



## **City of Claremont Regular Meeting Minutes Monday, September 14, 2015**

The regular City Council meeting of the City of Claremont was held in the council chambers located at Claremont City Hall at 7:00 p.m. on Monday, September 14, 2015.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Nicky Setzer, Councilmember D.B. Setzer and Councilmember Dale Sherrill.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, Finance Officer Stephanie Corn, City Clerk Wendy Helms, Police Chief Gary Bost, Fire Chief Bart Travis, Public Services Director Tom Winkler, Public Services Supervisor Bo Prince, Captain Allen Long and Recreation Coordinator Michael Orders. City Attorney Bob Grant via Skype.

Others in attendance were: Robert Smith, Ashley Wike, William Boston, Chris Boston, Beth Boston, Stephanie Romero, Boyd Canipe, Sherri Canipe, Jonathan Canipe, David Morrow, Brenda Stanley, Lee Miller, Lisa Travis, Cole Travis, Charles Helms, Angela Frye, Lynn Frye Jr, Elinor Hiltz, Savannah Frye, Ben Auten, Megan Logan and Francisco Jaramillo.

### ***1. CALL TO ORDER***

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

### ***2. APPROVAL OF AGENDA***

The agenda was approved as presented.

### ***3. INVOCATION & PLEDGE OF ALLEGIANCE***

The invocation was given by Robert Smith from New Life Fellowship Baptist Church. Councilmember Timothy Lowrance led the Pledge of Allegiance.

### ***4. MAYOR'S REPORT***

Mayor Brown reported on Claremont Daze.

## **5. CONSENT AGENDA**

**A. August 3, 2015, Regular Meeting Minutes** – Councilmember Timothy Lowrance made a motion to accept August 3, 2015 regular meeting minutes as presented. Councilmember Dayne Miller seconded the motion. The motion passed unanimously.

**B. August 3, 2015, Closed Session Minutes** – Councilmember Timothy Lowrance made a motion to accept August 3, 2015 closed session minutes as presented. Councilmember Dayne Miller seconded the motion. The motion passed unanimously.

## **6. CITIZEN’S CONCERNS & COMMENTS-** none

## **7. PRESENTATIONS-**

**A. PJ Stanley Memorial Scholarships-** The PJ Stanley Memorial Scholarship committee has reviewed the applications and chosen two recipients. Each recipient received a \$1,000 scholarship.

Christopher Boston is a 2015 graduate from Newton Conover High School. Chris is a member of the Conover Fire Department and will be attending CVCC to study Fire Protection Technology.

Jonathan Canipe is a 2006 graduate from St. Stephens High School. Jonathan is a member of the St. Stephens Fire Department and is attending CVCC for Emergency Medical Sciences- Paramedic Program.

**B. 2015-2016 Youth Council Inductions-** Ashley Wike presented the members of the 2015-2016 Claremont Youth Council. Members include: Savannah Frye, Olivia Simmons, Megan Lowman, Benjamin Auten, Cole Travis, Stephanie Zepp, Logan Hedrick, Allie Hedrick, Mason Beard, Stephanie Romero, Ashley Baucom and Regan Hedrick.

Mayor Brown administered the oath of office for each member present.

## **8. OLD BUSINESS-**

**A. Budget Transfer-** Council was presented a budget transfer, which was informational only.

## **9. NEW BUSINESS-**

**A. Resolution 06-15 Execute a Contract with Matthews Construction-** Resolution 06-15 will authorize the City Manager to execute a contract with Matthews Construction for the expansion of Centennial Blvd. Changes to the project have been made since Resolution 03-15 was passed by Council. Changes include:

1. Change in design of the road to meet NC DOT standards. These design changes increased the price by \$15,000.
2. Changes were also made to modify the contract from an architectural based contract to an engineering based contract.

Work will commence once DOT approves the final design plans and the City issues a Notice to Proceed.

Motion was made by Councilmember Timothy Lowrance to accept Resolution 06-15 as presented. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

***B. Call for Public Hearing On Zoning Ordinance Amendments-*** City Planner Elinor Hiltz presented a request from the Planning Board for Council to Call for a Public Hearing for review and judgment on four text amendments.

A Public Hearing to discuss these text amendments will be held on Monday, October 5<sup>th</sup>, 2015 in the Council Chambers at Claremont City Hall at 7 p.m.

## ***10. DEPARTMENT & COMMITTEE REPORTS***

### ***A. Monthly Department Dashboard Report-***

Public Services- Director Tom Winkler introduced Bo Prince to Council. Bo was recently hired to fill the position of Public Services Supervisor.

Recreation- Michael Orders gave a brief report about the Homecoming Parade and Pep Rally being held September 28<sup>th</sup>. He also updated the Council on Claremont Daze band lines ups and the decision to have free rides.

Police/Fire- Chiefs both thanked everyone who came out during the recent missing persons search. All agencies work well together.

Fire- Chief Travis reminded everyone of the building dedication on September 29th.

## ***11. CITY MANAGER REPORT***

City Manager Renbarger reported on the latest population calculations which show Claremont with a population of 1426. On September 22 Council will host a Local Business Meeting at City Hall at 7 a.m. All local businesses have been invited to participate. Council will also hold a Special Work Session on October 1<sup>st</sup> at 6 p.m. to discuss water and sewer infrastructure.

City Manager Renbarger reported to Council on recent fines to the Waste Water Treatment Plant.

## ***12. CLOSED SESSION***

Motion was made by Councilmember Dayne Miller to go into a closed session in reference to G.S. 143-318.11(a) (4) at 7:39 p.m. Second was made by Councilmember Nicky Setzer. Motion passed unanimously.

Motion was made by Councilmember Nicky Setzer to go back into open session at 8:05 p.m. Second was made by Councilmember Dale Sherrill.

### ***13. ADJOURN***

Motion was made by Councilmember Timothy Lowrance to adjourn the meeting at 8:14 p.m. Second was made by Councilmember D.B. Setzer. Motion passed unanimously.

Respectfully submitted,  
Wendy L. Helms, City Clerk

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Shawn R. Brown, Mayor

Attested:

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Wendy L. Helms, City Clerk