



## **City Council Regular Meeting Minutes Monday, December 3, 2012**

The regular City Council meeting of the City of Claremont was held in the Council Chambers at City Hall at 7:00 p.m. on Monday, December 3, 2012.

The following members of the Claremont City Council were present: Mayor David Morrow, Mayor Pro Tem Timothy Lowrance, Councilmember Shawn Brown, Councilmember Nicky Setzer, Councilmember Dale Sherrill and Councilmember Dale Setzer.

The following personnel of the City of Claremont were present: City Attorney, Bob Grant, City Manager, Doug Barrick, Administrative Support Clerk, Mandy Buff, Police Chief, Gerald Tolbert, Police Captain, Gary Bost, Fire Chief, Gary Sigmon and Public Works Director, Tom Winkler.

Others in attendance were: Henry Helton, Laurie LoCicero, Susan Tucker, Jason Lowrance, Robert Smith, Andrea Ramsey, Bryan Martin, Allen Long, Hannah Elliott, David Allen, David Clark, Kay Bost, Sarah Lemons, Zach Gardner, Robert Winrow and Mike Hathaway.

### **1. CALL TO ORDER**

Mayor David Morrow called the Claremont City Council meeting to order at 7:00 p.m.

### **2. APPROVAL OF AGENDA**

The agenda was approved as presented.

### **3. INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was led by Reverend Paul Crisp from St. Marks Lutheran Church in Claremont. Councilmember Dale Sherrill led the Pledge of Allegiance.

### **4. MAYOR'S REPORT**

Mayor David Morrow reported the employees award dinner on November 10<sup>th</sup> was a success. There was a good crowd at the Veteran's Day ceremony on November 11<sup>th</sup>. Bill Richards was the speaker. The weather brought a big crowd for the Christmas Parade on December 1<sup>st</sup>. There were 150 entries in the parade.

### **5. CONSENT AGENDA**

**A. Regular Meeting Minutes – November 5, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept November 5, 2012 regular meeting minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

**B. Closed Session Minutes – November 5, 2012** - A motion was made by Mayor Pro Tem Timothy Lowrance to accept November 5, 2012 closed session minutes as presented. Councilmember Nicky Setzer seconded the motion. The motion passed unanimously.

## **6. CITIZEN'S CONCERNS AND COMMENTS**

None.

## **7. PRESENTATION**

**A. Police Department** – Chief Gerald Tolbert presented Lieutenant Allen Long with his Advanced Law Enforcement Certification and presented him with his Lieutenant lapel pins. Chief Tolbert also presented Deputy Chief Gary Bost with his Deputy Chief lapel pins.

**B. Fiscal Year 2013 Departmental Goals Update** – Each department head gave a brief update on where they are on their FY 2013 departmental goals.

**C. 2012 Action Plan Update** – City Manager Doug Barrick gave a brief overview of the goals and the status of each goal.

## **8. OLD BUSINESS**

None.

## **9. NEW BUSINESS**

**A. Resolution 11-12 2013 WPCOG Delegate** – A motion was made by Councilmember Shawn Brown to approve resolution 11-12 as presented. Councilmember Dale Setzer seconded the motion. The motion passed unanimously.

**B. Resolution 12-12 Surplus Property** - A motion was made by Councilmember Nicky Setzer to approve resolution 12-12 as presented. Mayor Pro Tem Timothy Lowrance seconded the motion. The motion passed unanimously.

**C. 2013 City Council Meeting Calendar** - A motion was made by Councilmember Nicky Setzer to approve 2013 city council meeting calendar as presented. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

## **10. DEPARTMENT & COMMITTEE REPORTS**

**A. Youth Council** – The Youth Council had children's pictures taken with Santa and did crafts with them in the library after the Christmas Parade. They have three new members. The Easter egg hunt in the park is coming up and so is the Relay for Life fundraiser. They are going to start an anti-bullying campaign.

**B. Fire Department** – Chief Gary Sigmon reported some members are still working on their 1403 standard. All members have worked on the new ladder truck and the truck was ready for the parade in time.

**C. Police Department** – Chief Gerald Tolbert reported the suspect from the Dollar General break in received 10 years in prison. A break in was discovered December 3<sup>rd</sup>, the house has been vacant for 13 years.

**D. Public Works** – Public Works Director Tom Winkler reported the Christmas lights were put up by his crew this year. They are reworking & repairing sewer out fall lines, manhole rings and lids.

**E. Rescue Squad** – City Manager Barrick reported the Rescue Squad ran 74 calls, 65 of which were hot. Their average response time was 6 minutes and 16 seconds. Their annual Christmas party is coming up and Gary Reitzel has been a member of the squad for 35 years.

**F. Utilities Department** – City Manager Barrick stated he doesn't have a report for this month he will catch up next month.

**G. Planning and Zoning** – City Planner Laurie LoCicero reported the planning board met in November to discuss updating the sign ordinance. She finalized the occupancy certificate for Subway.

**H. Parks & Recreation** – Mayor Pro Tem Timothy Lowrance thanked everyone for helping with the Christmas parade it was a success. The carriage rides was also a success. The Senior Citizen's dinner is coming up soon. The Claremont Optimist Club finished their baseball season with a 16-0 record.

**I. Appearance Committee** – Councilmember Nicky Setzer reported the committee did not meet in November.

**12. CITY MANAGER'S REPORT** – City Manager Doug Barrick thanked everyone who helped with the P.J. Stanley Memorial 5k run. There were 67 runners. The water & sewer billing software is 95% complete. The unveiling of the history wall will be at the first of the year. The sidewalk construction is expected to start in August 2013.

**13. CLOSED SESSION** – At 8:12 p.m. Mayor Pro Tem Timothy Lowrance made a motion to go into closed session in reference to G.S. 143-318.11(3) (Attorney-Client Privilege) and G.S. 143-318.11(a)(4) (EDC Contract). Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

At 9:46 p.m. Councilmember Dale Setzer made a motion to adjourn the closed session. Councilmember Shawn Brown seconded the motion. The motion passed unanimously.

**14. ADJOURN** - At 9:47 p.m. Mayor Pro Tem Timothy Lowrance moved to adjourn the City Council meeting. The motion was seconded by Councilmember Nicky Setzer. The motion passed unanimously.

Respectively submitted,  
Mandy D. Buff, Administrative Support Clerk

**Approved January 7, 2013**