



## **City of Claremont Regular Meeting Minutes Monday, October 6, 2014**

The regular City Council meeting of the City of Claremont was held in the council chambers located at Claremont City Hall at 7:00 p.m. on Monday, October 6, 2014.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Rick Damron, Lieutenant Allen Long, Jessica Miller, Fire Chief Bart Travis, Melinda Bumgarner, Police Chief Gary Bost, and Public Works Director Tom Winkler.

Others in attendance were: Robert Smith, Connie Sue Monday, Shelly Stevens, Robert Winrow and Andrea Ramsey.

### **1. CALL TO ORDER**

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by City Manager, Doug Barrick. Councilmember Nicky Setzer led the pledge of allegiance.

### **4. MAYOR'S REPORT**

Mayor Brown read two proclamations. The first proclaiming October 19<sup>th</sup> – October 25<sup>th</sup> 2014, as BEAR WEEK in and throughout the City of Claremont. The second proclaiming October 5-11, 2014, as Fire Prevention Week throughout this city, and I urge all the people of Claremont to test their smoke alarms at least every month by pushing the test button, and to support the many public safety activities and efforts of the Claremont Fire Department during Fire Prevention Week 2014.

### **5. CONSENT AGENDA**

**A. September 8, 2014 Regular Meeting Minutes** – Councilmember Timothy Lowrance made a motion to accept September 8, 2014 regular meeting minutes as presented. Councilmember Dale Sherrill

seconded the motion. The motion passed unanimously.

**B. September 8, 2014 Closed Session Minutes-** Councilmember Timothy Lowrance made a motion to accept September 8, 2014 closed session minutes. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

## **6. CITIZEN'S CONCERN'S & COMMENTS-** none

## **7. OLD BUSINESS-** none

## **8. NEW BUSINESS-**

**A. Deed of Easement to Apple Inc. -** This deed of easement will allow Apple Inc to use an unopened section of right of way along South Oxford Street for the purposes of installing a distribution line. This deed is part of the originally approved development agreement.

Motion was made by Councilmember Nicky Setzer to accept the deed of easement. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**B. Resolution 09-14 Debt Setoff Collection-** The North Carolina League of Municipalities Debt Setoff Program operates under NCGS 105-A and allows Cities to collect any debts that are over 60 days delinquent and at least \$50 at no cost. These debts are held out of Dept of Revenue payments at no cost to the City. This program is for any fee that the City may charge is an s great way for the City to recover delinquent payments at no charge.

Motion was made by Councilmember Dale Sherrill to accept Resolution 09-14. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

**C. NC Local Government Debt Setoff Memorandum of Understanding -** The North Carolina League of Municipalities Debt Setoff Program operates under NCGS 105-A and allows Cities to collect any debts that are over 60 days delinquent and at least \$50 at no cost. These debts are held out of Dept of Revenue payments at no cost to the City. This program is for any fee that the City may charge is a great way for the City to recover delinquent payments at no charge.

Motion was made by Councilmember Nicky Setzer to accept the Debt Setoff Memorandum. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

**D. Police Department Phase III Construction Contract with Lail Builders-** The City has worked with Lail Builders to value engineer the building and renovation project at the Police Station. The original bid was \$211,623 and through discussions this price has been reduced to \$156,490. This reduction in costs will not sacrifice the intentions of the project and the resulting construction will still be of upmost quality.

The City has originally budgeted \$75,000 in the current year's budget for construction and targeted \$25,000 in the coming year's budget for equipment. It would be my recommendation to increase the allocation of Utility Franchise taxes to \$285,000 increasing the revenues by \$66,984 for the current year and to appropriate the remaining \$48,016 in Fund Balance at an upcoming meeting. Our Fund Balance is healthy and can afford this utilization rather than delays or use of debt service.

Motion was made by Councilmember Timothy Lowrance to accept the contract with Lail Builders. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**E. November Meeting Location-** The Catawba County Board of Elections will be using the Council Chambers for the General Election Voting on November 4, 2014. In order to prepare for the elections, their staff will be setting up the voting machines on the evening of November 3, 2014. In the past the Council has relocated the meeting in lieu of rescheduling the meeting. In keeping with our rotations to departments the Claremont Fire Department Training Room will play host to the November meeting this year.

Motion was made by Councilmember Timothy Lowrance to move the November 2014 Council meeting to Claremont Fire Department. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

**F. McLin Creek Sewer Outfall Pier Replacement-** City manager Doug Barrick presented a scope of work from Iron Mountain Construction to stabilize a sewer support pier that was damaged as a result of the July 2013 floods. The City was issued a check from FEMA for \$45,000 to complete this work. The bid from Iron Mountain was for \$55,000. This work will stabilize the pier and keep it from moving in the future. The City Manager recommended moving ahead with the project and authorize the funds at the November City Council meeting. Motion was made by Councilmember Dale Sherrill to accept the scope of work. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## **9. DEPARTMENT & COMMITTEE REPORTS**

**A. Quarterly Financial Report-** City Manager Doug Barrick gave an update of the financial report

**B. Monthly Department Dashboard Report-** The monthly dashboard was presented, there were no questions.

**C. Parks and Recreation Committee-** Jessica Miller spoke on behalf of the Recreation Committee. She thanked everyone for the help during Claremont Daze.

## **10. CITY MANAGER REPORT**

City Manager Doug Barrick announced November 3, 2014 would be his last day in Claremont. He has accepted a job as Town Manager in Rutherfordton, NC. City Manager Barrick recognized Lt. Allen Long, Lt Long will be attending LEEP Program at NC State University. He also invited everyone to take home a smoke detector, donated by Claremont Fire Department.

## **11. CLOSED SESSION**

Motion was made by Councilmember Timothy Lowrance to go into a closed session in reference to G.S. 143-318.11(a) (6) at 7:42 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Motion was made by Councilmember Nicky Setzer to recess the closed session at 8:07 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## **12. ADJOURN**

Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 8:07 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, Administrative Support Clerk

---

Shawn R. Brown, Mayor

Attested:

---

Douglas L. Barrick, City Clerk