



**CITY OF CLAREMONT  
CITY COUNCIL MEETING  
Regular Meeting  
July 11, 2016  
7:00 PM  
Claremont City Hall**

**AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. INVOCATION-** Rev. Dennis Richards
- 4. PLEDGE OF ALLEGIANCE-** Councilman David Morrow
- 5. MAYOR'S REPORT & PRESENTATIONS**
  - A. Catawba County Firefighters Museum
  - B. PJ Stanley Memorial Scholarships
- 6. CONSENT AGENDA**
  - A. Regular Meeting Minutes –June 6, 2016
  - B. Closed Session Meeting Minutes- June 6, 2016
- 7. CITIZEN'S CONCERNS AND COMMENTS**
- 8. OLD BUSINESS**
  - A. Budget Transfer
- 9. NEW BUSINESS**
  - A. Contract with Sigmon Family Farms
  - B. Resolution 01-16 Appointment to the Planning Board
- 10. DEPARTMENT & COMMITTEE REPORTS**
  - A. Department Dashboard Report
- 11. CITY MANAGER'S REPORT**
- 12. CLOSED SESSION**
  - A. Economic Incentives G.S. 143-318.11(4)
- 13. ADJOURN**

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: July11, 2016

**To:** Mayor and the City Council

**From:** Wendy Helms, City Clerk

**Action Requested: Presentations**

A. Catawba County Firefighters Museum- Funds raised at the May Pancake breakfast were earmarked for the Firefighter Museum in honor of Rupert Little. We have a check for \$1079 to present to them.

B. PJ Stanley Scholarships- (2) \$1,000 Scholarships

*Mark Stafford*- Employed at Conover Fire Department. Volunteer at Bethlehem Community Fire & Rescue. Attends CVCC, Fire Protection Technology.

*Jacob Christenbury*- Firefighter at Oxford Fire Department. Will attend CVCC, Fire Protection Technology.

**Recommendation:** Approve as Presented

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: July11, 2016

**To:** Mayor and the City Council

**From:** Wendy Helms, City Clerk

**Action Requested: Consent Agenda**

A. Regular Session Minutes –June 6, 2016

B. Closed Session Minutes- June 6, 2016

**Recommendation:** Approve as Presented



## **City of Claremont Regular Meeting Minutes Monday, June 6, 2016**

The regular City Council meeting of the City of Claremont was held in the Training Room located at the Claremont Fire Department at 7:00 p.m. on Monday, June 6, 2016.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dale Sherrill, Councilmember Lee Miller, Councilmember Dayne Miller and Councilmember David Morrow.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, City Clerk Wendy Helms, Police Chief Gary Bost, Fire Chief Bart Travis, Public Services Director Tom Winkler, Public Services Supervisor Bo Prince, Captain Allen Long, Recreation Coordinator Michael Orders, City Planner Elinor Hiltz and City Attorney Bob Grant.

Others in attendance were: Ricky Ruvio, Charles Helms, Sherry Ham, Tara Rockette, Kirsten Goodwin, Les Morrow, Ray Ball, Robert Smith, Bruce Hartsoe, Steve Self, John Cathey Chi Patel, Gene Monday, Tyler Terry and Mike Hathaway.

### ***1. CALL TO ORDER***

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

### ***2. APPROVAL OF AGENDA***

The agenda was then approved as presented.

### ***3. INVOCATION & PLEDGE OF ALLEGIANCE***

The invocation was given by Councilmember Timothy Lowrance. Councilmember Lee Miller led the Pledge of Allegiance.

### ***5. MAYOR'S REPORT & PROCLAMATIONS***

Mayor Brown spoke briefly about thank you letters that were sent to the City for contributions. He also read a Proclamation in honor of retiring County Manager Tom Lundy.

## **6. CONSENT AGENDA**

**A. May 2, 2016, Regular Meeting Minutes** – Councilmember Timothy Lowrance made a motion to accept May 2, 2016 regular meeting minutes as presented. Councilmember Dayne Miller seconded the motion. The motion passed unanimously.

**B. May 2, 2016 Closed Session Minutes** – Councilmember Timothy Lowrance made a motion to accept the closed session minutes as presented. Councilmember Dayne Miller seconded the motion. Motion passed unanimously.

**C. Resolution 32-15 Road Closure- Annual Christmas Parade-** NCDOT asked that all Counties and Municipalities follow guidelines for special events. NCDOT is only reviewing for conflicts and concerns, and is neither approving nor denying these events. Municipalities must pass a Resolution approving the event, place signs and give notice of special event. The Municipality accepts full responsibility for and all liability related to the special event. Motion was made by Councilmember Timothy Lowrance to accept Resolution 32-15. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**D. Resolution 33-15 Road Closure- Claremont Daze 2016-** Motion was made by Councilmember Timothy Lowrance to accept Resolution 33-15. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**E. Resolution 34-15 Road Closure- PJ Stanley Memorial 5K-** Motion was made by Councilmember Timothy Lowrance to accept Resolution 34-15. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**F. Contract with Catawba County Fire Marshall-** The City currently contracts with Catawba County Emergency Services to provide periodic fire inspections of all buildings within the City's jurisdiction. The proposed contract would continue these services for FY2016-2017. The cost for providing these services has increased from an annual sum of \$4,582 to \$4,681 to account for additional buildings in FY 2016 that will require inspections. Motion was made by Councilmember Timothy Lowrance to accept the contract with Catawba County for fire marshall services. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**G. Contract with Catawba County Animal Control-** The City of Claremont currently contracts with Catawba County Emergency Services to provide animal control and emergency animal call services within the City. The proposed agreement would continue this arrangement for FY16-17 with the same contract terms as the previous year. Under the terms of the contract, the City will pay \$1,200 annually for animal control and emergency after hour calls. Motion was made by Councilmember Timothy Lowrance to accept the contract with Catawba County for animal control services. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## **7. CITIZEN'S CONCERNS & COMMENTS-** none

## **8. OLD BUSINESS-**

**A. Budget Transfer-** Transfer of funds was made to align line items to expenditures. Informational only.

## **9. PUBLIC HEARING-**

**A. Proposed City Budget for FY 2016-2017-** The proposed budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 was submitted to the Claremont City Council on May 2, 2016 in accordance with North Carolina General Statutes. North Carolina law requires that a public hearing be held on the proposed budget prior to adoption. All interested persons are invited to make written or oral comments on the proposed budget. The proposed budget has been available for public review on the City of Claremont website and at City Hall.

Motion was made by Councilmember Timothy Lowrance to go into a public hearing at 7:08 p.m. Second was made by Councilmember David Morrow. Motion passed unanimously.

City Manager Renbarger gave a brief overview of the proposed budget. There were no questions on the budget.

Motion was made by Councilmember Lee Miller to go out of a public hearing at 7:26 p.m. Second was made by Councilmember David Morrow. Motion passed unanimously.

**B. Voluntary Annexation 2879 Montclair Drive-** City Council will call for a Public hearing on Monday June 6, 2016 to get citizen input on the voluntary annexation of 2879 Montclair Drive.

Motion was made by Councilmember Timothy Lowrance to go into a public hearing at 7:27 p.m. Second was made by Councilmember Lee Miller. Motion passed unanimously.

With no comments from the audience, motion was made by Councilmember Dale Sherrill to go out of a public hearing at 7:27 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**C. Voluntary Annexation 2681 Heart Drive-** City Council will call for a Public hearing on Monday June 6, 2016 to get citizen input on the voluntary annexation of 2681 Heart Drive.

Motion was made by Councilmember David Morrow to go into a public hearing at 7:28 p.m. Second was made by Councilmember Lee Miller. Motion passed unanimously.

With no comments from the audience, motion was made by Councilmember Timothy Lowrance to go out of a public hearing at 7:28 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**D. Zoning Ordinance Text Amendment- Landscaping-** Before changes to the zoning ordinance can be adopted, North Carolina law requires a public hearing be held. The proposed changes to the landscaping sections of the zoning ordinance would increase visibility of business signs and frontage as initiated by the Planning Board.

Motion was made by Councilmember Lee Miller to go into a public hearing at 7:29 p.m. Second was made by Councilmember David Morrow. Motion passed unanimously.

Planner Elinor Hiltz gave a brief explanation of the proposed changes to the zoning ordinance. Chi Patel, with Claremont Inn and suites asked if the ordinance would be enforced on the lot beside his business. Elinor ensured him she would follow up on that situation.

With no others comments from the audience, motion was made by Councilmember Timothy Lowrance

to go out of a public hearing at 7:33 p.m. Second was made by Councilmember Dale Sherrill. Motion passed unanimously.

***E. Zoning Ordinance Text Amendment- Protest Amendment-*** Before changes to the zoning ordinance can be adopted; North Carolina law requires a public hearing be held. This change would remove the protest petition section in the City's ordinance to reflect changes in State law.

Motion was made by Councilmember Dayne Miller to go into a public hearing at 7:34 p.m. Second was made by Councilmember David Morrow. Motion passed unanimously.

Elinor again spoke about new legislation from the State of North Carolina, about protest petitions.

With no comments from the audience, motion was made by Councilmember Dale Sherrill to go out of a public hearing at 7:33 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## ***10. NEW BUSINESS-***

***A. Ordinance 18-15 Extend the Corporate City Limits 2879 Montclair Drive-*** A voluntary annexation petition was received April 14, 2016. Investigation of sufficiency was completed and found to be sufficient. Advertisement was published in the Observer News Enterprise on May 25, 2016, to call for a public hearing. Said public hearing was held on Monday, June 6, 2016. Staff recommends approving Ordinance 18- 15 to extend the corporate city limits to include 2879 Montclair Drive.

Motion was made by Councilmember Timothy Lowrance to approve Ordinance 18-15 to extend the corporate city limits to 2879 Montclair Drive. Second was made by Councilmember Lee Miller. Motion passed unanimously.

***B. Ordinance 19-15 Extend the Corporate City Limits 2681 Heart Drive Tract 2-*** A voluntary annexation petition was received April 20, 2016. Investigation of sufficiency was completed and found to be sufficient. Advertisement was published in the Observer News Enterprise on May 25, 2016, to call for a public hearing. Said public hearing was held on Monday, June 6, 2016. Staff recommends approving Ordinance 19-15 to extend the corporate city limits to include 2681 Heart Drive Tract 2.

Motion was made by Councilmember David Morrow to approve Ordinance 19-15 to extend the corporate city limits to 2681 Heart Drive Tract 2. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

***C. Ordinance 20-15 Fiscal Year 2017 Budget-*** This budget ordinance will approve the fiscal year 2016-2017 budget for all City funds with a General Fund budget of \$2,902,942.

Motion was made by Councilmember Dale Sherrill to adopt Ordinance 20-15, fiscal year 2017 budget. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

***D. Fiscal Year 2017 WPCOG Planning Contract-*** Under the terms of this agreement, the Western Piedmont Council of Governments will provide technical planning assistance for FY 2016-2017 for an amount not to exceed \$38,700. This is an increase from FY 2015-2016 as a planner from the WPCOG will now be with the City 16 hours a week, instead of 12 hours a week.

Motion was made by Councilmember David Morrow. Second was made by councilmember Dayne Miller. Motion passed unanimously.

**E. - Fiscal Year 2017 Fire Department Officer Confirmation-** Chief Travis presented Council with names of officers for the FY 2017.

Councilmember Timothy Lowrance abstained from voting. Motion was made by councilmember Dale Sherrill to accept the officers as presented. Second was made by Councilmember Lee Miller. Motion passed unanimously.

**F. Ordinance 21-15 Budget Amendment for FY 2016-** This budget amendment will move the pay per call money into part-time salaries for quarterly disbursement to firefighters. This budget amendment is done annually.

Motion was made by Councilmember Dale Sherrill. Second was made by Councilmember Timothy Lowrance. Motion carried unanimously.

**G. Ordinance 22-15 Amending the Zoning Code of Ordinances- Landscape-** The Planning Board was concerned that the City's landscaping code does not give enough room for trees to grow under power lines, that large trees and bushes may block views of entrances and signs, and that the Planner should have more discretion about buffers. In May and April they recommended amendments to sections of the zoning ordinance pertaining to landscaping:

- Bush heights were lowered to give signs more visibility.
- A requirement about fences, hedges, and garden walls was dropped because it was duplicative with the street yard planting.
- Power lines were given more clearance
- The Planner was given more discretion about buffer yard placement.

This zoning amendment is in the public interest because the intent does not decrease the total number of required plantings in Claremont and trees are good for property values and the environment.

Councilmember Dale Sherrill made a motion to approve because this amendment is not inconsistent with the Land Development Plan. Second was made by Councilmember David Morrow. The motion passed unanimously.

**H. Ordinance 23-15 Amending the Zoning Code of Ordinances- Protest Petitions-** In July 2015 the North Carolina legislature removed the right for a citizen to lodge a protest petition that triggers a  $\frac{3}{4}$  vote from Council to pass a rezoning. Claremont has a "protest petition" section in the zoning ordinance that should be deleted to be consistent with state law. Although Council is not compelled by law to accept a protest petition or achieve a  $\frac{3}{4}$  majority to pass a rezoning, City Administration will always enter citizen petitions or letters for rezoning cases into the public record.

Motion was made by Councilmember Timothy Lowrance to approve, because the Land Development Plan does not pertain to this amendment. The zoning amendment is in the public interest because it makes Claremont's code consistent with state law. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**I. Fiscal Year 2017 Audit Contract-** This spring, the City conducted a Request for Proposals (RFP) for auditing services. Three responses were received. After review, staff has negotiated terms with Debra Wentz. Ms. Wentz has offices in Newton and currently provides auditing services for the City of Conover and Town of Maiden. Costs for providing these services include \$13,500 for the preparation of the audit and \$2,500 for the preparation of annual financial statements.

Motion was made by Councilmember Lee Miller to accept the contract with Debra Wentz for the FY 2016-2017 auditing services. Second was made by Councilmember David Morrow. Motion passed unanimously.

***J. Resolution 35-15 – Authorizing Application for STPDA Funds for Centennial Boulevard Sidewalk-***  
In 2013, the City was awarded Congestion Mitigation and Air Quality Funds (CMAQ) to construct 8,030 linear feet of sidewalk along Centennial Boulevard, Calvin Street, School Street, Bethlehem and Yount Street, as well as South Depot. As the project moved forward, costs estimates significantly increased resulting in the City requesting to remove the Centennial Boulevard section from the project. Resolution 35-15 would allow the City to apply to the Greater Hickory Metropolitan Planning Organization for Surface Transportation Program-Direct Attributable (STPDA) funds to complete the Centennial Boulevard section. Total costs of the project are estimated to be \$575,000 with a 20% local match of \$115,000. Staff is still finalizing details of the project as the application is not due until June 29. The total project cost may decrease; however staff tried to include all potential costs in early estimates. If awarded, funds would be available as early as October of 2016. The City is still waiting to receive final word from the Federal Highway regarding our request to change the CMAQ project scope of work. If the request is approved, this resolution will allow us to apply for STPDA Funds by the June 29<sup>th</sup> deadline.

Motion was made by Councilmember Dale Sherrill to allow the City Manager, with Council approval, to apply for STPDA Funding. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## ***12. DEPARTMENT & COMMITTEE REPORTS***

***A. Monthly Department Dashboard Report-*** The dashboard report was accepted as presented.

Recreation- Michael Orders informed everyone of a blood drive being held at City Hall on June 29<sup>th</sup>. The new playground equipment has arrived and should be installed soon. July 2<sup>nd</sup> from 12 p.m.- 4.m the Recreation Committee will hold an ice cream social in the City Park.

Planning- Elinor Hiltz stated that the contractor has applied for zoning permits to construct another set of townhomes at The Villa in the Oaks. The Oxford Crossing Apartments have a temporary certificate of occupancy. Small group meetings will be held in late June or July to answer any questions Council may have about the Comprehensive Plan.

## ***13. CITY MANAGER REPORT –***

City Manager Catherine Renbarger began her report with an update on the Carolina Thread Trail. The thread Trail would connect the Bunker Hill Covered Bridge to the City Park. Letters of support are needed from the land owners along the proposed route of the trail.

Catherine also reported that the Bunker Hill Covered Bridge will be closed until repairs have been made to the driveway at the entrance. A sink hole has developed, however the contractors is aware and is making plans to repair it.

Ricky Ruvio was introduced to Council. Ricky will be serving as an intern with the City this summer. He is currently enrolled at UNC Chapel Hill in the MPA Program.

Autumn Edwards will also interning this summer. Autumn is enrolled at Meredith College.

**14. CLOSED SESSION-** Motion was made by Councilmember Timothy Lowrance to go into closed session at 8:05 p.m. Second was made by Councilmember Lee Miller. Motion passed unanimously. The closed session was recessed at 8:20 p.m.

**15. ADJOURN**

With no further business of the board motion was made by Councilmember Lee Miller to adjourn the meeting at 8:20 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, City Clerk

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Shawn R. Brown, Mayor

Attested:

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Wendy L. Helms, City Clerk



## **City of Claremont Closed Session Meeting Minutes Monday, June 6, 2016**

Councilmember Dales Sherrill made a motion to go into closed session at 8:05 p.m. to discuss economic development. Second was made by Councilmember Timothy Lowrance. Second was made by Councilmember Lee Miller. Motion passed unanimously.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dale Sherrill, Councilmember Lee Miller, Councilmember Dayne Miller and Councilmember David Morrow.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, City Clerk Wendy Helms and Attorney Bob Grant.

City Manager Renbarger gave a brief update on the spec building. The Memorandum of Understanding with Poppelmann Plastics has been signed and is returning from Germany at this time.

With no other business, motion was made by Councilmember Dayne Miller to go back to regular session at 8:20 p.m. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

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Shawn R. Brown, Mayor

Attested:

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Wendy L. Helms, City Clerk

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: July 11, 2016

**To:** Mayor and the City Council

**From:** Stephanie Corn, Finance Officer

**Action Requested: Budget Transfers**

These transfers were needed before closing the fiscal year.

**Recommendation:** Informational, no action needed.



## CITY OF CLAREMONT

6/30/2016 **Shawn R. Brown**  
**Mayor**

**Catherine Renbarger**  
**City Manager**

I, Stephanie Corn, authorize the following line transfers in the 15/16 budget.

<u>Line</u>	<u>Increase</u>	<u>Decrease</u>
10-4100-0430	\$ 3.00	
Legal Fees		
10-4100-1400		\$ 3.00
Travel / Training		
10-5100-4500	\$ 37.00	
Contracted Services		
10-5100-3100		\$ 459.00
Gas, Oil, Grease		
10-5450-1110	\$ 150.00	
Telephone		
10-5450-0900		\$ 150.00
Medical Physicals		
10-5300-3100	\$ 66.00	
Gas, Oil, Grease		
10-5300-0900		\$ 304.00
Medical Physicals		
10-5100-1400	\$ 422.00	
Travel / Training		
10-5300-9000	\$ 1,079.00	
Pancake Contributions		
10-5300-0900		\$ 1,079.00
Physicals		
10-5300-7300	\$ 2,300.00	
Small Capital		
10-4100-5700		\$ 2,300.00
Misc		
10-4200-1400	\$ 305.64	
Travel & Training		
10-4200-5700		305.64
Misc.		
10-5300-3600	\$ 238.00	
Uniforms		

Stephanie Corn, Finance Officer

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: July 11, 2016

**To:** Mayor and the City Council

**From:** Catherine Renbarger, City Manager

**Action Requested: Approve Agreement for Dumping Yard Waste**

Last year, the City approved an agreement with Kemp and Christy Sigmon to allow the City to dump grass clippings, trees, tree limbs, and similar vegetative waste on the Sigmon's property. Previously there had been an informal arrangement with Sigmon Farms to dump tree trimmings, limbs, and stumps at 2385 Island Ford Road. This agreement continues that relationship and is beneficial to the City as it saves us the time and fuel costs of taking the yard waste to Blackburn Landfill.

Under the terms of this agreement, the City will pay Sigmon Farms \$5,000 annually for the dumping of yard waste on their property. See Attachment A for more information on the agreement.

**Recommendation:** Motion to Approve Agreement as Presented

NORTH CAROLINA

LICENSE AGREEMENT AND RELEASE

CATAWBA COUNTY

THIS AGREEMENT, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between, Kemp L. Sigmon and wife, Christy C. Sigmon, parties of the first part, hereinafter referred to as “Grantors”, and the City of Claremont, a municipal corporation organized and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as “Grantees” or “The City”.

WHEREAS, the Grantors are the owners of that certain portion of real property appearing upon Catawba County Tax Map as Parcel Identification Number 3761 12 86 2861, and being more particularly described as a parcel of land of approximately 88.520 acres as more particularly described in a Deed from Arnold Lee Morrow and wife Revonda H. Morrow dated December 10, 2010 and recorded in Book 3059 at Pages 1557-1559 of the Catawba County Registry, hereinafter “Property”; and

WHEREAS, the Grantees desire to be permitted to deposit and/or place and/or abandon grass clippings, trees, tree limbs and similar vegetative waste upon the above-described Property of Grantors; and

WHEREAS, the Grantors desire to permit the Grantees to deposit and/or place and/or abandon grass clippings, tree limbs and similar vegetative waste upon said Property.

NOW therefore, in consideration of the mutual promises and covenants herein, and other good and valuable consideration, in hand paid, the receipt of which is hereby acknowledged by Grantors, the Grantors and Grantees do hereby agree as follows:

1. For the duration of this Agreement, the Grantors grant unto the City the right to go upon the Property of the Grantors and dump, deposit, place and abandon grass clippings, trees, tree limbs and similar vegetative waste thereon.

2. As consideration for Grantors’ grant of this License to dump, deposit, place and abandon grass clippings, trees, tree limbs and similar vegetative waste upon the Property of

Grantors, the City shall pay Grantors the sum of Five Thousand Dollars (\$5,000.00) annually in two semi-annual payments of Two Thousand Five Hundred Dollars (\$2,500.00) each for the duration of this Agreement, with the first payment to be made no later than July 30, 2016 and the second payment no later than January 30, 2017.

3. The City shall have rights of ingress and egress over the Property of the Grantors for the purposes of depositing, placing and abandoning the yard waste as herein permitted for up to five (5) trips onto the Property each week for the duration of this Agreement.

4. That the term of this Agreement shall be for one year, ending on July 30, 2017 unless renewed by the parties. The parties may agree to renew this Agreement, and if so renewed, shall be on the same terms and conditions unless otherwise agreed.

5. As to any grass clippings, trees, tree limbs and similar vegetative waste placed on the Property of Grantors by the City during the term of this Agreement, the right to abandon such vegetative waste shall be perpetual, and The City shall no longer be responsible for such abandoned waste nor be required to remove any of such waste during or upon the termination of the Agreement or any renewal of this Agreement.

Witness our hands and seals the day first above written.

\_\_\_\_\_  
Kemp L. Sigmon

\_\_\_\_\_  
Christy C. Sigmon

THE CITY OF CLAREMONT

BY: \_\_\_\_\_  
Shawn R. Brown, Mayor

Attest:

\_\_\_\_\_  
Wendy L. Helms, City Clerk

ACKNOWLEDGMENT

NORTH CAROLINA

CATAWBA COUNTY

I, \_\_\_\_\_, a Notary Public in and for said County and State, hereby certify that Kemp L. Sigmon and Christy C. Sigmon personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official stamp or seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary Public

My commission expires: \_\_\_\_\_

NOTARY SEAL

ACKNOWLEDGMENT

NORTH CAROLINA

CATAWBA COUNTY

I, \_\_\_\_\_, a Notary Public in and for said County and State, hereby certify that Wendy L. Helms personally appeared before me this day and acknowledged that she is the City Clerk of the City of Claremont, a municipal corporation organized and existing under the laws of the State of North Carolina, and that by authority duly given and as the act of the City of Claremont, the foregoing was signed in its name by its Mayor, sealed with its corporate seal, and attested by herself as its City Clerk.

Witness my hand and official stamp or seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary Public

My commission expires: \_\_\_\_\_

NOTARY SEAL

**REQUEST FOR COUNCIL ACTION**

Date of Meeting: July 11, 2016

**To:** Mayor and the City Council

**From:** Elinor Hiltz, City Planner

**Action Requested: Resolution 01-16 Appointment to the Planning Board**

The Planning Board is requesting an be appointment to fill the unexpired term of Jack Ledford, who served as an alternate. The term will expire 03/01/2017.

Ron Lancaster has completed an application and agreed to serve.

**Recommendation:** Approve Resolution 01-16



**CITY OF CLAREMONT  
NORTH CAROLINA**

**RESOLUTION 01-16**

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**APPOINTMENT TO THE CITY OF CLAREMONT PLANNING BOARD**

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**WHEREAS**, there is an open seat, as an alternate, on the City of Claremont Planning Board left by Jack Ledford; and

**WHEREAS**, it has been determined by the Planning Board a replacement should be made; and

**WHEREAS**, the Chair of the Planning Board has recommended Ron Lancaster to fill the position;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Claremont, North Carolina that Ron Lancaster will fill the position. This term shall expire 03/01/2017.

Adopted this 11th day of July 2016.

\_\_\_\_\_  
Shawn R. Brown, Mayor

Attest:

\_\_\_\_\_  
Wendy L. Helms, City Clerk

# Claremont June 2016 Dashboard Report

Police Dept.			Fire Dept.			Financials		
	Month	YTD		Month	YTD		% In	% Out
Calls Answered	604	3457	Calls for Service	50	166	General Fund	99%	92%
Citations Served	153	742	Working Fires	5	16	Water/Sewer Fund	106%	69%
Warnings	64	354	Training Hours	434	1588			
Number of Arrests	11	72	Prevention Programs	8	119	<b>Rescue Squad</b>		
Accidents	8	75	Structural Responses	6	33		Month	YTD
Warrants	21	137	EMS Calls	12	45	Calls for Service		358
Open Cases	7	32				Training Hours		255
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements		
Officers completes gun shot wound training and blood borne pathogens. Capt. Long, Lt. Clark Cpl. Martin and Officers Bumgarner and Grant visited several local churches for programs.			SCBA Units Online, 2 New Driver Operators, 50 responses Avergae personnel 11			No Report		
Public Works			Utility Dept.			Planning & Zoning Dept.		
	Month	YTD		Month	YTD		Month	YTD
Vehicles Serviced	13	84	Water Turned Off	14	64	Total Zoning Permits	5	12
Recycling Tons- May 2016	9.10	33.91	Water Taps	0	1	Commercial Projects	1	1
Solid Waste Tonnage	42.58	152.97	Water Purchased	8,054,043	48,149,133	New Dwelling Units	4	6
Street Lights Replaced	6	54	Water Sold	9,298,120	43,777,970	Customers w/ Inquiries	24	78
Work Orders	31	179	McLin WWTP Avg.	126,000	478,900	New Plats Reviewed	1	3
Sewer Line Jetted/ Manholes	226	10555 FT. (46)	North WWTP Avg.	70,000	371,000	Plng Brd Agenda Items	1	18
Other Activities & Announcements			Other Activities & Announcements			Other Activities & Announcements		
Public Services cut trees and picked up debris after the recent storms. Driveway culverts are being cleaned as time allows.			Clearing sewer outfall lines. Working with contractors on new building sites.			Began the Matlock Salvage Board of Adjustment case. Gave a temporary CO to Oxford Crossing. Chloe Court got permits for 4 more units.		

Code Enforcement Report  
July, 2016

<u>Property Owner</u>	<u>Property Address</u>	<u>Issue</u>	<u>Status</u>
Jonathan Miller	3060 Oak St	unfinished house	using Section 9-2-61 for abandoned buildings: Catherine writes letter for file, we send letter to owner calling for a meeting in 10-30 days, we give owner 90 days to improve or remove the house, if he does not Council may give permission to demolish it at a Council mtg
Janice Salyers	2730 E US Hwy 70	outdoor storage-Tim's Towing	5 cars still in violation. Sent \$50 citation and warned that future fines could be \$50 per day that the cars are still there
Nader Suwwan	3100 N Oxford	high grass	case closed. City mowed and sent invoice
John Walker	3020, 3018, 3016, 3014 N Church St	apartments: minimum housing violation?	recently got new windows, gutters need replacing, roofs on porches need replacing, need to look up former case files or consider putting it with a batch of other minimum housing complaints with a public authority lodging the complaint
CP AT CIBP I LLC	2394 Penny Rd	high grass	case closed. Lot is converting to a wooded lot
Jorge & Melva Ramirez	2965 Lawrence	high weeds	case closed. Owners used weed killer
City of Claremont	2983 Lawrence	bamboo and kudzu	City is working on it. They are going to take 1.5 weeks to finish storm damage cleanup first
Pierre Foods	3437 E Main St	missing buffer	talked to complainant, sent violation letter with July 18 deadline to post no parking signs, a Sept 3 deadline for planting trees
Dustin & Lance Townsend	2650, 2658, 2670 Charleston Ct	weed lots	case closed. Lots were mowed
Pam Clawson	3108 Catawba St	wrong setback accessory building	case closed. accessory building was moved correct distance from house-5 feet
Richard Shook	3092 Catawba St	sight triangle obstruction	sent letter with July 18 informal deadline
Elizabeth Murray & Mitzi Yount	000 Yount St	high grass	sent letter with July 18 deadline
Stanford Furniture	2860 N Oxford St	van without tags	emailed owner with July 18 informal deadline