



City of Claremont Regular Meeting Minutes  
Monday, November 4, 2013

The regular City Council meeting of the City of Claremont was held in the PJ Stanley Memorial Training Room in the Tolbert Building of Justice at 7:00 p.m. on Monday, November 4, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Administrative Support Clerk Wendy Helms, Lieutenant Allen Long, Public Works Director Tom Winkler, City Planner Laurie LoCicero and Police Chief Gary Bost.

Others in attendance were: Henry Helton, Brian Helms, Melinda Bumgarner, Rebecca Rhodes, Angela Brown, Dayne Miller, Erin Mohl, Linh Deneault, Nick Deneault, Bob Squire, Jeff Barkley, Les Morrow, Cheyanne DeMauro, Robert Smith, Rupert Little, Gene Monday, Susan Tucker, Andrea Ramsey, Macon Monday, Sarah Monday, Jessalyn Johnson, Scott Ramsey, Connie Monday and Dennis Marshall.

## **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

## **2. APPROVAL OF AGENDA**

The agenda was approved as amended.

## **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Dennis Marshall from Bethlehem United Methodist Church. Councilmember Nicky Setzer led the Pledge of Allegiance.

## **4. MAYOR'S REPORT**

Mayor David Morrow, City Manager Doug Barrick, Councilmember's Shawn Brown and Timothy Lowrance attended the NCLM Conference held in Hickory during the week of October 12-15, 2013. Mayor Morrow also announces that there were 52 runners who participated in the 2<sup>nd</sup> Annual PJ Stanley Memorial 5K. There have also been additions made to the history wall in City Hall.

## **5. CONSENT AGENDA**

**A. October 7, 2013 Regular Meeting Minutes** – Mayor Pro Tem Timothy Lowrance made a motion to accept October 7, 2013 regular meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**B. October 7, 2013 Closed Session Meeting Minutes-** Mayor Pro Tem Timothy Lowrance made a motion to accept October 7, 2013 closed session meeting minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## **6. CITIZEN'S CONCERN'S & COMMENTS**

Robert Smith with New Life Fellowship Church addressed council, thanking them for the support given to their church during their Halloween celebration in the park.

## **7. PRESENTATION**

**A. Communities of Distinction-** City Manager, Doug Barrick gave a brief presentation of the Communities of Distinction. Claremont will be featured on a television show as a hidden gem of America. This program will air on Sunday, November 11, 2013 at 4:00 p.m. on Fox Business Network.

**B. Hickory Jaycees-** Rebecca Rhodes with the Hickory Jaycees presented council with a check for \$1,000 as a donation to the PJ Stanley Memorial.

## **8. PUBLIC HEARING-**

**A. Voluntary Annexation-** Motion was made by Councilmember Timothy Lowrance to recess the open session and go into a Public Hearing, at 7:22 p.m., to discuss voluntary annexation. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

The property owners at 2992 West Main Street have requested voluntary annexation into the Corporate Limits of the City of Claremont. This property was previously stated for Annexation in 1985, however due to errors the annexation was never made official. The Clerk certifies the sufficiency of the request as the City tries to honor the voluntary annexation request.

Motion was made by Councilmember Shawn Brown to close the Public Hearing at 7:24 p.m., and to go back into regular session. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

## **9. OLD BUSINESS-** none

## **10. NEW BUSINESS-**

**A. Resolution 06-13 Appointment of Planning Board ETJ Members-** Motion was made by Councilmember Timothy Lowrance to re-appoint Robert Smith and to appoint Todd Setzer to the Claremont Planning Board. Second was made by Councilmember Shawn Brown. Motion passed unanimously.

**B. Resolution 07-13 Local Water Supply Plan-** The City of Claremont has submitted a Local Water Supply to NCDENR for both the City System and Shamrock Park System. These plans have been reviewed and accepted by NCDENR. In order to complete the submittal process and receive final compliance these plans must be approved by council. Motion was made by Councilmember Nicky Setzer to approve the Local Water Supply Plans. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

**C. Ordinance 05-13 Tobacco Free-** The City of Claremont recognizes that smoking and tobacco are health, safety and environmental hazards for employees and visitors. Claremont recognizes its obligation to promote a healthy environment, free from unwanted smoke and tobacco usage for everyone within its facilities and on its grounds.

Claremont recognizes that adopting a 100% smoke and tobacco-free campus policy is an effective way to help protect its employees and visitors from the harmful effects of smoke and tobacco. As a government entity and employer, Claremont is on the forefront of promoting healthy behaviors. A major benefit of adopting a smoke and tobacco-free policy is a healthier workforce. In fact, the #1 reason why most people quit smoking and using tobacco is because their workplace has gone smoke and tobacco-free.

In coordination with other municipalities in the County and in support of the great American smoke out the City of Claremont proposes to transition to a tobacco free campus for all city buildings and grounds for both employees and visitors alike.

Motion was made by Councilmember Shawn Brown to approve the Ordinance 05-13. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

**D. Ordinance 06-13 Annexation 13-02-** The owners of 2992 West Main Street are requesting voluntary annexation into the Corporate Limits of the City of Claremont. This 1.23 acre tract is currently in the ETJ of the City of Claremont and is contiguous to current Corporate Limits, served by city utilities, and is served by all other city services. The City Clerk certifies the sufficiency of the request as the City tries to honor voluntary annexation requests, the proposed annexation would expand the City's tax base, and the proposed annexation will not hamper the Cities ability to deliver public services to this parcel.

A Public Hearing has been held and all requirements to annex this contiguous parcel have been fulfilled. Motion was made by Councilmember Timothy Lowrance to accept Ordinance 06-13. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

**E. Ordinance 07-13 Fire Department Updates-** This ordinance updates the operational procedures of the Claremont Fire Department and transitions the administrative duties of the department to the Fire Chief and the officers of the department. These changes also establish the duties of the chief to issue standard operating guidelines for the department and align the membership requirements of the department to North Carolina Standards. It furthermore establishes the Standard Operating Guidelines as the basis of operations for the department.

The highlighted sections of the ordinance reflect updates and or revisions from the current ordinance. This Ordinance was tabled until the December meeting due to the absence of Fire Chief, Bill Bump.

**F. Approve Agreement for Bunker Hill Water Line Extension-** Catawba County has obtained grant funding to assist with fire protection and the initial development of a county park at the Bunker Hill Covered Bridge site. In doing so the county proposes to extend the City water line at their cost. The line would become property of the City and the City would in turn share water sales revenue with the County for any connections on that portion of the line for the next 40 years. Motion was made by Councilmember Shawn Brown to approve for the City Attorney and City Manager to execute the agreement pending final wording. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

## **11. DEPARTMENT & COMMITTEE REPORTS**

**A. Youth Council** – Cheyanne DeMauro reported for the Youth Council. She announced that the Youth Council will serve as waiters and waitresses for the December 14<sup>th</sup> Senior Dinner. The Youth Council is also taking up food and toys for Christmas.

**B. Police Department** – Chief Gary Bost gave the Police Department report. Highlights included 4 DWI arrests.

**C. Fire Department** – Assistant Chief, Brian Helms gave the Fire Department report.

**D. Public Works** – Public Works Director, Tom Winkler gave the Public Works report. Public Works employees installed 100 AMR water meters this month.

**E. Rescue Squad** – Jessalyn Johnson spoke on behalf of the Rescue Squad.

**F. Utilities Department** – City Manager, Doug Barrick reported on the Utilities Department. The Maintenance Department rebuilt the pumps at the Mom n Pops Lift Station. Also they are working with FEMA and NCEM on the remaining cleanup needed along Lyle and McLin Creeks.

**G. Planning and Zoning** – City Planner, Laurie LoCicero reported that the Planning Board met in October to discuss potential subdivision revisions.

**H. Parks and Recreation Committee**- City Councilmember Timothy Lowrance spoke about the Park Survey. It has been completed and community meetings will follow.

**I. Appearance Committee**- City Councilmember Nicky Setzer spoke on behalf of the Appearance Committee. They would like to purchase 2 more memorial benches.

**12. CITY MANAGER'S REPORT**- City Manager, Doug Barrick invited everyone to City Hall on November 14<sup>th</sup>, 2013. There will be two public input sessions about the Recreation Master Plan. The first session will be held at 12:00 – 1:30 p.m. and the other will be held at 6:00 – 7:30 p.m. He also announced that renovations will begin at City Hall On Wednesday, November 5<sup>th</sup>.

**13. CLOSED SESSION**- The City of Claremont City Council under attorney Client privileges and General Statues held a Closed Session to discuss the following matters

- A Potential EDC Contract (General Statue 143-318.11(4))
- A Personnel Matter (General Statue 143-318.11(6))

Motion was made by Councilmember Shawn Brown to go into closed session at 8:05 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

Motion was made by Councilmember Timothy Lowrance to reconvene the regular session at 9:25 p.m. Second was made by Councilmember Shawn Brown. Motion passed unanimously.

**14. ADJOURN**- Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 9:26 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, Administrative Support Clerk

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David B. Morrow, Mayor

Attested:

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Douglas L. Barrick, City Clerk