



City of Claremont Regular Meeting Minutes Monday, February 1, 2016

The regular City Council meeting of the City of Claremont was held in the Council Chambers located at Claremont City Hall at 7:00 p.m. on Monday, February 1, 2016.

The following members of the Claremont City Council were present: Mayor Shawn Brown, Councilmember Timothy Lowrance, Councilmember Dayne Miller, Councilmember Lee Miller and Councilmember David Morrow. Councilmember Dale Sherrill was excused from the meeting.

The following personnel of the City of Claremont were present: City Manager Catherine Renbarger, City Clerk Wendy Helms, Police Chief Gary Bost, Fire Chief Bart Travis, Public Services Director Tom Winkler, Captain Allen Long, Recreation Coordinator Michael Orders, Finance Officer Stephanie Corn, City Planner Elinor Hiltz and City Attorney Bob Grant.

Others in attendance were: Robert Winrow, Melanie Starr, Jason Sigmon, Taylor Dellinger, Fara Dellinger, Les Morrow, Steve Norris, Eric Jones, Jimmy Freeman, Leah Martin, Clarence Lockamy and Slade Harvin

1. CALL TO ORDER

Mayor Shawn R. Brown called the Claremont City Council meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

The agenda was then approved as presented, with Item 10H being moved to after the closed session.

3. INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Reverend Jason Sigmon from Mt. Calvary Lutheran Church. Mayor Shawn Brown led the Pledge of Allegiance.

5. MAYOR'S REPORT

Mayor Brown thanked all City departments for their work during the recent snow storm.

6. CONSENT AGENDA

A. January 4, 2016, Regular Meeting Minutes – Councilmember Timothy Lowrance made a motion to accept January 4, 2016 regular meeting minutes as presented. Councilmember Dayne Miller seconded the motion. The motion passed unanimously.

B. January 12, 2016, Special Called Meeting Minutes – Councilmember Timothy Lowrance made a motion to accept the minutes from January 12, 2016 special called meeting as presented. Councilmember Dayne Miller seconded the motion. The motion passed unanimously.

7. CITIZEN'S CONCERNS & COMMENTS- none

8. OLD BUSINESS-

A. Budget Transfer- Transfer of funds were made to allocate additional funds into the fire department contribution and miscellaneous line items. Informational only.

B. Resolution 18-15 Pöppelmann Lease Agreement- In order for Pöppelmann Plastics to begin receiving rail shipments from Norfolk Southern, Pöppelmann and Norfolk Southern must execute a siding agreement. However, before the siding agreement can be executed a lease agreement between Pöppelmann and the City must be executed. The lease agreement allows Pöppelmann Plastics to lease the spur and execute the siding agreement.

The City executed a lease agreement with Pöppelmann in July of 2012. Pöppelmann executed the same lease agreement in July of 2015 but re-dated it July 1, 2015. The lease terms are otherwise identical. To account for the discrepancy in date of execution, it is recommended that the City now ratify a version with the 2015 date of execution.

Motion was made by Councilmember Timothy Lowrance to accept Resolution 18-15 as presented. Councilmember David Morrow seconded the motion. Motion passed unanimously.

9. PRESENTATIONS-

A. Mayor's Proclamation Supporting the Carolina Panthers- Mayor Brown read into record a Proclamation declaring "Panther Pride Week" in Claremont. Everyone was encouraged to show their Panther Pride by wearing the team colors and gear the week before the Super Bowl.

B. 2014-2015 Audit Presentation- Melanie Starr gave Council a slide show and presentation of the completed 2014-2015 audit. After all work has been completed the City is shown to be in a good financial position.

C. Claremont Demographic & Economic Data Profile- Taylor Dellinger with the WPCOG briefly reviewed with Council a presentation he had shared with the Planning Board. He discussed the trends for growth in Claremont, along with age of the population. Information provided will help Council to plan for the future of its citizens.

10. NEW BUSINESS-

A. Resolution 15-15 Surplus Property to be sold via Gov Deals- Resolution 15-15 will allow the Police Department to surplus two police cars which have excess mileage on them. One car has mold inside the passenger area.

- 2005 Ford Crown Victoria VIN: 2FAFP71W45X123073 Mileage- 79,126
- 2007 Ford Crown Victoria VIN: 2FAFP71W27X128484 Mileage- 81,525

Motion was made by Councilmember David Morrow to approve Resolution 15-15. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

B. Resolution 16-15 Surplus Property to be sold to Bethlehem Fire Department- Resolution 16-15 will allow the Fire Department to surplus four VHF walkie talkies, selling them the Bethlehem Fire Department for a price of \$225 each. The fire department has recently acquired 800 MHz radios and these are no longer of use to them.

- Motorola HT 1250 w/SM Serial #749HFWR464
- Motorola HT 1250 w/SM Serial #749HFWR463
- Motorola HT 1250 w/SM Serial # 749HFWR457
- Motorola HT 1250 w/SM Serial #749HFWR455

Motion was made by Councilmember Timothy Lowrance to approve Resolution 16-15 as presented. Second was made by Councilmember Lee Miller. Motion passed unanimously.

C. Ordinance 09-15 Amending the FY 15/16 Budget- Ordinance 09-15 amends the FY 2015-2016 budget to allow payment for fees associated with the WWTP, help Claremont Rescue Squad by distributing a grant which they received from the Carpenter Foundation and adjust fund balance due to loan proceeds from the fire truck. Also in this amendment will be funds reallocated due to the pump station project not scheduled to begin in the 2015/2016 budget year.

Motion was made by Councilmember Dayne Miller to approved Ordinance 09-15. Second was made by Councilmember David Morrow. Motion passed unanimously.

D. Resolution 17-15 Authorizing NC IDF Grant Application- NC Department of Commerce's NC Rural Infrastructure Authority has set aside \$120,975 in funds to provide necessary sewer to the proposed 17.5 acre site Substance, Inc. is proposing to purchase in Claremont's International Industrial Park. Due to growth, the Company needs additional manufacturing space and is planning an estimated investment of \$3.4 million in building and M&E to construct a 54,000 sf building (concrete tilt-up with expansion wall) that is expandable up to 200,000 sf. The estimated total sewer grant project estimate is \$161,300. In addition to Substance Incorporated, this gravity sewer outfall could allow for service to additional acres of contiguous industrial property.

The grant application as it is now proposed requires a match from the City of Claremont of \$40,325. Motion was made by Councilmember Timothy Lowrance to approve Resolution 17-15 Authorizing the NC IDF Grant Application. Second was made by Councilmember David Morrow. Motion passed unanimously.

E. Call for a Public Hearing- On January 25, 2016 the Planning Board recommended rezoning 4883 North Oxford St. from Community Business (B-2) to Highway Business (B-3). The applicant's immediate proposal is to sell cars in addition to repairing cars on that property, but in the long term, rezoning the property to B-3 allows motels, big box stores, and other uses that are currently not permitted.

Motion was made by Councilmember Dayne Miller to call for a Public Hearing on March 7, 2016 for citizen input on the matter. Second was made by Councilmember Timothy Lowrance. Motion passed unanimously.

F. Approval of Amending Audit Contract- The original audit contract with Melanie Starr called for an audit completion date of October 31, 2015. However, the audit was not completed until January 29, 2016. The Local Government Commission requires an amended contract be adopted if submitted after the due date.

Motion was made by Councilmember David Morrow to accept the amended contract for auditing services. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

G. Park and Recreation Master Plan review- Parks and Recreation Coordinator Michael Orders made a presentation on the Comprehensive Park and Recreation Master Plan. The WPCOG developed this plan in 2014. Michael gave an update on what has been done in the park as improvements. He also addressed Council as to a direction for future expansion of the park and recreation programs.

11. DEPARTMENT & COMMITTEE REPORTS

A. Monthly Department Dashboard Report- The dashboard report was accepted as presented.

12. CITY MANAGER REPORT –

A. Committee and Bylaw Updates- City Manager Renbarger advised that the Recreation Committee is looking over the current ordinances and bylaws which govern them. She also advised that NC DENR has reviewed the petition for civil penalties to be adjusted. They have adjusted the amount owed to around \$9,000. Catherine is talking with the City of Hickory to see if they will pay a portion of the fines. Representatives for Sun Power have announced the Apple solar farm is almost complete. They have asked Council to come for a tour in late February.

13. CLOSED SESSION- Motion was made by Councilmember Timothy Lowrance to go into closed session at 8:26 p.m. in reference to G.S. 143-318.11(6) Personnel. Second was made by Councilmember David Morrow. Motion passed unanimously.

Council came back into open session at 9:09 p.m.

Item 10-H- Updates on Wastewater Needs Analysis- Clarence Lockamy and Slade Harvin from the Wooten Company gave Council an update on the wastewater needs analysis. Council was presented the most desirable options. Clarence will come back to Council with the pros and cons of each option.

14. ADJOURN

Motion was made by Councilmember David Morrow to adjourn the meeting at 9:43 p.m. Second was made by Councilmember Dayne Miller. Motion passed unanimously.

Respectfully submitted,
Wendy L. Helms, City Clerk

Shawn R. Brown, Mayor

Attested:

Wendy L. Helms, City Clerk