



## **City of Claremont Regular Meeting Minutes Monday, November 3, 2014**

The regular City Council meeting of the City of Claremont was held in the training room located at Claremont Fire Department at 7:00 p.m. on Monday, November 3, 2014.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer and Councilmember Dale Setzer. Councilmember Dale Sherrill was excused from the meeting.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Wendy Helms, Rick Damron, Lieutenant Allen Long, Fire Chief Bart Travis, Melinda Bumgarner, Police Chief Gary Bost, and Public Works Director Tom Winkler, Police Officer Dillon Keller, Cpl. Clay Buff, Sgt. David Clark, Police Officer Bryan Martin, Pam Shook

Others in attendance were: Robert Smith, , Shelly Stevens, Jennifer Travis, Brooke Barrick, Ray Ball, Melissa Ball, Jason Lowrance, Allen Barkley, Tyler Terry, Katana DeMauro, Diane DeMauro, Cheyanne DeMauro, Hannah Elliott, Gerald Tolbert, Frank Bumb, Anthony Starr, Jeff Isenhour, Todd Setzer, Henry Helton, Gere Helton, David Morrow, Duane Cozzen, Brianna Cozzen, Zack Gardner, Scott Ramsey, Crystal Clark, Amanda Stringfield, Marcia Buff, Bill Buff, Mona Cozzen and Andrea Ramsey.

### ***1. CALL TO ORDER***

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

### ***2. APPROVAL OF AGENDA***

The agenda was approved as presented.

### ***3. INVOCATION & PLEDGE OF ALLEGIANCE***

The invocation was given by Reverend Dennis Marshall from Bethlehem United Methodist Church. Bunker Hill ROTC led the pledge of allegiance.

Bunker Hill ROTC was presented a \$100 donation, for the purchase of new uniforms.

### ***4. MAYOR'S REPORT***

Mayor Brown started with a thank you note from Bunker Hill High School. They thanked the city for everything they helped with during the recent tragedies at the school.

Mayor Brown also presented outgoing City Manager Doug Barrick with a gift card for the cities appreciation of the work he performed in Claremont. Doug was also presented a color copy of a Catawba County Map.

## **5. CONSENT AGENDA**

**A. October 6, 2014 Regular Meeting Minutes** – Councilmember Timothy Lowrance made a motion to accept October 6, 2014 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**B. October 6, 2014 Closed Session Minutes-** Councilmember Timothy Lowrance made a motion to accept October 6, 2014 closed session minutes. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**C. October 28, 2014 Regular Meeting Minutes-** Councilmember Timothy Lowrance made a motion to accept October 28, 2014 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**B. October 28, 2014 Closed Session Minutes-** Councilmember Timothy Lowrance made a motion to accept October 28, 2014 closed session minutes. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

## **6. CITIZEN'S CONCERN'S & COMMENTS-**

David Morrow thanked Doug Barrick for the work he did in Claremont and wished him well.

## **7. PRESENTATIONS-**

### **A. Claremont Daze 2014-**

After 20 years with the City, Henry Helton retired from the City of Claremont effective December 31, 2013. Henry had been a member of the city's parks and recreation committee and the city's part time special events coordinator since 1993. Among other special events through the year Henry has played a vital role in the creation and success of our Claremont Daze festival and the Tailgate Market. Henry came to the city early in his retirement from the YMCA as an executive director and has propelled our events and outreach programs to rival those of city's much larger than Claremont. In honor of his dedicated support the City dedicated the 2014 Claremont Daze Festival in Henry's Honor. Council presented Henry with the banner in his honor that flew on Claremont Daze.

### **B. Bunker Hill High School-**

Principal Dr. Jeff Isenhour and Assistant Baseball Coach Todd Setzer presented the City Council with a signed banner and a baseball from the 2014 State Runner Up team. They thanked the city for their support of the team.

### **C. Fiscal Year 2015 Departmental Goals-**

As a part of the Fiscal Year 2015 Budget Process each department of the City established goals to work toward during the fiscal year. The departments also had specific capital improvement needs for the fiscal

year. These goals and CIP items were adopted by the City Council as a part of the Fiscal Year 2015 Budget.

Each department head gave a brief over view of their progression toward the goals set.

***D. Police Department Promotions-***

Police Chief, Gary Bost presented the following promotion to his staff.

Allen Long – Captain  
David Clark – Lieutenant  
Clay Buff – Sergeants  
Bryan Martin - Corporal

***8. OLD BUSINESS-*** none

***9. NEW BUSINESS-***

***A. Resolution 11-14 NCDOT North Oxford St. & Centennial Blvd. Improvements. -***

The NCDOT division office will be moving forward with the construction of intersection improvements at North Oxford Street & Centennial Blvd. They are funding the project with small construction funds and as such are requesting the City to help with the relocation of any City owned utilities and help with negotiating with property owners for any needed ROW.

Motion was made by Councilmember Timothy Lowrance to approve Resolution 11-14. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

***B. Ordinance 08-14 Budget Amendment-***

This budget amendment appropriates funds for the following projects:

- Police Dept Renovations
- Engine 71 Repairs
- Engine 71 Chassis Payment
- WPCOG Contract Administration Services
- Interim Manager Services

Motion was made by Councilmember D.B. Setzer to accept Ordinance 08-14 to amend the budget. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

***C. Ordinance 09-14 Budget Amendment –***

This budget amendment appropriates funds for the following projects:

- McLin Creek Pier Repairs
- Water Supplies

Motion was made by Councilmember Nicky Setzer to approve Ordinance 09-14 to amend the budget. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

#### ***D. Budget Transfer-***

Finance Officer, Stephanie Corn presented council with line item transfers that were made to adjust and clean up line items. This was for information only.

#### ***E. Interim Manager Contract-***

Council was presented a contract for Interim City Manager duties. Michael McLaurin has agreed to fill this position. He comes to Claremont with 38 years of service in city management. This contract discussed pay, work hours and duties.

Motion was made by Councilmember Nicky Setzer to accept the contract for Michael McLaurin to become Interim City Manager. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

### ***10. DEPARTMENT & COMMITTEE REPORTS***

***A. Monthly Department Dashboard Report-*** The monthly dashboard was presented, there were no questions.

***B. Youth Council-*** Katana DeMauro gave an update on behalf of the youth council.

### ***11. CITY MANAGER REPORT***

City Manager Doug Barrick reminded everyone to vote on Tuesday, November 4, 2014. He also informed those in attendance to stop by Burger King in Claremont on Tuesday, November 4, 2014. Burger King will be giving a portion of the day's proceeds to the Bunker Hill Band.

### ***12. CLOSED SESSION***

Motion was made by Councilmember Nicky Setzer to go into a closed session in reference to G.S. 143-318.11(a) (6) at 8:07 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Motion was made by Councilmember Nicky Setzer to recess the closed session at 8:09 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

### ***13. ADJOURN***

Motion was made by Councilmember Nicky Setzer to adjourn the meeting at 9:54 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

Respectfully submitted,

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Shawn R. Brown, Mayor

Attested:

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City Clerk