



**CITY OF CLAREMONT
CITY COUNCIL MEETING**

**Regular Meeting
December 3, 2012**

7:00 PM

Council Chambers, Claremont City Hall

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT**
- 5. CONSENT AGENDA**
 - A. Regular Meeting Minutes –November 5, 2012
 - B. Closed Session Minutes – November 5, 2012
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATION**
 - A. Police Department
 - B. Fiscal Year 2013 Departmental Goals Update
 - C. 2012 Action Plan Update
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - A. Resolution 11-12 2013 WPCOG Delegate
 - B. Resolution 12-12 Surplus Property
 - C. 2013 City Council Meeting Calendar
- 10. DEPARTMENT & COMMITTEE REPORTS**
 - A. Youth Council
 - B. Fire Department
 - C. Police Department
 - D. Public Works
 - E. Rescue Squad
 - F. Utilities Department
 - G. Planning and Zoning
 - H. Parks & Recreation Committee

I. Appearance Committee

11. CITY MANAGER’S REPORT

12. CLOSED SESSION

A. Discuss a potential lawsuit

B. Discuss an EDC contract

13. ADJOURN

City of Claremont Board & Committee Meetings

<u>City Council Meeting</u> 1 st Monday of each month	January 7 th	Council Chambers 7:00pm
<u>Planning Board</u> 2 nd Monday of each month	December 10 th	Council Chambers 7:00 pm
<u>Appearance Committee</u> 4 th Monday of each month	December 24 th	Claremont Library 6:00 pm
<u>Parks & Recreation</u> 4 th Monday of each month	January 28 th	Claremont City Offices 7:00 pm
<u>Youth Council</u> 1 st Sunday of each month	December 1 st	Council Chambers 3:00 pm
<u>Friends of the Library</u> 4 th Tuesday of each month	December 25 th	Claremont Library 6:00 pm
<u>Seniors Morning Out</u> 3 rd Wednesday of each month	December 19 th	1 st Baptist Fellowship Hall 8:30 am

NOTES:

REQUEST FOR COUNCIL ACTION

Date of Meeting:

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the regular City Council meeting held on November 5, 2012.

Recommendation: Approve the Minutes



City Council Regular Meeting Minutes Monday, November 5, 2012

The regular City Council meeting of the City of Claremont was held in the Training Room at the Claremont Fire Department at 7:00 p.m. on Monday, November 5, 2012.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Manager, Doug Barrick, Finance Officer, Stephanie Corn, Administrative Support Clerk, Mandy Buff, Police Chief, Gerald Tolbert, Police Captain, Gary Bost, Fire Chief, Gary Sigmon, Public Works Director, Tom Winkler and Public Works Lead Supervisor, Garrick Butts. City Attorney, Bob Grant attended the meeting via Skype.

Others in attendance were: Henry Helton, Laurie LoCicero, Susan Tucker, Robert Smith, Melanie Starr, Rupert Little, Eric Jones, Gene Monday, Rev. Dennis Richards, Becky Hannah, James Hannah, Jeff Taylor, Robert Winrow, Jerry Peeler II, Jerry Peeler Sr. and Allie Setzer

1. CALL TO ORDER

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Reverend Dennis Richards. Councilmember Dale Setzer led the Pledge of Allegiance.

4. MAYOR'S REPORT

Mayor David Morrow stated October was a busy month. He mentioned Police Chief Gerald Tolbert had a heart attack but he is doing better. Friday, October 5th kicked off Claremont Daze beginning with the band "Too Much Sylvia" that took the stage on Friday night. The Hickory Jaycees hosted a beer garden in O' Cup Bean & Bakery's parking lot. October 23rd the Council and Police were invited to an anti-bullying meeting. City Manager Doug Barrick, Sgt. Allen Long, Cpt. Gary Bost and Mayor David Morrow attended the meeting. October 25th Mayor Pro Tem Lowrance, Councilmember Brown, Councilmember Nicky Setzer, Mayor David Morrow and Councilmember Dale Sherrill attended an event at the Crawdad's Stadium in Hickory. On October 31st Subway opened up in Claremont. The citywide yard sale and the PJ Stanley 5k run and 1 mile fun walk took place on November 3rd. The 5k run/ fun walk had 67 participants and raised \$1,940.00 for the PJ Stanley Memorial Scholarship fund.

Mayor David Morrow thanked the parks & recreation committee, public works and the rescue squad for their help with yard sale and run.

5. CONSENT AGENDA

A. Regular Meeting Minutes – October 1, 2012 - A motion was made by Mayor Pro Tem Timothy Lowrance to accept the October 1, 2012 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

6. CITIZEN'S CONCERNS AND COMMENTS

Principal Jeff Taylor from Bunker Hill High School thanked Claremont for hosting the pep rally.

7. PRESENTAION

Melanie Starr from Bowman, Pegg & Starr went over their findings from the audit of FY 2012.

8. OLD BUSINESS

None.

9. NEW BUSINESS

A. Resolution 09-12 Jessup Kline Mill – A motion was made by Councilmember Nicky Setzer to approve Resolution 09-12 as presented. Councilmember Dale Setzer seconded the motion. The motion passed unanimously.

B. Resolution 10-12 Surplus Property - A motion was made by Councilmember Shawn Brown to approve Resolution 10-12 as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

C. Resolution 08-12 Transitional Hold Harmless Funds - A motion was made by Mayor Pro-Tem Timothy Lowrance to approve Resolution 08-12 as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

10. DEPARMENT & COMMITTEE REPORTS

A. Youth Council – Allie Setzer reported the Youth Council will hand out treat bags after the Christmas Parade in the Council Chambers and kids can get their picture made with Santa. The Relay for Life fundraiser is May 31 and June 1, 2013. There are currently 16 youth council members. Allie stated the haunted trail was a success.

B. Fire Department – Chief Gary Sigmon reported several volunteers attended training. Hydrant testing has been completed and the new ladder truck will be in service by December 1st.

C. Police Department – Chief Gerald Tolbert reported Lieutenant Bill Stamey, Sergeant Ron Self, Corporal Clay Buff, Officer David Pruitt, Officer Jamie Arbelaez and himself attended the NCLEOA conference at Lake Lure. Captain Gary Bost attended the IACP conference in San Diego, CA and the NCFBINAA in Charlotte. Also CommScope held a 5k run on October 13th, Officer Mark Hays and

Officer Jamie Arbelaez along with Captain Gary Bost were on hand to help with the event and there weren't any incidents to report.

D. Public Works – Public Works Director Tom Winkler reported they jetted out and cleaned out 650 feet of main sewer line on the north plant out fall line. They also jetted and cleaned out 870 feet of main sewer line on South Lookout to Oak Street. They also cleaned 6 manholes.

E. Rescue Squad – Chief Eric Jones thanked the Council for donating the surplus vehicle to the Rescue Squad. Chief Jones stated they responded to their first horse rescue call. That the horse was involved in an accident on I-40. They have begun some outside work at Rescue Base 1; they are trying to make the outside look better. They are working a presentation to take to Bunker Hill High School to try and recruit new members.

F. Utilities Department – City Manager Barrick reported they are continuing to evaluate regional options for wastewater treatment. They are also working with Catawba County to extend a water line to the Bunker Hill Covered Bridge. They are also beginning winter outfall line maintenance work.

G. Planning and Zoning – City Planner Laurie LoCicero reported she worked with the Wooten Company and the Bed Bath and Beyond contractors on the site plan and impervious calculations. Carolina Coach & Camper is adding a boat storage facility. The Planning Board did not meet in October.

H. Parks & Recreation – Mayor Pro Tem Timothy Lowrance reported October was a busy month. They have a new member Angie Sigmon. On Sunday, November 11th at 1:30 p.m. the committee will host a Veteran's Day ceremony. The Christmas parade is coming up. Claremont Daze was a success.

I. Appearance Committee – Councilmember Nicky Setzer reported the committee will judge the Christmas light contest on December 17th.

Mayor Morrow stated on October 22nd and 23rd Councilmember Shawn Brown and Councilmember Nicky Setzer attended a NCLM conference in Charlotte. Mayor Morrow will be attending a conference in Boston after Thanksgiving.

12. CITY MANAGER'S REPORT – City Manager Doug Barrick thanked the parks and recreation committee, Councilmember Dale Sherrill, Sergeant Allen Long, Chief Gary Sigmon, Officer Cody Jarvis and Brenda Stanley and the sponsors for their part in the citywide yard sale and PJ Stanley Memorial 5k run/ fun walk. The paving project has been completed. City Manager Barrick stated he will present the sidewalk grant contract before Council at the December or January Council meeting. He also stated he felt like the City had a clean audit, and all issues have been previously addressed with the Finance Officer's operating procedures.

13. CLOSED SESSION – At 8:12 p.m. Councilmember Dale Setzer made a motion to go into closed session in reference to G.S. 143-318.11(3) (Attorney-Client Privilege) and G.S. 143-318.11(6) (Personnel Matter). Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

At 9:57 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the closed session. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

14. ADJOURN - At 9:58 p.m. Mayor Pro Tem Timothy Lowrance moved to adjourn the City Council meeting. The motion was seconded by Councilmember Shawn Brown. The motion passed unanimously.

Respectively submitted,
Mandy D. Buff, Administrative Support Clerk

David B. Morrow, Mayor

Attested:

Douglas L. Barrick, City Clerk

DRAFT

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approval of Minutes

Approve the minutes from the City Council Closed Session meeting held on November 5, 2012.

Recommendation: Approve the Minutes

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Citizen's Concerns and Comments

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

Recommendation: Hear Public Concerns and Comments

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Police Department Promotion Ceremony

The Claremont Police Department has promoted Captain Gary Bost to Deputy Chief and Sargent Allen Long has been promoted to Lieutenant. Sargent Allen Long was also awarded his Advanced Law Enforcement Certificate. The Claremont Police Department would like to formally badge these new positions and present the certificate.

Recommendation: Conduct the Presentation

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Fiscal Year 2013 Departmental Goals and CIP Updates

As a part of the Fiscal Year 2013 Budget Process each department of the City established goals to work toward during the fiscal year. The departments also had specific capital improvement needs for the fiscal year. These goals and CIP items were adopted by the City Council as a part of the Fiscal Year 2013 Budget.

December marks the mid-point of the fiscal year and the City Manager and Department Heads will give a brief presentation on the status of their goals and CIP items.

Recommendation: Hear Presentation and Ask Questions



City of Claremont

FISCAL YEAR 2013 GOALS

DEPARTMENTAL UPDATES

DECEMBER 3, 2012

Fiscal Year 2013 Departmental Goals



Administration

- Review all city policies and ordinances to ensure they are upheld, updated and enforced
- Improve staff opportunities for professional development in all departments
- Evaluate and implement ways to become more paperless including new technology options

Police

- Update policy and procedures to reflect legal changes and new methodology
- Ensure a full roster of part-time officers
- Begin a Police 101 class
- Vehicle Replacements
 - (1 Vehicles- \$39,000)
- 800 MHz Radios
 - (4 Mobiles - \$12,400)
 - (8 Walkies- \$24,800)
- Digital Alley Cameras
 - (2 Camera Systems- \$10,000)

Fire

- Preplan 50% of the Commercial & Industrial Occupancies
- Purchase and implement new fire pagers
- Bring all members up to NFPA 1403 Standards
- Window Tinting
 - (\$5,000)
- Modify Outside Building Doors
 - (\$7,000)
- Service Truck Replacement
 - (\$125,000- Truck #78)
 - \$40,000 in FY 13 for the Cab and Chassis
 - \$85,000 in FY 14 for the Body and Equipment

Public Works

- Flagman training for all employees
- Begin ASE Certifications for the Mechanic
- Begin once a month department training
- Street Sign Replacements
 - (\$5,000)

Parks & Recreation

- Continue to expand recreation programs
- Expand Claremont Day to a multiday event
- Increase Volunteer Opportunities
- Seek Pricing and Funding for a second mural

Water & Sewer

- Begin in house collections and distribution system certifications
- Continue Proactive Inspections of water and sewer services
- Begin electronic maintenance logging
- Take steps to ensure continuity of service
- Root Control – Calvin, Oak, Church
 - (\$8,000)
- Spare Pumps for Lift Stations
 - (\$37,000)
 - \$18,500 in FY 13
 - \$18,500 in FY 14
- Outfall Mowing Tractor Replacement
 - (\$32,650)
- School Street Lift Station Generator
 - (\$45,920)

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: City of Claremont 2012 Action Plan Update

In 2011 the City of Claremont initiated a strategic planning meeting known as the Mayors' Planning Breakfast to develop a clear and concise action plan to guide the City towards the future. The City Council along with facilitation staff from the Western Piedmont Council of Governments evaluated past major accomplishments, issues, organizational effectiveness, priorities, and concerns for the future. These items were then used to set specific action points, goals, and programs to guide the City over the next several years.

This Plan has been used to establish the City's priorities as it undertakes new ideas or amends existing programs. The Action Plan identifies key initiatives with corresponding goals to direct the City's actions to help achieve its overarching mission while remaining in line with its values. A brief overview of the status and progress of these goals will be outlined.

Recommendation: Hear Presentation and Ask Questions

City of Claremont



2012

ACTION PLAN UPDATE

“ A Progressive City dedicated to preserving small town values while planning for the future”

Parks, Recreation & Culture



- **Expand/schedule programs and other functions in Claremont Park**
- **Involve citizens and youth of our community**
- **Build on PJ Stanley Memorial Scholarship**
- **Historical preservations**
- **Senior citizen promotions**
- **Expand greenways**

Public Utilities



- **Expand sewer capacity**
- **Ensure availability of public utilities**
- **Provide adequate and clean water distribution services**

Technological Innovation



- **Expand the Cities E-Profile**
- **Technology Initiatives**
- **Increase Wi-Fi Access**

Economic Development



- **Fill empty storefronts**
- **Local Promotion of Businesses & Non-Profits**
- **Continue Recruitment & Retention in the Business Park**

Responsive Government



- **Foster community input, involvement & transparency**
- **Evaluate Organizational Effectiveness**

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution 11-12 WPCOG Policy Board Members

The Western Piedmont Council of Governments (WPCOG) has asked the City of Claremont to appoint a Policy Board Member and Alternate for the calendar year 2013 to represent the City. The Policy Board meets once a month at various host cities or sites throughout the region to guide the WPCOG.

Recommendation: Appoint Members and Approve Resolution



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 11-12

**A RESOLUTION ESTABLISHING WESTERN PEIDMONT COUNCIL OF
GOVERNMENTS POLICY BOARD MEMBERS FOR 2013**

WHEREAS, the City of Claremont is an active member of the Western Piedmont Council of Governments; and

WHEREAS, the Western Piedmont Council of Governments Policy Board is comprised of council members of this member jurisdictions; and

WHEREAS, in order to ensure fair representation from all of its members the Western Piedmont Council of Governments has asked each member city to designate one voting delegate and one alternate delegate for the Policy Board;

NOW, THEREFORE, BE IT RESOLVED by the City of Council of the City of Claremont that the Council hereby designates Councilmember Nicky Setzer to serve as the Council's voting delegate to the Western Piedmont Council of Governments for the calendar year 2013.

BE IT FURTHER RESOVLED that the Council hereby designates Councilmember Mayor Pro Temp Tim Lowrance to serve as the Council's alternate voting delegate to the Western Piedmont Council of Governments for the calendar year 2013.

Adopted this 3rd day of December 2012.

David B. Morrow, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Approve Resolution for Surplus Property

The items up for surplus under this resolution include one old police vehicle, a public works truck and a public works dump truck. These vehicles have out lived there useful life to the City. The Public Works dump truck while not high in mileage is extremely worn out and is beginning to experience prolonged downtime and expensive repairs. These items will be sold via Govdeals.com.

Recommendation: Approve Resolution



**CITY OF CLAREMONT
NORTH CAROLINA**

RESOLUTION # 12-12

A RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, it has been determined by the City Council that certain property owned by the City of Claremont is dilapidated and in need of repair or replacement; and

WHEREAS, it has been determined that the cost of repair is beyond the value of the piece of equipment; and

WHEREAS, the City Council is desirous of disposing of the property.

WHEREAS, North Carolina General Statute 160a-270(c) enables municipalities to conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Claremont that the following pieces of property shall be declared surplus property and sold via GovDeals online auction service:

Surplus Vehicles					
YEAR	MAKE	MODEL	VIN #	MILEAGE	COND.
2003	Ford	Crown Vic	2FAHP71WX3X148370	89,982	Worn Out
1994	Ford	Ranger	1FTCR10X2RTA40453	89,446	Worn Out
1999	Chevy	C-6500	1GBK7H1C4XJ107685	22,281	Worn Out

NOW, THEREFORE, IT IS FURTHER RESOLVED that the City Manager is hereby authorized to dispose of said vehicles and equipment in accordance with law.

Adopted this 3rd day of December 2012.

David B. Morrow, Mayor

ATTEST:

Doug Barrick
City Clerk

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: 2013 Council Meeting Dates

Officially, set the 12 meeting dates for the Claremont City Council for calendar year 2013. This calendar adjusts the September meeting one day, to a Tuesday for labor day.

Recommendation: Adopt Calendar

City of Claremont

2013 COUNCIL MEETING SCHEDULE

January	7	<i>Council Chambers</i>
February	4	<i>Council Chambers</i>
March	4	<i>Council Chambers</i>
April	1	<i>Council Chambers</i>
May	6	<i>Council Chambers</i>
June	3	<i>Council Chambers</i>
July	1	<i>Council Chambers</i>
August	5	<i>Council Chambers</i>
September	3	<i>Council Chambers</i>
October	7	<i>Council Chambers</i>
November	4	Claremont Police Department
December	2	<i>Council Chambers</i>

Unless otherwise noted the City of Claremont Council Meetings are held on the first Monday of every month and they begin at 7:00 p.m. They are held in the Council Chambers located in City Hall at 3288 East Main Street, Claremont, N.C. 28610. If you have any questions please call 828-459-7009.

Department, Committee & Manager Reports

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.

Item 10

- A. Youth Council
- B. Fire Department
- C. Police Department
- D. Public Works
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

Item 11

City Managers Report

Recommendation: Take Reports



CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE
CLAREMONT, NC 28610
828/459-9296 FAX 828/459-9732

November 2012

The Claremont Fire Department responded to 14 calls for the month of November 2012 and 212 year to date.

Man hours spent on fire calls for the month totaled 136.4.

The average number of member responses to calls this month 10, and for the year 8.

Average response time to calls 4 min. 05 seconds till the first engine was on the scene for structure calls.

Training for the month totaled 339 hours for the department.

There were 0 business inspections for the month.

The Fire Prevention Office performed 6 programs this month, installed 5 smoke detectors and replaced 6 smoke detector batteries.

Updates on projects and fire department information:

Progressing on the ladder truck most of the equipment has been received. Most of the updates are complete, and we will be ready for the parade. Weather permitting we would like to bring the truck to the council meeting for a closer inspection.

We investigated two structure fires in the district this month. We hosted the fire association meeting this month.

We had 11 members attended training in Cleveland & Wilkes County fire schools.

Respectively submitted,
Gary Sigmon, Fire Chief



*Claremont Police Department
Monthly Service
November 2012*

Calls Answered	850	Citations Served	37
Felonious Crimes	0	Warnings	44
Misdemeanor	17	Business Escorts	58
Accidents (PI)	0	Funeral Escorts	4
Accidents (PD)	9	Animal Calls	2
Warrants for Arrest	1	Vehicles Impounded	0
Subpoenas Served	7	Alarms Answered	24
Open Businesses	17	Motorist Assistance	18
Property Checks	1249	Part-Time hours	464
Court Hours	4		

Noted Events during the Month

******Deputy Chief Gary Bost was able to close the felony Breaking and Entering & Safe Cracking case from January 2011 involving Dollar General.

****** The first annual PJ Stanley Memorial Scholarship Fund 5K run was held on November 3rd. We had several officers who participated in the run. There were no reportable incidents during the run.

****** The Veterans Day Memorial Ceremony was held on November 11th.

****** Lieutenant Allen Long received his Advanced Certificate in Raleigh on November 16th.

*Respectfully Submitted
Gerald R. Tolbert
Chief of Police*

CLAREMONT PUBLIC WORKS

MONTHLY REPORT

NOVEMBER 2012

WATER DEPARTMENT

<u>23</u>	WATER TURNED ON
<u>21</u>	WATER TURNED OFF
<u>52</u>	METERS RE-READ
<u>1</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>1</u>	DIRTY WATER COMPLAINTS
<u>650+4</u>	JET SEWER LINES/ MANHOLES

MAINTENANCE DEPT.

<u>925</u>	LEAF BAGS TAKEN TO LANDFILL
<u>3.12</u>	TONS OF ROUGH TRASH PICKED UP
<u>110</u>	HRS. CHIPPING LIMBS
<u>10</u>	HRS. MOWING
<u>45</u>	HRS. BUSH HOG
<u>35</u>	HRS. CLEAN STORM DRAINS
<u>15</u>	HRS. CLEAN CURB & GUTTERING
<u>3</u>	# OF WHITE GOOD PICKUPS

PERSONNEL

<u>6</u>	OVERTIME HOURS
<u>14</u>	TRAINING HOURS

PARK

<u>3</u>	# OF TIMES RE-STOCK BATHROOMS
<u>3</u>	# OF TRASH PICKUPS

OTHER

jet out and clean 350 feet of main sewer line on east main street
& wash out and clean 2 man holes
jet out and clean 300 feet of main sewer line on baker street
& wash out and clean 2 man holes

reworking & repairing sewer out fall lines and man hole rings and lids



Claremont Planning Report

November 2012

Zoning Permits Issued

- November 13- 2634 Kelly Blvd. – Co-location of Verizon wireless facilities on water tower
- November 21 – 3178 Main Street - Handicap ramp and stairs
- November 26- 2901 Dogwood Dr – 15x21 addition
- November 29 – 3033 Centennial Blvd- Change of Occupancy – Office Up fit

Code Enforcement

- Monitored sign issues and outdoor storage issues
- Monitored erosion issues at 3314 E. Main Street

Planning Board Work

- Planning Board met in November to discuss updating the sign ordinance

Other Work

- Answered numerous zoning/planning questions
- Finalized Certificate of Occupancy for Subway
- Completed Zoning Verification Letter/Forms for Pierre Foods
- Assisted other WPCOG in preparation for the “Real World Comes to Claremont” presentation at Claremont Elementary School
- Created map for Christmas Parade
- Worked with City Manager and MPO Director on amending the CMAQ Grant submittal
- Finalized CMAQ Narrative for MPO submittal
- Began review process for new co-location of wireless facilities
- November 28 – Attended MPO Transportation Meeting

City of Claremont
PARKS AND RECREATION COMMITTEE
Meeting Minutes
Saturday, November 24, 2012

Brochure for Parks: Henry showed the committee a brochure that he has obtained at a meeting he attended in Alexander County. He suggested that we develop a brochure to showcase our three parks. This could be one of our goals for 2013. The committee agreed with the idea.

Claremont Daze Concerns: Tim announced that some of the host groups that assisted with the Kids Korner were disappointed with their contribution. The committee felt that it should be handled by Tim and Shawn at the Council's budget workshop in 2013.

New Program Idea: Susan met a lady who is an art teacher and would like to assist the committee with some type of arts and crafts event at the City Park in the spring. There was little discussion and the committee will be developing their thoughts to discuss in more detail in January and February in the structuring the programs for 2013.

Christmas Parade: Danny explained the procedure for the staging area for the parade. The intersection of Centennial Blvd and Lookout Street and Centennial and Hwy 70 will be blocked off at 11:00 AM. There will be a registration table set up about 300 yards from Lookout Street where entries will stop and get their position number. Susan and Lisa will handle that area. Everyone else will be given a zone Saturday morning. Henry will be at City Hall to set up the vendors. Danny was not sure how many or who they all were. Public Works will pick up the golf carts Friday afternoon and take them back Saturday after the parade. It was suggested that we obtain two port-a-johns to place along the staging area.

Caroling: We have not heard from any group that is willing to sing along Main Street. Henry contacted all churches in the area and wrote a letter to all of the names he has collected over the years from the Talent Search. The committee felt that we just drop that idea. If anyone shows up, let them sing. The committee felt that we could set up the PA system and play Christmas Carols from City Hall. Henry will take care of that project.

Carriage Ride: At this point the carriage ride is a go. Robyn has all of the information and the tickets. Gayle has the carriage ready. Robyn has reported that they have received a number of calls from people wanting to participate in this event.

Pictures with Santa: Susan reported that she has everything lined up with Nancy to take the pictures. The Youth Council will assist Santa with the youth, and the Friends of the Library are set to give the youth a gift as they come through the Library after the picture taking.

Senior Citizens Dinner: Danny requested that the committee members arrive at St. Mark's Lutheran Church at 2:00 PM to get the tables set. He stated that we need more gifts for the seniors. A club named HOPE from Bunker Hill High School will serve the meal catered from Box Car Grille. Rev. Jesse Hamlett, Light House Ministry, will give the invocation, Mayor David Morrow will serve as the Master of Ceremony, and Susan has arranged an enjoyable program. The program will begin at 4:00 PM.

Next Meeting: The next meeting of the committee will be on Monday, January 28, 2013 at 7:00 PM in City Hall. Some of the agenda items will be Evaluate Committee Members, List of programs for 2013, Committee Assignments, and building a budget on the list of programs.

Adjournment: There were no other concerns and the meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.
Special Events Coordinator

City of Claremont
PARKS AND RECREATION

STATISTICAL REPORT

Month: November 2012

Activity	Enrollment	Number Sessions	Total Attendance
City Park Reserve	n/a	3	n/a
Senior Citizen BK	55 *	0	0
Canasta/Bunco/Dominoes	12	4	38
P & R Committee	18	1	7
Movie night	n/a	0	-
Coffee Hour O' Cup	56 **	0	-
Youth Council	9	1	9
Optimist Club	39	13	351
Fall City Wide Yard Sale	26	1	success

It is a pleasure to report that the Optimist Club finished the season with a 16 – 0 record. They had a record of 13 – 0 during the season and a 3- 0 in the playoffs. One event that took place at the end of October which did not get reported was “Scaremont”. This was a haunted trail in the City Park for Halloween. Saturday night there were at least 1,000 people attended. Sunday night was another big night with over 500 people attending. * The November Senior Citizens Breakfast was not held as it was the Wednesday before Thanksgiving, but the seniors did request to have the December breakfast. ** Coffee Hour O’Cup has been discontinued. It was felt that Social Services were attempting to gain from us by getting the seniors in our program to attend their program. The Parks and Recreation Committee spent many hours planning the December events around the 29th Annual Christmas Parade. This was in small groups and individuals calling to get participation in the parade.

Optimist finish season with 16-0 record

FROM O-N-E REPORTS

The Claremont Optimist Red Sox 12U baseball team recently completed their fall season.

The Red Sox were 13-0 in the regular season and 3-0 in postseason play to tally a perfect 16-0 record.

Members of the team include Nick Watts, Garrett Poovey, Caleb Turner, Jakob Hambright, Alex Chapman, Alberto Olivas, Karsen Wells, Ashton Cook, Casey Rash, Luke Cater and Noah Fox.

The 12U Red Sox are coached by Tim Turner and Dale Mitchell.

If you'd like your son or daughter's team in the

FEATURE YOUR TEAM IN THE O-N-E

■ Want your son or daughter's sports team featured in the Observer News Enterprise?

■ Email the team's information and a team picture to onesports@observernewsonline.com.

O-N-E, email their information and a picture to onesports@observernewsonline.com.



PHOTO COURTESY OF STEPHANIE TURNER PHOTOGRAPHY

Back row, from left, coach Tim Turner, Ashton Cook, Casey Rash, Luke Cater, Noah Fox and coach Dale Mitchell. Front row, from left, Garrett Poovey, Caleb Turner, Jakob Hambright, Nick Watts (laying down), Alex Chapman, Alberto Olivas and Karsen Wells.

REQUEST FOR COUNCIL ACTION

Date of Meeting: December 3, 2012

To: Mayor and the City Council

From: Doug Barrick, City Manager

Action Requested: Closed Session

The City of Claremont City Council under attorney Client privileges and General Statues will hold a Closed Session to discuss the following matters

- A lawsuit under Attorney Client Privilege's (General Statue 143-318.11(3))
- A Potential EDC Contract (General Statue 143-318.11(4))

Recommendation: Hold A Closed Session