

**CITY OF CLAREMONT
CITY COUNCIL MEETING
AGENDA PACKET**



**March 7, 2011
Claremont City Hall
Council Chambers
7:00 pm**



**CITY OF CLAREMONT
CITY COUNCIL MEETING
Regular Meeting
March 7, 2011
7:00 PM
Claremont City Hall, Council Chambers**

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. APPROVAL OF MINUTES**
 - A. Regular Meeting – February 7, 2011
 - B. Closed Session- February 7, 2011
- 6. PRESENTATIONS**
 - A. Emergency Action Plan
 - B. Claremont Rescue Squad
- 7. CITIZEN'S CONCERNS AND COMMENTS**
- 8. OLD BUSINESS**
 - A. Ordinance 20-10- Water & Sewer Fund Budget Amendment
- 9. NEW BUSINESS**
 - A. Budget Transfer
 - B. Resolution 30-10 Surplus Property
 - C. Resolution 31-10 Planning Board Appointments
 - D. Support of Glenn Morrison and Bunker Hill High School ROTC
- 10. DEPARTMENT & COMMITTEE REPORTS**
 - A. Youth Council Report
 - B. Fire Department
 - C. Police Department
 - D. Public Works
 - E. Planning and Zoning
 - F. Recreation

- G. Appearance Committee
- H. Veterans Memorial Committee

11. CITY MANAGER'S REPORT

12. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	April 4 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	March 14 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 4 th Monday of each month	March 28 th	Council Chambers 6:00 pm
<u>Recreation Committee</u> 4 th Monday of each month	March 28 th	Claremont Library 7:00 pm
<u>Youth Council</u> 1 st Sunday of each month	March 5 th	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	March 22 nd	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	March 16 th	1 st Baptist Fellowship Hall 8:30 am

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular meeting held on February 7, 2011

Recommendation: Approve the Minutes



City Council Regular Meeting Minutes Tuesday, February 8, 2011

The regular city council meeting of the City of Claremont was held in the Council Chambers of the City Hall at 7:00 p.m. on February 8, 2011.

The following members of the Claremont City Council were present: Mayor David Morrow, Councilmember James Stanley, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Attorney, Bob Grant, Finance Officer, Stephanie Corn, Administrative Support Clerk, Mandy Buff, Police Chief, Gerald Tolbert, Police Captain, Gary Bost, Fire Chief, Gary Sigmon, Public Works Director, Tom Winkler.

Others in attendance were: Henry Helton, Nathan Huret, Wesley R. Fuy, Scott Ramsey, Jerry Peeler, John Cathey, Amy Cathey, Tom Aitken, Robert Winrow, and Glenn Morrison.

1. CALL TO ORDER

Mayor David Morrow called the regular City Council meeting of the City of Claremont to order at 7:00 p.m.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Reverend Dr. Gary S. Haddock from Saint Marks Lutheran Church in Claremont. Councilmember Shawn Brown led the Pledge of Allegiance.

4. MAYOR'S REPORT

Mayor David Morrow extended his condolences to the Setzer and Hollar families for the loss of Helen Hollar. He mentioned City Manager Doug Barrick couldn't attend the meeting because he had the flu. Mayor Morrow thanked Councilmember Timothy Lowrance for stepping in and conducting January's Council meeting. He stated Nicky Setzer, Shawn Brown, James Stanley and his self attended a National League of Cities Conference in Savannah, Georgia. One topic that was discussed at the conference was long range planning. The budget retreat is scheduled for February 26th.

5. APPROVAL OF MINUTES

A. Regular Meeting - January 3, 2011 and B. Closed Session - January 3, 2011 - City Attorney, Bob Grant suggested that the sentence "Mayor David Morrow was excused from the meeting." to be stricken from the January 3, 2011 City Council regular meeting minutes and the closed session minutes. Councilmember Shawn Brown moved to accept both the regular meeting minutes and the closed session minutes with the correction made to them. The motion was seconded by Mayor Pro Tem Timothy Lowrance.

C. Plaque Presentation - Fire Chief, Gary Sigmon presented Jerry Peeler with a plaque to thank him for his service as a volunteer Firefighter for the Claremont Fire Department.

6. PRESENTATION

A. Adopt a Street - Henry Helton spoke about the Adopt a Street program of Keep Catawba County Beautiful. He presented Carolina Coach and Camper, Glenn Morrison and Friends, Mt. Calvary Baptist Church, and Claremont Courier with signs to be posted along their street that they have adopted to keep clean.

7. CITIZEN'S CONCERNS AND COMMENTS

None

8. OLD BUSINESS

A. Public Works Skid Steer - Tom Winkler, Public Works Director, stated the purpose of the skid steer is to help maintain the water and sewer lines. The estimated cost to purchase a skid steer is \$47,203 and he would like to use some money from the Water and Sewer Capital Reserve Fund. Tom also mentioned that some additional attachments for the skid steer may be purchased in the future.

Stephanie Corn, Finance Director, stated after the purchase there would be \$258,000 left in the Water and Sewer Capital Reserve Fund.

A motion was made by Councilmember James Stanley to accept the quote for the skid steer and to take the money out of the Water and Sewer Capital Reserve Fund. The motion was seconded by Councilmember Shawn Brown. The motion passed unanimously.

9. NEW BUSINESS

A. Fiscal Year 2012 Budget Calendar - Councilmember Nicky Setzer moved to accept the Fiscal Year 2012 Budget Calendar. The motion was seconded by Councilmember James Stanley. The motion passed unanimously.

B. 2011 City of Claremont City Council Meeting Dates - Councilmember Timothy Lowrance moved to accept the 2011 City of Claremont City Council Meeting Dates. The motion was seconded by Councilmember Nicky Setzer. The motion passed unanimously.

C. Fiscal Year 2011 General Fund Budget Transfer - Monies in four separate budget lines have been transferred to cover expenditures.

D. Ordinance 17-10 Police Renovation Project Fund - Transfer \$1,000 from the Police Renovations Fund's balance to the General Fund's balance. This will remove all funds from this account and close this project. Councilmember Nicky Setzer moved to accept Ordinance 17-10 Police Renovation Project Fund. The motion was seconded by Councilmember Dale Sherrill. The motion passed unanimously.

E. Ordinance 18-10 City Park Enhancement Project Fund - Transfer \$232.26 from the General Fund's balance to the City Park Fund. This will fully fund this fund and close this project ordinance. Councilmember Timothy Lowrance moved to accept Ordinance 18-10 City Park Enhancement Project Fund. The motion was seconded by Councilmember Shawn Brown. The motion passed unanimously.

F. Ordinance 19-10 Rail Spur Project Fund - Transfer \$56,000 from the General Fund Capital Reserve Fund & transfer \$89,690.72 from the General Fund's balance for the total of \$145,690.72 to the Rail Spur Project Fund. This will fully fund from the City of Claremont. Once the City receives the grant reimbursements this fund will be fully funded and closed out. Councilmember Nicky Setzer moved to accept Ordinance 19-10 Rail Spur Project Fund. The motion was seconded by Councilmember Shawn Brown. The motion passed unanimously.

10. DEPARTMENT & COMMITTEE REPORTS

A. Youth Council - Shawn Brown reported they are waiting to find out the total amount of money that was raised for the fundraiser they had.

B. Fire Department - Gary Sigmon, Fire Chief, reported the Claremont Fire Department responded to 327 calls in 2010. Average member response to calls was 9 for the year. Average response time to calls 4 minutes and 9 seconds until the first engine arrived on the scene.

C. Police Department - Gerald Tolbert, Police Chief, reported that crime is up. There were break-ins to several vehicles. He reminded everyone to make sure their vehicles are locked. There was a break-in at Dollar General and a refrigerator unit was stolen from Pierre Foods. After March 1st Ford, Crown Victoria's will no longer be available to order.

James Stanley reported the Claremont Medicine Cabinet will be held on May 7th. The emergency action plan has been revised and is going to be reviewed by the committee before it is presented to the city council. The emergency action plan should be presented to the city council in March's City Council Meeting.

D. Public Works - Tom Winkler, Public Works Director, reported there was a water leak on Main Street and they will cover the hole that was dug with asphalt as soon as the ground settles which will be about two to three weeks. City Manager, Doug Barrick and Tom Winkler went to the city park and looked at the restrooms. The lights around the restrooms and the heaters inside the restrooms will be replaced. The toilets will be upgraded to commercial tank less toilets and if there is enough money left in the budget they will be putting new gutters and a tin roof on the restrooms.

E. Planning and Zoning - Bob Grant, City Attorney, mentioned there was a sign variance application submitted by Carolina Coach & Camper that will be discussed at the Planning Board's meeting on February 15th.

F. Recreation - Henry Helton reported if they do not get the grant for Francis Sigman Park they will use the money that is in the budget to update the restrooms.

G. Appearance Committee - No further report.

H. Veterans Memorial Committee - Henry Helton reported the wall has been ordered.

11. CITY MANAGER'S REPORT

In the Absence of the City Manager, Mayor David Morrow reported the surplus items that were on govdeals.com were sold. The plans for Francis Sigman Park, which was discussed in January's meeting, are moving forward. There is a new Eagle Scout project for the park, which is to relocate the mural to a different location.

12. CLOSED SESSION

At 7:43 p.m. Councilmember Dale Sherrill moved to go into closed session to discuss the economic development client project elevate. The motion was seconded by Councilmember James Stanley. The motion passed unanimously.

13. ADJOURN

At 8:14 p.m. Councilmember Timothy Lowrance moved to adjourn the City Council meeting. The motion was seconded by Councilmember James Stanley. The motion passed unanimously.

Respectively submitted,
Mandy D. Buff, Administrative Support Clerk

David B. Morrow, Mayor

Attested:

Mandy D. Buff, Administrative Support Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the closed session meeting held on February 7, 2011

Recommendation: Approve the Minutes

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Emergency Action Plan Presentation

As a result of the recent Tornado the Emergency Action Plan Committee has revised and updated the Claremont Emergency Action Plan. This plan is intended to give residents and business the basic understanding of planning for emergencies. This plan will be made available on the City website as well as in hard copy at all City buildings.

Recommendation: Hear the updated plan

CITY OF CLAREMONT



EMERGENCY ACTION PLAN



Overview

Each day we take protective measures to ensure that we safeguard our family members and ourselves. We take action each day, mostly out of second nature. These actions can include, buckling your seatbelt, wearing protective clothing while playing sports, wearing safety glasses, or wearing steel toe boots to work. Each of these simple actions can help protect you as you go about your day. In order to ensure your safety during an emergency such as a flood, tornado, hurricane, or large accident, it is essential that you plan and prepare for such events. The City of Claremont is full of potential for disasters, with our large industrial businesses, the railroad, major highways and our geographical location in natural disasters. This document is intended to give you the basic understanding of planning for emergencies. Keep in mind that each disaster or event is unique and your ability to act quickly is critical. When disaster strikes remain calm and patient and put your plan into action. Listen carefully to information and news and avoid getting caught up in the hysteria caused by rumors. React with the facts and information rather than rumors. You can rest assured that top-notch emergency personnel are protecting your City, but they are also counting on you to be ready to act to help protect yourself and your families. The hope is that we never have to implement these well-laid plans but we cannot avoid the real potential for disasters.

Preparedness

Preparedness is everyone's concern, not just government agencies, but also all sectors of society. Service providers, businesses, civic & volunteer groups, industry, churches, and neighborhood associations as well as every individual citizen should plan for disasters. During the few hours or days following a disaster, essential services may not be available and our preparedness will play a key role in your ability to act.

Create a Disaster Plan

- Meet with your family and discuss why you need to prepare for disasters. Explain the dangers of Fire, severe weather, and other potential incidents.
- Pick two places to meet. 1) In case of a sudden emergency, meet in a designated place. 2) In case you cannot return home designate a place in another community to meet.
- Ask an out of state friend to be your "family contact". After a disaster, it is often easier to place a long distance call. Other family members should call this person and tell them their location. Everyone must know the phone number of your "family contact".
- Discuss what to do in case of an evacuation. Determine the best escape routes

from your home. Try to find two ways out of each room.

- Plan how to take care of your pets.
- Plan on what items you may have to take with you in the event of an evacuation. Do you have quick access to important documentation, clothes, medications, extra cash or credit cards?

Practice & Maintain your Plan

It is important that you practice the plan on a regular basis so family members will remember what to do when disaster strikes. There may not be enough time in an actual emergency to refresh your entire family.

- Quiz your entire family often so they remember what to do.
- Replace stored water and food every six months.
- Test and recharge your fire extinguishers according to the instructions.
- Test your smoke detectors monthly and change the batteries twice a year.

Complete a Checklist

- Post emergency telephone numbers by your phone, or ensure these numbers are stored in your cell phone.
- Teach children how and when to dial 9-1-1.
- Show each family member how and when to turn off water, gas, and electricity at the main shut offs.
- Check to see if you have adequate and proper home insurance coverage.
- Teach each family member how to use the fire extinguisher and show them where it is kept.
- Install smoke detectors on each level of your home, especially near bedrooms and if possible install smoke detectors in the each bedroom as well. Once these are installed, they need to be tested monthly and have the batteries replaced twice a year.
- Conduct a home hazard hunt. During a disaster, ordinary objects in your home can cause injury or damage. Anything that can move, fall, break, or cause a fire is

a home hazard. Inspect your home at least once a year and fix potential hazards.

- Stock emergency supplies and assemble a Disaster Kit. Items to include are: Battery operated radio and flashlight, extra batteries, water, first aid kit, prescription medications, non-perishable foods, and baby/infant care items (if applicable).
- Consider making an itemized list of personal property, including furnishing's, clothing, and valuables. Photographs of your home inside and out are extremely helpful in assisting adjusters in settling claims and prove insured losses.
- Ensure all of your important information including, birth certificates, social security cards, identification, insurance policies, titles, deeds, etc.. are kept in a fire proof safe or in a safe deposit box. This safeguarding will ensure you have access to your documents in the time of highest need.

What Can I Do?

How will I know if something has happened?

Emergency warning and notification procedure typically used by the City of Claremont in the event of a disaster include:

- Emergency Alert System (EAS)- Information will be provided via radio and television
- CODE RED- An automated system for sending recorded messages via telephone, cell phone, text and email. You must sign up for this system in order to receive information.
- Residential route alerting- If possible, messages maybe announced to neighborhoods from police, fire and rescue vehicles.
- Neighbor to neighbor alerting.

Evacuation

Evacuation means to leave the area of the actual or potential hazard or disaster. Emergency managers carefully develop plans and procedures for evacuations to avoid confusion and get people out of an area safely and quickly. If an evacuation is called for, your local officials will advise you or notifications will be send to advise of what route to take and locations of shelters. If you evacuated do not return home until authorities say it is safe and upon your return follow the instructions given by authorities. There may be curfews or limited access to protect your safety.

What to do in a Hazardous Material Incident

- Stay away from the incident site to minimize the risk of contamination and follow all instructions given by emergency authorities.
- If you were caught outside during an incident, try to stay upstream, uphill, and upwind of the spill site. Many materials can be carried very quickly by water and air. In general, try to stay at least one mile from the danger area.
- If you are in a car, close the windows and shut off the heat and air conditioning. This will reduce the risk of contamination.
- Avoid contact with any spilled liquid material, airborne mist or solid chemicals.
- Do not drink or eat any food or water that you suspect may have been contaminated.

Sheltering In Place

Depending on the severity of the material and the nature of the spill, you may be asked to shelter in place. This means you will need to stay in your home or automobile until the spill or leak is fixed. To reduce the probability of potentially toxic vapors from entering your home, seal all entry doors and keep them closed until instructed or the event is over. Seal any gaps around windows or doors and close your fireplace dampers. Once you have sealed your home turn off any HVAC equipment or if it is a commercial HVAC system close the fresh air intake.

Decontamination

If you are exposed to Hazardous Material, you should:

1. Follow decontamination as directed by local authorities. Depending on the chemical, you may be advised to shower or you may be advised to stay away from water and follow other procedures.
2. Seek medical treatment for unusual symptoms that may be related to the exposure.
3. If medical help is not immediately available and you think you might be contaminated, remove all of your clothing and shower thoroughly (Unless local authorities advise otherwise). Change into loose, warm clothing and seek help as soon as possible.

4. Place exposed clothing and shoes in tightly sealed containers before showering and do not allow them to contact or containment others. Contact local authorities for disposal.
5. Advise everyone who comes in contact with you that you may have been exposed.
6. Find out from local authorities how to clean up your property.
7. Report any lingering vapors, chemicals, or hazards to 911.

Important Phone Numbers

Catawba County Dispatch Emergency	911
Catawba County Dispatch Non-Emergency	828-464-3112
Claremont Police Department	828-459-9295
Claremont Fire Department	828-459-9296
Claremont Rescue Squad	828-459-7968
Claremont Public Works	828-459-7800
Claremont City Hall	828-459-7009
North Carolina Highway Patrol	828-466-5528
American Red Cross	828-322-4151
Center for Disease Control	800-232-4636
Poison Control	800-222-1222
Public Service of North Carolina (GAS)	877-776-2427
Duke Power	800-777-9898
Bellsouth	866-346-1168

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Claremont Rescue Squad Update

The Claremont Rescue Squad performs a vital role in the community by providing responses to medical emergencies, automobile accidents and technical rescue operations including urban search and rescues. Chief Jason Crooks will give a brief overview of the recent activities and accomplishments of the Claremont Rescue Squad as well as an overview of future plans.

Recommendation: Hear the presentation

Claremont Rescue Squad

Monthly Meeting

03/07/2011

- February Calls Ran – 58
- Avg. Response Time – 5 min 35 sec
- New Members – 1
- Awarded the OSM grant in the amount of \$9,885 (50% commitment)
 - 36KW Generac Generator – Installed
 - 12 Auto Inflator Mustang Life Jackets
- 11th Annual Pig Picken and Poker Run – April 16th
- 30 guns in 30 days Fund Raiser – Tickets now on sale.
- All repairs are complete from Tornado Damage
- New Medium Duty Rescue Truck on order. Estimated completion date of late summer of 2011. Cost \$ 150,000.00
- 3 year outlay for Building Improvments
 - Upstairs Door Replacements - \$ 1900.00
 - Heating and Air Replacement - \$ 7850.00
 - Resurfacing of upper parking lot and install concrete pads at doors – getting estimates at this time.

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Ordinance 20-10 amending the fiscal year 2011 budget.

This ordinance officially formalizes council action from the February 7th meeting to move funds from the Water & Sewer Capital Reserve Fund to purchase a bobcat for the maintenance department.

Recommendation: Approve Ordinance

City Council of the City of Claremont
Catawba County, North Carolina

Ordinance No. 20-10

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT
MUNICIPAL BUDGET FOR FISCAL YEAR 2011

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS FOLLOWS:

Transfer of \$43,203.28 from the Water and Sewer Capital Reserve Fund Balance to the Water and Sewer Operating Fund for the purchase of Capital Outlay (authorized at last month's meeting). This amendment formalizes the prior Council action.

Water and Sewer Reserve Fund

	<u>Increase</u>	<u>Decrease</u>
Revenues		
61.3990.0000 Fund Balance Appropriated	\$47,203.28	
Expenditures		
61.5711.3301 Transfer to Water and Sewer Fund		\$47,203.28

Water and Sewer Fund

	<u>Increase</u>	<u>Decrease</u>
Revenues		
30.3890.0000 Transfer for Water and Sewer Capital Reserve Fund	\$47,203.28	
Expenditures		
30.8250.7400 Capital Outlay	\$47,203.28	

INTRODUCED at a regular meeting of the City Council of the City of Claremont on February 8, 2011.

ADOPTED at a regular meeting of the City Council of the City of Claremont on March 7, 2011.

MAYOR David Morrow

ATTEST:

Doug Barrick, City Clerk

APPROVED AS TO FORM:

Bob Grant, City Attorney

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Budget Transfer

Monies have been moved in both the Fire Department budget and City Administration budget. In the Fire department due to an increase in membership the budgets amount for annual physicals needed to be increased. The Fire Dept has also moved money and will strive to save funds to take advantage of a capital item that was scheduled for next year's budget. They will be purchasing and outfitting Engine 73 with a light tower at a much-reduced rate. City Administration has also moved funds to cover the contributions to the retirement system; this budget line was reduced without cause in the current year's budget.

Recommendation: Informational Only

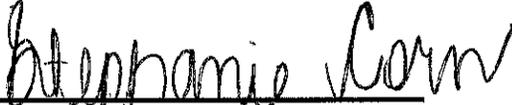
CITY OF CLAREMONT
CLAREMONT, NORTH CAROLINA

03/04/2011

I, Stephanie Corn, authorize the following transfers in the 10/11 budget lines.

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10-5300-7400	\$ 6,900.00	
Capital Outlay		
10-5300-0200		\$ 6,900.00
Salaries		
Transfer for the light tower. Purchased this year, with a cost savings of \$2500.00.		
10-5300-0900	\$ 1,900.00	
Medical Physicals		
10-5300-1710		\$ 500.00
Auto Supplies/Tires		
10-5300-3100		\$ 700.00
Gas/Oil/Grease		
10-5300-4500		\$ 700.00
Contracted Services		
Monies needed for members annual physicals.		
10-4200-0700	\$ 6,000.00	
Retirement		
10-4200-0450		\$ 6,000.00
Engineering		
Enough funds not budgeted in the administration retirement line in the 10/11 budget.		

These transfers do not increase the 10/11 budget.


Stephanie Corn, Finance Officer


Doug Barrick, City Manager

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve a Resolution for Surplus Property

The 1989 Ford Econoline current serves as the Police Department command center, however this vehicle is in constant need of repair. The last two times the Police needed to mobilize the unit they were unable to get it running. This vehicle was given to the City and has outlived its useful life, the County has two state of the art command centers that Claremont has access to at any time. The 1986 Jeep was also given to the City and has been used solely for snow and ice patrols over the last few years, as a result the undercarriage of the vehicle is rusted out and is now unsafe to use for Police work. These items will be sold via Govdeals.com.

Recommendation: Approve Resolution

**CITY OF CLAREMONT
NORTH CAROLINA**

RESOULTION # 30-10

A RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, it has been determined by the City Council that certain property owned by the City of Claremont is dilapidated and in need of repair or replacement; and

WHEREAS, it has been determined that the cost of repair is beyond the value of the piece of equipment; and

WHEREAS, the City Council is desirous of disposing of the property.

WHEREAS, North Carolina General Statute 160a-270(c) enables municipalities to conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Claremont that the following pieces of property shall be declared surplus property and sold via GovDeals online auction service:

Surplus Vehicles					
YEAR	MAKE	MODEL	VIN #	MILEAGE	COND.
1989	Ford	Econoline 350	1FDKE30H2JHB78492	36,691	Needs Repair
1986	Jeep	Cherokee	1JCHX7716GT225519	51,687	Rusted Out

NOW, THEREFORE, IT IS FURTHER RESOLVED that the City Manager is hereby authorized to dispose of said vehicles and equipment in accordance with law.

Adopted this 7th day of March 2011.

David B. Morrow, Mayor

ATTEST:

Doug Barrick
Town Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Resolution to Reappoint Planning Board Members

The Planning Board currently has two member seats and one alternate member seat open. Planning Board Chairman and Planner Laurie LoCicero have recommended to reappoint the current members to these positions.

Recommendation: Approve Resolution

**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 31-10

A RESOLUTION TO APPOINT CLAREMONT PLANNING BOARD MEMBERS

WHEREAS, there are currently three open seats on the Planning Board, and

WHEREAS, it has been determined that the existing members of this board have proved good service to the City of Claremont, and

WHEREAS, the Chair of the Planning Board as recommended that the exiting members are reappointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CLAREMONT CITY COUNCIL:

Section 1.

The Claremont City Council Appoints Nick Colson to the Planning Board. This term shall expire in March 2014.

The Claremont City Council Appoints Ronald Cox to the Planning Board. This term shall expire in March 2014.

The Claremont City Council Appoints Jack Ledford to the Planning Board as an Alternate Member. This term shall expire in March 2014.

Adopted this 7th day of March 2011.

David B. Morrow, Mayor

ATTEST:

Doug Barrick
Town Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Support of Glenn Morrison and Bunker Hill High School ROTC

Glenn Morrison with Cargo Transporters has put together an event on the evening of for all area High School ROTC's. Glenn has secured national author Lieutenant Colonel Floyd Sheldon to inspire our future leaders. LTC Sheldon will feature his new book Fundamentals of Leadership and build on his 25 plus year career in the US Army. Mr. Morrison has asked local business for a donation to help support this cause.

Recommendation: Contribute \$500 towards this event

Department & Committee Reports

Date of Meeting: **March 7, 2011**

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 10

- A. Youth Council Report
- B. Fire Department
- C. Police Department
- D. Public Works
- E. Planning and Zoning
- F. Recreation
- G. Appearance Committee
- H. Veterans Memorial Committee

Item 11

City Managers Report

Recommendation: Take Reports



CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE
CLAREMONT, NC 28610
828/459-9296 FAX 828/459-9732

The Claremont Fire Department responded to 19 calls for the month of February 2011 and 39 year to date.

Man hours spent on fire calls for the month totaled 192.83.

Average member response to calls, 9 this month and 9 for the year .

Average response time to calls 3 min. 38 seconds till the first engine was on the scene.

Training for the month totaled 238 hours for the department.

There were 19 business inspections for the month and 12 pre plans.

The Fire Prevention Office performed 4 programs this month, installed 9 smoke detectors, replaced 15 smoke detector batteries and performed 0 child safety seat inspections.

Respectively submitted,

Gary W. Sigmon, Chief

*Claremont Police Department
Monthly Service
February 2011*

<i>Calls Answered</i>	<i>856</i>	<i>Court Hours</i>	<i>13</i>
<i>Felonious Crimes</i>	<i>13</i>	<i>Citations to Court</i>	<i>43</i>
<i>Misdemeanor</i>	<i>38</i>	<i>Warnings</i>	<i>56</i>
<i>Accidents (PI)</i>	<i>0</i>	<i>Business Escorts</i>	<i>33</i>
<i>Accidents (PD)</i>	<i>4</i>	<i>Funeral Escorts</i>	<i>6</i>
<i>Warrants for Arrest</i>	<i>6</i>	<i>Vehicles Impounded</i>	<i>3</i>
<i>Subpoenas Served</i>	<i>11</i>	<i>Assisted Motorist</i>	<i>23</i>
<i>Open Businesses</i>	<i>14</i>	<i>Alarms Answered</i>	<i>21</i>
<i>Property Checks</i>	<i>1123</i>	<i>Part-Time hours</i>	<i>356</i>
<i>Animal Calls</i>	<i>1</i>		

Noted Events during the Month

- 1. Officers are investigation the Breaking and Entering of 8 vehicles within the City.*
- 2. We had 1 incident involving a dog bite to a citizen in the City.*
- 3. Officers made two arrest involving Forgery and Uttering of Government checks.*
- 4. Officer stopped a vehicle reference Driving While Impaired and resulted in Assault on an Officer. Two arrest, were made in the incident.*
- 5. Captain Bost and Sergeant Long attended a class for Evidence and Property management.*

Respectfully Submitted

Herald R. Tolbert

Chief of Police

CLAREMONT PUBLIC WORKS MONTHLY REPORT

WATER DEPARTMENT

<u>30</u>	WATER TURNED ON
<u>23</u>	WATER TURNED OFF
<u>25</u>	METERS RE-READ
<u>0</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>6</u>	DIRTY WATER COMPLAINTS
<u>1800+8</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>440</u>	LEAF BAGS TAKEN TO LANDFILL
<u>6.82</u>	TONS OF ROUGH TRASH PICKED UP
<u>48</u>	HRS. CHIPPING LIMBS
<u>0</u>	HRS. MOWING
<u>12</u>	HRS. BUSH HOG
<u>56</u>	HRS. CLEAN STORM DRAINS
<u>52</u>	HRS. CLEAN CURB & GUTTERING
<u>4</u>	# OF WHITE GOOD PICKUPS

PERSONNEL

<u> </u>	OVERTIME HOURS
<u>24</u>	TRAINING HOURS

PARK

<u>2</u>	# OF TIMES RE-STOCK BATHROOMS
<u>4</u>	# OF TRASH PICKUPS

OTHER

cloninger street 300 feet of main sewer line jetted out and cleaned
 harwell street 450 feet of main sewer line jetted out and cleaned
 yount street 750 feet of main sewer line jetted out and cleaned
 out fall line off yount to pump station 300 feet of sewer line jetted out and cleaned

COMMUNICATION MEMO

March 2, 2011

TO: Doug Barrick, City Manager

FROM: Henry Helton, Jr.

This is to bring you up to date on the status of the Recreation Committee. Due to the weather conditions Monday evening, February 28, Tim Lowrance and I felt that it would be best to delay our monthly meeting to Saturday, March 5. We will have a full report for you first thing Monday morning, March 7. We realize that it will not be part of the packet that goes out to the Council. However, should there be any issues that need the Council approval I will go over them with you Monday morning.

- A. The agenda items will bring the committee up to date on some events that will be taking place in the four county region that we should begin to plan activities where we could participate.
- B. We will have Susan Tucker report on her program developments.
- C. I will present to them the final draft of the Claremont Day Vendors' application.
- D. The committee needs to come to a realization of the Talent Search part of Claremont Day. I have a plan of action to present to them.
- E. Then we need to build the budget around the stage show as to what we will offer to the entertainment groups.
- F. Other items will be to bring the committee up to date to get their feed back.

There are a few items that the committee must approve, but not necessarily the City Council.

Thank you very kindly for your leadership and working with the Recreation Committee to bring more activities to the citizens.

City of Claremont

MEMORIAL DAY SERVICE

10:00 AM City Park Veterans Memorial

Post the Colors	St. Stephens ROTC
“To the Colors”	Brandon Taylor, Student Bunker Hill
Star Spangle Banner	Sweet Adeline’s
Pledge Allegiance	Girl Scout – Amanda Shufort
Invocation	Rev. William Hollar
Welcome	Mayor David Morrow
Speaker	Master Chief Ray Cerda, US Navy
Read the Veterans of Honor	Council Member P J Stanley
Placing a Wreath at the Memorial	Mayor and Speaker
God Bless America	Sweet Adeline’s
Closing Remarks	Mayor David Morrow
Benediction	Rev. Chuck Bryant
Taps	Brandon Taylor, Student Bunker Hill