and budget are presented as descriptive of the work and dollar amounts called for in the agreement concerning planning activities by the Western Piedmont Council of Governments for the City of Claremont. The product(s) of the planning activities shall be:

WORK PROGRAM

1. Code Administration

Assistance in the administration of the City's Zoning Ordinance and Subdivision Regulations will be provided. Planning advice and staff memoranda and recommendations will be provided to the City Council, City Manager, City Attorney, Planning Board, Board of Adjustment and the Watershed Review Board. Some examples of duties include staff administration of zoning permits, rezoning applications and hearings, Board of Adjustment applications and hearings, site plan reviews, and subdivision reviews.

2. Other Duties as Directed by City Manager or City Council

It is understood that priority changes and/or substitutions may be made by the City Manager or City Council as needed to include work in such areas as annexation, extraterritorial zoning, or other planning-related topics, not to exceed the dollar/time/travel amount of this contract.

BUDGET

The contract budget – including all salaries, fringe benefits, travel expenses and indirect costs – totals **\$27,800.00** to be billed in twelve equal payments of **\$2,316.67** starting July 1, 2014.

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve an agreement for Animal Control Services with Catawba County.

The proposed agreement is for a one year term for Animal Control services proved by Catawba County at an annual rate of \$1,200.

The funding required to cover this agreement is budgeted as a part of the Fiscal Year 2015 budget.

Recommendation: Approve the Contract

STATE OF NORTH CAROLINA

COUNTY OF CATAWBA

ANIMAL CONTROL AGREEMENT

This Animal Control agreement is entered into between Catawba County, North Carolina, (hereinafter the "County"); and the City of Claremont, North Carolina (hereinafter the "City") as of the 1st day of July 2014.

WHEREAS, the City desires that the County provide animal control and emergency after hour calls services within the City during the 2014-15 fiscal year; and

WHEREAS, the County desires to provide animal control and emergency animal calls services within the City during the 2014-15 fiscal year; and

WHEREAS, the City desires that the County continue to enforce the County's Ordinance within the jurisdictional limits of the City; and

WHEREAS, the City has, and hereby does, designate the Catawba County Assistant Director of Emergency Services to be responsible for determining when a dog located within the City is a "Dangerous or Potentially Dangerous Dog" pursuant to Catawba County Ordinance Chapter 6, Sec. 6-3 Definitions and Article VI Sec 6-131 thru 6-135 Dangerous and Potentially Dangerous dogs and

WHEREAS, the County has, and hereby does, designate the Dangerous Dog Appellate Board of the Catawba County, to hear any appeals for a "Dangerous or Potentially Dangerous Dog" determination pursuant to Catawba County Ordinance Sec. 6-132.

NOW THEREFORE, for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereto mutually agree as follows:

- 1. Designation of Division of Animal Services
 - (i) The City shall and hereby does designate Catawba County's Animal Services Department as its "Office of Animal Control".
 - (ii) An Animal Control Officer employed by the County (hereinafter the "ACO") will respond to emergency and routine animal service calls within the City.
 - (iii) Animal Services shall provide animal control services to the City during the hours of 8:00 am through 5:00 pm, Monday through Friday.

- (iv) The scheduled on-call ACO will respond to emergency after hour calls as described below:

- Animal Bites
- Injured Animals
- Possible Rabies Exposures
- Animal Attacks
- Aggressive Animals
- Dangerous and/or Potentially dangerous Dogs

2. Catawba County Animal Services

- (i) During the hours of 8:00 am through 5:00 pm, Monday through Friday the ACO will respond to all routine and emergency animal services calls related to animals located within the City.
- (ii) All service calls received and/or responded to on behalf of the City under this Agreement will be handled in accordance to the County's Animal Services' Ordinance and policies developed by Catawba County Animal Services.
- (iii) The County Animal Shelter will receive animal service calls during the hours of 8:00 am through 6:00 pm, Monday through Friday. All emergency calls after hours will be received by the Communications Center.
- (iv) The County agrees to provide adequate personnel and equipment to respond to calls as required by this agreement.

3. Emergency after Hour Call Services

- (i) Emergency after hour call service hours are from 5:00 pm to 8:00 am Monday through Friday, weekends and all holidays.
- (ii) The County shall provide an ACO to respond to calls for after hour emergencies within the City when necessary to protect and preserve the health and safety of the public and animals.
- (iii) The ACO shall take animals requiring care to a veterinary facility in accordance to Shelter's policy. When immediate veterinary care is not needed in the judgment of County personnel, an animal may be taken to the County Animal Shelter. Sick and injured animals will be handled according to the Shelter operating policy.
- (iv) The County may, at its discretion, bear the cost of emergency care and shelter costs for animals that do not appear to have an owner or keeper, or where the owner or keeper can be identified, charge the owner or keeper

with the cost of emergency care and shelter costs of the animals consistent with the County operating policy.

- (v) When City Public Safety and/or City officers are also on the scene of an animal-related emergency, the (ACO) shall cooperate with City personnel in matters involving safety of persons and/or enforcement of the County's animal control ordinance, and/or North Carolina General Statutes pertaining to animals.

4. Upon receipt of an invoice for the services of Animal Control and Emergency After Hour Calls, the City shall make payment within 30 days to the County in the amount of \$300 per quarter (\$1,200) for this fiscal year.
5. This agreement shall be in effect for the period beginning July 1, 2014 and ending June 30, 2015, subject to annual renewal as negotiated and agreed upon by both parties in writing.
6. Either party may terminate this agreement for any reason by providing the other party 30 days written notice of intention to terminate the agreement. In the case of early termination, the City is responsible for payment of any services provided through the date of termination. Any notice to be given hereunder shall be given in writing and delivered personally, by registered or certified mail, postage prepaid as follows:

To County: Bryan Blanton, Emergency Services Director
Catawba County
100-A Southwest Boulevard
PO Box 389
Newton, NC 28658

To City of ~~Conover~~ 
CLAREMONT
Doug Barrick, Manager
City of Claremont
PO Box 446
Claremont, NC 28610

7. The City will indemnify and hold the County harmless for any and all claims, demands or actions whatsoever arising from the County's provision of services under this agreement unless the same results from the intentional or negligent conduct of the County. It is the intent that the City indemnify the County to the fullest extent permitted by law.
8. This agreement shall be governed and construed in accordance with the laws of the State of North Carolina. Venue for any adversarial proceeding shall be set in Catawba County.

IN WITNESS WHEREOF, the parties hereunto cause this agreement to be executed in their respective names to become effective on the date hereinabove written.

Bryan Blanton, Emergency Services Director

Doug Barrick, Manager, City of Claremont

THIS INSTRUMENT has been pre-audited in the manner required by the Local Government Fiscal and Control Act.

Date: 5-22-2014

Jeanne C. Jarrett
~~Rodney Miller, Finance Director~~
Jeanne C. Jarrett
Assistant Finance Director

APPROVED AS TO FORM

Date: 5-19-14

Jodi Stewart
Asst. County Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: **June 2, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve an agreement for Fire Inspection Services with Catawba County.

The proposed agreement is for a one year term for Fire Inspection services proved by Catawba County at an annual rate of \$4,573. A slight decrease from the prior year.

The funding required to cover this agreement is budgeted as a part of the Fiscal Year 2015 budget.

Recommendation: Approve the Contract

AGREEMENT

AGREEMENT made this 1st day of July, 2014, by and between Catawba County Emergency Services (hereinafter "County") and the City of Claremont (hereinafter "City").

WHEREAS, City requires the services of a person or persons authorized to make, and capable of making, periodic fire inspections of all buildings within City's jurisdiction; and

WHEREAS, County has the requisite knowledge, experience and resources to conduct routine fire inspections of all buildings within City's jurisdiction, and

WHEREAS, the parties acknowledge that such fire inspections will be conducted in accordance with applicable state and local statutes and codes.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. That the North Carolina Fire Prevention Code (hereinafter "Code") is set out in the North Carolina Building Code. The provisions of the Code dealing with fire inspections of buildings are incorporated herein by reference.
2. Pursuant to NCGS 153A-351 County has created an inspection department which includes fire prevention inspectors.
3. City has approximately Ninety Five (95) buildings within its jurisdiction with regard to which it desires to have County's fire inspector conduct inspections (hereinafter "Inspections") to ensure continuing compliance with the Code.
4. City will pay County an annual sum of Four Thousand Five Hundred Seventy Three Dollars (\$4,573.00), payable in four equal quarterly payments of One Thousand One Hundred Forty Three Dollars and Twenty Five Cents (\$1,143.25). The payments will be made in advance, on the first day of each calendar quarter during the term hereof. The price will include any re-inspections made necessary as a result of code violations found during the initial inspection. County will continue to re-inspect until any code violations have been corrected.
5. This Agreement will become effective on the date hereof, and shall continue in force and effect until midnight, June 30, 2015.
6. This Agreement may be cancelled by either party, with or without cause, upon one hundred eighty (180) days written notice.

7. This Agreement may be executed in multiple counterparts, with each part executed being deemed an original, however, collectively constituting but a single document.
8. This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof. It shall not be modified in any respect except in a written instrument signed by both parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the day and year above first written.

CATAWBA COUNTY EMERGENCY SERVICES

By: _____
Bryan Blanton, Director

ATTESTED BY:

CITY OF CLAREMONT

By: _____
Doug Barrick, City Manager

ATTESTED BY:

THIS INSTRUMENT has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act as amended.

Date: 5-13-14

Rodney N. Miller
Rodney Miller, Finance Director

APPROVED AS TO FORM:

Date: May 12, 2014

Debra Bechtel
Debra Bechtel, Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: **June 2, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve an agreement with Republic Service.

The proposed agreement combines past agreements into one document for services of both recycling pickup and solid waste pickup.

Highlights of the new contract include:

- Providing a 96 gallon rollout recycling container to all service addresses
- Providing a 96 gallon rollout trash container to all service addresses
- Adding the provision for service to small commercial clients
- Expanded recycling capability
- Small rate increases to offset new services
- Backdoor service persevered
- Five year contract with minor CPI increases with Fiscal Years

Recommendation: Approve the Contract

**THE CITY OF CLAREMONT AND REPUBLIC SERVICES OF
NORTH CAROLINA, LLC
RESIDENTIAL SOLID WASTE and RECYCLING COLLECTION
AGREEMENT**

This Agreement made and entered into as of the ___ day of June, 2014, by and between the City of Claremont, a municipality organized under the laws of the State of North Carolina, (hereinafter referred to as the City) and Republic Services of North Carolina, LLC d/b/a GDS - Hickory, a North Carolina limited liability company (hereinafter referred to as the Contractor).

WITNESSETH:

WHEREAS, the City and Contractor entered into a GARBAGE COLLECTION AGREEMENT and a separate RECYCLING AGREEMENT dated August 1, 1988 and April 1, 1993 and the parties have agreed to replace those Agreements with the Agreement contained herein;

WHEREAS, the Contractor is qualified to provide solid waste and recycling collection services, and shall begin such service on or about, July 1, 2014;

WHEREAS, the City desires the Contractor to be the collector of residential solid waste and recycling materials, as defined in this document, within present and future boundaries of the City;

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and consideration contained herein, the City and Contractor hereby agree as follows:

1. DEFINITIONS

- a. Residential solid waste. Garbage, rubbish, trash, etc. resulting from normal activities of households.
- b. Residential recyclable material. Aluminum, steel, and tin cans (lids and labels may be included); empty aerosol cans (plastic caps removed); clear, green and brown glass containers; all plastic bottles (#1 through #7) labels and caps may be included; newspaper and newspaper inserts; brown paper grocery bags; magazines; catalogs; telephone books; junk mail; manila folders and envelopes; office paper; paperback books; post-it-notes; shredded paper; soda or beer cartons; toilet paper and paper towel rolls; wrapping paper; construction paper; egg cartons; paper envelopes (envelopes with plastic windows accepted.) box board (clean frozen vegetable containers, cereal boxes, pasta boxes, ect.); and corrugated cardboard.
- c. Residence. A dwelling such as home, trailer, or multifamily dwelling, but not including hotels or motels. Each unit of a multi-family dwelling shall be considered a separate dwelling unit.
- d. Small Commercial Unit - A small business operation utilizing up to two (2) Carts for Garbage and (1) Cart for Recyclables. Businesses requiring use of three or

more Carts or a dumpster unit for Garbage are excluded from services under this Contract.

- e. Special material. These are bulky materials and other special wastes that are not stored in a standard storage container or equivalent trash bags and cannot be picked up by the normally used collection vehicle. Included are appliances, furniture, yard waste, building materials, demolition debris, bulky cartons not broken down, or other solid or liquid wastes that are not acceptable at the Foothills Environmental Landfill according to local, state, and/or federal regulations.

2. RESIDENTIAL SERVICE

- a. Contractor shall offer once a week curbside collection of residential solid waste and every other week collection of residential recyclable material to all residences within the City, that are not receiving bulk container service.
- b. Services by the residential collection vehicle shall be offered to small commercial units within the city, provided under the definition of this contract.

3. RESIDENTIAL COLLECTION LOCATIONS

All solid waste and recyclables shall be placed at the roadside in a location that is readily accessible to the Contractor's personnel. Elderly or disabled persons, unable to carry their solid waste or recyclables to the street, will receive backdoor service. The Contractor will work with the City to identify these residents.

4. TERMS

The term of this Agreement shall be for a five (5) year period beginning July 1, 2014 and ending five years thereafter. The initial term of this Agreement shall automatically be extended for successive additional five year terms, unless either party notifies the other party in writing, not less than ninety days prior to the expiration of the initial term or any successive term, of its intentions to terminate this Agreement.

5. LITTER

Contractor shall be responsible for any litter coming from the collection vehicle. Contractor shall not be responsible for litter caused by weather conditions, animals or vermin. Collection vehicles shall comply with all applicable regulations, laws, and industry standards.

6. CONTAINERS

- a. By July 1, 2014, the Contractor shall provide each residence and eligible small commercial unit with a 95 gallon cart for residential solid waste. The carts shall remain the property of the Contractor and the Contractor will be responsible for maintenance and replacement of the carts. If a cart is damaged due to negligence of the resident, the Contractor may charge the resident or small commercial unit for replacement of the cart. The Contractor shall not be required to collect solid waste unless it is in approved containers. The Contractor is responsible for delivery of the containers/carts for solid waste to each residence and eligible

Small Commercial unit.

- b. By July 1, 2014, the Contractor shall provide each residence and eligible small commercial unit with a 95 gallon cart for residential recyclable material. The carts shall remain the property of the Contractor and the Contractor will be responsible for maintenance and replacement of the carts. The Contractor shall not be required to collect residential recyclable material unless it is in approved containers. The contractor is responsible for delivery of the containers/carts for solid waste to each residence and eligible small commercial unit.
- c. Any residence or small commercial unit requiring additional trash or recycling carts above those specified in this contract shall be allowed to request those additional carts that their cost from the Contractor. The Contractor shall bill for those additional carts directly to the City.

7. SPECIAL MATERIALS

The Contractor shall not be responsible for collecting special materials.

8. COMPLAINTS

All complaints should be reported to the City office and then referred to the Contractor. The Contractor shall attempt to resolve all complaints, and report resolution of complaints to the City.

9. TITLE TO WASTE AND RECYCLABLE MATERIALS

Title to all solid waste shall be vested in the Contractor upon being placed in his vehicle to the extent that the City has the right to so vest such title. The Contractor retains the right to reject acceptance of Hazardous/Excluded Waste. Title to and liability for Hazardous Waste/Excluded Waste shall at no time pass to Contractor and shall remain with the generator.

10. PROMOTION OF CURBSIDE RECYCLING

The Contractor shall assist the City in promoting the recycling program; including developing and distributing printed materials, providing a qualified person to speak to schools, civic groups, press, etc.

11. DISPOSAL

All solid waste for disposal shall be hauled to a facility legally empowered to accept it for treatment or disposal. All recyclables shall be hauled to a facility permitted to accept them for recycling or disposal. The City of Claremont requests that as a part of this contract that solid waste generated from this contract be hauled to a facility operated by Catawba County whenever the feasibility exists to do so.

12. CHARGES FOR SERVICE

The charge for Residential solid waste service within the City shall be \$5.71 per residence or small commercial business per month plus landfill disposal fees. The charge for Residential recycle service with in the City shall be \$3.20 per residence per month).

13. MODIFICATION TO RATES

The charges per residence shall be adjusted annually to reflect changes in the cost of doing business as measured by the Consumer Price Index (All Urban Consumers, All Garbage and Trash Collection, US City average Index). The charges to the City shall be adjusted annually to be effective July 1 of each year. The first adjustment shall be made for the year beginning, July 1, 2015 and shall use the February 2014, Consumer Price Index as compared to the February 2013, Consumer Price Index, to compute the rate adjustment. The February, Consumer Price Index shall also be used in each subsequent year. The total charge (not the per resident charge) for residential service may be adjusted at the beginning of the second year and any successive year to reflect changes in the number of residences being serviced. In the event of an annexation, the charges may be adjusted immediately. In addition, the Contractor may petition the City for rate adjustments at reasonable times on the basis of unusual changes in its cost of doing business, such as revised laws, ordinances, or regulations; or change in location of disposal sites.

14. COMPENSATION

The Contractor shall bill the City monthly for service rendered. The City shall pay the Contractor within 30 days of receipt of the invoice.

15. HOLIDAYS

The contractor shall be excused from the performance on Holidays, if the disposal facility is closed. The contractor will make up any pickups missed due to the Holidays and will annually provide the City with a Holiday schedule.

16. ROUTES AND SCHEDULES

In the event of changes in routes or schedules that will alter the day of pickup, the Contractor shall so notify each resident affected not less than one week prior to change. The Contractor shall provide the City with maps and schedules of collection routes and keep such information current at all times. The Contractor shall provide a yearly calendar of routes, schedules, and recyclable materials to be distributed to each participating unit no later than the first week of December for the coming calendar year.

17. COMPLIANCE WITH LAWS

The Contractor shall conduct operations under this agreement in compliance with all applicable laws.

18. INDEMNIFY

The Contractor will indemnify, save harmless, and exempt the City, its officers, agent, servants, and employees from and against any law suits, actions, legal proceedings, administrative proceedings, claims, demands, damages, costs, expenses, and attorney's fees incident to any work done in the performance of this Agreement arising out of willful or negligent act of the Contractor, its officers, agents, servants and employees; provided, however, that the Contractor shall not be liable for law suits, actions, legal proceedings, adminstrating proceedings, claims, demands,

damages, costs, expenses and attorney's fees arising out of willful or negligent act of the City, its officers, agents, servants, and employees.

City shall be responsible for any and all claims for personal injuries or death, or the loss of or damage to property to the extent caused by the City's negligence or acts of willful misconduct or those of its contractors or agents. City agrees to indemnify, defend and hold harmless Contractor, its officers, directors, employees, agents, affiliates, parent, subsidiaries, successors and assigns from and against any and all Losses to the extent alleged and resulting from (i) the negligence or willful misconduct of the City or its employees, agents, servants and subcontractors in connection with this Contract, or (ii) the breach of this Contract by the City.

19. INSURANCE

The Company shall at all times during the term of this Contract maintain in full force and effect Employer's Liability, Workmen's Compensation, Public Liability and Property Damage insurance, including contractual liability coverage and shall file certificates of insurance reflecting such coverage on an annual basis with the City. The City shall be listed as an additional insured on the Company's insurance certificates except worker's compensation.

20. ASSIGNMENT

No assignment of the Agreement or any right occurring under this Agreement shall be made in whole or part by the Contractor without the express written consent of the City. Such consent shall not be unreasonably withheld, delayed or modified. In the event of any assignment, the assignee shall assume the liability of the Contractor.

21. BOOKS AND RECORDS

The Contractor shall keep records directly related to the services provided of solid waste and recyclable materials collected and charges therefore, and the City shall have the right to review those records, which in any way pertain to the payment due. The Contractor shall provide a monthly report to the City with the weights of the recyclable material collected and recycling participation rates

22. PERMITS AND LICENSES

The Contractor shall obtain at its own expense all permits and licenses required by law or ordinance and maintain same in full force and effect.

23. MODIFICATION

This Agreement constitutes the entire Agreement and understanding between the parties hereto, and it shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the parties hereto.

24. RIGHT TO REQUIRE PERFORMANCE

The failure of the City at any time to require performance by the Contractor of any provisions hereof shall in no way effect the right of the City thereafter to enforce same. Nor, shall waiver by the City of any breach of any provisions hereof be taken

or held to be waiver of any provision itself.

25. NON-PERFORMANCE

In the event either party shall fail to observe or perform any of the covenants or terms of this Agreement, the other party may give notice in writing of such default. In the event such default is not cured within thirty (30) days from the date of such notice; the defaulting party may cancel this Agreement. Cancellation of this Agreement by the non-defaulting party shall not prevent said party from maintaining an action against the defaulting party for damages for such default or from pursuing such other legal remedies as may be available to it by reason of such default. The defaulting party shall be liable for reasonable attorney's fees incurred by the non defaulting party to enforce the provisions of this Agreement. Neither party shall be liable for non-performance or delay in performance for causes due to force majeure and without its fault or negligence. For purposes of this Agreement force majeure is defined as cause beyond control of the parties, including, but not limited to, acts of God; wars or civil commotion; destruction of facilities by fire, earthquake, or storm; labor strikes; epidemic; or failure of public facilities or common carrier. Notwithstanding the provisions of this paragraph, if at any time, while the Agreement is in force, contractor fails to or is unable for cause to provide the service contemplated herein, the City shall have the right without payment or liability to Contractor to effect such other arrangements as it deems desirable during the Contractor's inability to perform.

26. ILLEGAL PROVISIONS

If any provision of this Agreement shall be declared illegal, void, or unenforceable, the other provisions shall not be affected but shall remain in full force or effect.

27. EFFECTIVE DATE

This Agreement shall become effective and the Contractor shall begin collection of the residential solid waste and residential recyclable materials as covered herein on July 1, 2014.

28. ACCEPTABLE WASTE; EXCLUDED WASTE

Waste Material. Waste Material is all nonhazardous, Solid Waste (including Garbage, Rubbish, Yard Waste and Recyclable Materials) generated at Residential Units that is not excluded by this Contract. Waste Material shall not include any Excluded Waste.

Excluded Waste – Hazardous Waste, radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, liquid wastes, special wastes, certain pathological and bio hazardous, material that the disposal facility is not authorized to receive and/or dispose of, and toxic or listed or characteristic hazardous waste as defined by Applicable Law or in the reasonable discretion of Contractor, to be dangerous or threatening to health or the environment, or which cannot be legally accepted at the applicable disposal facility or any otherwise regulated waste.

Hazardous Waste - Any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, bio hazardous, toxic or listed or characteristic Hazardous

Waste as defined by federal, state, provincial or local law or any otherwise regulated waste. Hazardous Waste shall include, but not be limited to, any amount of waste listed or characterized as hazardous by the United States Environmental Protection Agency or any state agency pursuant to the Resource Conservation and Recovery Act of 1976, as amended, and including future amendments thereto, and any other Applicable Laws.

Contractor may, in its sole discretion, reject any Excluded Waste provided by City. City upon receiving a notice of rejection from Contractor shall immediately remove such Excluded Waste from Contractor's collection vehicle or premises.

29. EXCLUSIVITY

City grants Contractor the exclusive right to provide the services under this Contract.

CITY OF CLAREMONT

**REPUBLIC SERVICES OF NORTH
CAROLINA, LLC**

BY: _____

BY: _____

ATTEST: _____

ATTEST: _____

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 2, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve an agreement with ESP LLC.

The proposed agreements cover network support and IT maintenance. ESP LLC has proved excellent service to the City for the past 4 years and this is a renewal of these services. As the City adds staff and IT needs this service and the response times and upkeep of these systems are critical to our operations.

Highlights of the contract include:

- Callback within 30 min and on site within 4 hours
- Maintenance and PM of all PCs. Laptops. Tablets and printers
- Full Network services and IT needs under a retainer
- Full security services, antivirus, webhosting, remote desktop

Recommendation: Approve the Contract

CATAWBA COUNTY

AGREEMENT

NORTH CAROLINA

Agreement made this 23rd day of May 2014, by and between The City of Claremont and ESP, LLC.

In consideration of the mutual promises made and obligations assumed herein, ESP, LLC and The City of Claremont agree as follows:

1. Scope

ESP, LLC shall provide to The City of Claremont (hereinafter referred to as "Client") certain services as described below, relating to and for the computer equipment now owned, leased, or subsequently purchased or leased by Client, at the site or sites specified below and in accordance with the terms and conditions of this agreement.

All services provided by ESP, LLC to Client shall be provided at the following site or sites:

City Hall / Public Works / Water Treatment
3288 East Main Street
Claremont NC 28610
(\$2,550.00 / 30 Hrs)

Claremont Police Dept.
3301 E. Main Street
Claremont NC 28610
(\$2,550.00 / 30 Hrs)

Claremont Fire Department
2850 Firehouse Lane
Claremont NC 28610
(\$2,550.00 / 30 Hrs)

2. Services Provided

2.1 Consulting Services

ESP, LLC shall provide to Client consulting services including, but not limited to, the following:

Network Software Installation and Support

These services will be provided either as requested by Client or on a regular, periodic basis, whichever is appropriate, at a time to be selected by ESP, LLC, during the normal work week, that being Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m.

2.2 Maintenance and Repair Services

ESP, LLC shall provide regular Network Software Installation and Support, as requested by Client, at a time to be selected by ESP, LLC during the normal workweek as defined above.

2.3 Response Time

ESP, LLC shall respond to Client requests for services in as timely a manner as the resources and other obligations of ESP, LLC will permit.

3. Retainer and Hourly Rate

Client agrees to retain ESP, LLC for an annually retainer of \$7,650.00. In exchange, ESP, LLC agrees to provide Client up to 90 hours per calendar year of consulting services, as described above.

If ESP, LLC provides to Client more than 90 hours per calendar year of consulting services, or if ESP, LLC provides any service to Client at a time other than during the normal work week, such extended services will be billed to Client at the extended hourly rate of \$65.00.

ESP, LLC will bill Client for both retainer and extended service at the agreed upon hourly rate in 15 minutes increments.

4. Billing

Payment of the total annually retainer will be billed annually as prepayment for the following year. ESP, LLC shall bill Client annually for this payment, together with charges for extended service and any other payments then due. ESP, LLC will charge interest of 1.5% per month on all accounts not paid in full within thirty days of billing. Further, ESP, LLC reserves the right to cease performance under this agreement until any past due account is paid in full.

ESP, LLC will furnish Client a completed work sheet documenting the services provided during each service call to Client's site. Such work sheet will be furnished at the completion of each service call.

5. Term

The term of this agreement shall commence on the 1st day of July, 2014. This agreement shall have an initial term of one year. Thereafter, subsequent terms of this agreement shall continue automatically from year to year until terminated by either party upon thirty days prior written notice. All terms of this agreement, including the obligation of Client to pay all amounts due, continue in full force and effect during the required thirty days notice period.

6. Limited Warranty

ESP, LLC warrants that all services provided to Client pursuant to this agreement will be performed in a prudent manner and will reflect the best efforts of ESP, LLC.

7 Disclaimer

ESP, LLC MAKES NO WARRANTY OTHER THAN THAT CONTAINED IN PARAGRAPH SIX ABOVE REGARDING ANY SERVICE PROVIDED PURSUANT TO THIS AGREEMENT. ESP, LLC MAKES AND THE CLIENT RECEIVES NO WARRANTY EXPRESS OR IMPLIED AND THERE ARE EXPRESSLY EXCLUDED ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ESP, LLC SHALL HAVE NO LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT FOR CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES OR FOR LOSS OF PROFITS OR FOR ANY OTHER SIMILAR DAMAGES EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. ESP, LLC SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY A DELAY IN THE FURNISHING OF SERVICES UNDER THIS AGREEMENT.

8. General

8.1 Entire Agreement

ESP, LLC and Client acknowledge that each has read this agreement, understands it, and agrees to be bound by its terms and further agrees that it is the complete and exclusive statement of the agreement between them, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between ESP, LLC and Client relating to this agreement. This agreement may not be modified or altered except by a written instrument duly executed by ESP, LLC and Client.

8.2 Governing Law

This Agreement and performance hereunder shall be governed by and constructed in accordance with the laws of the State of North Carolina.

8.3 Enforceability

If any provision of this agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

8.4 Assignment

Client may not assign this agreement without the prior written consent of ESP, LLC.

8.5 No Waiver

The Waiver or failure of either ESP, LLC or Client to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

ESP, LLC

By: _____

By: _____

Maintenance Agreement

CATAWBA COUNTY

NORTH CAROLINA

Maintenance Agreement made this 23rd day of May 2014, by and between The City of Claremont and ESP, LLC.

In consideration of the mutual promises made and obligations assumed herein, ESP, LLC and The City of Claremont agree as follows:

1. Scope

ESP, LLC (ESP) shall provide The City of Claremont (Client) repair services and maintenance services relating to and for the Client computer equipment (the equipment) listed on Exhibit A to this Agreement at the site or sites specified below and in accordance with the terms and conditions of this Agreement.

All services provided by ESP to Client shall be provided at the following site or sites:

City Hall / Public Works / Water Treatment
3288 East Main Street
Claremont NC 28610
(\$2,060.80)

Claremont Police Dept.
3301 E. Main Street
Claremont NC 28610
(\$859.50)

Claremont Fire Department
2850 Firehouse Lane
Claremont NC 28610
(\$1,099.50)

and all sites within a 50 mile radius of Newton, N.C.

At the above site or sites. ESP shall have such access to the equipment as is deemed necessary by ESP.

2. Services Provided

2.1 Maintenance and Repair Services

ESP shall: (a) provide regular preventive system maintenance, as requested by Client, at a time to be selected by ESP during the normal work week, which is Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m.; and (b) provide repair services as requested by Client. ESP shall provide repair services at times other than the normal workweek solely at the discretion of ESP and at the flat rate agreed upon in Paragraph Three below.

ESP may, if such becomes necessary, provide to Client replacement parts needed to complete repair services. Such parts will be furnished on an exchange basis when installed by ESP. Such parts will

be new or equivalent to new in performance when installed and used as intended. Parts replaced by ESP become the property of ESP.

2.2 Response Time

ESP shall respond to Client requests for repair services in as timely a manner as the resources and other obligations of ESP will permit. The normal response time goals are as follows:

- (A) to return a call within thirty minutes;
- (B) to be on site within four hours;
- (C) to complete service call as states above.

2.3 Exclusions

ESP is not obligated to, and, unless otherwise agreed to in writing, shall not, provide services related to:

- (A) Electrical work external to the equipment;
- (B) Maintenance or repair of accessories, attachments, machines, or other devices not Listed on Exhibit A;
- (C) Repair of damage resulting from or relating to accidents, transportation or moving of the equipment, neglect, misuse, power failure, air conditioning or humidity control, or other than normal use of the equipment by client;
- (D) Supplies or accessories;
- (E) Painting or refinishing the equipment;
- (F) Performing specification modifications;
- (G) Relocation or reconfiguration of the equipment; and
- (H) Adding or removing accessories, attachments, or other devices not listed on Exhibit A.

In addition, ESP is not obligated to, and, unless otherwise agreed to in writing, shall not provide services where the provision of such services is made impractical for ESP because of alterations to the equipment or its electrical or mechanical connection to other equipment or devices. Further, if any equipment listed on Exhibit A is moved by Client to a location not served by ESP, then, unless otherwise agreed to in writing, ESP shall have no further obligation to service such equipment.

3. Annual Equipment Maintenance Rate

Exhibit A provides a annual maintenance rate for each item of the equipment. The specified annual maintenance rate includes both labor and parts. Client agrees to pay such annual rate to ESP for service availability and for services provided pursuant to this Agreement, and ESP agrees, as provided in this Agreement, to be available to provide such services and to provide such services in exchange for such payments. Payment of the annual maintenance rate is required even though ESP has provided no services in the pertinent time period. In addition, ESP will provide services at times other than the normal workweek for a flat rate of \$250.00 per service call. This flat rate may be changed in writing upon agreement of ESP and Client.

4. Billing

Payment of total annual charges will be due upon receipt as prepayment for the following annual exhibit A. ESP shall bill Client annually for this payment, together with any other payments then due. ESP will charge interest of 1.5% per month on all accounts not paid in full within thirty days of billing. Further, ESP reserves the right to cease performance under this agreement until any past due account is paid in full.

5. Term

The term of this Agreement shall commence on the 1st day of July, 2014. This Agreement shall have an initial term of one year. After completion of the initial term, subsequent terms of this Agreement shall continue automatically from year to year until terminated by either party upon thirty days prior written notice. All terms of this Agreement, including the obligation of Client to pay all amounts due, continue in full force and effect during the required thirty days notice period.

6. Limited Warranty

ESP warrants that all services provided to Client pursuant to this Agreement will be performed in a prudent manner and will reflect the best efforts of ESP.

7. Disclaimer

ESP MAKES NO WARRANTY OTHER THAN THAT CONTAINED IN PARAGRAPH SIX ABOVE REGARDING ANY SERVICE PROVIDED PURSUANT TO THIS AGREEMENT. ESP MAKES AND THE CLIENT RECEIVES NO WARRANTY EXPRESS OR IMPLIED AND THERE ARE EXPRESSLY EXCLUDED ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ESP SHALL HAVE NO LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT FOR CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES OR FOR LOSS OF PROFITS OR FOR ANY OTHER SIMILAR DAMAGES EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. ESP SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY A DELAY IN THE FURNISHING OF MAINTENANCE SERVICES UNDER THIS AGREEMENT.

8. General

8.1 Entire Agreement

ESP and Client acknowledge that each has read this Agreement, understands it, and agrees to be bound by its terms and further agrees that it is the complete and exclusive statement of the

agreement between them, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between ESP and Client relating to this Agreement. This Agreement may not be modified or altered except by a written instrument duly executed by both ESP and Client.

8.2 Governing Law

This Agreement and performance here under shall be governed by and constructed in accordance with the laws of the State of North Carolina.

8.3 Enforceability

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and Enforceability of the remaining provisions shall in no way be affected or impaired thereby.

8.4 Assignment

Client may not assign this Agreement without the prior written consent of ESP.

8.5 No Waiver

The Waiver or failure of either ESP or Client to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

Agreed to and accepted the date first above written.

ESP, LLC

By: _____

Client Name

By: _____

EXHIBIT A

CLIENT: The City Of Claremont

AGREEMENT DATE: May 23, 2014

TYPE/MODEL (Serial #)	DESCRIPTION	COMMENCEMENT DATE	MAINTENANCE RATE (ANNUAL)
	City Hall:		
	HP P2015D	July 1 st 2014	193.90
	HP 1022	July 1 st 2014	102.90
	HP 1022	July 1 st 2014	102.90
	SERVER	July 1 st 2014	285.90
	PC – Wendy	July 1 st 2014	171.90
	PC – Mylinda	July 1 st 2014	171.90
	PC – Stephanie	July 1 st 2014	171.90
	PC – Doug	July 1 st 2014	171.90
	PC – Planning	July 1 st 2014	171.90
	PC – Park / Rec	July 1 st 2014	171.90
	PC – Tom - Public Works	July 1 st 2014	171.90
	PC – Maint - Public Works	July 1 st 2014	171.90
	Sub – Total		\$ 2,060.80
	Police Dept.		
	PC (Capt. Office)	July 1 st 2014	171.90
	PC (Asst. Chief Office)	July 1 st 2014	171.90
	PC (Lt. Office 1)	July 1 st 2014	171.90
	PC (Chief’s Office)	July 1 st 2014	171.90
	PC (Lt. Office 2)	July 1 st 2014	171.90
	Sub - Total:		\$859.50

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 2, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Contract with Davis & Floyd for WWTP Engineering Services.

In conjunction with our long range sewer capacity planning the City of Claremont proposed to install a pump station at the current site of the North WWTP and replace a current NPDES discharge point with a pump station that would flow wastewater via 10,000 feet of force main to the McLin Creek WWTP. This project would double the treatment capacity of this basin and consolidate the City's Wastewater treatment to one treatment plant. In order to begin phase II of this plan the City need to begin evaluating the long term plans for the McLin Creek Plant. This change order looks at the preliminary engineering and Environmental documentation for the McLin Creek WWTP.

Recommendation: Approve Contract



ENGINEERING AGREEMENT CHANGE ORDER	
CLIENT: City of Claremont, N.C.	AGREEMENT NO.: 1 Dated 8/20/2012
POINT OF CONTACT: Doug Barrick, City Manager	PROJECT: Wastewater Treatment Plant Engineering Report
CONTRACTOR: Davis & Floyd, Inc	CHANGE ORDER NO: 2
POINT OF CONTACT: Gene Haynes	DATE: 4/07/2014

EXCEPT AS OTHERWISE EXPRESSLY STIPULATED, DAVIS & FLOYD AGREES TO PERFORM THE WORK DESCRIBED HEREIN IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ABOVE MENTIONED AGREEMENT.

TASK DESCRIPTION:

Additional engineering services the following task:

1. Revisions to the Wastewater Treatment Plant Engineering Report dated September 18, 2013 to provide for the phased expansion of the McLin Creek WWTP to a capacity of 1.2 MGD.
2. Prepare a SEPA Environmental Assessment (EA) for the proposed decommissioning of the North WWTP and the expansion of the McLin Creek WWTP in accordance with NC DENR requirements.
3. Upon approval of the Environmental Assessment document by DENR prepare a NPDES permit application for the McLin Creek WWTP that will provide for the phased expansion of the WWTP to a capacity of 1.2 MGD.

SCHEDULE: The above work shall commence on (underway) and shall be completed by September 1, 2014.
Other specific schedule requirements are as follows: None

FUNDING: Total additional funding authorized by the Change Order is \$64,192.00. The total contract amount has been changed from \$155,660.00 to \$219,852.00 as a result of this additional engineering service. This fee shall not be exceeded without prior written authorization from the CLIENT. (See Exhibit A).

THIS CHANGE ORDER SERVES TO AUTHORIZE WORK WHICH WAS ENVISIONED IN THE SCOPE OF THE AGREEMENT. ALL TERMS AND CONDITIONS NEGOTIATED UNDER THE BASE AGREEMENT REMAIN IN FORCE AND ARE APPLICABLE TO THIS CHANGE ORDER.

DAVIS & FLOYD, INC.:

BY: Danny Ware
 Danny Ware, P.E.
TITLE: Vice President
DATE: April 7, 2014

CLIENT NAME:

BY: _____
TITLE: _____
DATE: _____

Section 4: Bidding Phase Services by Davis & Floyd

- A. Assist the OWNER in obtaining bids and/or negotiating proposals for the contract for construction.
- B. Consult with and advise the OWNER as to acceptability of substitute materials and equipment proposed by contractors.
- C. Assist the OWNER in evaluating bids or proposals, in assembling and awarding contracts, and conducting a preconstruction conference.

Section 5: Additional Services by Davis & Floyd

If authorized by the OWNER, the ENGINEER will perform additional services of the following types which are not considered normal or customary Basic Services.

- A. Soils investigation including test boring
- B. Assistance to the OWNER in litigation
- C. Preparation of special documents or reports as may be required by state and federal agencies that may have jurisdiction over the project. This would include but not be limited to environmental assessments, wetland surveys, wildlife surveys, archeological surveys, and pilot studies.
- D. Revision or rebidding of the PROJECT
- E. Assistance in property survey or right of way acquisition
- F. Construction engineering and inspection services
- G. Furnish a resident construction observer to provide more extensive representation at the PROJECT site.
- H. Prepare Operation and Maintenance Manual for the PROJECT.

Section 6: Period of Service

- A. The ENGINEER's period of service shall begin upon the authorization of the OWNER for each phase of work and shall continue until the final phase is completed.
- B. If the OWNER request modifications of changes in the scope of the PROJECT, the time of performance, outlined in Paragraph C below, shall be appropriately adjusted.
- C. Time estimates:
 - 1. Preliminary Phase - 30 days
 - 2. Design Phase - 90 days
 - 3. Bidding Phase 60 days

Section 7: Payments to the Engineer

- A. The OWNER shall pay the ENGINEER for Basic Service of the ENGINEER a lump sum amount of Forty One Thousand Five Hundred Dollars (\$41,500) for the scope of work as described in Section 3 of this Agreement.
- B. The OWNER agrees to pay the ENGINEER for services under Section 5, Additional Services at direct labor cost incurred by the ENGINEER times a factor of 3.2 plus expenses.
- C. Progress payments shall be made to the ENGINEER in proportion to the services performed for each phase of the Basic Services.
- D. Payment shall be due to the ENGINEER for services and expenses upon receipt of invoice. A service charge of one percent per month will be added on accounts outstanding over 30 days of invoice.

Section 7: Payments to the Engineer

- A. The OWNER shall pay the ENGINEER for Basic Service of the ENGINEER a lump sum amount of Nineteen Thousand Five Hundred Dollars (\$19,500) for the scope of work as described in Section 3 of this Agreement.
- B. The OWNER agrees to pay the ENGINEER for services under Section 4, Additional Services at direct labor cost incurred by the ENGINEER times a factor of 3.2 plus expenses.
- C. Progress payments shall be made to the ENGINEER in proportion to the services performed for each phase of the Basic Services.
- D. Payment shall be due to the ENGINEER for services and expenses upon receipt of invoice. A service charge of one percent per month will be added on accounts outstanding over 30 days of invoice.

Engineering Fee Summary
Wastewater Treatment Plant Engineering Report
City of Claremont, NC
D&F Project Number: 041018.03

EXHIBIT A
4/7/2014

Task	Task Description	Davis & Floyd Budgeted Fee	HydroAnalysis Inc. (HAI) Budgeted Fee	Environmental Surveys*	Total Amount	Claremont Allocation	Conover Allocation
Original Agreement	Engineering Report w/Initial HAI Study	\$68,020.00	\$9,720.00	\$0.00	\$77,740.00	\$77,740.00	\$0.00
Change Order #1	Water Quality Modeling Analysis						
	Change in Budget Amount CO#1	\$9,000.00	\$68,920.00	\$0.00	\$77,920.00	\$41,760.00	\$36,160.00
	Budget Adjustment, Jan. 2014	(\$889.43)	\$889.43	\$0.00	\$0.00	\$0.00	\$0.00
	Final Budget Amount CO#1	\$8,110.57	\$69,809.43	\$0.00	\$77,920.00	\$41,760.00	\$36,160.00
	Total Budget Amount Authorized	\$76,130.57	\$79,529.43	\$0.00	\$155,660.00	\$119,500.00	\$36,160.00
	Total Amount Earned Thru April 4, 2014	(\$68,322.14)	(\$79,529.43)	\$0.00	(\$147,851.57)	(\$111,691.57)	\$36,160.00
	Total Budget Amount Remaining	\$7,808.43	\$0.00	\$0.00	\$7,808.43	\$7,808.43	\$0.00
Change Order #2	Environmental Assessment						
Task 1	Engineering Report Revision	\$17,000.43	\$0.00	\$0.00	\$17,000.43	\$17,000.43	\$0.00
Task 2	SEPA Environmental Assessment (EA)	\$40,000.00	\$0.00	\$10,000.00	\$50,000.00	\$50,000.00	\$0.00
Task 3	NPDES Permit Application	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
	Total Budget Amount CO#2	\$62,000.43	\$0.00	\$10,000.00	\$72,000.43	\$72,000.43	\$0.00
	Credit for Budget Amount Remaining, CO#1	(\$7,808.43)	\$0.00	\$0.00	(\$7,808.43)	(\$7,808.43)	\$0.00
	Budget Amount CO#2	\$54,192.00	\$0.00	\$10,000.00	\$64,192.00	\$64,192.00	\$0.00
	New Budget Amount Authorized	\$130,322.57	\$79,529.43		\$219,852.00	\$183,692.00	\$36,160.00

Fee amounts are Not-to-Exceed without City of Claremont's written authorization.

* Note: Budget allowance for environmental surveys includes Endangered Species studies, Wetland Surveys, Archaeological Surveys, etc. as required.

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 16-13

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2014

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

General Fund

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Miscellaneous Revenues		
10.3350.0000	\$2,082.20	
<u>Expenditures</u>		
Contributions		
10.5300.9100	\$2,082.20	
<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Taxes 2012		
10.3010.2012	\$16,500	
<u>Expenditures</u>		
Miscellaneous		
10.4200.5700	\$16,500	
<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Sales Tax #39		
10.3450.0000	\$15,000	
<u>Expenditures</u>		
EDC Incentives		
10.4100.8900	\$15,000	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on
June 2, 2014.

ADOPTED at the regular meeting of the City Council of the City of Claremont on
June 2, 2014.

MAYOR Shawn R. Brown

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney



CITY OF CLAREMONT
CLAREMONT, NORTH CAROLINA

June 2, 2014

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2014 budget.

Police

Line	Debit	Credit
10.5100.1110 Telephone	\$2,050	
10.5100.1700 Maintenance of Vehicle		\$2,050
10.5100.1300 Natural Gas	\$35.00	
10.5100.1200 Printing		\$35.00
10.5100.7400 Capital Outlay	\$10.00	
10.5100.1200 Printing		\$10.00

Fire

Line	Debit	Credit
10.5300.0500 FICA	\$1,750	
10.5300.7400 Capital Outlay		\$1,750
10.5300.1300 Natural Gas	\$85.00	
10.5300.7400 Capital Outlay		\$85.00
10.5300.3300 Dept. Supplies	\$150.00	
10.5300.7400 Capital Outlay		\$150.00

These transfers do not increase or decrease the Fiscal Year 2014 budget.

Stephanie Corn, Finance Officer

Doug Barrick, City Manager

Claremont May 2014 Dashboard Report

Police Dept.			Fire Dept.			Financials		
	Month	YTD		Month	YTD		% In	% Out
Calls Answered	628	3260	Calls for Service	25	103	General Fund	102%	88%
Citations Served	130	465	Working Fires	8	27	Enterprise Fund	75%	67%
Warnings	88	278	Training Hours	458	1123			
Number of Arrests	5	36	Prevention Programs	5	48	Rescue Squad		
Accidents	9	44	False Alarms	2	9		Month	YTD
Warrants	7	51	EMS Calls	8	24	Calls for Service	51	313
Open Cases	2	18				Training Hours	100	580
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements		
Officer Russell arrested a felony subject out of Minnesota. Lt. Long ran in the Special Olympics Torch Run and was featured in the State's Local Hero's project			Officers for the 2014-2015 are: Assistant Chiefs- Jason Lowrance & Bruce Hartsoe Captains- Brian Helms & Kevin Little			Elections will occur in June. James Austin as resigned his paid position after 7.5 years for a job with St. Stephens Fire		
Public Works			Utility Dept.			Planning & Zoning Dept.		
	Month	YTD		Month	YTD		Month	YTD
Vehicles Serviced	4	33	Water Turned Off	26	38	Zoning Permits	5	17
Recycling Tonnage	5.2	23.83	Water Taps	1	5	Residential Permits	6	8
Solid Waste Tonnage	42.25	184.65	Water Purchased	7,068,000	31,931,000	Commercial Permits	1	6
Street Lights Replaced	3	32	Water Sold	6,805,766	28,623,377	Enforcement Cases	8	16
Work Orders	37	166	McLin WWTP Avg.	172,000	176,750	Planning Board Work	3	9
Sewer Line Jetted	1,375	6,851	North WWTP Avg.	78,000	78,250	Safety Permits	1	3
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements		
New trash and recycling cans to be delivered towards the end of June. Join us for Touch a Truck on June 21st from 11-2			512 of 826 AMR meters installed to date Installed a new 4" AMR meter at CommScope			Planning Board approved a CUP on North Oxford St. New Signs have been ordered for future CUP's or rezonings		



City of Claremont Fiscal Year 2014 Resolution Index

Resolutions

Number	Title	Meeting Date
01-13	Surplus Property	July 1, 2013
02-13	Surplus Property	August 5, 2013
03-13	NCLM Delegate	September 3, 2013
04-13	Annex 13-02 Sufficiency	October 7, 2013
05-13	Annex 13-02 Public Hearing	October 7, 2013
06-13	Planning Board ETJ Members	November 4, 2013
07-13	Local Water Supply Plan	November 4, 2013
08-13	WPCOG Delegates 2014	December 2, 2013
09-13	Travel Policy	December 2, 2013
10-13	FEMA Applicants Agent	December 2, 2013
11-13	Claremont Daze 2014	January 6, 2014
12-13	Surplus Property	February 3, 2014
13-13	Surplus Property	March 3, 2014
14-13	WPCOG Manufacturing Support	March 3, 2014
15-13	Appreciation Dana WPCOG	April 7, 2014
16-13	Planning Board Appointments	April 7, 2014
17-13	Annex 14-01 Sufficiency	April 7, 2014
18-13	Annex 14-01 Public Hearing	April 7, 2014



**City of Claremont
Fiscal Year 2014
Resolution Index**

Resolutions

Number	Title	Meeting Date
19-13	Planning Board Appointment	May 5, 2014
20-13	Parks & Recreation Master Plan	May 5, 2014



City of Claremont

Fiscal Year 2014

Ordinance Index

Ordinances

Number	Title	Meeting Date
01-13	Budget Ordinance (Golden Leaf)	July 1, 2013
02-13	Budget Ordinance (Rescue Squad)	August 5, 2013
03-13	Budget Ordinance (HVAC)	September 3, 2013
04-13	Budget Ordinance (Police Truck)	October 7, 2013
05-13	Tobacco Free	November 4, 2013
06-13	Annexation (13-02) West Main St.	November 4, 2013
07-13	Fire Department Updates	February 3, 2014
08-13	Budget Ordinance (Appropriate Rev)	March 3, 2014
09-13	Chapter 9 Zoning Updates	March 3, 2014
10-13	Budget Ordinance (NCDPS)	April 7, 2014
11-13	Zoning Map Update –MHO	April 7, 2014
12-13	Annexation 14-01 3303 Centennial	May 5, 2014
13-13	Budget Ordinance (Fire Check Book)	May 5, 2014
14-13	Fire Dept Command Staff Update	May 5, 2014
15-13	Fiscal Year 2015 Budget	June 2, 2014
16-13	Budget Ordinance (Year End)	June 2, 2014



City of Claremont FY 14 Mission, Values and Goals

Mission Statement

- A progressive city dedicated to preserving small town values while planning for the future.

City Council Core Values:

- Effective local, regional and state partnerships
- Excellent and cost effective services including police, fire, rescue, and public works.
 - Long term financial stability
- Planned growth and economic development
 - Fiscal accountability
 - Leisure and cultural activities
- Environmentally sensible practices
 - Citizen Involvement

FY 2014 Departmental Goals

City Council

- Revisit Action Planning process
- Expand on the promotion and support for local businesses and non-profits
- Foster community input, involvement and transparency

Administration

- Expand the Cities E- Profile
- Seek ways to expand community engagement and information delivery
- Begin renovations to City Hall
- Improve staff opportunities for professional development in all departments
- Expand business recruitment and retention practices for all areas of the City

Police

- Update Employee Files
- Audit Evidence Room
- Begin a Police 101 class
- Continue the transition to 800Mhz radios
- Place two new patrol vehicle into service
- Begin plans for Police Station renovations

Fire

- Preplan the remaining 50% of the commercial and industrial occupancies in the district
- Inventory and service all Knox boxes
- Complete Fire Department 501(C)(3)
- Bring all members up to NFPA 1403 standards
- Begin planning and specifications for the replacement of Engine 71 & Truck 78 utilizing one rescue engine company

Public Works

- Have all needed employees complete OSHA and NCDOT trainings
- Begin ASE certification training for the City Mechanic
- Complete the replacement of street signs to meet Federal MUTCD regulations

Water & Sewer

- Continue in house certifications for distribution and collection systems
- Expand proactive inspections of water and sewer services
- Begin yearly valve cleaning and exercise program
- Continue the replacement of pumps in the Cities five sewage pump stations