



## **City of Claremont Regular Meeting Minutes Monday, November 7, 2016**

The regular City Council meeting of the City of Claremont was held in the Training Room located at Claremont Police Department at 7:00 p.m. on Monday, November 7, 2016.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember David Morrow, Councilmember Dale Sherrill, Councilmember Lee Miller and Councilmember Dayne Miller.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, City Clerk Wendy Helms, Finance Officer Stephanie Corn, Police Chief Gary Bost, Police Captain Allen Long, Public Services Director Tom Winkler, Recreation Specialist Michael Orders, City Planner Leslie Meadows and City Attorney Bob Grant.

Others in attendance were: Robert Winrow, Lisa Travis, Megan Lowman, Clarence Lockemy, Slade Harvan, William Hollar, Mary Furtado, Danny Hedrick, Bill Shillito, and Nathan Huret

### ***CALL TO ORDER***

Mayor Shawn R. Brown called the meeting to order at 7:00 p.m. A quorum was present.

### ***APPROVAL OF AGENDA***

The agenda was approved as presented.

### ***INVOCATION & PLEDGE OF ALLEGIANCE***

Pastor William Hollar gave the invocation and Councilmember Lee Miller led the pledge of allegiance.

### ***MAYOR'S REPORT***

Mayor Brown encouraged everyone to get out and vote on Tuesday, November 8<sup>th</sup>, 2016.

Mayor Pro-Tem Dale Sherrill spoke briefly about the PJ Stanley 5K, which had a good showing of runners. The City also received numerous donations from the community.

## **CONSENT AGENDA**

**A. October 3, 2016, Regular Meeting Minutes** – Councilmember Dale Sherrill made a motion to accept October 3, 2016 regular meeting minutes as presented. Councilmember Timothy Lowrance seconded the motion. The motion passed unanimously.

**B. October 3, 2016 Closed Session** – Councilmember Dale Sherrill made a motion to accept the closed session minutes from October 3, 2016. Councilmember Timothy Lowrance seconded the motion. Motion passed unanimously.

**C. Resolution 08-16 Appointments to Planning Board-** Councilmember Dale Sherrill made a motion to accept the closed session minutes from October 3, 2016. Councilmember Timothy Lowrance seconded the motion. Motion passed unanimously.

**D. Call for Public Hearing- Proposed Text Amendments to Landscaping of Parking lots-** Staff and Planning Board have re-evaluated Claremont’s Landscaping of Parking Areas requirements to ease demands on developers; requesting amended standards that are more feasible and more parallel to what surrounding comparable cities are enforcing. North Carolina General Statutes require that the City Council hold a Public Hearing Prior to any changes in the City Ordinance.

Councilmember Dale Sherrill made a motion to call for a public hearing at the December 5, 2016 meeting. Councilmember Timothy Lowrance seconded the motion. Motion passed unanimously.

**CITIZEN CONCERNS & COMMENTS-** None

**PRESENTATION-**Mary Furtado, with Catawba County, gave a presentation about Strategic Planning for the future of Catawba County.

## **PUBLIC HEARINGS**

Motion was made by Councilmember David Morrow to recess the regular meeting and go into a Public Hearing at 7:31 p.m. Second was made by Dale Sherrill. Motion passed unanimously.

The proposed changes to the Code of Ordinances are a result of the City’s proposed adoption of Standard Specifications and Details for our sanitary sewer, water distribution, and storm water drainage systems, as well as for our streets and sidewalks.

Prior to adoption of standard specifications, a specific design criterion was included in our Code of Ordinances. However, this design criteria was not always consistent throughout our Code or Ordinances and was in certain cases outdated. With the adoption of newly created standard specifications, specific design detail is no longer needed in our Code of Ordinances, but instead in the City’s Adopted Standard Specifications.

The proposed sections to be amended include:

- Section 4-1-7 (Street and Sidewalks) Specifications
- Section 5-1-4 (Water and Sewer Services) Construction Materials
- Section 9 Chapter 4 Article D (Planning and Community Development) Subdivision Regulations (9-4-50 thru 9-4-69)

A legal advertisement for the public hearing was published on October 28, 2016 in the Observer News Enterprise.

Motion was made by Councilmember Timothy Lowrance to close the public hearing at 7:35 and reopen the regular session. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

## ***NEW BUSINESS***

***A. Resolution 06-16 Adopting City Standard Specifications-*** August 1, 2016 the City Council approved a contract with The Wooten Company to design Standard Specifications and Details for water, sewer, storm water drainage, streets, and sidewalks. Since that time, staff has worked with Wooten to review and provide input to the standard specifications. These specifications will assist developers as well as City staff in the planning and review process. An electronic version of the complete specifications is available and will be distributed.

Motion was made by Councilmember Dale Sherrill to adopt City Standard Specification. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

***B. Ordinance 10-16 Amend the Code of Ordinances, Standard Specifications-*** With adoption of City of Claremont Standard Specifications and Detail for our sanitary sewer, water distribution, storm water drainage, and streets and sidewalks, changes need to be made throughout our Code of Ordinances to make our Code of Ordinances consistent with the Standard Specifications.

Motion was made by Councilmember Timothy Lowrance to accept Ordinance 10-16 with corrections made by Attorney Grant. Second was made by Councilmember David Morrow. Motion passed unanimously.

***C. Adoption of NC Wireless Memorandum of Understanding-*** North Carolina Wireless is a wireless internet provider serving Catawba and surrounding counties. NC Wireless would like to expand its ability to reach and service additional clients and customers in the Claremont area by placing small transit and receiving equipment on our S. Oxford Water Tower. This will allow NC Wireless to offer broadband services to businesses near the South Oxford Water Tank. In particular, Sundown Audio has requested their services.

NC Wireless has already placed this equipment on the Kelly Boulevard tank through a previous agreement with similar terms.

Public Services staffs, as well as Utility Services Group, the vendor the City contracts with for maintenance of the water towers, have approved the addition of this equipment. The equipment will have a very minimal visual impact and should not impact the tower structurally. NC Wireless has agreed to provide \$150 of in-kind services to the City of Claremont monthly.

Motion was made by Councilmember Timothy Lowrance to authorize a conditional agreement of the memorandum of understanding, subject to approval of the City attorney. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

**D. Ordinance 12-16 Amending the FY 2016-2017 Budget-** City staff has implemented new procedures for pre-audit. With these new procedures clean up of line items is needed. Budget Ordinance 12-16 will make the needed adjustments to the line items.

Motion was made by Councilmember David Morrow to approve Ordinance 12-16. Second was made by Councilmember Lee Miller. Motion passed unanimously.

**E. Resolution 07-16 Accepting the Merger/Regionalization Feasibility Grant-** North Carolina General Statutes Chapter 159G has created Merger/Regionalization Feasibility grants to assist eligible units of government with meeting their waste water infrastructure needs. The City of Claremont applied, and was awarded, a merger/regionalization grant in the amount of \$50,000. The City will use these funds to cover the cost of Wooten's analysis of the City's future wastewater needs.

Motion was made by Councilmember Dale Sherrill to approve Resolution 07-16 accepting the Merger/Regionalization Feasibility Grant. Second was made by Councilmember David Morrow. Motion passed unanimously.

**F. Ordinance 11-16 Amending the CMAQ Project Fund-** With the removal of Centennial Boulevard, the Sidewalk Project Fund budget needs to be amended. In addition, when the project was originally budgeted, funds were not budgeted for Right of Way Acquisition or Legal Fees. This amendment includes those costs to provide a more comprehensive budget outlook.

Motion was made by Councilmember Dale Sherrill to amend the CMAQ Project Fund. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Councilmember Dayne Miller asked City Manager Renbarger to do research on local golf cart ordinances. Ms. Renbarger will bring back information and then receive direction from Council.

## ***DEPARTMENT AND COMMITTEE REPORTS***

The Departmental Dashboard was accepted as presented.

**Youth Council-** Megan Lowman spoke on behalf of the Claremont Youth Council. After the parade on December 3<sup>rd</sup>, Youth Council members will offer pictures with Santa and treat bags.

**Recreation-** Michael gave a reminder of the Veteran's Day service on November 11, 2016 at the City Park. He also gave information about attendance at Scaremont, Christmas Parade on December 3<sup>rd</sup> and Senior Citizen dinner.

**Police-** Chief Bost introduced Cody McCaskill, who has joined as a new officer.

**Public Services-** Public Service Director Tom Winkler made Council aware maintenance crews will be out clearing the right of ways.

**Fire-** Chief Travis reminded everyone to change their smoke detector batteries. He gave an update on Fire Prevention week. Chief Travis spoke briefly about the burning ban now in effect.

## ***CITY MANAGERS REPORT***

City Manager Renbarger reminded everyone of the CMAQ open house on November 21, 2016, from 3:30 until 7:30. Council will also host an Economic Development Workshop on Tuesday, November 29, 2016 beginning at 5:30 p.m. Hickory Sands has begun work at the Substance site. Lastly, the City of Claremont has received a \$30,000 Thread Trail Grant, to purchase easements.

Motion was made by Councilmember Timothy Lowrance to recess the regular meeting at 8:20 p.m. and go into closed session reference G.S. 143.318-11(3). Second was made by Councilmember Dayne Miller. Motion passed unanimously.

With no further business of the board, motion was made by Councilmember Dale Sherrill to adjourn the meeting at 9:14 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, City Clerk

---

Shawn R. Brown, Mayor

Attested:

---

Wendy L. Helms, City Clerk