

**CITY OF CLAREMONT  
CITY COUNCIL MEETING  
AGENDA PACKET**



**May 7, 2012  
Claremont City Park  
Amphitheatre  
7:00 pm**



**CITY OF CLAREMONT  
CITY COUNCIL MEETING  
Regular Meeting  
May 7, 2012  
7:00 PM  
Claremont City Park, Amphitheatre**

**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. MAYOR'S REPORT & PROCLAMATIONS**
  - A. Claremont Police Week 2012
  - B. Claremont Public Works Week 2012
- 5. CONSENT AGENDA**
  - A. Regular Meeting Minutes – April 2, 2012
  - B. Closed Session Minutes – April 2, 2012
- 6. CITIZEN'S CONCERNS AND COMMENTS**
- 7. PRESENTATION**
  - A. City of Claremont Fiscal Year 2013 Manager's Recommended Budget
  - B. Scout Projects in the City Park
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
  - A. Resolution 16-11 Claremont Daze
  - B. Ordinance 14-11 Budget Amendment
  - C. Ordinance 15-11 Budget Amendment
  - D. Budget Transfer
- 10. DEPARTMENT & COMMITTEE REPORTS**
  - A. Youth Council Report
  - B. Fire Department
  - C. Police Department

- D. Public Works
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

**11. CITY MANAGER’S REPORT**

**12. CLOSED SESSION**

**13. ADJOURN**

**City of Claremont Board & Committee Meetings**

<b><u>City Council Meeting</u></b> 1 <sup>st</sup> Monday of each month	June 4 <sup>th</sup>	Council Chambers 7:00pm
<b><u>Planning Board</u></b> 2 <sup>nd</sup> Monday of each month	May 14 <sup>th</sup>	Council Chambers 7:00 pm
<b><u>Appearance Committee</u></b> 4 <sup>th</sup> Monday of each month	May 28 <sup>th</sup>	Claremont Library 6:00 pm
<b><u>Parks &amp; Recreation</u></b> 4 <sup>th</sup> Monday of each month- Meeting Rescheduled due to Memorial Day Holiday	June 2 <sup>nd</sup>	Smokey D’s Restaurant 8:30am
<b><u>Youth Council</u></b> 1 <sup>st</sup> Sunday of each month	May 5 <sup>th</sup>	Council Chambers 3:00 pm
<b><u>Friends of the Library</u></b> 4 <sup>th</sup> Tuesday of each month	May 22 <sup>nd</sup>	Claremont Library 6:00 pm
<b><u>Seniors Morning Out</u></b> 3 <sup>rd</sup> Wednesday of each month	May 16 <sup>th</sup>	1 <sup>st</sup> Baptist Fellowship Hall 8:30 am
<b><u>Claremont Tailgate Market</u></b> Every Friday Thru Sept. 24th		City Hall Parking Lot 3-6pm

**NOTES:**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **May 7, 2012**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Proclaim the week of May 13-19 2012 as Claremont Police Week**

The Congress of the United States as declared the week of May 13<sup>th</sup> – 19<sup>th</sup> as National Police week and dedicated May 15<sup>th</sup> as Peace Officers' Memorial Day. In order to honor the men and women of the Claremont Police Department for their unwavering service to the community and their desire to protect our wellbeing against violence this proclamation will declare that the City of Claremont does commemorate our officers for their duty and service to the City.

**Recommendation:** Approve Proclamation



# City of Claremont

## *Mayors Proclamation*

WHEREAS, public works services provided in our community are an integral part of our citizen's everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff our public works department is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme is "Public Works: Creating a Lasting Impression", now

NOW, THEREFORE I, David B. Morrow, Mayor of the City of Claremont call upon all citizens of the City of Claremont and upon all patriotic, civic and educational organizations to observe the week of May 20-26, 2012, as:

### **"Claremont Public Works Week"**

and I call upon all citizens, companies, and civic organizations to acquaint themselves with the issues involved in providing our public works services and to recognize the contributions to which public works officials make every day to our health, safety, comfort and quality of life.

In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed



\_\_\_\_\_  
David B. Morrow, Mayor

This the 7<sup>th</sup> day of May 2012

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **May 7, 2012**

**To:** Mayor and the City Council  
**From:** Doug Barrick, City Manager

**Action Requested: Proclaim May 20-26 as Claremont Public Works Week**

Since 1960, the American Public Works Association has sponsored National Public Works Week. Across the nation, our more than 28,000 member cities use this week to energize and educate the public on the importance of the contribution of public works to their daily lives: planning, building, managing and operating the heart of our local communities and building the quality of life.

APWA has selected "Public Works: Creating a Lasting Impression" as its theme for 2012's National Public Works Week, which will be celebrated May 20-26. The theme speaks to the never-ending effort of public works professionals to use sustainable solutions to bring their communities the highest possible quality of life within a framework of environmental, social, and economic responsibility.

**Recommendation:** Approve Proclamation



# City of Claremont

## *Mayors Proclamation*

WHEREAS, public works services provided in our community are an integral part of our citizen's everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff our public works department is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme is "Public Works: Creating a Lasting Impression", now

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In witness whereof I have hereunto set my  
Hand and caused this seal to be affixed



\_\_\_\_\_  
David B. Morrow, Mayor

This the 7<sup>th</sup> day of May 2012

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the Regular City Council meeting held on April 2, 2012.

**Recommendation: Approve the Minutes**



## **City Council Regular Meeting Minutes Monday, April 2, 2012**

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, April 2, 2012.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Manager, Doug Barrick, City Attorney, Bob Grant, Finance Officer, Stephanie Corn, Administrative Support Clerk, Mandy Buff, Police Chief, Gerald Tolbert, Police Captain, Gary Bost, Fire Chief, Gary Sigmon, Public Works Director, Tom Winkler and Public Works Lead Supervisor, Garrick Butts.

Others in attendance were: Robert Smith, Sandy Sherrill, Gail Wartner, Rachel Cox, Carson Shell, Chandler Griffith, Alex Beeman, Jordan Black, Jesse Story, Taylor Sigmon, Dylan Shook, Robert Winrow, Henry Hilton, Glenn Morrison, Ashley Wike, Autumn Edwards, Jason Lowrance, Jennifer Lowrance, Andrea Ramsey, Gene Monday and Scott Ramsey.

### **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was accepted as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Reverend Craig Schultz from Bethel Lutheran Church. Councilmember Dale Setzer led the Pledge of Allegiance.

### **4. MAYOR'S REPORT**

Mayor David Morrow reported on March 22 marked the Mayor's for Meals Day which was held at the Bethlehem United Methodist Church. City Manager Barrick, Mayor Morrow, Jan Morrow, and Ashley Wike attended the event and helped serve food to the elderly. On March 27<sup>th</sup> Claremont's governing officials and police toured the new Western Piedmont Council of Government facility. The Easter egg hunt is postponed until April 7<sup>th</sup>. Mayor Morrow and City Manager Barrick attended the County wide kick off for Child Abuse and Neglect prevention month. The business breakfast is on April 24<sup>th</sup>.

### **5. CONSENT AGENDA**

**A. Budget Retreat Regular Minutes – February 18, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept the regular budget retreat minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**B. Closed Session Budget Retreat Minutes – February 8, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept the closed session budget retreat minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**C. Regular Meeting Minutes – March 5, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept the regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**D. Closed Minutes Minutes – March 5, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept the closed session minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## **6. CITIZEN'S CONCERNS AND COMMENTS**

There weren't any concerns or comments.

## **7. PRESENTATION**

**A. City of Claremont Citywide Park Improvements** – City Manager Barrick stated the following items need to be replaced in the Claremont City Park: the grill at the upper shelter, several trash cans, the mulch around the first play area beside the tennis courts, mulch around the slide, and the shelters. The slide needs some containment around it, the old bridge needs some maintenance work done to it, the new bridge needs a sign for the new trail, the old walking trail need to be removed and the parking lot needs new lights. White Oak Park has no parking area and needs a mulch path system. Francis Sigman Park needs new gravel on the road and some bathrooms, needs new stairs, new goal posts, and install a fence or gate along the roadway.

**B. Rising Hope Farms** – Gail Wartner, owner and operator of Rising Hope Farms, stated Rising Hope Farm is a charitable organization. They are a therapeutic riding facility for special needs children and adults, they have Hooves for Hospice which is for children or teens that have lost one or both parents do to death, and they have Horses for Heroes, for military, police and fire veterans. They are planning to build an indoor arena so they can remain open during the winter months.

## **8. OLD BUSINESS**

There wasn't any old business to discuss.

## **9. NEW BUSINESS**

**A. Ordinance 11-11 Budget Amendment EDC Fund** – A motion was made by Councilmember Nicky Setzer to approve ordinance 11-11 as presented. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

**B. Ordinance 12-11 Budget Amendment – PJ Stanley Fund** – A motion was made by Mayor Pro Tem Timothy Lowrance to approve ordinance 12-11 as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**C. Ordinance 13-11 Budget Amendment – General Fund** – A motion was made by Councilmember Shawn Brown to approve ordinance 13-11 as presented. Councilmember Dale Setzer seconded the motion. The motion passed unanimously.

**D. May 7, 2012 City Council Meeting Location** – The Catawba County Board of Elections will be using the Council Chambers for the Primary Election Voting on May 8, 2012. In order to prepare for the elections, their staff will be setting up the voting machines on the evening of May 7, 2011. In the past the Council has relocated the meeting in lieu of rescheduling the meeting.

A motion was made by Councilmember Dale Sherrill to relocate the May 7<sup>th</sup> Council meeting to the Claremont City Park, if there is inclement weather the alternate location will be the Claremont Fire Department's training room. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**E. Budget Transfer** – Monies have been moved in the FY 2012 budget to cover a transfer to the PJ Stanley fund.

**F. Budget Transfer** – Monies have been moved in the FY 2012 budget to cover rising fuel costs, recreation programs and sidewalk repairs.

**G. Resolution 15-11 Child Abuse Prevention Month** – A motion was made by Councilmember Dale Setzer to approve Resolution 15-11 as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## **10. DEPARTMENT & COMMITTEE REPORTS**

**A. Quarterly Financial Report** – City Manager Barrick reported the City is 99.20% on budget with collections and 73.46% on budget with expenditures.

Finance Officer Stephanie Corn reported from the water & sewer department stand point the City has collected 74.62% of the expected revenue and has spent 65.03% of the amount budgeted for water & sewer.

**B. Youth Council** – Autumn Edwards from Bandy's High School reported the Easter egg hunt has been postponed due to inclement weather. The Youth Council needs cancer survivors to sign up for Relay for Life walk. They are selling raffle tickets, luminaries, feet, cupcakes and flip flops to raise money for Relay for Life. The Youth Council needs members for next year's Youth Council.

Councilmember Shawn Brown challenged the City Council to donate money to purchase a wall of hope in memory of former Councilmember James Stanley.

**C. Fire Department** – Chief Gary Sigmon reported they responded to two serious accidents during the month. They are doing maintenance on fire hydrants during the month of April. On May 5<sup>th</sup> the Fire Department will be having their annual pancake breakfast beginning at 6 a.m.

Mayor Pro Tem Timothy Lowrance stated the Claremont Firefighters challenge the City Council to help serve food at the Claremont Rescue Squads pig pickn' and poker run and the pancake breakfast.

**D. Police Department** – Captain Gary Bost reported Chief Tolbert is away at training. The Police Department had an assault on a female at a business. The ex boyfriend tried to kidnap her.

Mayor Morrow inquired about a female that had overdosed on medicine. Captain Bost stated the female had taken too many pills and she was taken to the hospital to get help.

Mayor Morrow inquired about the crime in the city. Captain Bost stated crime is down but there have been several counterfeit money and bad check incidents.

**E. Public Works** – Public Works Director Tom Winkler reported they have located, dug up and removed a hydrant on North Lookout St. and they have installed a new fire hydrant closer to the road way. They have also relocated two water taps and replaced a meter.

Councilmember Nicky Setzer asked if the valve is leaking at Centennial and Lookout St. Mr. Winkler stated that it is leaking and there is no way to replace it unless they dig up the intersection.

**F. Rescue Squad** – City Manager Barrick reported the Rescue Squad has received a grant for AED's and 800 MHz radios. Their 12<sup>th</sup> Annual Pig Pick n' and Poker Run is on April 21<sup>st</sup>.

**G. Utilities Department** – City Manager Barrick reported everything is flowing smoothly, had a big flow of soap at the McClin plant. They are doing some industrial monitoring to see where the soap came from. The standard on the fire hydrants has been changed to 5 ¼" barrel with stortz.

**H. Planning & Zoning** – City Manager Barrick expressed his condolences to City Planner Laurie LoCicero for the passing of her mother. He reported it was a busy month for planning & zoning. Matlock Used Parts has their fence almost complete and are working on their landscape. They hope to be open by late spring.

**I. Parks & Recreation Committee** – Mayor Pro Tem Timothy Lowrance reported they had a two hour meeting. The Tailgate Market starts this Friday and WNNC is advertising the Tailgate Market. The Parks & Recreation Committee would like to change Claremont Day to Claremont Daze. Claremont Day will begin the Friday night before with a live band. Disk Golf is being added to Francis Sigman Park and there will be a haunted trail at Francis Sigman Park at Halloween.

City Manager Barrick stated there will be a resolution at May's Council meeting to formally change Claremont Day to Claremont Daze.

**J. Appearance Committee** – Councilmember Nicky Setzer reported the Appearance Committee did not meet in April.

## **12. CITY MANAGER'S REPORT**

City Manager Barrick reported the new street signs are in. There are 91 signs to be put up. The Tailgate Market kicks off this Friday. He also reminded everyone to put leaves and grass clippings in clear plastic bags for Public Works to pick up on Mondays and Fridays. He also reminded everyone to mow their grass and to make sure that anyone who has a dog to make sure it is leashed and for them to clean up their dogs poop. City Manager Barrick asked the Police Department to keep a close eye out for people littering because

of a reoccurring issue. The first reading of the policy updates and budget will be at the May's Council meeting.

Mayor Pro Tem Timothy Lowrance mentioned putting a reminder at the bottom of the water bill to not blow grass clippings in the roadway.

Mayor Morrow asked City Manager Barrick where he was on the door hanger project that has various issues on them as a way to communicate with the citizens when there is an issue that needs to be corrected. City Manager Barrick reported he is finalizing them.

Councilmember Nicky Setzer mentioned City Manager Barrick may want to call GDS and ask them to keep the garbage cans out of the roadway and sidewalks when they are finished dumping the trash out of the garbage cans.

**13. CLOSED SESSION** – At 8:46 p.m. Mayor Pro Tem Timothy Lowrance made a motion to go into closed session in reference to G.S. 143-318.11(a)(3) (Attorney-Client Privilege), G.S. 143-318.11(a)(6) (Personnel Matter) and G.S. 143-318.11(a)(4) (EDC Contract). Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

At 9:28 p.m. Councilmember Dale Setzer made a motion to adjourn the closed session. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

City Manager Barrick reported there is going to be a huge Fourth of July Celebration and all proceeds go to the Cozzen family to help with medical bills. The event will take place the Saturday after the Fourth of July and they want to keep it around the two churches on Main Street in Claremont. Cassie Cozzen is home and her cast is off.

The Council agreed to support the Fourth of July celebration.

**14. ADJOURN** - At 9:33 p.m. Councilmember Shawn Brown moved to adjourn the City Council meeting. The motion was seconded by Mayor Pro Tem Timothy Lowrance. The motion passed unanimously.

Respectively submitted,  
Mandy D. Buff,  
Administrative Support Clerk

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David B. Morrow, Mayor

Attested:

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Douglas L. Barrick, City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: **May 7, 2012**

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approval of Minutes**

Approve the minutes from the Closed Session City Council meeting held on April 2, 2012.

**Recommendation: Approve the Minutes**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting:

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Citizen's Concerns and Comments**

North Carolina General Statutes require that the City Council allow time at each public meeting for Citizen Input.

**Recommendation: Hear Public Concerns and Comments**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Fiscal Year 2013 Manager's Recommended Budget Presentation**

North Carolina General Statutes require that the City Manager compile and submits a Manager's recommended budget to the City Council no later than June 1<sup>st</sup> of each calendar year for the coming Fiscal Year's budget. The City Manager will present the Fiscal Year 2013 City of Claremont Manager's Recommended Budget.

. The Manager's recommended budget document is available in both hard and electronic copy at City Hall.

**Recommendation:** Hear the Presentation and ask questions

# CLAREMONT FISCAL YEAR 2013 MANAGERS RECOMMEND BUDGET



May 7, 2012

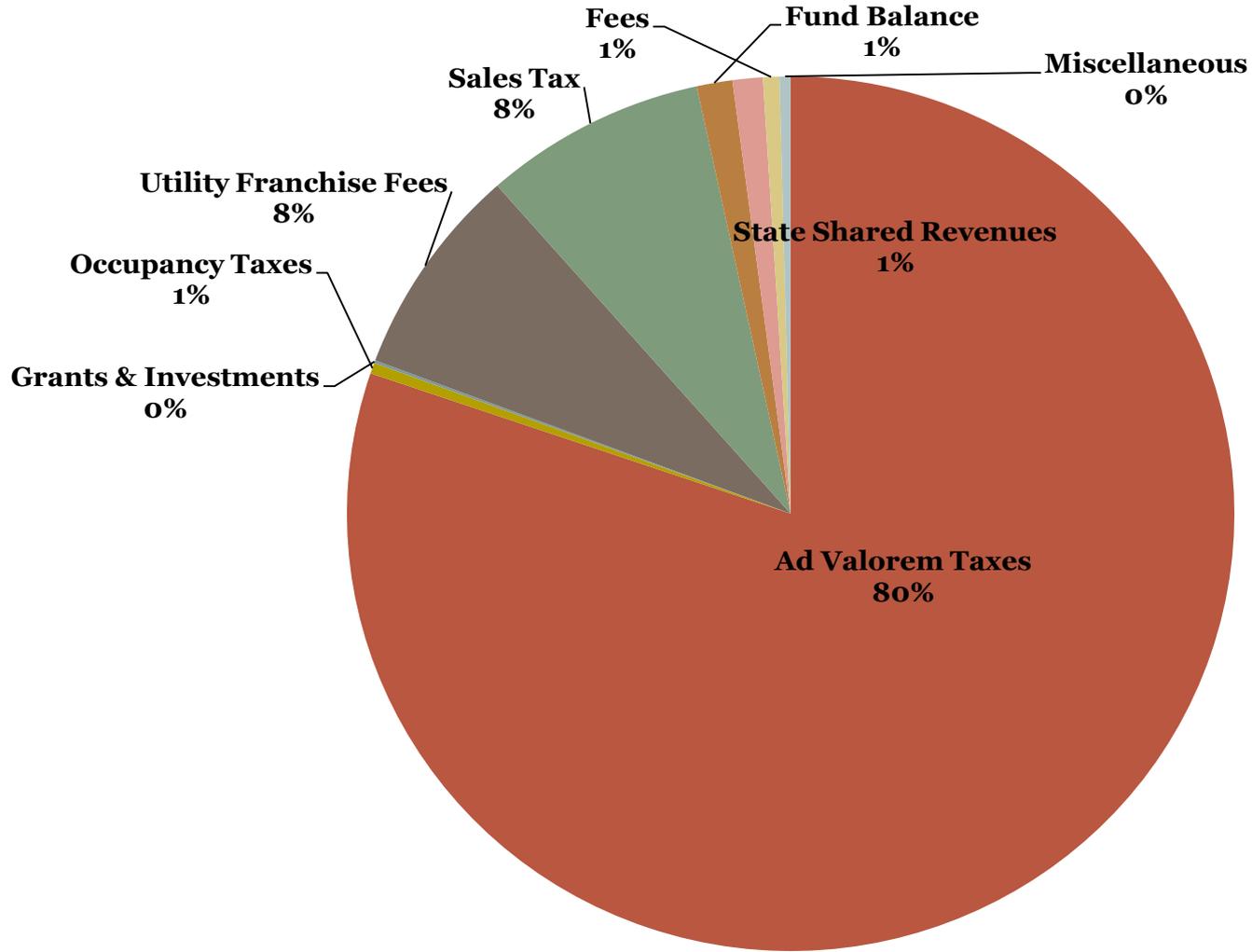
# Overview of the Budget



- Tax rate of \$0.46 per \$100 of valuation for the seventh year in a row
- Overall decrease in spending by 6.2%
- Cost of Operations is on the rise
- Increased focus on local business support and EDC efforts
- Expanded programs and services- More with less
- Continued partnerships with the County and local governments to save money
- Ensured proper allocation of City resources

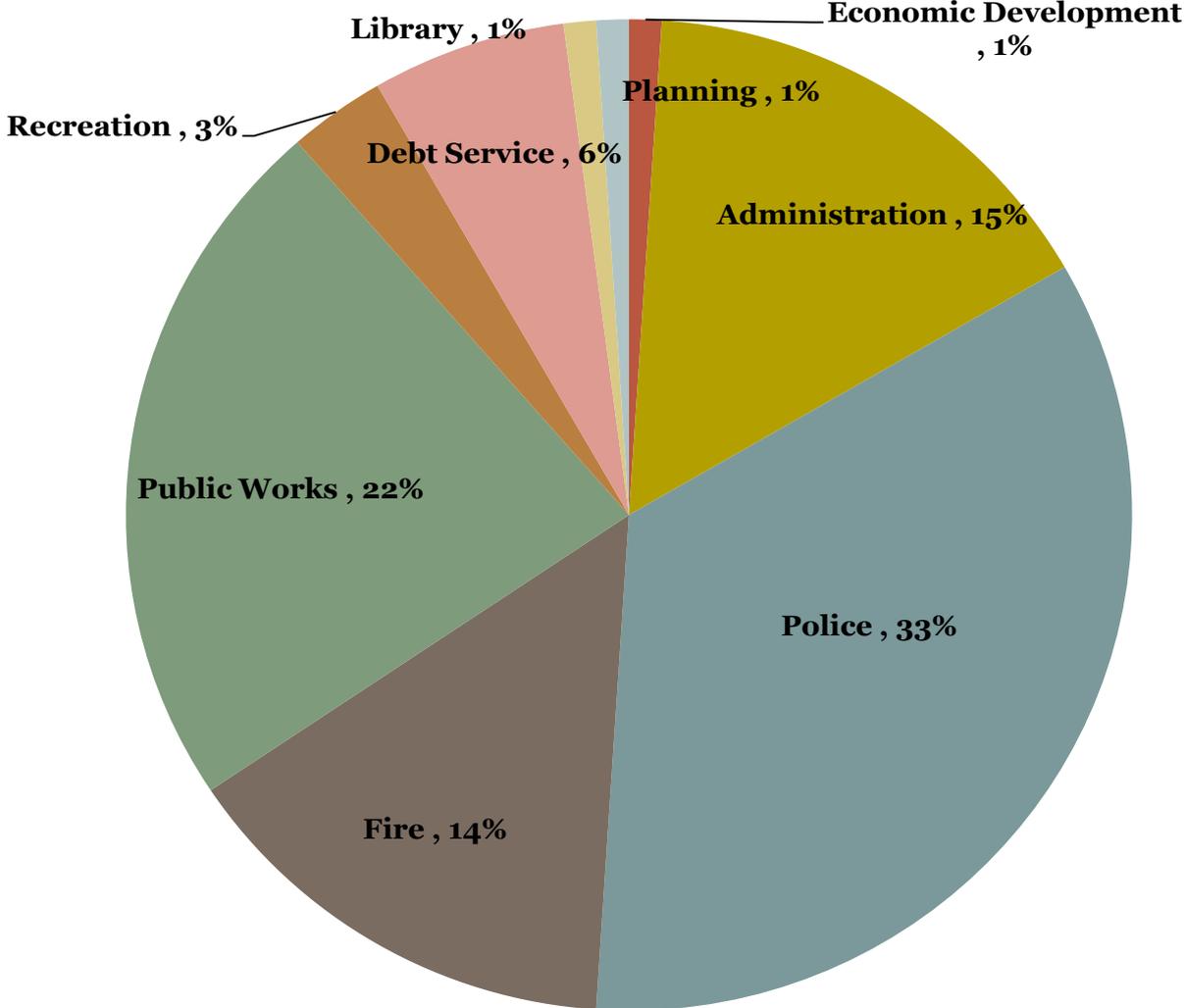
# Where the Money Comes From FY 13

## General Fund Revenue Sources



# Where the Money Goes FY 13

## General Fund Expenses



# Budget Highlights



## Budget Format

- Increased information about services and organization
- Specific goals and initiatives for Fiscal Year 2013
- Capital Improvement Planning for General Fund and Water & Sewer Fund
- Budget Guide

## Capital Spending

- One new police patrol vehicle
- Replacement of Service Truck 78
- Street Sign Replacements
- 800 MHz Radios
- Mowing Tractor
- Backup Generator

# New for Fiscal Year 2013



- Increased training and professional development
- Direct Deposit for all employees
- 401k for full time employees
- Increased partnerships and contracted services
- Action Planning
- Claremont Daze
- PJ Stanley Memorial Scholarship Fund
- Local EDC activities and marketing to increase all areas of recruitment and retention
- Planning for future sewer capacity
- Radio read water meters

# Budget Summary



<b>General Fund Totals</b>					
	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Proposed</b>	<b>2013 Budget Difference</b>	<b>Percent Difference</b>
Personnel	\$1,248,101	\$1,207,851	\$1,214,403	\$6,552	0.5%
Operating	\$1,248,101	\$861,713	\$882,276	\$20,563	2.4%
Capital	\$126,825	\$88,900	\$113,800	\$24,900	28.0%
Debt	\$366,041	\$354,893	\$147,521	-\$207,372	-58.4%
<b>Total</b>	<b>\$2,989,068</b>	<b>\$2,513,357</b>	<b>\$2,358,000</b>	<b>-\$155,357</b>	<b>-6.2%</b>

# Water and Sewer Fund



## Water & Sewer Fund Totals

	<b>2011 Budget</b>	<b>2012 Budget</b>	<b>2013 Proposed</b>	<b>FY 13 vs F12</b>	<b>Percent Difference</b>
Operating	\$671,807	\$718,382	\$811,450	\$93,068	13.0%
Capital	\$0	\$125,500	\$105,070	-\$20,430	-16.3%
Debt	\$208,534	\$200,611	\$162,212	-\$38,399	-19.1%
<b>Total</b>	<b>\$880,341</b>	<b>\$1,044,493</b>	<b>\$1,078,732</b>	<b>\$34,239</b>	<b>3.3%</b>

# Next Steps



- Staff remains committed to reducing expenses and exploring new revenue streams
- Budget will be evaluated throughout the year and serves a gateway for the City to keep the Citizens informed.
- Budget will be made available online and at City Hall for public viewing and comments.
- Public Hearing will be held at the June 4<sup>th</sup> City Council Meeting
- Budget Adoption is scheduled for June 4<sup>th</sup>

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Approve a Resolution Establishing Claremont Daze**

Historically on the first Saturday in October the City has celebrated Claremont Day, a fun filled Saturday focusing on music, food, arts, crafts and rides to promote community fellowship. Over the years this event has grown and will now begin its first year of a two day event, with a concert on Friday night. In order to effectively advertise and promote this two day event the Parks & Recreation Committee would like to rename Clermont Day to Claremont Daze.

**Recommendation:** Approve Resolution



**CITY OF CLAREMONT  
NORTH CAROLINA**

**RESOLUTION # 16-11**

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**A RESOLUTION ESTABLISHING CLAREMONT DAZE**

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**WHEREAS**, the City of Claremont celebrates Claremont Day on the First Saturday in October as a fun filled day packed with music, food, crafts, and fellowship within the community; and

**WHEREAS**, over the years Claremont Day has grown to an event drawing upwards of 5,000 people and hundreds of vendors; and

**WHEREAS**, the City of Claremont wishes to build upon the successes of Claremont Day and add additional programming to the event; and

**WHEREAS**, The City of Claremont Parks & Recreation Committee has explored the options into adding a concert, food and vendors to this annual event; and

**WHEREAS**, the cool evenings of early October in Claremont provide a great atmosphere for community gatherings and celebration

**NOW, THEREFORE BE IT RESOLVED** that the Claremont City Council, officially expands Claremont Day from to the first Saturday and the Friday before hand and renames this event Claremont Daze and will seek to promote and expand upon the successes of all previous Claremont Days to ensure that Claremont Daze will continue to provide a family friendly atmosphere and build on community fellowship, through music, food, arts and crafts and various opportunities for local talent.

Adopted this 7<sup>th</sup> day of May 2012.

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David B. Morrow, Mayor

ATTEST:

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Doug Barrick  
City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Ordinance 14-11 FY 2012 Budget Amendment**

This ordinance decreases the use of Appropriated Fund Balance by \$77,000 and reduces the Police Department's Overall Budget by \$77,000. This is a result of duplication of capital expenses in the originally adopted budget.

**Recommendation: Approve Ordinance**

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 14-11

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT  
MUNICIPAL BUDGET FOR FISCAL YEAR 2012

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS  
FOLLOWS:

**General Fund**

This budget ordinance amends the General Fund Revenues and Expenditures to reflect changes in grant distributions and capital spending in the Police Department.

Revenues

Ad Valorem Taxes	\$1,882,481
Occupancy Tax	\$15,000
Grants & Investments	\$3,000
Utility Franchise Fees	\$180,000
Sales Tax	\$170,500
Fund Balance	\$120,775
State Shared Revenues	\$119,500
Fees	\$16,300
Miscellaneous	\$5,800
<b>Total</b>	<b>\$2,513,357</b>

Expenditures

City Council	\$75,163
Economic Development	\$30,000
Administration	\$346,804
Debt Service	\$354,893
Police	\$769,119
Fire	\$309,283
Public Works	\$510,205
Recreation	\$67,560
Planning	\$29,250
Library	\$21,080
<b>Total</b>	<b>\$2,513,357</b>

INTRODUCED at the regular meeting of the City Council of the City of Claremont on May 7, 2012.

ADOPTED at the regular meeting of the City Council of the City of Claremont on May 7, 2012.

\_\_\_\_\_  
MAYOR David Morrow

ATTEST:

\_\_\_\_\_  
Doug Barrick, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bob Grant, City Attorney

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Ordinance 15-11 FY 2012 Budget Amendment**

This ordinance appropriates \$383,100 out of the General Fund Balance in the following amounts \$160,000 for the purchase of real property, \$93,100 to pay off the debt on City Hall, and \$130,000 to pay off the debt on the fire dept. It also appropriates \$38,500 of the Water and Sewer Fund Balance to pay off the remaining balance on water bonds

**Recommendation: Approve Ordinance**

City Council of the City of Claremont

Catawba County, North Carolina

Ordinance No. 15-11

AN ORDINANCE OF THE CITY OF CLAREMONT AMENDING CLAREMONT  
MUNICIPAL BUDGET FOR FISCAL YEAR 2012

THE CITY COUNCIL OF THE CITY OF CLAREMONT DOES HEREBY ORDAIN AS  
FOLLOWS:

**General Fund**

This ordinance appropriates \$383,100 of Fund Balance in the following amounts \$160,000 for the purchase of real property, \$93,100 to pay off the debt on City Hall, and \$130,000 to pay off the debt on the fire dept.

**General Fund**

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Appropriated Fund Balance 10.3990.0000	\$ 383,100	
<u>Expenditures</u>		
Contracted Services 10.4200.4500	\$5,000	
Capital Outlay 10.5450.7400	\$155,000	
City Hall Principal 10.7200.4200	\$93,100	
Fire Dept Principal 10.7200.5300	\$130,000	

**Water & Sewer Enterprise Fund**

This ordinance appropriates \$38,500 of Fund Balance to pay off the remaining balance on water bonds

**Water & Sewer Enterprise Fund**

<u>Revenues</u>	<u>Increase</u>	<u>Decrease</u>
Appropriated Fund Balance 30.3990.0000	\$ 38,500	
<u>Expenditures</u>		
Principal Payment 30.8100.8100	\$38,500	

INTRODUCED at the regular meeting of the City Council of the City of Claremont on May 7, 2012.

ADOPTED at the regular meeting of the City Council of the City of Claremont on May 7, 2012.

\_\_\_\_\_  
MAYOR David Morrow

ATTEST:

\_\_\_\_\_  
Doug Barrick, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bob Grant, City Attorney



**BB&T Governmental Finance**

5130 Parkway Plaza Blvd.  
Charlotte, N.C. 28217  
(704) 954-1700  
Fax (704) 954-1799

April 23, 2012

City of Claremont, North Carolina  
c/o Doug Barrick  
City Manager

VIA ELECTRONIC MAIL: [dbarrick@cityofclaremont.org](mailto:dbarrick@cityofclaremont.org)

Re: Payoff Quote for: City of Claremont  
Contract #: 003-0312010-006 (993300080700001)  
Note Date: February 14, 2007

Dear Valued Client:

Thank you for your recent inquiry concerning your BB&T Governmental Finance loan. The payoff amount of the outstanding debt detailed above is in the amount equal to the following:

<b>Payoff Date:</b>		May 10, 2012
<b>Remaining Principal:</b>	\$	298,746.77
<b>Accrued Interest:</b>	\$	811.25
<b>Prepayment Premium:</b>		
<b>Total:</b>	\$	<u>299,557.02</u>
<b>Less Project Fund:</b>		
<b>*Total Payoff:</b>	\$	<u>299,557.02</u>
<b>Per Diem Amount:</b>	\$	31.20

The payoff total is valid through the respective payoff date as noted above. If funds are not received by this date, the per diem amount for the number of additional days should be added to the total.

Upon receipt of the payoff amount, all indebtedness in connection with this loan shall be satisfied and paid in full. Additionally, any documentation acknowledging and securing the collateral shall be released and returned to the borrower.

Funds must be received by the payoff date as stated above and may be paid by check or wire. To wire or mail the funds to BB&T, please follow these instructions:

You may wire the funds to:

Branch Banking & Trust Company  
BB&T Governmental Finance  
223 West Nash Street  
Wilson, NC 27893  
ABA # 053101121

or

You may mail the check to:

Branch Banking & Trust Company  
BB&T Governmental Finance  
Attn: Payoff Department  
5130 Parkway Plaza Boulevard  
Charlotte, NC 28217

Account # 5214994315

Please include a description on the wire ticket or check to include:

- Customer Name
- Customer Contract #

Should you have any questions, please contact us at 704-954-1700. Our office hours are Monday-Friday, 8:30 a.m. - 5:00 p.m. (ET).

We hope that you will consider BB&T as you evaluate your future financial needs. In addition to Governmental Finance loans, we offer a wide variety of other financial services to our clients.

Thank you for banking with BB&T.

Sincerely,

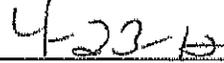


Roxanne Crouch, ACP  
Sales Support Manager  
BB&T Governmental Finance  
704-954-1703

Payoff calculation confirmed by:



Date:



**REQUEST FOR COUNCIL ACTION**

Date of Meeting: April 2, 2012

**To:** Mayor and the City Council

**From:** Doug Barrick, City Manager

**Action Requested: Budget Transfers**

Monies have been moved in the FY 12 Budget to cover a expenses related to a roof leak and HVAC issues at City Hall, additional Tailgate Market Advertising, and deposits for Claremont Daze 2012.

**Recommendation: Informational Only**



CITY OF CLAREMONT  
CLAREMONT, NORTH CAROLINA

May 7, 2012

I, Stephanie Corn, authorize the following transfers in the Fiscal Year 2012 budget.

**City Council**

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4100.1400 Travel and Training		\$250.00
10.4100.2600 Advertising	\$250.00	

**Administration**

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4200.5420 Insurance		\$50.00
10.4200.1400 Travel and Training	\$50.00	
10.4200.5420 Insurance		\$950.00
10.4200.1500 Building & Grounds	\$950.00	
10.4400.0402 Phase II		\$1,000.00
10.4200.1500 Buildings & Grounds	\$1,000.00	
10.4400.1400 Travel & Training		\$500.00

**Administration**

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.4200.1500 Buildings & Grounds	\$500.00	

**Parks & Recreation**

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
10.6200.0500 FICA		\$90.00
10.6200.7300 Claremont Day	\$90.00	
10.6200.0500 FICA		\$90.00
10.6200.8200 Parade	\$90.00	

**Waste Water Treatment**

<u>Line</u>	<u>Debit</u>	<u>Credit</u>
30.8220.5400 Bonds		\$25.00
30.8220.8100 Principal Payment	\$25.00	

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These transfers do not increase or decrease the Fiscal Year 2012 budget.

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Stephanie Corn, Finance Officer

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Doug Barrick, City Manager

**Department, Committee & Manager Reports**

Date of Meeting: May 7, 2012

**To:** Mayor and the City Council  
**From:** Doug Barrick, City Manager

**Action Requested: Allow Departments, Committees & Manager to report on monthly activities and take questions.**

**Item 11**

- A. Youth Council Report
- B. Fire Department
- C. Police Department
- D. Public Works Department
- E. Rescue Squad
- F. Utilities Department
- G. Planning and Zoning
- H. Parks & Recreation Committee
- I. Appearance Committee

**Item 12**

City Managers Report

**Recommendation: Take Reports**



## CLAREMONT FIRE DEPARTMENT

2850 FIRE HOUSE LANE  
CLAREMONT, NC 28610  
828/459-9296 FAX 828/459-9732

The Claremont Fire Department responded to 33 calls for the month of April 2012

Man hours spent on fire calls for the month totaled 121.10.

Average member response to calls, 7 this month and 7 for the year.

Average response time to calls 3 min. 27 seconds till the first engine was on the scene.

Training for the month totaled 164.50 hours for the department.

There were 4 business inspections.

The Fire Prevention Office performed 1 program this month, installed 4 smoke detectors, replaced 5 smoke detector batteries, installed 1 Carbon Monoxide detector and performed 5 child safety seat inspections.

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Fire hydrant maintenance has been completed. We will be compiling a list of repairs and painting.

Annual POSI checks have been performed on all SCBA.

Members participated in annual physicals; which is required by OSHA and NFPA standards.

Investigation was performed at a house fire on Bethany Church Road.

Respectively submitted,

*Gary W. Sigmon, Chief*



*Claremont Police Department  
Monthly Service  
April 2012*

Calls Answered	873	Citations Served	29
Felonious Crimes	1	Warnings	49
Misdemeanor	35	Business Escorts	69
Accidents (PI)	0	Funeral Escorts	4
Accidents (PD)	8	Animal Calls	5
Warrants for Arrest	1	Vehicles Impounded	1
Subpoenas Served	9	Alarms Answered	23
Open Businesses	10	Motorist Assistance	30
Property Checks	1324	Part-Time hours	245.5
Court Hours	1		

**Noted Events during the Month**

1. Captain Bost, Cpl. Clark and Cpl. Buff are investigating three cases of larceny of fuel from area businesses.
2. Officers made 3 arrests for DWI.

**\*\*Note of Interest\*\***

Chief Tolbert and Captain Bost along with several other officers will be involved in the re-trial of our murder case from 2007, which will begin on April 24<sup>th</sup>.

Chief Tolbert, Lt. Stamey, Cpl. Self, and Ofcr. Pruitt attended the NCLEOA Training Conference at Atlantic beach this month.

*Respectfully Submitted  
Gerald R. Tolbert  
Chief of Police*

# CLAREMONT PUBLIC WORKS MONTHLY REPORT

## WATER DEPARTMENT

<u>36</u>	WATER TURNED ON
<u>32</u>	WATER TURNED OFF
<u>23</u>	METERS RE-READ
<u>2</u>	WATER LEAKS
<u>0</u>	WATER TAPS
<u>0</u>	SEWER TAPS
<u>3</u>	DIRTY WATER COMPLAINTS
<u>          </u>	JET SEWER LINES/ MANHOLES

## MAINTENANCE DEPT.

<u>720</u>	LEAF BAGS TAKEN TO LANDFILL
<u>4.12</u>	TONS OF ROUGH TRASH PICKED UP
<u>82</u>	HRS. CHIPPING LIMBS
<u>160</u>	HRS. MOWING
<u>45</u>	HRS. BUSH HOG
<u>          </u>	
<u>26</u>	HRS. CLEAN STORM DRAINS
<u>105</u>	HRS. CLEAN CURB & GUTTERING
<u>          </u>	
<u>3</u>	# OF WHITE GOOD PICKUPS

## PERSONNEL

<u>          </u>	OVERTIME HOURS
<u>8</u>	TRAINING HOURS

## PARK

<u>6</u>	# OF TIMES RE-STOCK BATHROOMS
<u>8</u>	# OF TRASH PICKUPS

## OTHER

public works department removed old street signs and replaced them with the new high intensity with city logo.

public works worked with NCDOT on the construction process on cobb drive

worked at city park clearing and chipping trees at the new camping sites

Claremont Rescue Squad

2748 S. Oxford St.

Claremont N.C. 28610

828-459-7968

1. Calls – In March we ran 47 total calls, 44 were hot. Our average response time was 5:58 and we missed no calls. I will have the total calls at the Council Meeting.
2. 12<sup>th</sup> Annual Claremont Rescue Pig Picking and Poker Run was held on April 21<sup>st</sup>, 2012. We had a good turn-out despite the forecast of rain all day. We would like to thank the Mayor and Council Members that came out and helped that day.
3. We took donations at the Pig Picking for the P.J Stanley Scholarship Fund. We raised approximately \$425.00; we are also going to be donating part of what we raised at the Pig Picking to go along with this money. We have a business meeting next Thursday to discuss how much we are going to add. We will bring a check by City Hall after the meeting.
4. We would like to thank Shawn Brown for agreeing to finish out P.J.'s term as a Board of Director for the Rescue Squad.
5. We have received the 5 AED's that we bought with the Rescue Grant; they are in service and spread out in the community. These AED's are equipped with the pediatrics pads



# CITY OF CLAREMONT UTILITY SYSTEM MONTHLY UPDATE April 2012

The City of Claremont operates a Utility System that includes two water receiving vaults, two 300,000 gallon elevated water storage tanks, five sewer pump stations, two waste water treatment plants, and roughly 25 miles of sewer and water lines. The two treatment plants are permitted to handle 400,000 gallons of waste water per day with 300,000 allocated to the McLin Creek plant and 100,000 to the North plant. The City of Claremont purchases all of its water from the City of Conover and contracts the operation of the waste water treatment plants with the City of Hickory. This report is intended to give a snapshot of the monthly activities of the utility system.

**Claremont Water & Waste Water Customer Profile & Usage**

Month	Residential Water Customers	Residential Water Usage	Residential Active Sewer	Commerical & Industrial Customers	Commerical & Industrial Usage	Commerical & Industrial Active Sewer
November In	613	2,395,400	497	114	3,673,700	83
November Out	175	576,600	10	17	272,500	3
December In	617	2,227,700	501	114	2,705,300	83
December Out	172	563,900	10	17	172,600	3
January In	613	1,958,600	497	114	2,796,100	83
January Out	172	615,000	10	17	214,500	3
February In	612	2,169,200	495	114	2,569,500	83
February Out	174	691,400	10	17	222,200	3
March In	618	2,089,300	501	114	3,126,700	83
March Out	174	630,900	10	7	164,400	3
April In	614	1,916,200	498	114	3,022,000	83
April Out	173	525,600	10	7	241,000	3

**Claremont Water Usage vs Water Purchased**

Month	Purchased from Conover	Billed by Claremont
September 2011	11,418,500	10,022,800
October 2011	9,749,500	7,854,200
November 2011	7,645,500	6,918,200
December 2011	8,499,500	5,669,500
January 2012	8,217,500	5,584,200
February 2012	5,306,500	5,652,300
March 2012	7,315,000	6,013,900
April 2012	8,725,000	5,704,800

## **System Activities**

- Continuing to evaluate regional options for wastewater treatment
- Completed the 2011 Annual Drinking Water Quality Report and will sent these out in May to all customers

## **McLin Creek WWTP**

<b>McLin Creek WWTP- March 2012 - NPDES Compliance</b>				
<b>Parameter</b>	<b>Limitation</b>	<b>Minimum</b>	<b>Maximum</b>	<b>Average</b>
Flow, GPD	300,000	91,000	268,000	133,000
BOD mg/l	8.0mg	23	49	32
TSS mg/l	30mg	6.8	11.2	8.9
Fecal Coliform	200ml	1	290	16
Ammonia-Nitrogen, mg/l	2.0mg	1.0	7.45	4.16
Dissovled Oxygen, mg/l	5.0mg	6.7	7.8	7.3

<b>McLin Creek WWTP Flow, Gallons per day</b>			
<b>Month</b>	<b>Min</b>	<b>Max</b>	<b>Average</b>
March 2012	91,000	268,000	133,000
February 2012	64,000	181,000	126,000
January 2012	72,000	186,000	125,000
December 2011	52,000	290,000	142,000
November 2011	83,000	348,000	148,000
October 2011	69,000	183,000	126,000
September 2011	89,000	299,000	152,000
August 2011	61,000	205,000	142,000
July 2011	93,000	292,000	154,000
June 2011	109,000	238,000	147,000
May 2011	90,000	181,000	134,000
April 2011	102,000	197,000	140,000
March 2011	130,000	401,000	157,000

## **NCDENR LETTERS & NOTICES OF VIOLATIONS**

- No Letters to date for the month; however the McLin Plant will be out of compliance for BOD levels for the month of March due to a surge flow of sludge. The City of Hickory and Claremont staffs are attempting to locate the source of the flow to address future flows.

## North WWTP

North WWTP- February 2012 - NPDES Permit Compliance				
Parameter	Limitation	Minimum	Maximum	Average
Flow, GPD	100,000	48,000	89,000	64,000
BOD mg/l	30.0mg	5.1	18	12
TSS mg/l	30mg	6.4	41.0	20.6
Fecal Coliform	200ml	1	5	1
Ammonia-Nitrogen, mg/l	4.0mg	.10	0.14	.07
Dissovled Oxygen, mg/l	5.0mg	6.8	7.9	7.6

North WWTP Flow, Gallons per day			
Month	Min	Max	Average
March 2012	48,000	89,000	64,000
February 2012	44,000	82,000	61,000
January 2012	34,000	89,000	63,000
December 2011	42,000	131,000	72,000
November 2011	45,000	143,000	65,000
October 2011	29,000	76,000	53,000
September 2011	36,000	102,000	54,000
August 2011	12,000	240,000	64,000
July 2011	9,000	247,000	102,000
June 2011	9,000	160,000	101,000
May 2011	80,000	131,000	105,000
April 2011	71,000	117,000	88,000
March 2011	72,000	148,000	96,000

## NCDENR LETTERS & NOTICES OF VIOLATIONS

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- NONE

## Claremont Waste Water Collections System

All Pump Stations and collections systems are operating in compliance.



# Claremont Planning Report

## April 2012

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### Zoning Permits Issued

- 2914 Pine St – Accessory Structure
- 3177 Catawba St – Addition to house

### Code Enforcement

- Monitored parking expansion at Williams Sonoma

### Planning Board Work

- Planning Board met to consider draft language regarding Internet Sweepstakes which has been submitted to the City Attorney.

### Other Work

- Answered numerous zoning/planning questions
- Worked with City Attorney to finalize the Conditional Use Permit for the parking expansion at Williams Sonoma
- Attended MPO transportation meeting on April 25
- Submitted updated Zoning Ordinance for new website
- Worked with Jeff Matlock and railroad representative about the fence and buffer at 2681 Heart Drive

*City of Claremont*

**PARKS AND RECREATION COMMITTEE**

**Meeting Minutes**

**April 23, 2012**

**Senior Citizens Program Update:** Susan brought the committee up to date on what we are now doing with the Senior Citizens. We have formed a partnership with Seniors Morning out that is held at Bethlehem United Methodist Church. We meet at O' Cup for coffee and cake to play a few games. Lunch is provided by the Meals on Wheels program. The monthly Senior Citizens Breakfast is going well on the third Wednesday of each month. We provide a program of interest to the Senior Citizens. The card games are beginning to build with more participation. A list of trips has been put together from the interest that the seniors suggested.

**Over Night Camping:** The committee reviewed the rules and the application for the overnight camping. The committee suggested that we state in the rules that all cooking would be at picnic shelter number 3 and served at that location. Where the rules indicated that all foods be in an ice chest, the committee suggested that we use the word "Perishable" foods be on ice in an approved ice chest.

**Claremont Daze:**

**Application:** The committee went over the information that will go out to the vendors at Claremont Daze. The material tells about expanding to Friday night. We are asking all food vendors to come and set up on Friday for the public on Friday night. A special letter will go to the food vendors from the past to be certain that they are aware of the expansion.

**Rides:** There will be new rides as the committee will be working with two companies. One company will furnish four inflatables:  
24 foot slide  
40 foot obstacle course  
5-N-1 bounce and slide  
Crayon bounce house

The company that we have been using since the beginning of this festival will change the carousel for the **Kiddy Ferris Wheel**. The committee suggested that we include a new item, the **Pony Cart Ride** for the very small youngster. We will keep the **Barrel of Fun** and the **Rapid Slide**.

With this addition of activities, we need to select three more host agencies to supervise these events.

**Saturday Performers:** The list of performers was presented, and there has been a suggestion that we let the main group spend more time during their first appearance on stage. The group would end the day with the remainder of their time. All groups have confirmed that they will be attending. A letter will be sent to all other performers letting them know that they were not selected for this year's festival.

**Puppet and Magic Show:** The committee agreed to have them come back again this year. They felt that this year we will have a PA system for this event to draw more people to the appearance.

**Friday night:** The big thing this year will be introducing the Beer Garden. The Hickory Jaycees will be providing the selling of the beer. They will be located across the street on the Setzer property in the O' Cup parking lot.

The Committee is requesting the food vendors to set up early on Friday and be available for selling food. Craft vendors may also come set up on Friday for the evening's activities. The main attraction will be a band to encourage the people to dance in front of the stage.

**Kids in Parks Track Trail:** Henry stated that he had just mailed an application to the state for another grant to help improve the walking trail at Francis Sigman Park. We were given a short period of time to turn in the application. This report is after the fact to bring the committee up to date on the grant. Henry did, however, talk the idea over with the City Manager. No time frame has been given on the funding period or the amount of funding.

**Next meeting date:** Our regular meeting time is May 28 which is Memorial Day. Henry suggested that the committee meet on a Saturday morning and go over the improvements that we discussed last month. We could put the projects in a priority listing and give it to the City Manager as he works with the budget to complete the list. Tim Lowrance suggested that we meet at Smokey D's for breakfast. The date of the meeting was set for Saturday, June 2 at 8:30 AM at Smokey D's.

**Adjournment:** The meeting was adjourned.

Respectfully submitted,

Susan Tucker  
Recreation Coordinator

Henry Helton  
Special Events Coordinator

**PARKS & RECREATION COMMITTEE**

**SLEEP OVER EVENTS IN THE CITY PARK**

Groups must be an organized group with a corporate organization responsible for the group.

The sleeping arrangement must be in the form of a tent. There is no space or hook ups for an RV or other type camping equipment.

For every 8 youth, there must be 2 responsible adults. Each tent area will accommodate only 8 youth and 2 adults. There are only four such tent areas. Therefore, the total number of persons in the group may be only 40. There is to be one responsible adult to serve as the group leader. These adults must keep discipline under control at all times. The City Park is in a residential area with homes within 100 yards.

The group leader must come to City Hall and complete an application to use the City Park. With this application the leader must submit an outline of the program that will be carried out during the stay in the park. There is to be a certificate of Liability for the group attached to the application. The group will make a deposit of \$25.00 for the use of the park for the one night. After the park has been inspected by a City Official, \$25.00 will be returned to the organization with in the next two weeks, if no damage occurs.

All vehicles will be parked in the parking area provided in front of the City Park. All camping gear will have to be carried in back packs to the camping area.

Restrooms will be open during the stay.

The Claremont Police will be notified of the event, and they will add this to their regular patrolling for that night.

All noise must come to a whisper at 10:30 PM. The group must not disturb the citizens who live near the park.

All cooking must be over a grill that the camping group will bring with them. Cooking will be done by one person with as few helpers as needed. All other campers will be involved in other activities away from the cooking area. All of the cooking and eating will take place at Picnic Shelter number 3.

All perishable foods will be in an approved ice chest to keep fresh until the time to be cooked and eaten.

The camping area will provide an area to be used for a camp fire. Before the fire is started, there must be at least 3 buckets of water available to put out the fire when the program is over or in the case of an emergency. There is to be one adult in charge of the fire area.

When the camping event is over and the group is preparing to leave, the camp site and park must be left clean or cleaner than when the group arrived. The City Park will be closed at the regular time, and there is to be no roaming around in the park after the park is closed.

The Parks & Recreation Committee will appreciate a written evaluation of the event after it is completed to be submitted within the following two weeks of the event.

*City of Claremont*  
**PARKS AND RECREATION**

**STATISTICAL REPORT**

*Month: April 2012*

<b>Activity</b>	<b>enrollment</b>	<b>Number Sessions</b>	<b>Total Attendance</b>
City Park Reserve	n/a	15	unknown
Senior Citizen BK	55	1	40
Canasta	4	1	3
P & R Committee	12	1	4
Movie night	n/a	1	25
Coffee Hour O' Cup	56	1	45
Youth Council	12	1	7
Optimist Club	44 (4)	32	1226

The park usage has picked up since the weather has gotten warmer. This is shown with the increase of reservations to use the park. The trees look nice with their bright green leaves. Some azaleas have been planted along the school side of the parking lot and some of them had blooms on them. They gave the park some added color. It is always good to check on the park and see families enjoying the park and the out of doors.

The Eagle Scout has completed his project of planting shrubbery at the Veterans Memorial. With the addition of the trees in the back ground, more eye appeal for the monument is given.

*City of Claremont*

**VETERANS COMMITTEE**

**Meeting Minutes**

**April 30, 2012**

**Memorial Day Ceremony:** The committee went over the agenda for the Memorial Day Ceremony. There little discussion, but the committee agreed with the agenda.

**Ideas for More Involvement:** The committee was asked to think about other ideas for the committee to become involved. The one item was to get a group of Veterans to participate in the Claremont Christmas Parade. This will be an agenda item for the next meeting.

**The Third Wall of Honor Stone:** One idea introduced was to have two smaller stones on each side of the ones now. Each stone would have 10 names on them for a total of 20 names. The Committee did not like that. They felt that every name should have the same presentation. Get a third stone the same size as the ones now, put it in line with the other stone and when it is full have the fourth stone on the other side or continue on down the line until we run out of space.

**Help on May 28:** The members agreed to come at 10:15 to see what need to be done to be ready for the 11:00 AM start of the ceremony.

**Adjournment:** The meeting was adjourned.

Respectfully submitted,

Henry H. Helton, Jr.



## Appearance Commission Minutes Monday April 23, 2012

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The monthly meeting was held at the Claremont Library at 6:00. Those in attendance were Chairman Glenn Morrison, Jan Colson, Carmen Crane, Jane Robbins, Judy Setzer, Brenda Stanley, and Sue Karen Falls. Glenn opened the meeting with prayer.

**Budget Report:** Funds available, as of April 23, 2012, are \$3,340.00.

**Report on 2 Projects:** Glenn talked to Doug Barrick about 2 projects. He wanted to know the status of the purchase of the 3 benches - (1st) in memory of PJ Stanley located at the Claremont Park overlooking the Memorial Tree, (2nd) located at the entrance of Rachel's Vineyard in memory of Russell Boggs, (3rd) would be located near Dwayne Cousins' home. Doug said that the order had been misplaced but the benches should be here soon. When the benches arrive, we will set a date to have a ceremony dedicating them.

The second project was the planting of shrubs at the new Welcome sign on South Depot. Doug will check to see if the shrubs were ordered. If not, Glenn said he would check to see if the committee could purchase them.

**Welcome Signs:** The light at the Welcome sign on Hwy. 70 is still out. Glenn will check with Maintenance. Jan noticed the plants at the Welcome sign on South Depot need to be weeded. Kent Sigmon, who had been responsible for the upkeep on the Hwy. 70 East Welcome sign, gave the committee permission to do anything that would help the appearance. Judy, Jane and Sue Karen previously had looked at adding a few shrubs.

**Future Projects:**

(1) Library Mural - Doug and Library Committee want a book theme. Jeremy Sams, who painted the mural on Main Street, was to provide some suggestions and another lady was to do the same.

(2) Canopy - Glenn shared photos of some canopies to put over the entrance to the library and in front of City Hall. We'll continue to get more suggestions.

**April Yard of the Month:** The committee chose Ken and Dotty Isenhour's home at 2681 Dogwood Drive as the April Yard of the Month. They will receive a \$25 gift certificate to BoxCar. Glenn will check with Henry Helton to locate the Yard of the Month sign.

Next meeting will be Monday, May 28, 2012 at 5:30.