



## **City of Claremont Regular Meeting Minutes Monday, March 3, 2014**

The regular City Council meeting of the City of Claremont was held in the Council Chambers located at Claremont City Hall at 7:00 p.m. on Monday, March 3, 2014.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Public Works Director Tom Winkler, Rick Damron, Lieutenant Allen Long, Jessica Miller, Fire Chief Bart Travis and Police Chief Gary Bost.

Others in attendance were: Melinda Bumgarner, Robert Smith, Susan Tucker, Eyan Townsend, Terri Miller, Laurie LoCicero Suzan Anderson, Scott Anderson, Robert Winrow, Mike Townsend, David Morrow, Gene Monday, Abbey Moose, Scott Ramsey and Andrea Ramsey.

### **1. CALL TO ORDER**

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Councilmember Timothy Lowrance. Councilmember Dale Sherrill led the pledge of allegiance.

### **4. MAYOR'S REPORT**

Mayor Brown reported that he and Councilmember Dayne Miller attended Essentials of Government Class, held in Hickory. He also acknowledged several thank you letters from Hospice, Bunker Hill High School, Catawba County Historical Society and Jack Little.

Mayor, Shawn Brown presented Suzan Anderson with The American Red Cross with a framed Proclamation declaring Red Cross Month. Mrs. Anderson spoke briefly about services and needs of the Red Cross.

## 5. CONSENT AGENDA

**A. February 3, 2014 Regular Meeting Minutes** – Councilmember Timothy Lowrance made a motion to accept February 3, 2014 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**B. February 3, 2014 Closed Session Meeting-** Councilmember Timothy Lowrance made a motion to accept February 3, 2014 closed session meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**C. Proclamation of Red Cross Month-** Councilmember Timothy Lowrance made a motion to accept the Proclamation as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**D. Resolution 13-13 Surplus Property-** Councilmember Timothy Lowrance made a motion to accept the Resolution as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**E. Resolution 14-13 WPCOG Manufacturing Communities Program Support-** Councilmember Timothy Lowrance made a motion to accept the Resolution as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**F. Public Notice of Special Council Meeting- March 29, 2014-** Council will hold their Annual Budget Retreat on March 3, 2014 at City Hall.

## 6. CITIZEN'S CONCERN'S & COMMENTS- none

**7. PUBLIC HEARING-** Motion was made by Councilmember Nicky Setzer to open a public hearing at 7:12 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously. Purpose of the public hearing was to introduce updates to the Claremont Zoning Code, Chapter 9. City Planner, Laurie LoCicero gave a brief description of the proposed changes. Motion was made by Councilmember Nicky Setzer to close the public hearing at 7:16 p.m. Second was made by Councilmember Dale Sherrill. Motion passed unanimously.

## 8. OLD BUSINESS-

**A. Annexation of Carolina Coach and Camper-** City Manager Barrick informed council he had spoken with Carolina Coach and Camper owners. At this time he thinks they are in favor of being annexed.

City Manager, Barrick also asked council for a point of clarity in reference to the sign ordinance. At this time if a business changes occupancy, signage does not have to be changed. Council tasked the Planning Board with looking into this matter.

## 9. NEW BUSINESS

**A. Ordinance 08-13 Budget Amendment-** This budget amendment appropriates funds for the following projects:

Fire Department Prevention Programs  
Police Department Good Samaritan Fund  
EDC Shell Building Expenses

## Transitional Hold Harmless Funds

- Police Dept Architectural Services
- Fire Dept Salaries
- City Park Multipurpose Field
- Public Works Tire Equipment

FEMA Reimbursements

North WWTP Engineering Services

These projects will appropriate funding sources other than fund balance to achieve these projects.

**B. Ordinance 09-13 Update Chapter 9 of Zoning Ordinance-** This text amendment reflects new state law concerning the proceedings of the Board of Adjustment. This Planning Board and staff worked with the City Attorney to draft this text amendment. New language is *italicized and underlined*, deleted text has strikethrough. The highlights of changes to the Board of Adjustment proceedings:

1. Hearings do not have to be advertised in the local newspaper but the property needs to have a notice of upcoming hearing posted and the neighboring property owners have to be notified with a first class letter.
2. Conditional Use Permits, appeals and administrative review can all be approved by a simple majority vote; a **variance still requires 4/5** of the voting members of the Board to concur for approval
3. Standardized notification of the Board's decision to any interested parties and the applicant
4. Standardized the process to appeal of a decision made by the zoning administrator
5. Revises and clarifies the standards for approving a variance, record keeping and issuing subpoenas

**C. Approve Contract with Abee Architecture for Police Department Addition-** This contract will develop the full set of plans needed to accomplish and addition to the Police Department. This renovation will add more space to the evidence room. Add two small rooms for interviewing suspects and victims with the proper recording devices for video and audio as needed per the State of North Carolina. Two restrooms, Male and Female both having showers with lockers for the ability to work officers in cases of emergency. Replacing the roll up garage doors with a more secured door for the last two garage bays. The plans will be used to send this project out for bids to establish a project budget. Motion was made by Councilmember Dale Sherrill to accept the contract with Abee Architect. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**D. Approve Contract with Davis & Floyd for North WWTP Engineering Services-** In conjunction with our long range sewer capacity planning the City of Claremont proposed to install a pump station at the current site of the North WWTP and replace a current NPDES discharge point with a pump station that would flow wastewater via 10,000 feet of force main to the McLin Creek WWTP. This project would double the treatment capacity of this basin and consolidate the City's Wastewater treatment to one treatment plant. Motion was made by Councilmember D.B. Setzer to accept the contract with David and Floyd for engineering services. Second was made by Councilmember Dale Sherrill. Motion passed unanimously.

**E. Approve Contract with David & Floyd for North WWTP Survey Services-** In conjunction with our long range sewer capacity planning the City of Claremont proposed to install a pump station at the current site of the North WWTP and replace a current NPDES discharge point with a pump station that would flow wastewater via 10,000 feet of force main to the McLin Creek WWTP. This project would

double the treatment capacity of this basin and consolidate the City's Wastewater treatment to one treatment plant. Motion was made by Councilmember Timothy Lowrance to accept the contract with David and Floyd for survey services. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**F." Fire Up Claremont"** -City Manager Barrick presented council with "Fire Up Claremont". This project would allow citizens to submit a drawing to decorate fire hydrants along Main Street. The Recreation Committee will be accepting the drawings and approving them for the project.

## **10. DEPARTMENT & COMMITTEE REPORTS**

**A. Youth Council** – Abbey Moose presented the Youth Council report.

**B. Parks and Recreation Committee-** Jessica Miller spoke on behalf of the Recreation Committee.

**C. Monthly Department Dashboard Report-** There was no questions in reference to the monthly dashboard report.

Public Works Director, Tom Winkler thanked the ladies in City Hall for their fast work in getting paperwork ready for emergency purchases before the snow storm. Maintenance, Police and Fire Departments were recognized for their work during the storm. City Mechanic, Scott Hayes was recognized for his dedication to the city.

**11. CITY MANAGER'S REPORT-** City Manager Barrick reminded everyone of the Dinner with the Author, being hosted by Claremont Friends of the Library. He also encouraged everyone to take a copy of the new brochures which spotlight Claremont. City Manager Barrick informed council that the Mom and Pops building is being demolished. Claremont will host a luncheon on Friday March 7<sup>th</sup> for the area Pastors.

**12. ADJOURN-** Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 8:03 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, Administrative Support Clerk

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Shawn R. Brown, Mayor

Attested:

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Douglas L. Barrick, City Clerk