

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**June 6, 2011
Claremont City Hall
Council Chambers
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING
Regular Meeting
June 6, 2011
7:00 PM
Claremont City Hall, Council Chambers**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. APPROVAL OF MINUTES**
 - A. Regular Meeting- May 2, 2011
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATION**
 - A. Claremont Youth Council
 - B. Claremont Rescue Squad
- 8. PUBLIC HEARING**
 - A. Fiscal Year 2012 Budget
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
 - A. Budget Transfer
 - B. Ordinance 22-10 City of Claremont Municipal Budget for Fiscal Year 2012
 - C. Ordinance 23-10 Economic Development Project Fund
- 11. DEPARTMENT & COMMITTEE REPORTS**
 - A. Youth Council Report
 - B. Fire Department
 - C. Police Department
 - D. Public Works
 - E. Rescue Squad

- F. Utilities Department
- G. Planning and Zoning
- H. Recreation
- I. Appearance Committee
- J. Veterans Memorial Committee

12. CITY MANAGER'S REPORT

13. CLOSED SESSION

14. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	July 11 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	June 13 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 4 th Monday of each month	June 27 th	O' Cup Bean & Bakery 6:00 pm
<u>Recreation Committee</u> 4 th Saturday of each month	June 25 th	Claremont Library 7:00 pm
<u>Youth Council</u> 1 st Sunday of each month	June 4 th	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	June 28 th	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	June 15 th	1 st Baptist Fellowship Hall 8:30 am

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular meeting held on May 2, 2011.

Recommendation: Approve the Minutes



City Council Regular Meeting Minutes Monday, May 2, 2011

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on May 2, 2011.

The following members of the Claremont City Council were present: Councilmember James Stanley, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager, Doug Barrick, City Attorney, Bob Grant, Finance Officer, Stephanie Corn, Administrative Support Clerk, Mandy Buff, Police Chief, Gerald Tolbert, Police Captain, Gary Bost, Fire Chief, Gary Sigmon, and Public Works Director, Tom Winkler.

Others in attendance were: Vanessa Kelly, Henry Helton, Laurie LoCicero, Robert Smith, Marty Wilson, Robert Winrow, Garrick Butts, Jason Lowrance, Jennifer Lowrance, Billie Peeler, Eric Jones, Andrea Ramsey, Stephanie Berkowitz, Cody McRee, Laura Elmore, Zack Howard, Derek Stevens, Colby Jones, Kristen Johnson, Hailey Hildebran.

1. CALL TO ORDER

Mayor Pro Tem Timothy Lowrance called the regular Claremont City Council meeting to order at 7:00 p.m.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Pastor Dennis Richards from First Baptist Church in Claremont. Councilmember James Stanley led the Pledge of Allegiance.

4. MAYOR'S REPORT

No Report.

5. APPROVAL OF MINUTES

A. Regular Meeting – April 4, 2011 – Councilmember James Stanley moved to accept April's regular meeting minutes as presented. The motion was seconded by Councilmember Nicky Setzer. The motion passed unanimously.

B. Closed Session Meeting – April 4, 2011 - Councilmember Shawn Brown moved to accept the closed session meeting minutes as presented. The motion was seconded by Councilmember Dale Sherrill. The motion passed unanimously.

C. Joint Session Meeting Between City Council and Planning Board – April 4, 2011 – Councilmember James Stanley moved to accept the joint session minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERNS AND COMMENTS

None.

7. PRESENTATION

A. North Carolina Rural Water Association – Fiscal 2012 Water & Sewer Rate Study

Vanessa Kelly stated once the debt payments are paid off hopefully the money that was spent paying the debts can be used for annual depreciation. In order to split the costs between customer classes, they reviewed the number of gallons used annually. This resulted in 44.8% of the costs allocated to residential customers and 55.2% to commercial customers. With the base charges and volumetric rates as proposed, water rates would help offset the under recovery seen for sewer service which has a much higher debt service and operational expense. Also there are fewer sewer customers to spread out additional cost. With all combined, a total of \$24,023.12 was projected to be under-recovered. The proposed rate determinations do not include other sources of revenue such as tap and hydrant fees which are projected to collect about \$25,000.

B. Fiscal Year 2012 Manager's Recommended Budget – City Manager Doug Barrick

reported the general fund spending is down by 5.8% from last year. Two-thirds of the money comes from property tax. The budget book has more information about services and organizations. It also has specific goals and initiatives for Fiscal Year 2012. Some of the goals and initiatives for Fiscal Year 2012 are 2 new police cars, replace some fire hose the Fire Department, street and street sign inventory, new street signs, new website, increase business interaction and participation, in house fire and safety inspections, increased training, electronic payments at City Hall, a 3% raise pool for full time employees, and increased partnerships. There will be an increase in rates, fees, and capacity fees for water and sewer. There will be a Public Hearing on June 2nd and the proposed budget is available at City Hall and on the City's website.

8. OLD BUSINESS

None.

9. NEW BUSINESS

A. Budget Transfer – Monies have been moved in the Police Department budget to cover part time salaries due to a higher than normal full time vacations and in service training during the fiscal year. Funds have also been moved in the Fire Department budget to cover retirement payments, this transfer is a result of insufficient funds in the original budget. The final transfer this month covers electricity bills in the Water and Sewer fund, this line was also under funded in the current year's budget.

B. Approve A Memorandum Understanding With Catawba County To Administer Voluntary Agricultural Districts Within The Claremont City Limits and Extra Territorial Planning Jurisdiction – This is a voluntary program for agriculture, horticulture, and farm type property owners to help promote and preserve our farming activities.

Councilmember Shawn Brown made a motion to accept the memorandum understanding with Catawba County as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

C. Ordinance 20-10 Rail Spur Project Fund – This ordinance will transfer a total of \$152.96 to the Rail Spur Project Fund from the General Fund and close this project ordinance. The additional transfer is needed to cover the difference in the NCDOT Rail Grant for this fund.

At 7:43 p.m. Councilmember Dale Sherrill made a motion to approve the Ordinance 20-10 Rail Spur Project Fund as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

D. Ordinance 21-10 General Fund Insurance Revenue – Recognize \$20,893.31 as revenue from the NCLM Property and Liability Insurance Settlement in the General Fund Revenues and increase Fire Department Building and Grounds by \$6,540.10 and increase Fire Department Maintenance of Vehicles by \$14,353.21. This amendment funds these lines to cover the costs of the recent Fire Department accident.

Councilmember Nicky Setzer made a motion to approve the Ordinance 21-10 General Fund Insurance Revenue as presented. Councilmember James Stanley seconded the motion. The motion passed unanimously.

E. Approve An Agreement With The WPCOG For Planning Assistance For Fiscal Year 2012 – This agreement is for technical planning assistance with Western Piedmont Council of Governments for Fiscal Year 2012. The City of Claremont has a long-standing relationship with the Western Piedmont Council of Governments for planning assistance and this agreement will renew that relationship for next fiscal year. This agreement provides a planner to hold office hours from noon to five on Mondays at the Claremont City Hall and provide all staff support to the Planning Board and City Council as well as access to all WCPOG planning and GIS staff for City of Claremont needs. The City of Claremont would agree to compensate the WPCOG \$26,500, which is \$1,500 higher than last year's contract to account for higher fuel costs and additional planning services.

Councilmember Nicky Setzer made a motion to approve the agreement with Western Piedmont Council of Governments for planning assistance as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

F. Proclamation For The Observance Of National Police Week For The Week Of May 9th – 15th – The Congress of the United States of America has declared the week of May 9th – 15th as National Police week and dedicated May 15th as Peace Officers' Memorial Day. In order to honor the men and women of the Claremont Police Department for their unwavering service to the community and their desire to protect our wellbeing against violence this resolution will declare that the City of Claremont does commemorate our officers for their duty and service to the City.

Councilmember James Stanley made a motion to approve the proclamation for the observance of National Police Week for the week of May 9th – 15th as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

10. DEPARTMENT & COMMITTEE REPORTS

A. Youth Council – Councilmember Shawn Brown reported the youth will be at the June Council meeting.

Susan Tucker stated the youth helped with the Easter egg hunt and they are preparing for Relay for Life, which is June 3rd and 4th. Anyone can donate for the event.

B. Fire Department - Gary Sigmon, Fire Chief, reported the call volume has dropped, repairs to the Fire Department building are completed and all fire hydrants have been serviced.

C. Police Department - Gerald Tolbert, Police Chief, reported there was an armed robbery at the Chinese restaurant in Claremont. He reminded everyone of the events taking place on Saturday in Claremont. There has been larceny of fuel from vehicles and 22 hours out of 24 hours of in service training has been completed.

D. Public Works - Tom Winkler, Public Works Director, thanked the City Council for the Bobcat. Tom Winkler stated a maintenance worker is now licensed to spray weed killer. He also stated there is an old tree in Claremont City Park that need to be replaced.

E. Rescue Squad – Assistant Chief Eric Jones thanked the City Council for helping with the 'Pig Pickin'. Their new truck has been picked up and they will let the Council see it when it is ready. Their generator is up and running now.

F. Utilities Department – City Manager Doug Barrick reported there are no issues with the water quality. He also reported we have received the NPDES permits. They are still working on the North Plant flow issues.

G. Planning and Zoning – City Planner Laurie LoCicero reported there were three zoning permits issued in April. On April 15th two board members attended a Board of Adjustment Workshop in Montreat, NC.

H. Recreation - Henry Helton reported this Saturday is the Pancake Breakfast at the Fire Department, the Medicine Cabinet at the Police Department, city wide yard sale, and household hazardous waste drop off. The Tailgate Market is scheduled to begin June 10th at 3 p.m. in the City Hall parking lot. Henry Helton mentioned charging each vendor a fee to sale their produce but the Council did not agree with that. There will be no fee charged to the vendors.

I. Appearance Committee - No further report.

J. Veterans Memorial Committee - Henry Helton reported there are 44 names to go on the Veterans Memorial wall. There are two new flags on the flag pole. Everything is ready for the Memorial Day celebration.

11. CITY MANAGER'S REPORT

City Manager Doug Barrick stated the Pancake Breakfast is Saturday, as well as, household hazardous waste drop off, city wide yard sale and the medicine cabinet. The budget is available to anyone wants to see it. The rail road crossing's main lines through the city are being repaired.

Mayor Pro Tem Timothy Lowrance stated Engine 73 has a new light tower installed on it.

The Council was challenged to help out at the Pancake Breakfast at the Fire Department on Saturday.

12. ADJOURN - At 8:19 p.m. Councilmember Shawn Brown moved to adjourn the City Council meeting. The motion was seconded by Councilmember Nicky Setzer. The motion passed unanimously.

Respectively submitted,
Mandy D. Buff, Administrative Support Clerk

Attested:

David B. Morrow, Mayor

Douglas L. Barrick, City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Youth Council Awards

The Claremont Youth Council has made great strides this past year in engaging our community's youth towards service and involvement within our City. Each of the 10 members that have served this year has given 110% towards ensuring a strong foundation for the Claremont Youth Council for years to come. In gratitude for faithful service, the City of Claremont recognizes these youth for their commitment and involvement.

The 2010-2011 Claremont Youth Council Roster:

Lindsi Dellinger-- President
Clara Ervin
Abbie Setzer
Allie Setzer
Katie Carpenter
Caroline Franklin
Dominique Barber
Josh Miller
Suzanna Cowan
Stacey Ledbetter

Recommendation: Allow Mayor and Councilmember Shawn Brown to present awards

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Rescue Squad Presentation

The Claremont Rescue squad will give an overview of their operations and equipment. Along with an update on their run totals and new crash truck.

Recommendation: Allow Claremont Rescue to present.

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

The proposed budget for the fiscal year beginning July 1, 2011 and ending June 30, 2012 was submitted to the Claremont City Council on May 2, 2011 in accordance with North Carolina General Statutes. North Carolina law requires that a public hearing be held by the Claremont City Council on the proposed budget prior to adoption. All interested persons are invited to make written or oral comments on the proposed budget. The proposed budget has been available for public review on the City of Claremont website at www.cityofclaremont.org and at the Claremont City Hall.

Recommendation: Hold Public Hearing

Revenue
General Fund
Fund 10

Acct	Description	FY 09 Budget	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 12 Proposed	Percent Change
3010-2005	2005 Property Taxes	\$0	\$0	\$0	\$100	\$100	0.0%
3010-2006	2006 Property Taxes	\$4,000	\$4,000	\$0	\$100	\$200	0.0%
3010-2007	2007 Property Taxes	\$10,000	\$10,000	\$226	\$500	\$300	-40.0%
3010-2008	2008 Property Taxes	\$1,550,000	\$10,000	\$9,683	\$500	\$500	0.0%
3010-2009	2009 Property Taxes	\$0	\$1,550,000	\$1,619,859	\$9,500	\$3,000	-68.4%
3010-2010	2010 Property Taxes	\$0	\$0	\$59,248	\$1,555,000	\$13,500	-99.1%
3010-2011	2011 Property Taxes	\$0	\$0	\$0	\$0	\$1,638,339	100.0%
3170-0000	Tax Penalties	\$500	\$1,000	\$3,343	\$1,300	\$1,800	38.5%
3200-0000	Occupancy Tax	\$25,000	\$20,000	\$14,780	\$15,000	\$15,000	0.0%
3280-0000	Cable Franchise Fees	\$0	\$1,500	\$1,067	\$1,000	\$1,000	0.0%
3290-0000	Investment Earnings	\$100,000	\$60,000	\$5,718	\$8,000	\$3,000	-62.5%
3329-0000	State Hold Harmless	\$20,000	\$88,000	\$113,922	\$90,000	\$95,000	5.6%
3350-0000	Miscellaneous Revenues	\$2,000	\$2,000	\$2,383	\$1,800	\$1,800	0.0%
3350-0100	Youth Council	\$0	\$0	\$267	\$0	\$1,000	1000.0%
3360-0200	Claremont Day	\$8,000	\$10,000	\$9,673	\$9,000	\$9,000	0.0%
3360-0202	Christmas Parade	\$0	\$1,500	\$1,600	\$1,500	\$1,500	0.0%
3360-0300	Senior Citizen Programs	\$1,000	\$1,300	\$1,242	\$1,800	\$1,000	-44.4%
3370-0000	Utility Franchise Tax	\$165,000	\$165,000	\$204,687	\$170,000	\$175,000	2.9%
3380-0000	Natural Gas Tax	\$10,000	\$10,000	\$14,395	\$11,000	\$5,000	-54.5%
3400-000	Video Tax	\$22,000	\$23,000	\$31,280	\$0	\$22,000	22000.0%
3410-0000	Beer & Wine Tax	\$4,500	\$4,500	\$1,588	\$0	\$1,000	1000.0%
3450-0000	Local Option Sales Tax 39	\$101,000	\$150,000	\$131,598	\$120,000	\$95,000	-20.8%
3451-0000	Local Option Sales Tax 40	\$44,000	\$43,000	\$39,868	\$35,000	\$35,500	1.4%
3452-0000	Local Option Sales Tax 42	\$45,000	\$44,000	\$42,186	\$34,000	\$40,000	17.6%
3453-0000	Local Option Sales Tax 44	\$40,000	\$37,000	\$9,081	\$16,000	\$0	-100.0%
3456-0000	Solid Waste Disposal Tax	\$0	\$0	\$771	\$0	\$500	500.0%
3483-0000	Economic Development Fees	\$0	\$0		\$0	\$225,000	225000.0%
3510-0000	Arrest Fees	\$1,500	\$1,500	\$1,372	\$1,500	\$1,000	-33.3%
3580-0000	Mutual Aid Fees	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	0.0%
3590-0100	Refuse Collection	\$2,000	\$2,000	\$777	\$1,000	\$1,000	0.0%
3830-0000	Surplus Property Sales	\$1,000	\$1,000	\$0	\$1,500	\$3,000	100.0%
3850-0100	Refund Insurance Proceeds	\$1,000	\$1,000	\$0	\$0	\$0	0.0%
3930-0000	Fire District Fees	\$200,000	\$220,808	\$235,465	\$221,056	\$224,743	1.7%
3360-0203	Veterans Memorial	\$0	\$0	\$0	\$0	\$400	400.0%
3990-0000	Appropriated Fund Balance	\$375,238	\$224,775	\$224,775	\$224,776	\$197,775	
	Totals	\$2,735,138	\$2,689,283	\$2,783,254	\$2,533,332	\$2,815,357	11.1%

**City Council
104100**

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0100	Elected Officials Fee	\$8,300	\$8,000	\$7,800	\$7,800	\$0	0.0%
0110	Appointed Board Fees	\$3,000	\$1,000	\$1,800	\$1,800	\$0	0.0%
0410	Attorney Retainage	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
0430	Legal Fees	\$35,000	\$30,000	\$25,000	\$20,000	-\$5,000	-20.0%
0460	Emergency Action Plan	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
0500	FICA	\$650	\$659	\$650	\$650	\$0	0.0%
0600	Group Insurance	\$43,000	\$43,000	\$32,880	\$7,663	-\$25,217	-76.7%
0800	Employee Relations	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
0820	Municipal Elections	\$0	\$4,000	\$0	\$4,000	\$4,000	4000.0%
9100	Youth Council	\$0	\$1,000	\$3,000	\$1,000	-\$2,000	-66.7%
1200	Printing	\$250	\$250	\$250	\$250	\$0	0.0%
1400	Travel & Training	\$16,000	\$15,000	\$10,000	\$10,000	\$0	0.0%
2600	Advertising	\$750	\$500	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$50	\$0	\$0	\$0	\$0	0.0%
5700	Misc. Expenses	\$4,000	\$3,000	\$2,500	\$2,000	-\$500	-20.0%
8900	Transfer to ED Fund	\$0	\$0	\$0	\$225,000	\$225,000	3240.0%
9100	Contributions	\$3,000	\$3,000	\$3,000	\$8,000	\$5,000	166.7%
9200	Transfer to W/S Fund	\$236,532	\$96,166	\$0	\$0	\$0	0.0%
9300	Transfer to Rail Fund	\$0	\$0	\$89,691	\$0	-\$89,691	0.0%
	Totals	\$362,032	\$217,075	\$188,571	\$300,163	\$111,592	59.2%

Administration
104200

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0200	Full Time Salaries	\$160,000	\$160,000	\$160,000	\$160,000	\$0	0.0%
0300	Part Time Salaries	\$1,000	\$0	\$0	\$0	\$0	0.0%
0400	Audit Fees	\$15,000	\$15,000	\$15,000	\$16,000	\$1,000	6.7%
0450	Engineering	\$15,000	\$5,000	\$12,000	\$8,500	-\$3,500	-29.2%
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$500	-\$500	-50.0%
0500	FICA	\$12,500	\$12,500	\$12,500	\$12,500	\$0	0.0%
0600	Group Insurance	\$27,000	\$28,320	\$32,880	\$28,654	-\$4,226	-12.9%
0700	Retirement	\$9,000	\$9,000	\$3,000	\$10,000	\$7,000	233.3%
0800	Employee Relations	\$3,500	\$3,000	\$0	\$2,500	\$2,500	1500.0%
1100	Postage	\$5,000	\$4,000	\$3,000	\$2,000	-\$1,000	-33.3%
1110	Telephone	\$5,000	\$5,000	\$3,000	\$3,200	\$200	6.7%
1200	Printing	\$2,500	\$2,000	\$2,000	\$1,800	-\$200	-10.0%
1310	Electricity	\$9,000	\$9,000	\$10,500	\$10,500	\$0	0.0%
1400	Travel & Training	\$5,000	\$5,000	\$3,000	\$3,000	\$0	0.0%
1500	Maint. Buildings	\$1,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
1600	Maint. Equipment	\$1,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
1700	Maint. Vehicles	\$1,000	\$2,000	\$1,000	\$1,000	\$0	0.0%
1710	Auto Supplies/Tires	\$500	\$600	\$600	\$450	-\$150	-25.0%
2600	Advertising	\$1,500	\$1,000	\$1,000	\$1,000	\$0	0.0%
3100	Gas, Oil, Grease	\$500	\$500	\$1,800	\$2,200	\$400	22.2%
3200	Office Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$2,500	\$2,500	\$2,000	\$1,500	-\$500	-25.0%
3310	Small Tools/Equipment	\$2,000	\$1,500	\$1,000	\$1,000	\$0	0.0%
3400	Expendable Supplies	\$1,000	\$1,000	\$1,000	\$800	-\$200	-20.0%
4500	Contracted Services	\$70,000	\$80,000	\$84,700	\$86,700	\$2,000	2.4%
5300	Dues & Subscriptions	\$4,000	\$4,000	\$4,000	\$3,500	-\$500	-12.5%
5400	Insurance & Bonds	\$3,500	\$3,500	\$3,500	\$4,000	\$500	14.3%
5410	Unemployment Insurance	\$2,000	\$12,000	\$10,000	\$8,500	-\$1,500	-15.0%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
5700	Miscellaneous Expenses	\$1,000	\$1,500	\$2,100	\$2,000	-\$100	-4.8%
7400	Capital Outlay	\$10,000	\$10,000	\$0		\$0	0.0%
9100	Contributions	\$1,000	\$0	\$0		\$0	0.0%
	Totals	\$377,000	\$383,920	\$375,580	\$376,804	\$1,224	0.3%

Library
104300

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0290	Yount Fund	\$4,868	\$4,868	\$4,868	\$3,755	-\$1,113	-22.9%
1110	Telephone	\$800	\$800	\$800	\$325	-\$475	-59.4%
4501	County Contract	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
	Totals	\$22,668	\$22,668	\$22,668	\$21,080	-\$1,588	-7.0%

Planning
104400

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0401	Professional Services	\$25,000	\$25,000	\$25,000	\$26,500	\$1,500	6.0%
0402	Stormwater Phase II	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
1400	Training	\$200	\$200	\$200	\$500	\$300	150.0%
2600	Advertising	\$500	\$500	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$100	\$100	\$100	\$750	\$650	650.0%
	Totals	\$26,800	\$26,800	\$26,800	\$29,250	\$2,450	9.1%

Police
105100

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0132	Separation Allowance	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.0%
0200	Full Time Salaries	\$328,206	\$344,617	\$344,617	\$344,617	\$0	0.0%
0300	Part Time Salaries	\$53,181	\$53,181	\$53,181	\$53,181	\$0	0.0%
0470	OSHA Mandates	\$500	\$500	\$500	\$500	\$0	0.0%
0500	FICA	\$32,000	\$33,600	\$33,600	\$33,600	\$0	0.0%
0600	Group Insurance	\$65,000	\$63,720	\$73,980	\$64,471	-\$9,509	-12.9%
0700	Retirement	\$30,000	\$30,000	\$32,000	\$35,500	\$3,500	10.9%
0900	Medical Physical's	\$5,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
1100	Postage	\$500	\$400	\$400	\$400	\$0	0.0%
1110	Telephone	\$10,500	\$10,500	\$9,000	\$9,000	\$0	0.0%
1200	Printing	\$400	\$300	\$300	\$300	\$0	0.0%
1300	Natural Gas	\$2,500	\$2,000	\$2,000	\$2,000	\$0	0.0%
1310	Electricity	\$5,000	\$6,000	\$5,000	\$5,000	\$0	0.0%
1400	Travel & Training	\$8,000	\$7,000	\$7,500	\$7,500	\$0	0.0%
1500	Maint. Building	\$5,000	\$3,500	\$3,500	\$3,500	\$0	0.0%
1600	Maint. Equipment	\$3,000	\$2,000	\$1,800	\$1,800	\$0	0.0%
1700	Maint. Vehicles	\$12,600	\$7,500	\$6,500	\$8,500	\$2,000	30.8%
1710	Auto Supplies/ Tires	\$5,500	\$3,500	\$3,000	\$3,000	\$0	0.0%
2600	Advertising	\$350	\$250	\$250	\$250	\$0	0.0%
3100	Gas, Oil & Grease	\$30,000	\$26,000	\$26,000	\$30,000	\$4,000	15.4%
3200	Office Supplies	\$3,500	\$2,500	\$2,000	\$2,000	\$0	0.0%
3300	Departmental Supplies	\$4,000	\$19,000	\$6,000	\$5,000	-\$1,000	-16.7%
3310	Small Tools & Equip.	\$23,000	\$14,154	\$10,000	\$10,000	\$0	0.0%
3600	Uniforms	\$12,000	\$9,000	\$9,000	\$8,000	-\$1,000	-11.1%
4500	Contracted Services	\$22,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
5300	Dues & Subscriptions	\$1,500	\$2,000	\$2,000	\$2,000	\$0	0.0%
5400	Insurance	\$22,000	\$22,000	\$22,000	\$25,000	\$3,000	13.6%
5420	Insurance Deductions	\$3,000	\$2,000	\$1,500	\$1,000	-\$500	-33.3%
5700	Miscellaneous	\$1,100	\$1,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$20,000	\$10,700	\$76,000	\$77,000	\$1,000	1.3%
	Totals	\$724,337	\$711,922	\$767,628	\$769,119	\$491	0.1%

**Fire
105300**

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0200	Full Time Salaries	\$51,310	\$53,362	\$91,362	\$84,000	-\$7,362	-8.1%
0300	Part Time Salaries	\$38,566	\$44,928	\$42,432	\$42,432	\$0	0.0%
0400	Audit Fees	\$360	\$10,000	\$0	\$0	\$0	0.0%
0430	Legal Services	\$200	\$500	\$500	\$0	-\$500	-100.0%
0500	FICA	\$6,800	\$7,519	\$9,665	\$9,665	\$0	0.0%
0600	Group Insurance	\$9,025	\$7,500	\$16,440	\$15,827	-\$613	-3.7%
0700	Retirement	\$5,848	\$4,460	\$6,140	\$8,986	\$2,846	46.4%
0900	Medical Physicals	\$6,000	\$5,300	\$8,450	\$10,520	\$2,070	24.5%
1100	Postage	\$250	\$285	\$250	\$300	\$50	20.0%
1110	Telephone	\$6,839	\$6,839	\$5,100	\$5,100	\$0	0.0%
1300	Natural Gas	\$2,672	\$4,000	\$3,480	\$3,480	\$0	0.0%
1310	Electricity	\$7,131	\$6,900	\$6,900	\$8,000	\$1,100	15.9%
1400	Travel & Training	\$9,072	\$9,056	\$11,210	\$11,210	\$0	0.0%
1500	Maint. Buildings	\$5,200	\$5,400	\$5,000	\$6,100	\$1,100	22.0%
1600	Maint. Equipment	\$10,221	\$10,221	\$9,000	\$8,000	-\$1,000	-11.1%
1700	Maint. Vehicles	\$13,900	\$13,200	\$11,000	\$9,500	-\$1,500	-13.6%
1710	Auto Supplies/Tires	\$1,452	\$3,880	\$4,200	\$4,560	\$360	8.6%
3100	Gas, Oil, Grease	\$7,552	\$7,950	\$7,950	\$8,450	\$500	6.3%
3200	Office Supplies	\$1,780	\$1,750	\$1,500	\$1,500	\$0	0.0%
3300	Departmental Supplies	\$3,814	\$3,800	\$5,000	\$4,000	-\$1,000	-20.0%
3310	Small Tools/Equipment	\$9,800	\$9,795	\$10,025	\$12,310	\$2,285	22.8%
3600	Uniforms	\$11,850	\$10,000	\$13,310	\$13,310	\$0	0.0%
4400	Fire Prevention	\$1,208	\$1,200	\$1,200	\$1,200	\$0	0.0%
4500	Contracted Services	\$14,747	\$9,980	\$9,381	\$9,866	\$485	5.2%
5300	Dues & Subscriptions	\$1,900	\$1,955	\$2,766	\$2,766	\$0	0.0%
5400	Insurance & Bonds	\$14,645	\$8,000	\$10,158	\$13,601	\$3,443	33.9%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
5700	Miscellaneous Expenses	\$300	\$300	\$500	\$500	\$0	0.0%
7400	Capital Outlay	\$440,400	\$70,725	\$13,000	\$6,900	-\$6,100	-46.9%
9100	Contributions	\$6,200	\$6,200	\$6,200	\$6,200	\$0	0.0%
	Totals	\$690,042	\$326,005	\$313,119	\$309,283	-\$3,836	-1.2%

Public Works
105450

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0200	Full Time Salaries	\$185,000	\$185,000	\$185,000	\$185,000	\$0	0.0%
0300	Part Time Salaries	\$3,000	\$8,000	\$8,000	\$8,000	\$0	0.0%
0450	Engineering Services	\$1,000	\$1,000	\$1,000	\$1,000	\$0	1000.0%
0470	OSHA Mandates	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
0500	FICA	\$15,625	\$15,625	\$15,625	\$15,625	\$0	0.0%
0600	Group Insurance	\$49,224	\$42,396	\$49,320	\$42,980	-\$6,340	-12.9%
0700	Retirement	\$11,700	\$11,700	\$11,700	\$11,700	\$0	0.0%
0900	Medical Physicals	\$2,000	\$2,000	\$0	\$2,000	\$2,000	2000.0%
1110	Telephone	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
1300	Natural Gas	\$2,500	\$4,500	\$3,500	\$3,500	\$0	0.0%
1310	Electricity	\$40,000	\$42,000	\$42,000	\$42,000	\$0	0.0%
1400	Travel & Training	\$1,000	\$1,000	\$1,500	\$1,500	\$0	0.0%
1500	Maint. Buildings	\$15,000	\$10,000	\$7,500	\$7,500	\$0	0.0%
1600	Maint. Equipment	\$15,000	\$10,000	\$10,000	\$10,000	\$0	0.0%
1610	Maint. Streets	\$30,000	\$20,000	\$15,000	\$15,000	\$0	0.0%
1700	Maint. Vehicles	\$8,400	\$7,000	\$7,000	\$8,000	\$1,000	14.3%
1710	Auto Supplies/Tires	\$5,000	\$5,000	\$4,500	\$3,500	-\$1,000	-22.2%
2600	Advertising	\$300	\$300	\$300	\$300	\$0	0.0%
3100	Gas, Oil, Grease	\$16,000	\$16,000	\$16,000	\$17,500	\$1,500	9.4%
3200	Office Supplies	\$750	\$750	\$500	\$500	\$0	0.0%
3300	Departmental Supplies	\$8,000	\$8,000	\$8,000	\$7,000	-\$1,000	-12.5%
3310	Small Tools/Equipment	\$6,700	\$5,700	\$4,500	\$3,000	-\$1,500	-33.3%
3400	Expendable Supplies	\$1,000	\$1,000	\$500	\$500	\$0	0.0%
3600	Uniforms	\$6,000	\$6,000	\$5,000	\$5,000	\$0	0.0%
4500	Contracted Services	\$90,000	\$87,000	\$85,000	\$85,000	\$0	0.0%
4800	Leaf Bags	\$3,000	\$3,000	\$2,500	\$2,500	\$0	0.0%
4900	Landfill Fees	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.0%
5300	Dues & Subscriptions	\$600	\$600	\$600	\$600	\$0	0.0%
5400	Insurance	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.0%
5420	Insurance Deductions	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
5700	Miscellaneous	\$3,000	\$2,000	\$1,000	\$1,000	\$0	0.0%
7400	Capital Outlay	\$30,000	\$38,500	\$37,825	\$5,000	-\$32,825	-86.8%
	Totals	\$574,799	\$559,071	\$548,370	\$510,205	-\$38,165	-7.0%

Recreation
106200

Acct	Description	FY 09 Budget	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change
0300	Part Time Salaries	\$0.00	\$0.00	\$0.00	\$8,000	\$8,000	8000.0%
0500	FICA	\$0.00	\$0.00	\$0.00	\$2,000	\$2,000	2000.0%
1310	Electricity	\$4,000	\$3,500	\$2,500	\$2,500	\$0	0.0%
1500	Maint. Buildings	\$6,000	\$6,000	\$5,000	\$4,500	-\$500	-10.0%
2600	Advertising	\$0	\$0	\$0	\$250	\$250	250.0%
3300	Departmental Supplies	\$3,600	\$3,000	\$3,500	\$3,500	\$0	0.0%
3400	Appearance	\$3,000	\$3,000	\$3,000	\$4,000	\$1,000	33.3%
4500	Contracted Services	\$22,000	\$10,000	\$8,000	\$8,000	\$0	0.0%
5150	Recreation Programs	\$0	\$0	\$252	\$3,500	\$3,248	1288.9%
5100	Marathon	\$10,000	\$10,000	\$11,152	\$0	-\$11,152	-100.0%
4700	Senior Citizens	\$4,554	\$4,600	\$4,340	\$4,000	-\$340	-7.8%
5700	Misc. Expenses	\$500	\$200	\$27	\$0	-\$27	-100.0%
7300	Claremont Day	\$19,677	\$22,000	\$24,662	\$21,510	-\$3,152	4000.0%
8200	Christmas Parade	\$3,500	\$6,600	\$6,290	\$5,800	-\$490	-7.8%
	Totals	\$76,831	\$68,900	\$68,723	\$67,560	-\$1,163	-1.7%

Debt Service
107200

Acct	Description	FY 10 Budget	FY 11 Budget	FY 12 Proposed	FY12 vs FY11	Percent Change	Payoff Date
4100	Rail Spur Principle	\$100,000	\$100,000	\$100,000	\$0	0.0%	2024
4150	Rail Spur Interest	\$59,400	\$55,440	\$51,480	-\$3,960	-7.1%	
4200	City Hall Principle	\$79,061	\$79,791	\$79,790	-\$1	0.0%	2014
4250	City Hall Interest	\$8,051	\$8,125	\$5,125	-\$3,000	-36.9%	
5300	Fire Dept. Principle	\$110,146	\$111,346	\$111,346	\$0	0.0%	2014
5350	Fire Dept. Interest	\$23,472	\$11,339	\$7,152	-\$4,187	-36.9%	
	Totals	\$380,130	\$366,041	\$354,893	-\$11,148	-3.0%	

REQUEST FOR COUNCIL ACTION

Date of Meeting: **June 6, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Budget Transfers

Monies have been moved in the City Council budget to cover salaries and various expenses related to the Veterans Monument and email services. Money has also been moved in the Administration Budget to advance the purchase of a server for City Hall. The Police budget was changed to cover fuel costs and retirement contributions. In the Fire Department budget was revised to cover additional fuel costs and overages in the repairs to the Station. Money was also moved in public works to cover rising fuel costs. The Water & Sewer fund was revised to cover NCDENR fees, Postage and Water Bond Principal payments.

Recommendation: Informational Only



CITY OF CLAREMONT
CLAREMONT, NORTH CAROLINA

June 2, 2011

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2011 budget.

City Council

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-4100-0100		
Elected Official Fees	\$650.00	
10-4100-0600		
Group Health Insurance		\$650.00
10-4100-5700	\$2,500.00	
Miscellaneous		
10-4100-0600		
Group Health Insurance		\$2,500.00

Administration

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-4200-4500		
Contracted Services	\$11,350.00	
10-4200-5410		
Unemployment Insurance		\$5,000.00
10-4200-5300		
Dues and Subscriptions		\$2,000.00
10-4200-1700		
Vehicle Maintenance		\$500.00
10-4400-0402		
Phase II		\$1,000.00
10-4200-0470		
OSHA Mandates		\$1,000.00
10-4200.0400		
Audit Fees		\$850.00
10-4200-5420		
Insurance Deductions		\$1,000.00

Police

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-5100-0700 Retirement	\$2,747.20	
10-5450.0900 Medical Physicals		\$2,747.20
10-5100-3100 Gas/Oil/Grease	\$5,417.00	
10-5100-3600 Uniforms		\$1,000.00
10-5100-3300 Departmental Supplies		\$1,500.00
10-5100-1500 Building Maintenance & Grounds		\$2,917.00

Fire

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-5300-3100 Gas/Oil/Grease	\$800.00	
10-5300-3300 Departmental Supplies		\$800.00
10-5300-1500 Building Maintenance & Grounds	\$1,209.99	
10-5300-1110 Telephone		\$1,209.99

Public Works

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-5450-3100 Gas/Oil/Grease	\$2,500.00	
10-5450-1500 Building Maintenance & Grounds		\$2,500.00

Water & Sewer Fund

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30-8220-1100		
Postage	\$400.00	
30-8220-0450		
Engineering Services		\$400.00
30-8220-0490		
NCDENR Fees	\$8,500.00	
30-8220-1600		
Maintenance/Equipment		\$2,500.00
30-8100-0450		
Engineering Services		\$1,500.00
30-8220-1500		
Building Maintenance & Grounds		\$1,000.00
30-8100-4500		
Contracted Services		\$3,500.00
30-8100-8100		
Water Bond Principle	\$2,000.00	
30-8100-4500		
Contracted Services		\$2,000.00

These transfers do not increase or decrease the Fiscal Year 2011 budget.

Stephanie Corn, Finance Officer

Doug Barrick, City Manager

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Adopt Fiscal Year 2012 Budget Ordinance

North Carolina General Statutes require that the City adopt a budget no later than June 30th of each calendar year for the coming Fiscal Year.

The proposed budget for fiscal year 2012 holds the tax rate at \$0.46 tax rate per \$100 of assessed valuation for the sixth year in a row. As required, the City has published a revenue neutral rate following the countywide property tax revaluation. The proposed rate is lower than the revenue natural rate of \$.04625 of tax per \$100 of valuation. The proposed budget totals \$2,815,357, which represents a decrease of 5.8% from fiscal year 2011. The proposed budget does recommend an increase in water and sewer rates and capacity fees for new water and sewer customers

Recommendation: Adopt the Fiscal Year 2012 Budget Ordinance

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 22-10

AN ORDINANCE OF THE CITY OF CLAREMONT ADOPTING THE CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2012

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2011 and ending June 30th 2012.

Ad Valorem Taxes	\$1,882,481
Occupancy Tax	\$15,000
Grants & Investments	\$228,000
Utility Franchise Fees	\$180,000
Sales Tax	\$170,500
Fund Balance	\$197,775
State Shared Revenues	\$119,500
Fees	\$16,300
Miscellaneous	\$5,800
Total	\$2,815,357

Section 2: The following amounts are hereby appropriated in the General Fund for the operation of the City government and its activities for the Fiscal Year beginning July 1st 2011, and ending June 30th 2012, in accordance with the chart of accounts heretofore established for the City.

City Council	\$67,163
Economic Development	\$233,000
Administration	\$376,804
Police	\$846,119
Fire	\$309,119
Public Works	\$510,205
Recreation	\$67,560
Planning	\$29,250
Library	\$21,080
Total	\$2,815,357

Section 3: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year Beginning July 1st 2011 and ending June 30th 2012:

Charges for Utilities	\$1,000,693
Other Charges	\$43,800
Total	\$1,044,493

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the Fiscal Year beginning July 1st 2011 and ending June 30th 2012, in accordance with the chart of accounts heretofore established for this city.

Water Treatment	\$230,682
Water Maintenance	\$107,000
Waste Water Treatment	\$427,700
Waste Water Maintenance	\$78,500
Debt Service	\$200,611
Total	\$1,044,493

Section 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1st 2011 and ending June 30th 2012:

Powell Bill Distribution	\$20,000
Total	\$20,000

Section 6: The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of city streets for the Fiscal Year beginning July 1st 2011 and ending June 30th 2012, in accordance with the chart of accounts heretofore established for this city.

Powell Bill Operations	\$20,000
Total	\$20,000

Section 7: The operating funds encumbered on the financial records of June 30th 2011 are hereby re-appropriated into this budget.

Section 8: There is hereby levied a tax at the rate of forty six cents (\$.46) per one hundred (\$100) valuation of property as listed for taxes as of January 1st 2011, for the purpose of raising the revenue listed as “Ad Valorem Taxes” in the General Fund in Section 1 of this ordinance.

Section 9: The corresponding FY 2011-2012-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2012 Schedule of Fees is attached as Attachment A to this Ordinance.

Section 10: The City Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$5,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

Section 11: Copies of the Annual Budget ordinance shall be furnished to the City Clerk, to the Governing Board and to the City Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

INTRODUCED at the regular meeting of the City Council of the City of Claremont on June 6, 2011.

ADOPTED at the regular meeting of the City Council of the City of Claremont on June 6, 2011.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

City of Claremont Schedule of Fees

Description

The schedule of fees, lists fees charged for conducting business with the City of Claremont-including planning and zoning development fees, building & sign permit fees, fire service and inspection charges, water and sewer deposits, and tap fees, along other various public works offerings and city services.

City Fees	
Return Check	\$25.00
Bank Fee	\$50.00
Tax Rate	.46/100
	valuation
Copies of Ordinance/Policies/etc.	\$.15/page
Research, Retrieval, & Assembling of Documents	\$10.00/hour employee
Accident Reports Police/Fire	\$3.00
A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.	
Hazardous Materials Emergency Response Fee:	
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour
Personnel on Scene (per person)	\$20.00 hour
Supplies and Materials	Cost +15%
Fire Inspection Fee	\$25.00
Safety Inspection Fee	\$25.00
Use of Fire Department Facilities (per hour, two hour minimum)	\$25.00 per hour

Planning & Zoning	
Rezoning Application	
Residential	\$500.00
Mixed use	\$800.00
Commercial & Industrial	\$800.00
<i>(variance, inspection, special use permit)</i>	
Subdivision Approval Application	
Major Subdivision	\$100 + \$5/Lot Prelim
All Over 5 Lots	\$100 + \$3/Lot Final
Minor Subdivision (5 Lots Max)	\$75.00
Landlocked Subdivision Plat	
	\$100 + \$10/Lot
Administrative Review	
	\$50.00
Copy of Subdivision Regulations	
	\$15.00
Zoning Compliance Letter	
	\$25.00
Zoning Permits	
	\$25.00
Zoning Map	
	\$5.00
Copy of Zoning Ordinance	
	\$20.00
Street Closing Petition	
	\$100.00
Petition for Text Amendment	
	\$200.00
Voluntary Annexation Petition	
	\$100.00
New Development Street Signs	
	\$100.00
Road Name Change	
	\$350 + \$50 for each sign
Ordinance Violations	
1st Offense	\$50 a day
2nd Offense	\$100 a day
3rd and subsequent Offenses	\$200 a day
<i>(each day violation exists)</i>	

Public Works	
Lot Cleaning	
Charge per Working Hour	\$25.00
Charge per Dump Truck Hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per backhoe/bobcat hour	\$50.00
<i>(minimum of 3 hours)</i>	
Lot Mowing	
Charge for tractor/bushhog per hour	\$50.00
<i>(minimum of 3 hours)</i>	
Charge per Employee Hour	\$25.00
<i>(minimum of 3 hours)</i>	
Sale of Leaf Bags	10/\$ 2.00
The charge of leaf bags is subject to change due to circumstances at the landfill and cost associates with this service.	
Collection of White goods	
	\$10/each
Signs For Insurance Reimbursement/Replacement	
STOP sign	\$75.00
<i>(with 2 hours cost for replacement)</i>	
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$40.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	\$10.00

Water & Sewer	
Utility Fees	
Late Penalty	\$10.00
Relocation Fee	\$100.00
Reconnect Fee	\$30.00
Reconnect Fee w/ Meter Removed	\$125.00
Meter Tampering Fee	
	\$200.00

Deposits	
Water/ Sewer	
Residential	\$125.00
Commercial	\$150.00
Industrial	\$250.00
Sprinkler Fees - Section- Annual Fees	
Each Hydrant	\$150.00
Each Sprinkler Connection	
12 Inch	\$500.00
10 Inch	\$400.00
8 Inch	\$300.00
6 Inch	\$300.00
Meter Testing Fees	
3/4"-2" inch Meters	\$100.00
3" - 6" Meters	\$330.00
Water Tap Fees	
3/4" Meter and tap	\$750.00
1" Meter and tap	\$950.00
1 1/2 " Meter and tap	\$2,600.00
2" Meter and tap	\$3,000.00
3" Meter and tap	\$10,000.00
4" Meter and tap	\$12,000.00
6" Meter and tap	\$14,000.00
Outside rates will be double the inside rates for all meter sizes	
Proper Backflow Prevention Devices are required on all connections prior to use	
Maintenance and testing of the devices are the responsibility of the customer	

Water Capacity Fees	
3/4" Meter	\$250.00
1" Meter	\$700.00
1 1/2 " Meter	\$1,200.00
2" Meter	\$1,700.00
3" Meter	\$5,000.00
4" Meter	\$8,500.00
6" Meter	\$15,000.00
Outside rates will be double the inside rates for all meter sizes	

Sewer Tap Fees	
4" Tap	\$750.00

6" Tap	\$900.00
8" Tap	\$1,200.00
10" Tap	\$1,400.00
12" Tap	\$1,800.00
Multiple Dwelling add per unit	\$150.00
Outside rates will be double the inside rates for all tap sizes	

Sewer Capacity Fees	
3/4" Meter	\$500.00
1" Meter	\$950.00
1 1/2 " Meter	\$1,800.00
2" Meter	\$3,000.00
3" Meter	\$6,000.00
4" Meter	\$9,500.00
6" Meter	\$18,000.00
Outside rates will be double the inside rates for all meter sizes	

Wastewater Treatment Plant	
Pretreatment Permits	\$1,500.00
Compliance Permitting	\$150.00
Compliance Monitoring <i>(2 times per year)</i>	\$500.00
Inspection Monitoring	\$250.00
Flow	\$0.00
Ammonia Monitoring	\$250.00
BOD Excess Surcharge	Cost +25%
TSS Excess Surcharge	Cost +25%

Punch Under Driveways/Mole	
Inside	\$30/ft
Outside	\$60/ft

Water/Sewer Extension	
Water Pipe below 1 inch pipe	\$40/ft
Water Pipe above 1 inch pipe	Cost + 25 %
Hydrants	\$2,800.00
Valve and Box	\$1,000.00

Water & Sewer Availability Survey	\$0.00
--	--------

Water & Sewer Usage Rates	Base	Per 1000	Bill Code
Residential Water Rates			
3/4" Meter	\$10.00	\$2.80	WI
3/4" Meter Outside	\$20.00	\$5.60	WO
Residential Sewer Rates			
3/4" Meter	\$17.00	\$4.20	SI
3/4" Meter Outside	\$34.00	\$8.40	SO
Inside Commercial & Industrial Water Rates			
3/4 " Meter	\$12.00	\$3.70	C1
1" Meter	\$18.00	\$3.70	C2
1 1/2" Meter	\$36.00	\$3.70	C3
2" Meter	\$60.00	\$3.70	C4
3" Meter	\$108.00	\$3.70	C5
4" Meter	\$204.00	\$3.70	WC
6" Meter	\$225.15	\$3.70	C6
Outside Commercial & Industrial Water Rates			
3/4 " Meter	\$12.00	\$7.40	C7
1" Meter	\$18.00	\$7.40	C8
1 1/2" Meter	\$36.00	\$7.40	C9
2" Meter	\$60.00	\$7.40	CA
3" Meter	\$108.00	\$7.40	CB
4" Meter	\$204.00	\$7.40	WB
6" Meter	\$225.15	\$7.40	CD
Inside Commercial & Industrial Sewer Rates			
3/4 " Meter	\$19.00	\$6.00	S1
1" Meter	\$28.50	\$6.00	S2
1 1/2" Meter	\$57.00	\$6.00	S3
2" Meter	\$76.00	\$6.00	S4
3" Meter	\$95.00	\$6.00	S5
4" Meter	\$114.00	\$6.00	SC
6" Meter	\$133.00	\$6.00	S6
Outside Commercial & Industrial Sewer Rates			
1" Meter	\$57.00	\$12.00	S7
2" Meter	\$152.00	\$12.00	SA
4" Meter	\$228.00	\$12.00	SB

REQUEST FOR COUNCIL ACTION

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Adopt Economic Development Fund Project Ordinance

In order to account for the equipment lease and related payments for the economic development agreement with Pierre Foods the City of Claremont needs to establish a project ordinance. This project will span multiple years and will not have an impact on the general fund for the City.

Recommendation: Adopt Economic Development Fund Project Ordinance

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 23-10

AN ORDINANCE OF THE CITY OF CLAREMONT ESTABLISHING AN ECONOMIC DEVELOPMENT PROJECT FUND

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: It is estimated that the following revenues will be available in the Economic Development Fund will be provided from the following sources:

Golden Leaf Funds	\$225,000
Total	\$225,000

Section 2: The following amounts are hereby appropriated in the Economic Development Fund :

Contracted Services	\$225,000
Total	\$225,000

Section 3: This Capital Project Fund shall continue until the project is complete

Section 4: Payments from this fund shall be authorized by the City Manager

Section 5: This project is effective upon adoption

INTRODUCED at the regular meeting of the City Council of the City of Claremont on June 6, 2011.

ADOPTED at the regular meeting of the City Council of the City of Claremont on June 6, 2011.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM: _____
Bob Grant, City Attorney

Department, Committee & Manager Reports

Date of Meeting: June 6, 2011

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 10

- A. Youth Council Report
- B. Fire Department
- C. Police Department
- D. Public Works
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Recreation
- I. Appearance Committee
- J. Veterans Memorial Committee

Item 11

City Managers Report

Recommendation: Take Reports



CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE
CLAREMONT, NC 28610
828/459-9296 FAX 828/459-9732

The Claremont Fire Department responded to 25 calls for the month of May 2011 and 113 year to date.

Man hours spent on fire calls for the month totaled 142.66.

Average member response to calls, 9 this month and 9 for the year.

Average response time to calls 2 min. 46 seconds till the first engine was on the scene.

Training for the month totaled 214.5 hours for the department.

There were 9 business inspections, 1 re-inspections, 1 safety inspection and 6 pre plan done for the month.

The Fire Prevention Office performed 4 programs this month, installed 2 smoke detectors, replaced 7 smoke detector batteries and performed no child safety seat inspections.

The 3rd annual pancake breakfast was a success.

Annual service testing on fire hose has begun. All 1 ¼", 4" and 5" hose has been tested with 3 failures. Testing will resume the week of May 23rd with 2" and 3".

Respectively submitted,

Gary W. Sigmon, Chief

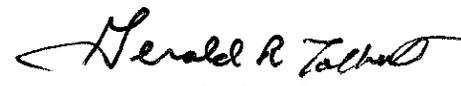
*Claremont Police Department
Monthly Service
May 2011*

<i>Calls Answered</i>	885	<i>Court Hours</i>	10
<i>Felonious Crimes</i>	5	<i>Citations to Court</i>	26
<i>Misdemeanor</i>	17	<i>Warnings</i>	59
<i>Accidents (PI)</i>	1	<i>Business Escorts</i>	45
<i>Accidents (PD)</i>	8	<i>Funeral Escorts</i>	5
<i>Warrants for Arrest</i>	3	<i>Vehicles Impounded</i>	2
<i>Subpoenas Served</i>	7	<i>Assisted Motorist</i>	27
<i>Open Businesses</i>	20	<i>Alarms Answered</i>	30
<i>Property Checks</i>	1286	<i>Part-Time hours</i>	140
<i>Animal Calls</i>	0		

Noted Events during the Month

- 1. Officers are investigating the Armed Robbery which occurred at the New Panda Restaurant.*
- 2. Officers investigated the Unattended Death of Mrs. Atkinson.*
- 3. Officers are investigating (2) B & E to vehicles which occurred in Ole Savannah.*
- 4. Officers made (2) arrest for Possession of Drug Paraphernalia.*

Respectfully Submitted


Chief of Police

CITY OF CLAREMONT POLICE DEPARTMENT



CHIEF OF POLICE
GERALD R. TOLBERT

POLICE CAPTAIN
GARY E. BOST

P.O. BOX 446 • 3301 EAST MAIN ST.
CLAREMONT, N.C. 28610
TEL. 828-459-9295 • FAX 828-459-7865

To: City Council
City of Claremont

On behalf of the Claremont Police Department and all other agencies that participated in Operation Medicine Cabinet, I would like to thank you for your help and support. After collecting information from other agencies a total of 39 lbs .145 ounces was collected. Without your help this project would not have been the success it was.

LT. PJ Stanley

A handwritten signature in cursive script that reads "PJ Stanley".

Claremont Police Department

CLAREMONT PUBLIC WORKS MONTHLY REPORT

WATER DEPARTMENT

<u>18</u>	WATER TURNED ON
<u>20</u>	WATER TURNED OFF
<u>35</u>	METERS RE-READ
<u>0</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>5</u>	DIRTY WATER COMPLAINTS
<u>1450+10</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>736</u>	LEAF BAGS TAKEN TO LANDFILL
<u>9.25</u>	TONS OF ROUGH TRASH PICKED UP
<u>115</u>	HRS. CHIPPING LIMBS
<u>225</u>	HRS. MOWING
<u>48</u>	HRS. BUSH HOG
<u>32</u>	HRS. CLEAN STORM DRAINS
<u>48</u>	HRS. CLEAN CURB & GUTTERING
<u>7</u>	# OF WHITE GOOD PICKUPS

PERSONNEL

<u> </u>	OVERTIME HOURS
<u> </u>	TRAINING HOURS

PARK

<u>5</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

OTHER

jetted out and cleaned 1450 feet of main sewer line on south depot street from Yount street to main street and washed & cleaned out 10 man holes

on public works new 29 HP fuel injection mowers we have seen 35% fuel reduction



CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE May 2011

The City of Claremont Operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

Claremont Water & Waste Water Customer Profile & Usage						
Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
January In	608	1,740,000	492	120	4,222,200	84
January Out	181	537,000	10	17	184,800	3
February In	608	2,472,300	495	118	5,373,800	82
February Out	180	794,600	10	17	234,800	3
March In	616	2,234,200	500	121	3,101,200	85
March Out	179	666,000	10	17	178,810	3
April In	618	2,009,900	503	116	2,840,100	82
April Out	177	555,700	10	17	160,490	3
May In	615	2,063,500	500	116	3,188,100	82
May Out	178	630,400	10	17	180,200	3

Claremont Water Usage vs Water Purchased		
Month	Purchased from Conover	Billed by Claremont
January 2011	8,576,500	6,684,000
February 2011	6,019,500	8,875,500
March 2011	8,425,000	6,180,210
April 2011	6,885,500	5,567,490

System Activities for May 2011

- Met with NCDENR to review system progress
- Working with two new businesses for water and sewer taps
- Working with NC Public Water Supply on construction permits for Baker St.

McLin Creek WWTP

McLin Creek WWTP- April 2011- NPDES Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	300,000	102,000	197,000	140,000
BOD mg/l	16.0mg	6.6	18	9.3*
TSS mg/l	30mg	2.0	8.8	4.1
Fecal Coliform	200ml	1	73	3
Ammonia-Nitrogen, mg/l	4.0mg	.11	5.27	1.48
Dissovled Oxygen, mg/l	5.0mg	7.8	8.3	8.1

* McLin Creek WWTP was noncompliant for BOD on one weekly average and on the monthly average for April 2011

McLin Creek WWTP Flow, Gallons per day			
Month	Min	Max	Average
April	102,000	197,000	140,000
March	130,000	401,000	157,000
February	87,000	206,000	136,000
January	77,000	173,000	123,000
December	93,000	261,000	132,000
November	51,000	170,000	125,000
October	110,000	353,000	169,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

May 17, 2011- NCDENR NOV and Fines for February 2011 Flows

- Fine of \$1,335.06
- This NOV targeted BOD limits for both the weekly and monthly averages in the month of February.
- The BOD limits are a direct result on a single industrial user that the City is actively working with to install a pretreatment facility.
- The City is also working closely with NCDENR to help alleviate additional fines and penalties in association with these BOD limits.

North WWTP

North WWTP- April 2011- NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	71,000	117,000	88,000
BOD mg/l	30.0mg	2.3	5.4	3.8
TSS mg/l	30mg	2.0	4.2	1.6
Fecal Coliform	200ml	1	21	5
Ammonia-Nitrogen, mg/l	4.0mg	.010	.010	.0
Dissovled Oxygen, mg/l	5.0mg	8.3	8.6	8.5

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
April	71,000	117,000	88,000
March	72,000	148,000	96,000
February	60,000	122,000	84,000
January	59,000	127,000	82,000
December	96,000	132,000	114,000
November	67,000	133,000	103,000
October	80,000	138,000	106,000

NCDENR LETTERS & NOTICES OF VIOLATIONS

- NONE

Claremont Waste Water Collections System**NCDENR LETTERS & NOTICES OF VIOLATIONS****February 9,2011- NCDENR Request for Industrial User Data**

- This letter has asked the City to survey every industrial and commercial user connected to the waste water system and sample any significant commercial or industrial user on the system for all discharge parameters.
- The City of Hickory has been coordinating with all Significant Users to begin flow monitoring and sampling as required

City of Claremont

Council Meeting

06/07/2011

Claremont Rescue Squad

Agenda

1. Presentations
 - a. Jason Crooks
 - b. Presentation on Claremont Rescue Bases and Equipment
2. Crash Truck update
3. Call Numbers
4. Member Information
5. Update on the 30 Guns in 30 Days fundraiser



Claremont Planning Report May 2011

Zoning Permits Issued

- ❖ May 4 – 3332 E. Main Street – Change of occupancy – Financial Services office
- ❖ May 9 – 3248 W. Mains St. – New Wall mounted sign
- ❖ May 19– 2973 Kelly Blvd. – New Wall sign and re-facing of existing ground sign
- ❖ May 23 – 2975 Kay St – Building a roof over existing deck

Code Enforcement

- ❖ 2973 Kelly Blvd – erosion control issue; silt fence is now in place
- ❖ 3020 Montclair Drive – camper trailer being used as living quarters, property owner has corrected the issue

Planning Board Work

- ❖ Meet May 9 to consider CUP 11-2 for Advance Pierre Foods pre-treatment facility expansion
- ❖ May 9 – worked on language for Sign Ordinance update; gave input to staff via email and telephone after a draft was finished

Other Work

- ❖ Answered numerous zoning/planning questions
- ❖ May 16 - Met with Advance Pierre Foods staff for the pre-treatment facility expansion
- ❖ Map maps for Henry Helton and the Kids Marathon
- ❖ Worked with Fire Chief on Change of Occupancy issues

City of Claremont
Recreation Committee
Meeting Minutes
May 21, 2011

The Recreation Committee met on Saturday morning May 21 at 8:30 AM in the conference room of O' Cup.

Review Easter Egg Hunt: Susan Tucker led a discussion on the event with suggestions for next year. One item is to plan for a rain date. The event needs to have more publicity with signs indicating the event with day and time. The general view of the committee was that it was a success even though we had to postpone the event a week. The Youth Council did an excellent job working with putting out the Easter Eggs and working with the youth in their search for eggs. It is an event that the committee wants to conduct again and make it a bigger success.

New Programs: The committee discussed with Susan new ideas for programs for the future. >She has a list of bands and other musical groups that she will be contacting about setting up a series of concerts in the park using the amphitheater. >She will be working with a group that started last year conducting "Ole Time Christmas". The idea is to reduce the cost in the horse drawn carriage around Claremont to see the Christmas lights. Everyone will purchase their tickets at O' Cup, take the ride leaving from City Hall parking lot, return to O' Cup for a warm drink and refreshments. >The committee has talked about having a movie in the park which will be developed. >A new idea came up that perhaps we could partner with the City of Newton to take youth to Newton for swimming lessons or just a recreation swim. Ideas are welcome from others to generate more activities for the citizens of Claremont.

Report on City Wide Yard Sale: The only problem that came up during this discussion was the parking at the Quick Stop. People were using their parking spaces to come to the Yard Sale. These cars were blocking the gas pumps and the parking. We had more vendors than we have ever had, and the vendors in the City Hall parking lot filled every space. Many of the vendors expressed their appreciation for the City in conducting the event and look forward to doing this again. It was suggested that we work at getting more spaces along Main Street from City Hall to the Lions Club sale. We need to keep the sale on the sidewalk side of Main Street while getting the two Lutheran churches to move their sale to the side walk. We need to contact the 3 or 4 homes from the churches to the Lions Club sale to provide spaces in their front yard. The aim is to keep the sale on Main Street as much as possible.

Tailgate Market: Henry reported that he has sent out 20 letters to farmers inviting them to participate in the Tailgate Market and visited the Conover Market to talk with the farmers. He has generated some interest and was told that they would look into coming. Henry indicated that the citizens have stated their interest in the market.

Rated for use of City Park: The Regional Outdoor Recreation commission meeting was attended by Henry, where a discussion was held on the fees to rent a city park. Claremont is the only community that does not have a fee structure. A question

came up about charging a fee since we developed the park with State and Federal funds. Henry is to investigate this issue and report back to the committee. It was pointed out that the Council and to approve the fee structure and the City Manager had to look at the fees as for the overall budget for the city. More discussion will be taking place at future meetings.

Master Plan for Recreation: It was brought to the attention of the committee that we are doing more programming, and we now have three parks. With all of this the committee needs to look at the development so we will be running the plan instead the expansion running the committee. Our programs are getting larger along with new programs being developed. This will take some time to develop, however we need to start to put wishes and dreams on paper to offer some guidance for the future.

Claremont Day: The committee talked about the big event coming up in October. PETCO is getting their program ready for the Pet Show. They have asked for two hours starting at 11:00 AM and going to 1:00 PM. The committee working on the Baby Show has not started as of yet. The ladies on the committee are school teachers and will work on the program when they get out of school. They should have some information for our July or August meeting.

The committee reviewed the application for vendors. Then spent some time talking about publicity. It was stated that our banners are 12 to 14 years old and need to be replaced. It was discussed about getting small signs like the real estate signs. One new idea was to get on the City's Face Page.

A new attraction for the youth will be a puppet show and the Balloon Man to be placed over where the rides and games will be.

Christmas Parade: There was not too much discussion on this event. However, a suggestion for the Grand Marshall was Ned and Dale Jarrett. Everyone felt that the parade route starting on Oxford Street and ending at the City Park was the best way to go. We talked about making sure that the parade entries continue on to the City Park to disband and then turn left going east to leave Claremont. This is an area where we will need police help to direct traffic to continue going east.

Family Picnic: The committee has talked about having a picnic in the park for the Council, Planning Board and other committees and boards with the staff. The Recreation Committee wants to cook hot dogs and hamburgers for everyone and their families. This will be the number one item to discuss at the June meeting.

Adjournment: The meeting was adjourned.

Respectfully submitted,

Susan Tucker
Recreation Leader

Henry H. Helton, Jr.
Special Events Coordinator



CITY OF CLAREMONT

APPEARANCE COMMISSION MINUTES

Monday May 23, 2011

The meeting was held at City Hall. Those in attendance were Chairman Glenn Morrison, Judy Setzer, PJ Stanley and Jane Robbins.

Glenn opened the meeting with prayer.

Spring Yard Contest: Members are to choose 3 or 4 yards at next meeting.

Memorial Day Services: Monday, May 30 at 10 o'clock. There will be a speaker. The florist has put flowers in the urns.

A wreath will be placed at the War Memorial.

Flags for the Welcome signs: Henry will have the flags on the signs for Memorial Day.

Mural on wall at County Wide: No decision made for the present.

Planters on Main Street: Jane will check at Lowes for flowers. Will plant for July 4th.

Bronze Plaques for Book Walk. Doug Barrick, city manager, is working with Sherrie Smith.

Interstate 40 interchange: P J will talk to the owner of Evans Tree Service about trimming the trees and shrubs. We need a quote on the job

Also the city can clean and mulch if needed.

Depot Welcome sign: No decisions were made on how to improve the look of the sign and what to plant.

East 70 Welcome sign: Still needs to be cleaned.

Next meeting will be on Monday June 27th at 6 o'clock.

The meeting was adjourned.