

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**November 3, 2014
Claremont Fire Dept.
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING**

Regular Meeting

November 3, 2014

7:00 PM

Training Room, Claremont Fire Dept.

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA**
 - A. Regular Meeting Minutes – October 6, 2014
 - B. Closed Session Minutes- October 6, 2014
 - C. Agreement with WPCOG for Administration of C-5195 Sidewalks
 - D. Resolution 10-14 WPCOG
- 6. CITIZEN'S CONCERNS AND COMMENTS.**
- 7. PRESENTATIONS**
 - A. Claremont Daze 2014
 - B. Bunker Hill High School
 - C. Fiscal Year 2015 Departmental Goals
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - A. Resolution 11-14 NCDOT North Oxford St. & Centennial Blvd Improvements
 - B. Ordinance 08-14 Budget Amendment
 - C. Ordinance 09-14 Budget Amendment
 - D. Budget Transfer
- 10. DEPARTMENT & COMMITTEE REPORTS**
 - A. Department Dashboard Report
- 11. CITY MANAGER'S REPORT**
- 12. CLOSED SESSION**
- 13. ADJOURN**

“A progressive City dedicated to preserving small town values while planning for the future”

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Consent Agenda

- A. Regular Meeting Minutes – October 6, 2014
- B. Closed Session Minutes- October 6, 2014
- C. Agreement with WPCOG for Administration of C-5195 Sidewalks
- D. Resolution 10-14 WPCOG

Recommendation: Approve the Consent Agenda



City of Claremont Regular Meeting Minutes Monday, October 6, 2014

The regular City Council meeting of the City of Claremont was held in the council chambers located at Claremont City Hall at 7:00 p.m. on Monday, October 6, 2014.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Rick Damron, Lieutenant Allen Long, Jessica Miller, Fire Chief Bart Travis, Melinda Bumgarner, Police Chief Gary Bost, and Public Works Director Tom Winkler.

Others in attendance were: Robert Smith, Connie Sue Monday, Shelly Stevens, Robert Winrow and Andrea Ramsey.

1. CALL TO ORDER

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by City Manager, Doug Barrick. Councilmember Nicky Setzer led the pledge of allegiance.

4. MAYOR'S REPORT

Mayor Brown read two proclamations. The first proclaiming October 19th – October 25th 2014, as BEAR WEEK in and throughout the City of Claremont. The second proclaiming October 5-11, 2014, as Fire Prevention Week throughout this city, and I urge all the people of Claremont to test their smoke alarms at least every month by pushing the test button, and to support the many public safety activities and efforts of the Claremont Fire Department during Fire Prevention Week 2014.

5. CONSENT AGENDA

A. September 8, 2014 Regular Meeting Minutes – Councilmember Timothy Lowrance made a motion to accept September 8, 2014 regular meeting minutes as presented. Councilmember Dale Sherrill

seconded the motion. The motion passed unanimously.

B. September 8, 2014 Closed Session Minutes- Councilmember Timothy Lowrance made a motion to accept September 8, 2014 closed session minutes. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERN'S & COMMENTS- none

7. OLD BUSINESS- none

8. NEW BUSINESS-

A. Deed of Easement to Apple Inc. - This deed of easement will allow Apple Inc to use an unopened section of right of way along South Oxford Street for the purposes of installing a distribution line. This deed is part of the originally approved development agreement.

Motion was made by Councilmember Nicky Setzer to accept the deed of easement. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

B. Resolution 09-14 Debt Setoff Collection- The North Carolina League of Municipalities Debt Setoff Program operates under NCGS 105-A and allows Cities to collect any debts that are over 60 days delinquent and at least \$50 at no cost. These debts are held out of Dept of Revenue payments at no cost to the City. This program is for any fee that the City may charge is an s great way for the City to recover delinquent payments at no charge.

Motion was made by Councilmember Dale Sherrill to accept Resolution 09-14. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

C. NC Local Government Debt Setoff Memorandum of Understanding - The North Carolina League of Municipalities Debt Setoff Program operates under NCGS 105-A and allows Cities to collect any debts that are over 60 days delinquent and at least \$50 at no cost. These debts are held out of Dept of Revenue payments at no cost to the City. This program is for any fee that the City may charge is a great way for the City to recover delinquent payments at no charge.

Motion was made by Councilmember Nicky Setzer to accept the Debt Setoff Memorandum. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

D. Police Department Phase III Construction Contract with Lail Builders- The City has worked with Lail Builders to value engineer the building and renovation project at the Police Station. The original bid was \$211,623 and through discussions this price has been reduced to \$156,490. This reduction in costs will not sacrifice the intentions of the project and the resulting construction will still be of utmost quality.

The City has originally budgeted \$75,000 in the current year's budget for construction and targeted \$25,000 in the coming year's budget for equipment. It would be my recommendation to increase the allocation of Utility Franchise taxes to \$285,000 increasing the revenues by \$66,984 for the current year and to appropriate the remaining \$48,016 in Fund Balance at an upcoming meeting. Our Fund Balance is healthy and can afford this utilization rather than delays or use of debt service.

Motion was made by Councilmember Timothy Lowrance to accept the contract with Lail Builders. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

E. November Meeting Location- The Catawba County Board of Elections will be using the Council Chambers for the General Election Voting on November 4, 2014. In order to prepare for the elections, their staff will be setting up the voting machines on the evening of November 3, 2014. In the past the Council has relocated the meeting in lieu of rescheduling the meeting. In keeping with our rotations to departments the Claremont Fire Department Training Room will play host to the November meeting this year.

Motion was made by Councilmember Timothy Lowrance to move the November 2014 Council meeting to Claremont Fire Department. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

F. McLin Creek Sewer Outfall Pier Replacement- City manager Doug Barrick presented a scope of work from Iron Mountain Construction to stabilize a sewer support pier that was damaged as a result of the July 2013 floods. The City was issued a check from FEMA for \$45,000 to complete this work. The bid from Iron Mountain was for \$55,000. This work will stabilize the pier and keep it from moving in the future. The City Manager recommended moving ahead with the project and authorize the funds at the November City Council meeting. Motion was made by Councilmember Dale Sherrill to accept the scope of work. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

9. DEPARTMENT & COMMITTEE REPORTS

A. Quarterly Financial Report- City Manager Doug Barrick gave an update of the financial report

B. Monthly Department Dashboard Report- The monthly dashboard was presented, there were no questions.

C. Parks and Recreation Committee- Jessica Miller spoke on behalf of the Recreation Committee. She thanked everyone for the help during Claremont Daze.

10. CITY MANAGER REPORT

City Manager Doug Barrick announced November 3, 2014 would be his last day in Claremont. He has accepted a job as Town Manager in Rutherfordton, NC. City Manager Barrick recognized Lt. Allen Long, Lt Long will be attending LEEP Program at NC State University. He also invited everyone to take home a smoke detector, donated by Claremont Fire Department.

11. CLOSED SESSION

Motion was made by Councilmember Timothy Lowrance to go into a closed session in reference to G.S. 143-318.11(a) (6) at 7:42 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Motion was made by Councilmember Nicky Setzer to recess the closed session at 8:07 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

12. ADJOURN

Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 8:07 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,
Wendy L. Helms, Administrative Support Clerk

Shawn R. Brown, Mayor

Attested:

Douglas L. Barrick, City Clerk

AGREEMENT BETWEEN THE
WESTERN PIEDMONT COUNCIL OF GOVERNMENTS AND
THE CITY OF CLAREMONT
FOR ADMINISTRATION OF THE
SIDEWALK IMPROVEMENTS IN MULTIPLE LOCATIONS PROJECT
PROJECT C-5195; WBS ELEMENT 46247.1.1; 3.1
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
NOVEMBER 3, 2014 – OCTOBER 31, 2016

This AGREEMENT, entered into on this the _____ day of _____, _____, by and between the Western Piedmont Council of Governments (hereinafter referred to as the "Planning Agency") and City of Claremont, North Carolina (hereinafter referred to as the "Local Government"); WITNESSETH THAT:

WHEREAS, the Planning Agency is empowered to provide technical assistance by the North Carolina General Statutes and by resolution passed by the Planning Agency on April 17, 1972. Technical assistance shall consist of the provision of services as described in Attachment A, which is herein made a part of this Contract;

WHEREAS, the Local Government has requested the Planning Agency to provide such technical assistance to the Local Government; and

WHEREAS, the Planning Agency desires to cooperate with the Local Government in every way possible to the end that the proposed activities are carried out in an efficient and professional manner;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. **Personnel.** That during the period of this Contract, the Planning Agency will furnish the necessary trained personnel to the Local Government.
2. **Travel/Printing.** The Local Government will pay for expenses related to conferences, conventions, seminars, local travel, etc. of the personnel when the Local Government requests or approves travel related to the Local Government's planning program, or if it is beneficial to both parties, the costs will be shared on an agreed-upon ratio.

The Local Government will also pay for expenses related to printing of report(s), mailings to advisory boards, and other costs not related to normal travel and staffing costs associated with personnel furnished by the Planning Agency.

3. **Compensation.** The Local Government will pay the Planning Agency an amount of \$16,000 (sixteen thousand dollars) for the satisfactory performance of all services related to administration of the project as defined in the attached Scope of Services. Planning Agency personnel will keep an accurate record of time spent, which will serve as the basis for the amount charged to the Local Government per month. The Local Government will reimburse the Planning Agency monthly at a rate per hour for each of the personnel involved, which includes the salary, fringe benefits, travel and indirect costs, plus travel and other approved expenses.

All other costs associated with the administration of the grant will be expended from the grant administration allowance budgeted for the Local Government.

It is expressly understood and agreed that total compensation shall not exceed the maximum sum specified without prior approval of both agencies.

4. **Termination/Modifications.** The Local Government may terminate this Contract by giving the Planning Agency a thirty-day written notice. Furthermore, if there is a need to amend the proposal outlined in Attachment A, either party may do so with the written approval of the other.
5. **Time of Performance.** The Planning Agency shall ensure that all services required herein shall be completed and all required reports, maps, and documents submitted during the period beginning November 3, 2014 and October 31, 2016.
6. **Interest of Members, Officers, or Employees of the Planning Agency, Members of the Local Government, or Other Public Officials.** No member, officer, or employee of the Planning Agency or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercise any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The Planning Agency shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.
7. **Nondiscrimination Clause.** The Planning Agency will comply with Title VI of the Civil Rights Act of 1964 (Title 49, CFR, Subtitle A, Part 21). No person in the United States shall on the grounds of race, color, national origin, disability, gender or

age.

8. **Access to Records and Record Retainage.** All official project records and documents must be maintained during the operation of this project and for a period of three years following closeout, in compliance with 15 NCAC 13L Rule .0911, Recordkeeping. The NC Department of Transportation, Federal Highway Administration, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the Planning Agency which are pertinent to the execution of this Agreement, for the purpose of making audits, examinations, excerpts, and transcriptions in compliance with 15 NCAC 13L Rule .0911, Recordkeeping.
 - a. **Liquidated Damages Clause.** If the project fails to be carried out within the time frame outlined in the administrative proposal due to activities attributed to the Planning Agency, the Local Government may assess the Planning Agency a sum in the amount of \$50 per week for any subsequent weeks until completion.
 - b. **Termination of Agreement for Cause.** If, through any cause, the Planning Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or violate any of the covenants, conditions, or stipulations of this Agreement, the Local Government shall thereupon have the right to terminate this Agreement by giving written notice of such termination and specifying the effective date thereof. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared under this Agreement shall, at the option of the Local Government, become its property, and the Planning Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials in direct proportion to the extent of services actually completed.
9. **Lobbying.** No Federal appropriated funds have been paid or will be paid, by or on behalf of the Planning Agency or the Local Government, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative, agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Planning Agency and/or the Local Government shall complete and submit

Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this Agreement as of the date first above written.

LOCAL GOVERNMENT:
CITY OF CLAREMONT

PLANNING AGENCY:
WESTERN PIEDMONT COUNCIL OF GOV'TS.

By: _____
City Manager

By: _____
Executive Director

LOCAL GOVERNMENT:

PLANNING AGENCY:

By: _____
Mayor

By: _____
Chairman

Preaudit statement:

This instrument has been preaudited in the manner prescribed by the Local Government Budget and Fiscal Control Act.

By: _____
Local Government Finance Officer

ATTACHMENT A

SCOPE OF SERVICES
ADMINISTRATION OF
CITY OF CLAREMONT
SIDEWALK IMPROVEMENTS IN MULTIPLE LOCATIONS PROJECT
PROJECT C-5195; WBS ELEMENT 46247.1.1; 3.1
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
WORK PROGRAM/BUDGET
NOVEMBER 3, 2014 – OCTOBER 31, 2016

Introduction

The Western Piedmont Council of Governments (WPCOG) is a regional planning Agency serving the City of Claremont since 1968 with planning and grant administration. The City of Claremont has received \$520,000 in funding for the Sidewalk Improvements in Multiple Locations Project– C-5195 from the NC Department of Transportation. The City is providing \$130,000 as matching funds for this grant. The contract was officially awarded in April, 2014, however, an amendment is required since all activities were to be completed by December 31, 2014.

The Scope of Services proposal is intended to describe the various administrative activities the WPCOG will provide as related to this project.

WPCOG Services

Lisa Helton and Leah Martin will serve as Project Administrators and will provide the following specific activities:

- Procurement for all Professional Services required for this project including: Attorney; Appraiser & Review Appraiser; Construction Engineer; Construction Contract Administration; General Contractor.

- Small Professional Services Service Firms (SPSF) solicitations for contracts and services procured for the project. Administrator is responsible for providing documentation to NCDOT prior to advertising.

- Disadvantaged Business Enterprises (DBE) solicitations for construction bids. Administrator is responsible for submitting documentation to NCDOT.

- Submittal of Claremont's Authority to Award Package.

- Preparation of all pay request recommendations for the City.

- Requisition of all CMAQ Funds.

- Preparation of all required reports during the project construction in conjunction with the engineer.

- Development and management of the overall project filing system.

- Project Close Out Activities in conjunction with the engineer.

City of Claremont will be responsible for the following:

- Adequate office space including utilities.

- Direct payment of legal and audit services and general administrative costs.

- All administrative costs not specifically identified as WPCOG responsibilities.

Administrative Fee

The WPCOG proposes to provide the above-described services for a flat fee contract of \$16,000.

Amendments and Termination

The City of Claremont can terminate this contract by giving a one-month written notice. Should there be the need to amend this proposal during the term of the project, either party may do so with the approval of the other.



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 10-14

**A RESOLUTION OF APPRECIATION TO H. DEWITT “DEE” BLACKWELL
40 YEARS OF SERVICE TO THE WPCOG**

WHEREAS, H. DeWitt “Dee” Blackwell, Jr. has served the Western Piedmont Council of Governments as a committed and dedicated employee for the past forty years; and

WHEREAS, these years of service have been marked by exemplary participation vital for the accomplishments of the communities he served; and

WHEREAS, his years of service have been characterized by a fervent commitment to improving the community in which he lives and the public he has served; and

WHEREAS, since 2008, he served as the Executive Director at the WPCOG, bringing a well-organized professional staff service to 28 local government members. Under his leadership, advanced a variety of service programs including: land use planning, community and economic development, transportation planning, data/GIS management assistance, Section 8 housing, Workforce Development Board, Aging, Region E Development Corporation (SBA loans), and other programs and services involving state and federal grant assistance for local development initiatives; and

WHEREAS, he was instrumental in the WPCOG becoming a Metropolitan Planning Organization (MPO) for transportation, the first COG in North Carolina so designated by the N.C Department of Transportation; and

WHEREAS, he helped create and supervise a Local Assistance Planning Program, offering local governments’ professional planner services on an as needed basis; and

WHEREAS, he managed multiple municipal and county governments strategic planning initiatives; and

WHEREAS, he set the standard for professional practices that influenced four generations of planners in the region, and established a training environment for new planners. Through his guidance, the Planning Department maintained a focus on education and training, the use of new technology, and providing local governments with the best professional advice on critical local planning issues. As a result, the WPCOG Planning Department has alumni planners who have advanced to successful careers as local government planning directors, city and county managers, private sector consultants, and university faculty members; and

WHEREAS, he directed efforts in the formation of the Upper Catawba River Water Quality Program, the WPCOG's Geographic Information System (GIS) and led staff research in the development of the WPCOG's industrial and school growth modeling techniques; and

WHEREAS, the City of Claremont gratefully acknowledges his forty years of faithful service to the Western Piedmont Council of Governments, it's 28 local member governments and this community.

NOW, THEREFORE, BE IT RESOLVED that the City of Claremont on behalf of the citizens of Claremont, publicly commends H. DeWitt "Dee" Blackwell, Jr. for his outstanding contributions to the Western Piedmont Council of Governments and the communities they serve.

Adopted this 3rd day of November 2014.

Shawn R. Brown, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: **November 3, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Bunker Hill Baseball Program presentation 2014

Principal Dr. Jeff Isenhour and Baseball Coach Marty Curtis have a presentation to give the City Council.

Recommendation: Allow Bunker Hill to present

REQUEST FOR COUNCIL ACTION

Date of Meeting: **November 3, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Daze 2014

After 20 years with the City Henry Helton retired from the City of Claremont effective December 31, 2013. Henry had been a member of the city's parks and recreation committee and the city's part time special events coordinator since 1993. Among other special events through the year Henry has played a vital role in the creation and success of our Claremont Daze festival and the Tailgate Market. Henry came to the city early in his retirement from the YMCA as an executive director and has propelled our events and outreach programs to rival those of city's much larger than Claremont. In honor of his dedicated support the City dedicated the 2014 Claremont Daze Festival in Henry's Honor. Henry is here tonight to receive the banner used at this year's event.

Recommendation: Present the banner

REQUEST FOR COUNCIL ACTION

Date of Meeting: **November 6, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Fiscal Year 2015 Departmental Goals and CIP Updates

As a part of the Fiscal Year 2015 Budget Process each department of the City established goals to work toward during the fiscal year. The departments also had specific capital improvement needs for the fiscal year. These goals and CIP items were adopted by the City Council as a part of the Fiscal Year 2015 Budget.

The City Manager and Department Heads will give a brief presentation on the status of their goals and CIP items.

Recommendation: Hear Presentation and Ask Questions



CLAREMONT

NORTH CAROLINA

Fiscal Year 2015 Budget
Departmental Goals & Capital

Administration

Goals & Objectives

- Evaluate options to expand the City's Fiber network
- Evaluate City personnel pay and position classifications
- Revisit Action Planning Process
- Seek ways to expand connections with the City

Capital Requests

- No Requests in FY 15
- Coming Requests:
 - City Hall Parking Lot

Police

Goals & Objectives

- Driver's Training
- Fit Testing and Training on Gas Masks
- Continue working on Evidence Management
- Cross Training with Claremont Fire Department

Capital Requests

- Radar Replacement
 - (\$1,400)
- 800 MHZ Radios
 - (\$6,000)
- Digital Ally Cameras
 - (\$7,185)
- Building Project
 - (\$75,000)

Fire

Goals & Objectives

- Expand Fire Prevention & Education programs
- Increase the use of Firehouse Software
- Establish an Auxiliary division of the dept. for member support and community outreach
- Strive to bring all members up to NFPA 1403 Standards

Capital Requests

- Night Fighter Lights
 - (\$6,000)
- Turn Out Gear
 - (\$36,000)

Public Works

Goals & Objectives

- Trenching & Shoring OSHA Training
- Continue ASE Certifications for the Mechanic
- Begin Street edge clean off program
- Focus on Storm water control maintenance

Capital Requests

- Facility Expansion Engineering
 - (\$15,500)
- Long Term Goal/Project of Building Upfit and Renovations

Parks & Recreation

Goals & Objectives

- Evaluate existing programs & their effectiveness
- Add new programs that fit our outreach goals
- Increase participation in all events
- Implement the parks master plan

Capital Requests

- City Park Improvements
 - Grants and Use of funds from the sale of Francis Sigmon park
 - (\$28,000)

Water & Sewer

Goals & Objectives

- Continue in house collections and distribution system certifications
- Implement yearly valve cleanout & exercise program
- Begin expansion of treatment capacity & customer base

Capital Requests

- McLin Bar screen
 - (\$10,000)
- Right of Way Mower
 - (\$10,250)
- Vehicle Replacement
 - (\$25,000)
- Commercial AMR Meters
 - (\$33,000)
- Upcoming Items include McLin Outfall Line and North transfer to Pump Station

REQUEST FOR COUNCIL ACTION	
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Date of Meeting:

November 3, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution 11-14

The NCDOT division office will be moving forward with the construction of intersection improvements at North Oxford Street & Centennial Blvd. They are funding the project with small construction funds and as such are requesting the City to help with the relocation of any City owned utilities and help with negotiating with property owners for any needed ROW.

Recommendation: Approve Resolution 11-14



N. OXFORD ST.	
INCOMPLETE PLANS	
DO NOT USE FOR CONSTRUCTION	
PRELIMINARY PLANS	
DO NOT USE FOR CONSTRUCTION	



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 11-14

**A RESOLUTION OF SUPPORT ENDORSING THE CONSTRUCTION OF
INTERSECTION IMPROVEMENTS AT N.OXFORD ST. & CENTENNIAL
BLVD**

WHEREAS, the City of Claremont is a municipal corporation duly organized and operating under the laws of the State of North Carolina; and

WHEREAS, North Oxford & Centennial Blvd intersection is the most traveled intersection in the City of Claremont; and

WHEREAS, the City of Claremont views this area prime for commercial development; and

WHEREAS, the intersection in the main entrance to the City of Claremont and a proper function intersection is critical to business and community success; and

WHEREAS, NCDOT has expressed interest in adding a left hand turn lane to help with safety and traffic flow; and

WHEREAS, this project will require NCDOT to purchase rights of way and relocate utilities; and

WHEREAS, the City of Claremont owns and operates utilities and has relationships with local property owners;

NOW, THEREFORE, BE IT RESOLVED that the City of Claremont supports any all efforts to construct these intersection improvements and further will relocate any needed City utilities in the construction area as well as assist NCDOT with property owner negotiations for the Rights of Way.

Adopted this 3rd day of November 2014.

Shawn R. Brown, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION	
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Date of Meeting:

November 3, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Ordinance 08-14 Budget Amendment

This budget amendment appropriates funds for the following projects:

- Police Dept Renovations
- Engine 71 Repairs
- Engine 71 Chassis Payment
- WPCOG Contract Administration Services
- Interim Manager Services

Recommendation: Approve Ordinance 08-14

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 08-14

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2015

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

General Fund

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Utility Franchise Tax 10.3350.0000	\$64,000	
Fund Balance 10.3990.0000	\$322,295	
<hr/>		
Total	\$386,295	
<u>Expenditures</u>		
Capital Outlay 10.5100.7400	\$136,490	
Maintenance of Vehicles 10.5300.1700	\$19,500	
Capital Outlay 10.5300.1700	\$207,805	
Contracted Services 10.4200.4500	\$16,000	
Part Time Salaries 10.4200.0300	\$6,500	
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Total	\$386,295	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on
November 3, 2014.

ADOPTED at the regular meeting of the City Council of the City of Claremont on
November 3, 2014.

MAYOR Shawn R. Brown

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION	
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Date of Meeting:

November 3, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Ordinance 09-14 Budget Amendment

This budget amendment appropriates funds for the following projects:

- McLin Creek Pier Repairs
- Water Supplies

Recommendation: Approve Ordinance 09-14

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 09-14

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2015

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Water & Sewer Fund

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Taps 30.3730.0000	\$12,500	
Fund Balance 10.3990.0000	\$103,350	
Total	\$115,850	
<u>Expenditures</u>		
Capital Outlay 30.8250.7400	\$90,000	
Departmental Supplies 30.8150.3310	\$25,850	
Total	\$115,850	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on
November 3, 2014.

ADOPTED at the regular meeting of the City Council of the City of Claremont on
November 3, 2014.

MAYOR Shawn R. Brown

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney



CITY OF CLAREMONT
CLAREMONT, NORTH CAROLINA

November 3, 2014

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2015 budget.

Administration

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4200.1100 NCDENR Fees	\$400	
10.4200.5400 Insurance & Bonds		\$400
10.4200.1400 Travel & Training	\$1,200	
10.4200.5400 Insurance & Bonds		\$1,200

Enterprise Fund

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30.8150.3310 Maintenance of Equipment	\$18,800	
30.8100.2950 Contribution to Reserve		\$18,800
30.8220.0450 Engineering	\$25,500	
30.8100.2950 Contribution to Reserve		\$25,500

These transfers do not increase or decrease the Fiscal Year 2015 budget.

Stephanie Corn, Finance Officer

Doug Barrick, City Manager

Department, Committee & Manager Reports

Date of Meeting: November 3, 2014

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 10

- A. Department Dashboard Report
- B. Parks & Recreation Committee

Item 11

City Managers Report

Recommendation: Take Reports

REQUEST FOR COUNCIL ACTION

Date of Meeting: **November 3, 2014**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Closed Session

The City of Claremont City Council under attorney Client privileges and General Statutes will hold a Closed Session to discuss the following matters

- Personnel Matters (General Statute 143-318.11(6))

Recommendation: Hold A Closed Session



City of Claremont Fiscal Year 2015 Resolution Index

Resolutions

Number	Title	Meeting Date
01-14	Appearance Committee Appointment	July 7, 2014
02-14	Carolina Thread Trail Grant Support	July 7, 2014
03-14	Exchange Land Rights (Apple)	July 7, 2014
04-14	Surplus Property	July 7, 2014
05-14	Exchange Land Rights Amendment (03-14)	August 4, 2014
06-14	Sufficiency of Annex (14-02)	August 4, 2014
07-14	Public Hearing Annex (BGA) (14-02)	August 4, 2014
08-14	Surplus Property (Cozzen Gun)	August 4, 2014
09-14	Debt Set Off Collections	October 6, 2014
10-14	WPCOG (Dee)	November 3, 2014
11-14	NCDOT Support (N.Oxford)	November 3, 2014



City of Claremont

Fiscal Year 2015 Ordinance Index

Ordinances

Number	Title	Meeting Date
01-14	Budget Ordinance (FD & AED)	July 7, 2014
02-14	Animal Control Updates	August 4, 2014
03-14	Budget Amendment (Various/FEMA)	September 8, 2014
04-14	US 70 Speed Limits	September 8, 2014
05-14	Annexation 14-02 BGA Drive	September 8, 2014
06-14	C-5195 Capital Project Fund	September 8, 2014
07-14	Development Agreement with Apple Inc.	September 8, 2014
08-14	Budget Amendment (Police Station/Engine71)	November 3, 2014
09-14	Budget Amendment (Water & Sewer)	November 3, 2014