



## **City of Claremont Regular Meeting Minutes Monday, June 3, 2013**

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, June 3, 2013.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Doug Barrick, City Attorney Bob Grant, Finance Officer Stephanie Corn, Administrative Support Clerk Mandy Buff, Police Chief Gary Bost, Lieutenant Allen Long, Fire Chief Gary Sigmon, Public Works Director Tom Winkler and Public Works Lead Supervisor Rick Damron.

Others in attendance were: Henry Helton, Susan Tucker, Laurie LoCicero, Robert Smith, Eric Jones, Andrea Ramsey and James Hollar.

### **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:06 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by James Hollar of Tri-City Baptist Church in Conover. Councilmember Dale Sherrill led the Pledge of Allegiance.

### **4. MAYOR'S REPORT**

Mayor David Morrow reported on May 17<sup>th</sup> the Special Olympic Torch Run came through Claremont. He thanked Henry Helton for putting together the Memorial Day ceremony and the twenty-one gun salute.

**A. North Carolina Domestic Violence Day Proclamation** – Mayor David Morrow read the proclamation.

## 5. CONSENT AGENDA

**A. May 6, 2013 Regular Meeting Minutes** – City Attorney Bob Grant presented the following changes:

1. Add “There were no comments from the public.” under section eight subsection “A” after the sentence “Not that it is mandated but if we approved that it would be an option along with beer and wine.”
2. Add “There were no other public comments.” Under section eight subsection “B” after the sentence “Also they are not suppose to have their political signs in the right of way.”
3. Under section ten subsection “C” change “Zoning Sign Text Amendments” to “Extension of Claremont City Limits by Voluntary Annexation”.

Mayor Pro Tem Timothy Lowrance made a motion to accept May 6, 2013 regular meeting minutes with the corrections presented by City Attorney Bob Grant. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**B. May 6, 2013 Closed Session Minutes** - Mayor Pro Tem Timothy Lowrance made a motion to accept May 6, 2013 closed session minutes as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**C. Approve Republic Services One Year Contract Extension** - Mayor Pro Tem Timothy Lowrance made a motion to approve the Republic Services contract extension as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**D. Approve Catawba County Tax Collection Contract** - Mayor Pro Tem Timothy Lowrance made a motion to approve the Catawba County tax collection contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**E. Approve Catawba County Rural Fire Protection Contract** - Mayor Pro Tem Timothy Lowrance made a motion to approve the Catawba County rural fire protection contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## 6. CITIZEN’S CONCERN’S & COMMENTS

None

## 7. PUBLIC HEARING

At 7:16 p.m. Councilmember Dale Sherrill made a motion to recess the regular council meeting to open a public hearing. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**A. Fiscal Year 2014 Proposed Budget** – No member of the public commented on the proposed budget.

At 7:19 p.m. Councilmember Nicky Setzer made a motion to close the public hearing and reconvene the regular council meeting. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

## 8. OLD BUSINESS

City Manager Doug Barrick reported last fall the Council approved a resolution to accept some a piece of property as a gift. The property is located across from Claremont Hardware & Farm Supply on South Depot Street. There were some legal issues with the gifting. Attorney Bob Grant, City Manager Doug Barrick and some other attorneys met with the trustee for the estate and Gardner Webb University, the issues have been worked out and they will be moving forward with the gifting of the property.

## 9. NEW BUSINESS

**A. Ordinance 14-12 Fiscal Year 2014 Budget** – Councilmember Shawn Brown made a motion to approve ordinance 14-12 as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

**B. Fiscal Year 2013 Audit Contract** – Councilmember Dale Sherrill made a motion to approve fiscal year 2013 audit contract as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**C. Fiscal Year 2014 WPCOG Planning Contract** – Councilmember Shawn Brown made a motion to approve fiscal year 2014 WPCOG planning contract as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**D. Fiscal Year 2014 Animal Control Agreement** – Mayor Pro Tem Timothy Lowrance made a motion to approve fiscal year 2014 animal control agreement as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**E. Fiscal Year 2014 Fire Inspection Agreement** – Councilmember Nicky Setzer made a motion to approve fiscal year 2014 fire inspection agreement as presented. Councilmember Dale Sherrill seconded the motion. The motion passed unanimously.

**F. Ordinance 15-12 FY 2013 Budget Amendment** – Councilmember Shawn Brown made a motion to approve ordinance 15-12 as presented. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

**G. Budget Transfer** - Monies have been moved in the FY 13 Budget to cover year end projects and expenses.

## 10. DEPARTMENT & COMMITTEE REPORTS

**A. Fire Department** – Chief Gary Sigmon reported calls are down. He invited everyone to stop by the Fire Department to see the landscape upgrade. He thanked the Council for letting him be Fire Chief over the past several years. He is retiring as Fire Chief as of June 30, 2013.

**B. Police Department** – Lieutenant Allen Long reported Officer Jarvis took reports from BB&T and the Kangaroo for counterfeit monies. Lieutenant Allen Long, Corporal Clark, Officer Allen and Officer Martin were involved in an involuntary commitment and use of force. Five officers were able to qualify with the new H&K .40 cal rifles. Lieutenant Allen Long stated several Officers recently participated in a training class on how to use blow out kits on an injured officer.

**C. Public Works** – Public Works Director Tom Winkler showed the council one of the new AMR meters. He stated it takes two days, 6 guys and 3 trucks to read the meters with the meters we have now. They bought six AMR meters out of the current budget and will buy the rest out of the new budget.

They did 5,383 feet of root foaming in the sewer lines. They will be doing smoke testing soon. They are looking at purchasing a smoke machine.

**D. Rescue Squad** – Chief Eric Jones reported they responded to 50 calls last month. They have been able to get their response time down to around 5 minutes. The twenty guns in twenty days raffle is still going on and the next drawing is on July 4<sup>th</sup>. They're accepting applications for anyone who would like to join the rescue squad. The rescue members will be taking a swift water training class. The rescue squad will be hosting an open house in celebration of their 55<sup>th</sup> anniversary; more information will be given in the upcoming weeks. Assistant Chief Steve Norris, Tim Hicks and Eric Jones completed the NC Structural Collapse Technician course.

**E. Utilities Department** – City Manager Doug Barrick he didn't have a report but there were no major issues.

**F. Planning & Zoning** – City Planner Laurie LoCicero reported the Planning Board met as Board of Adjustment to consider a conditional use permit for a 16-unit planned unit development residential located at 3167 and 3183 West Main Street. The project was approved with a list of conditions. The applicant is Kemp Sigmon.

**G. Parks & Recreation Committee** – Mayor Pro Tem Timothy Lowrance reported Dave Pittman's concert had to be moved to the school due to rain. There were about 30 people in attendance. Roger Shook had scheduled a group for Saturday in the park but it has been canceled due to further investigation of the artists. A draft of the new reservation form for the park was presented to the Council and a draft Ordinance will be presented at July's Council meeting.

**H. Appearance Commission** – Councilmember Nicky Setzer reported Pete & Judy Sink won yard of the month and will be given a \$25 gift certificate to Marely's. Discussion was held regarding considering back yards for yard of the month further discussion will be held closer to the New Year.

Councilmember Dale Setzer reported they had a good turnout for the Relay for Life fundraiser event.

Councilmember Shawn Brown stated Susan Tucker and two students stayed the entire night for the Relay for Life fundraiser event. They're still counting monies.

## 11. CITY MANAGER'S REPORT

City Manager Doug Barrick thanked everyone for helping with putting the budget together. The budget will be available on the City's website this week. Glenda Yount, the Accounts Receivable person for Claremont will be retiring on Friday, June 7<sup>th</sup>. For anyone wishing to say goodbye to Glenda there will be drop in event on Friday at 3 p.m. Fire Chief Gary Sigmon will be retiring also and a drop in event for him will be June 28<sup>th</sup> from 2 p.m. until 5 p.m. at the Claremont Fire Department. The Claremont Connect newsletter will be going out in the water bills for June and it will have some informative information on it.

Fire Chief Gary Sigmon stated Matlock's Used Parts is going to have their open house/grand opening on Saturday, June 8<sup>th</sup> from 10 a.m. until 3 p.m.

## 12. CLOSED SESSION

At 8:05 p.m. Mayor Pro Tem Timothy Lowrance made a motion go into closed session in reference to G.S. 143-318.11(a)(3) (Attorney-Client Privilege). Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

At 8:27 p.m. Mayor Pro Tem Timothy Lowrance made a motion to adjourn the closed session and reconvene the regular session. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

Councilmember Dale Sherrill asked City Manager Doug Barrick to clarify the dates of the retirement dinner and reception for Fire Chief Gary Sigmon and the date for Glenda Yount's reception.

City Manager Doug Barrick stated there would be a retirement dinner on June 22<sup>nd</sup> at St. Mark's Lutheran Church at 6 p.m. for Fire Chief Gary Sigmon but it is by invitation only. On June 28<sup>th</sup> from 2 p.m. until 5 p.m. at the Fire Department is the reception for Chief Sigmon and it is open to the public. The retirement reception for Glenda is on June 7<sup>th</sup> from 3 p.m. until 5 p.m. at City Hall.

### **13. ADJOURN**

At 8:27 p.m. Councilmember Shawn Brown made a motion to adjourn the City Council meeting. Councilmember Dale Setzer seconded the motion. The motion passed unanimously.

Respectfully submitted,  
Mandy D. Buff, Administrative Support Clerk

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David B. Morrow, Mayor

Attested:

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Douglas L. Barrick, City Clerk